

Minutes of a Parish Council meeting  
held in the Village Hall, Glebe Avenue, Orton Waterville on  
Wednesday, 21 March 2007.

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Present:- Mrs G Thornley (in the Chair) Mrs A Beeton Mr M Chambers Mrs J Farnham  
Mrs D Harkness Mr E Howlett Mr C Long Mr M Smith  
(from 7.57 pm)

Members of the Public – one Press – none Ward Councillors – none

1. APOLOGIES FOR ABSENCE were received from Miss A Cairns, Cllr A Kempself, Cllr W Trueman and Cllr J Crane. Apologies for late arrival were received from Mr M Smith.
2. DECLARATION OF INTERESTS – The following member declared an interest:  
  
Mr C Long – item 11 – a member of the Village Hall Committee.  
Mr E Howlett – item 11 – a member of the Village Hall Committee.  
Mr E Howlett – item 6c – treasurer of Orton Waterville United Charities.  
Mrs J Farnham – item 6c – a trustee of Orton Waterville United Charities.  
Mrs G Thornley – item 6c – a trustee of Orton Waterville United Charities.
3. LOCAL POLICING MATTERS – PCSO Amanda Butler attended the meeting. She reported that the main problem at the moment was criminal damage. A lot of windows were being smashed in the area. Drinking and anti-social behaviour around the shopping parade were also causing a nuisance. The off-license was being monitored for selling to underage drinkers. It was clear that a drinking ban in this vicinity was required. Graffiti and fly tipping were among the problems brought to her attention for action. The police were working with the City Council in regard to the removal of refuse and fly tipping.
4. MINUTES OF THE MEETING HELD ON 21 FEBRUARY 2007 – Mrs Harkness proposed and Mrs Beeton seconded that the minutes be signed as a true and correct record. This was carried.
5. MATTERS ARISING FROM THE MINUTES
  - (a) Confirmation of Quorum  
A reply from CALC was enclosed with the agenda, confirming that the quorum for the parish council is 5.
  - (b) Vacancies (Minute 5a)  
Notification was received that no election was called for. Therefore, the clerk produced notices inviting applications for co-option to the vacancies. Only one response was received. Mr Long proposed and Mr Howlett seconded that Mr John Gillings be co-opted to the vacancy in the Goldhay West parish ward. This was carried.
  - (c) Press Releases (Minute 5b)  
The Parish Meeting was advertised 3 times in the Evening Telegraph and the remaining vacancies will be advertised in the next issue of Orton Oracle. Mr Long read out an article he had drafted regarding the proposed cemetery and the proposed parking restrictions. Mrs Harkness proposed and Mr Smith seconded that this article be released to the press. This was carried.
  - (d) Parish Seat in Memory of Councillor Jean Barker (Minute 5d)  
This seat has now been installed within the fenced area of the play ground at Wyman Way.
  - (e) Website – (Minute 5f).  
Mr Smith had looked into various websites but there were certain issues that needed a decision. These were
    - (i) Purpose – what would we use the website for?
    - (ii) Functionality
    - (iii) Address – the name [www.owpc.org.uk](http://www.owpc.org.uk) is available at £25 for the duration of 2 years. It was agreed to discuss these issues at the next meeting.

(f) Youth Facilities (Minute 5g).

As Miss Cairns was not present to report, it was agreed to leave this item to the next meeting.

(g) Victim Support (Minute 5h).

A reply was circulated with the agenda. Mrs Beeton proposed and Mr Smith seconded that due to the fact that a large number of victims were from the parish £500 be granted under section 137 of the Local Government Act. This was carried.

6. NEW CORRESPONDENCE RECEIVED

(a) Orton Counselling Service for Young People (OCSYP) – Since Mrs Whitworth has resigned from the Parish Council, she no longer wishes to represent the Council on this committee. Mr Smith was interested in this service for young people but agreed to find out how much time was involved before committing himself.

(b) Parking Restrictions – A letter was received on 2 March notifying the Parish Council that the parking restrictions had been approved by the City Council. Our formal objections had been over-ruled on the following grounds:

- (i) Shopping Parade – the limited waiting of 20 minutes with no return within 1 hour was to support the businesses. The surrounding area would be left unrestricted. They felt that this amount of unrestricted parking was sufficient for the businesses in this parade of shops.
- (ii) Cherry Orton Road – Engineers working on this project had never witnessed a parking problem at the lower end of Cherry Orton Road. They suggest that some responsibility must be taken by vehicle drivers to park their vehicle in a safe place.

Following this, a letter was received from Bristows Cycle Shop. They were disappointed with the City Council's decision and wished to know how to appeal. In the mean time, the Chairman visited the City Council and negotiated an agreement that this decision would be reviewed if every shopkeeper in the shopping parade wished to have unrestricted parking. A survey would be sent out to which each shopkeeper would be expected to reply. It was agreed that this should be stressed in the reply to Bristows' letter.

