

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 16th April 2014 at 7:30 pm.

PRESENT: **Mr M Chambers (in the Chair)** **Mr S Warren** **Mrs C Normington**
 Mrs J Goode **Mrs J Farnham** **Mrs D Sandles**
 Mr P Froggitt **Miss S Bellamy** **Mr I McLaughlan (from 7:31 pm)**
 Mr C Long **Mrs A Brown (Clerk)**

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – None Police - None

01/04-14 Apologies for Absence

Apologies were received and accepted from Cllr J Stokes (Civic duty) and Mrs B Fearon (Personal).

02/04-14 Declaration of Interests and dispensations

1. Received declarations of interest from councillors on items on the agenda.
Mrs J Farnham item 20/04-14 – School governor at St Johns Church of England School.
2. Received written requests for dispensations for disclosable pecuniary interests.
Mrs C Normington - To speak and vote on allotment matters until the end of term in office.
3. Granted requests for dispensation as appropriate.
Mrs C Normington – granted as above.

03/04-14 Public Forum

No members of the public were present.

04/04-14 Local Police matters

No PCSO's were present. Miss Bellamy reported that she had attended the recent Neighbourhood Police Panel and that the crime priorities decided at them meeting will be mini motorbikes, graffiti and theft of pedal cycles. It was also brought to the attention of the meeting that recently a number of cars have been broken into in the Waterville area.

05/04-14 Ward Councillor

There was no report submitted from Councillor Stokes.

06/04-14 Minutes of previous meeting

The minutes of the Orton Waterville Parish meeting held on 19 March 2014 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

07/04-14 Clerks update

New Model Standing Orders have been issued by NALC and the Parish Councils current document will be updated in due course and presented for adoption.

08/04-14 Correspondence received

1. Peterborough City Council – Notification received of submission of Peterborough City Centre Development Plan to Secretary of State. This was noted.
2. Peterborough City Council – Feedback analysis from 2013 Parish Conference was received and noted.
3. CAPALC – Notification received of NHS Public Consultation on proposals to improve older people's healthcare and adult community services. This was noted.

4. Orton Silver Tops – Funding request has been received towards the cost of a Christmas outing. The Clerk has sent them Parish Council grant form which has not yet been received back.
5. Local Government Boundary Commission - Acknowledge of Parish Councils electoral review submission was noted.
6. MAGPAS - Letter of thanks for recent grant funding was noted.
7. Steve Shaw of Local Works – Request of support for proposal under the Sustainable Communities Act was received in respect of Parish and Town Councils to receive a portion of Business Rates as an additional source of income. It was agreed to support this proposal. The Clerk will confirm this to Steve Shaw.
8. David Cameron - Notification received of new Employer Allowance to potentially reduce employer National Insurance Contributions. Parish Councils are not eligible to claim.
9. DALY International – Notification received of proposed base station upgrade at Paxton Road, Near The Shell Petrol Station, Orton Goldhay, PE2 5LD. It was unanimously agreed that there were no comments to make on their application.

09/04-14

Community Litter Picking

A request has been received from two students from Ormiston Bushfield Academy to litter pick within the community until October 2014 in exchange for funding towards their trip in July 2015 organised by the Academy through World Challenge (www.world-challenge.co.uk) to work in under privileged areas overseas. Mrs Sandles proposed and seconded by Mrs Goode that this was a good idea as it will benefit both parties.

Resolved: to pay an ex-gratia payment of £5 per hour per student, four hours per month until October 2014 litter picking within the community.

10/04-14

Parish Council Liaison Meeting

Mr Froggitt gave feedback from the recent meeting which he attended:

- A talk was given on emergency planning.
- A new Parish Council is being created in Paston.
- A small marketing group has been set up to raise the profile of existing Parish Councils.
- Peterborough City Council have plans to make assets transfer of 42 properties which includes community halls.