(c) Orton Waterville United Charities – A letter was received from Mr John Hurst, who was one of the Parish Council representatives on this charity. The Charity has three branches – the Church, the Constables and the Poores. The Parish Council has representation only on the Constables and the Poores branches. The money in the Constables trust is for the benefit of the parish as a whole and this has been used in the past for the cleaning of the War Memorial. The money in the Poores trust is to help poor families in the parish and in the past Christmas hampers have been provided to the elderly and needy. The Parish Council has two appointed trustees and these were Mrs Ann Thornley and Mr John Hurst. Mr Hurst has now resigned. Although Mrs Farnham had been co-opted onto the committee, she was not a full member. Mr Chambers proposed and Mrs Harkness seconded that Mrs Jenny Farnham be appointed as the Parish Council's trustee in place of Mr Hurst. This was carried.

(d) Training Courses – A training course for new councillors is to be held on Tuesday 17 July at 6.30 pm in Bretton. The cost will be £15 per delegate. It was agreed that new councillors should be offered training which would be paid for by the Parish Council. Mr Smith and Mrs Harkness were interested on going on this course and it was agreed to also ask Miss Cairns and Mr Gillings.

(e) Landscaping Recharges – Notification was received that the 2006/7 landscaping recharges will be £1,313.14 and that this included daily inspections of Play Areas. The Clerk tried to get confirmation of these inspections from the Recreation Department but had not received a reply. It was agreed to accept the charges. Unless there are any major changes, the figure for next year will be the same as this year plus inflation.

## 7. BURIAL GROUND

In response to a further query, an Inclosure Award map was sent to DEFRA highlighting the area in question. A phone call was received informing us that the map itself was not sufficient to enable DEFRA to decide the application. They required a copy of the Inclosure Award text which should define what the land can and can't be used for. A telephone call to the Huntingdon Records Office confirmed that a copy could be sent to the Parish Council for a search fee. Mrs Farnham proposed and Mr Long seconded that the fee of £5.80 should be paid. This was carried.

## 8. ALLOTMENTS

The rent for the coming year on all the allotments has started to come in. There is a waiting list for two of the allotment sites and allotments of those tenants not wishing to renew their tenancy have been offered to the next on the waiting list. One of these prospective tenants has asked if they can keep bees since chickens are allowed. Mr Long proposed and Mrs Harkness seconded that in the interests of Health & Safety bees should not be allowed to be kept in a communal area where other members of public have access. This was carried.

## 9. PLANNING MATTERS

### (a) New applications since last month

07/00162/FUL	Substitution of monopole for a tower and equipment at Orton Southgate	No objection
07/00314/CTR	Tree work at 49 Cherry Orton Road, Orton Waterville	No objection

### (b) Decisions on previous applications

06/02000/FUL	3 detached buildings at 4B Culley Court, Orton Southgate	Approved
07/00094/FUL	Security shutters at 1 Matley Centre, Orton Brimbles	Approved
07/00062/FUL	Extension at 1 Whitewater, Orton Wistow	Approved*

\* This was permitted because no objections were received from neighbours. The Parish Council had some reservation on the amount of impact on overshadowing over the neighbouring garden. This was assessed but was found to be insufficient to warrant a refusal.

## 10. FINANCE AND ADMINISTRATION

### (a) The following payments were authorised

BT (phone charges)	£34.64
CALC (subs and Standing Orders booklets)	£676.44
The Computer Surgery (memory stick)	£54.98
HM Revenue & Customs (for February)	£88.30
Clerk's Salary (for February)	£338.70
Clerk's expenses (for February)	£42.86
The Computer Surgery (new computer)	£1371.13
Cambridgeshire County Council (search fee)	£5.80
Peterborough City Council (recharges for 2006/7)	£1313.14
Peterborough Office Supplies (stationery)	£14.28
CALC (Association of Burial Authorities subs)	£56.50
HM Revenue & Customs (employer's tax & NIC for March)	£88.53
Clerk's Salary (for March)	£388.47
Clerk's Expenses (for March)	£39.37

### (b) Income received to date

J Hopper – shed rent	£140.00
M Lodge – shed rent	£100.00
Allotment rents	£48.00
Bank Interest on Saver Plus Account	£175.11

## 11. MAINTENANCE MATTERS

The following matters were raised for the attention of the City Council:

- (a) The whole of New Road and Debdale is potholed.
- (b) The bollard on the traffic island at the junction of Brimbles Way with Goldhay Way has been knocked down.
- (c) The bollard at the bottom of Cherry Orton Road has completely vanished.
- (d) One of the wooden bollards in the verge by Cherry Orton Road Post Box has been removed.
- (e) Graffiti on the Village Hall requires removal.
- (f) Rats at the Orton Centre are becoming a pest.
- (g) Waste bins in Orton Goldhay are not being emptied and are overflowing.
- (h) Recycling bins in the car park require emptying.

## 12. ANY OTHER BUSINESS

It was agreed to put Drinking Ban in Orton Waterville on the next agenda. Confirmation has been received that Mr Ted Howlett has been chosen to attend the Buckingham Palace Garden Party in July.

There being no further business the meeting closed at 9.47 pm.