11/04-14

Play Area Working Party

After reservations at last month's meeting regarding the proposed rubber mulch flooring a visit was made to a local play area to view the rubber mulch which was already in use. It was agreed by those who visited that the material is suitable for the Parish Council play area and that a contractor can now be approved for the works. However, since the last meeting a request has been received from a local resident asking for better play provision within Orton Waterville. The Parish Council agreed to continue with the current proposals to refurbish the play area at the end of Wyman Way in Orton Waterville because it has taken many months to reach this point. It was felt that the works should start as soon as possible to enable residents to benefit from the refurbished play area this summer rather than delaying further. The Parish Council agreed to continue reviewing the play area with a view to extending it further with the purchase of more pieces of equipment in the future, erecting a fence again and take into account any further requests that may be received from residents.

Resolved: to award the contract to Fenland Leisure Ltd for the refurbishment of the play area at the end of Wyman Way, Orton Waterville including the purchase of two new 'springy toys' and a bench. The play area will be continually reviewed with the view to adding more play equipment and a fence in the future.

12/04-14

Website

Mr Froggitt asked the Parish Council for their views on the type of content which should be displayed on the new website. Suggestions made:

- Minutes of the previous meeting should be made available for the public to view before the next meeting takes place.
- Content of pages should be kept relevant to the Parish Council and residents of the Parish.

It was agreed by everyone that the minutes be posted on the website in 'draft form' with the meeting agenda after they have initially been circulated to Parish Councillors and only relevant content pages will be displayed on the website.

- 13/04-14 Crossing on Wistow Way near Lynchwood roundabout**
A concern was raised regarding the speed of travelling cars which are turning onto Wistow Way from the Lynchwood roundabout. With the increased traffic from new surrounding developments, the Tesco store and the increased capacity at the local school it is making it even more difficult for pedestrians to cross the road safely especially when coming from the direction of the Business Park. It was agreed that the Clerk will contact Peterborough City Council again asking that the installation of a crossing is re-examined.
- 14/04-14 Dog exercising at Plegan Place play area**
A concern was received regarding dogs not being kept on their leash whilst on the Common Land at the end of Wyman Way. The Parish Council were informed that only a Dog Control Order can be used to enforce this rule on designated Common Land which is costly and lengthy to obtain and difficult to police afterwards. It was therefore agreed to improve the dog notices in this area and look at the possibility of erecting a fence again around the play area.
- 15/04-14 Village Hall**
It was noted that the Clerk had received two complaints from nearby residents regarding a recent booking at the village hall which were passed on to the Village Hall Management Committee who manage the hall and have been dealt with.
- 16/04-14 War Memorial**
The Clerk informed the meeting that the grant application which had been submitted to the War Memorial Trust for funding to help with the costs of a new plaque for the war memorial had been declined. The trust does not support the introduction of plaques of alternative material on to historic memorials because it can cause result in increased deterioration and damage of the original. They would however help with the cost of cleaning and hand sharpening the original inscriptions to improve their legibility. It was felt by the Parish Council that the plaque which was inset onto the war memorial a number of years ago with the names of the victims of the 1st World War has not caused any deterioration of the memorial and that they would still prefer a plaque to be inset. Mrs Farnham who is a member of the Orton Waterville United Charities Constable Branch informed the meeting that the charity would be happy to pay for the cost of the new plaque however it would live them with very little funds. Under the circumstances Mr Chambers proposed that the Parish Council could pay 50% of the costs.
Resolved: to accept the previously obtained quote from Fenland Stonework £761.00 (+ vat) for a new granite plaque with the inscriptions of the names of the 2nd World War victims to be inset on the war memorial and accept the offer of 50% funding from Orton Waterville United Charities Constable Branch and the Parish Council pay the remaining 50% of the costs.
- 17/04-14 Burial Ground**
1. Health and Safety – The next report is due in May. The Burial Ground working party will meet on 17 April to carry out the assessment.
2. No other matters of concern were received.
- 18/04-14 Allotments**
1. Gostwick – A broken barbed wire stanchion and a leaking tap had been reported to the Clerk. A contractor has been organised to repair them.
2. Cherry Orton Road
a. A concern was received from an allotment tenant regarding a large willow tree overgrowing from a private property over their allotment plot. Trees in this area require planning permission before any tree works can be carried out, including cutting back over hanging branches. This tree belongs to a private property and it is not normal practice for any Council to write to owners asking them to cut back trees, unless the tree is overhanging public highways then they do have the power to cut back the overhanging branches. In this case the overhanging branches are overhanging on the allotment which is private property. It was agreed in the first instance that the Clerk will contact Peterborough City Council and ask them if they can assess the tree from the allotments to see if there are any safety issues regarding the tree in its current state.
b. It was reported that the main entrance gate needs some attention. The Clerk will ask a contractor to look at it.
3. Wyman Way – No matters of concern were received.

19/04-14 Finance & Administration**1. To agree and authorise the following payments:**

Anglian Water	Burial ground water charges	£15.32
Cleves Landscaping	Burial ground landscape maintenance	£627.00*
Dean Moore Plumbing and Heating	Reinstate water at allotments	£40.00
CAPALC	Membership Fee 2014/15	£740.95
Key Sports Coaching	Grant s137 LGA 1971	£500.00
RBS Ltd	Cemeteries Software Maintenance	£208.80*
Clerks salary	April salary	£889.48
Clerks expenses	Reimbursements	£77.52
Cambridgeshire County Council	Superannuation (Apr employer & employee contributions)	£337.65
HM Revenue & Customs	Tax and NI (Apr)	£76.96

*Denotes VAT at 20%

2. Income received

Allotment rent	£40.00
Burial Ground	£200.00
HSBC Bank interest	£0.10

3. Finance working party – A draft copy of the NALC Financial Regulations were circulated and discussed. The regulations will be presented for adoption at the next meeting in May.

20/04-14 Planning matters**1. Comment on new applications**

14/0000456/LBC	1 ½ storey extension to rear of existing listed building at 58 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No objection
14/00478/FUL	Replacement of existing pole with a new one (12.5m high) and remove of 1n. existing cabinet and installation of 2no. cabinets at Telecommunications Site Lynchwood, Grass verge opposite Fountains Court PE2 6WY	No objection
14/00353/R4FUL	Demolition of existing school buildings and construction of new single infant and junior school building at St Johns Church of England School, Riseholme Orton Goldhay, Peterborough	No objection
14/00470/FUL	Improvement works to existing footpath crossing by the addition of a raised crossing, surface dressing to the main entrance road to the park, minor internal works including replacement gates at Ham Farm House, Ham Lane, Orton Waterville, Peterborough	No objection
14/00520/FUL	New Customer Entrance at Royal Mail Group, Newcombe Way, Orton Southgate, Peterborough	No objection
14/00521/ADV	Consultation on Advertisement Application 1 x illuminated fascia sign at Royal Mail Group, Newcombe Way, Orton Southgate, Peterborough	No objection

2. Decisions noted on previous applications.

14/00082/FUL	Change of use from a Golf Club House (use class D2) to A1 retail Orton Meadows Golf Course Ham Lane Orton Waterville Peterborough PE2 5UU	Permitted
14/00269/HHFUL	Proposed single storey double garage with demolition of existing single storey garage at 11 Aboyne Avenue Orton Waterville Peterborough PE2 5ET	Permitted

3. Decisions from the Planning Committee hearing – none.**21/04-14 Maintenance matters**

Confirmation has been received from Highways that the deteriorated entrance into the play area from The Gannocks is Parish Council responsibility. The Clerk will obtain quotes for the repairs.

22/04-14 Future agenda items and announcements

Next customer planning forum 13th May – Mrs Sandles will attend. Bank signatories require updating because not every Parish Councillors is an authorised signatory.

23/04-14 Date of next meeting

Wednesday 21 May 2014 - this will also be the Annual Meeting of the Parish Council.