

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwatervilleparishcouncil.org.uk
Website: www.ortonwatervilleparishcouncil.org.uk

Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 17th July 2013 at 7.30 pm.

PRESENT: Mr M Chambers (in the Chair) Mrs D Sandles Mr S Warren
Mrs J Goode Mrs B Fearon Miss S Bellamy
Mr C Long Mr R Hammerton Mr I McLaughlan
Mr P Froggitt Mrs A Brown (Clerk)

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – Five Police – Inspector A Bartlett and PCSO H Knighton

68/07-13 Acceptance and Signing of Declaration of Chairman

The Chairman signed his acceptance of office return in the presence of the Clerk as he has been absent since the election of the Chairman vote at the AGM in May.

69/07-13 Apologies for Absence

Apologies were received and accepted from Cllr J Stokes (Civic Engagement) and Mrs J Farnham (Personal).

70/07-13 Declaration of Interests and dispensations

- 1. Declarations of interest received from councillors on items on the agenda.**
None.
- 2. Written requests received for dispensations for disclosable pecuniary interests (if any).**
None.
- 3. Grant requests for dispensation as appropriate.**
None.

71/07-13 Public Forum

It was proposed by Mr Froggitt, seconded by Mr Hammerton by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum. The meeting closed at 7:32 pm.
A matter relating to Gostwick allotments was raised and answered.
The meeting was reconvened at 7:34 pm.

72/07-13 Local Police matters

Inspector Andrew Bartlett gave a short presentation on crime and anti-social behaviour. He highlighted the fact that crime in general within the Parish has gone down over the last few years. He also explained how the youth related 'Hampton Project' was set up by the police and that perhaps the Parish Council might wish to consider a similar scheme. He offered to visit a Parish Council meeting again to expand upon the Community Payback scheme if the Parish Council wished. He also encouraged the Parish Council to send a representative on a regular basis to the public Hampton and Ortons Police panel as on many occasions the police are unable to attend parish council meetings due to operational restraints.

73/07-13 Ward Councillors

Councillor Stokes sent a written report with her apologies, 'Please give my apologies for tonight as I have a Civic Engagement tonight. Today I have attended the RAF Wittering freedom Parade in the City Centre, and I was very pleased that it was so well attended by members of the public. Our Armed Forces do a grand job and it is good for them to see that they are so well thought of by the public and in this case by the people of Peterborough. This afternoon I have been to the official opening of Ormiston Bushfield by the Duke of Gloucester (Our Jen did a great job as hostess) well done Jenny. Yesterday I was honoured to be invited to Norwich Cathedral for the instalment of The Bishop of East Anglia, over 3,000 people attended and I recognised quite a few people from Peterborough in the congregation. I have been to have a look at rear of Waterville Shops; -I understand it is too late for

this to be on tonight's agenda. I have spoken to PCSO Amanda Butler; she is off duty today but will be speaking to her colleague regarding concerns at the shops'.

74/07-13

Minutes of previous meeting

In item 52/06-13 the figure should read £180,000 and in item 63/06-13 the payment to Village Hall Trust is to be deleted because this was not made. Subject to this amendment, the minutes of the Orton Waterville Parish Council meeting held on 19 June 2013 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

75/07-13

Clerks update:

1. **Methodist Chapel sign** – The Clerk is waiting for the contractor to specify a date for the erection of the sign.
2. **New lighting column**- This was installed on the New Road footpath leading up to the Orton Centre on 29th June 2013.
3. **Notice board** – This has been erected and has replaced the old notice board at Napier Place.
4. **Oundle Road crossing** – Update of agenda item 39/05-13c. Peterborough City Council has informed the Clerk that the concerns which the Parish Council had regarding the crossing were not raised during the safety audit which was carried out after the completion of the crossing and as a result no additional warnings are necessary.
5. **Ham Lane access from Oundle Road** – Peterborough City Council has informed the Clerk that there has only been one accident in this area in the last five year. As the number of vehicles making this manoeuvre is low, a 'no right turn' sign cannot be justified, however they could erect a 'Side Road Ahead' sign on the nearside verge if the Parish Council thought that it could be justified based on the number of turning vehicles. It was unanimously agreed to not to go ahead with this idea.

76/07-13

Correspondence received:

1. **Cambridgeshire Police & Crime Commissioner** –The further response was noted regarding the poor attendance of the police at Parish Council meetings.
2. **Peterborough City Council** - Changes to the planning system have been noted.
3. **Peterborough City Council** – 2nd Parish Conference is to take place in the autumn. Ideas are being sought for the theme and speakers. It was agreed that Mr Froggitt will forward the suggestions on behalf of the Parish Council.
4. **Woodland Trust Free Tree Offer** – Following the request from the Pond Warden, it was agreed that the Clerk will order a mixed hedge pack which will be planted along the border fence of the burial ground.
5. **Orton Counselling Service for Young People** – A request for £1,000 funding has been received to help them continue providing this valuable service to young people in the Parish.
Resolved: to award a grant of £500 under S137 LGA 1972. This is in line with the Parish Council Grant policy. Further requests for funding will need to be submitted to the Parish Council by November 2013 for inclusion in next year's budget.
6. **Bobby Scheme request for funding** – A request for £200 has been received from this charity to help with the costs incurred in helping to secure the homes of crime victims within the Parish in December 2012.
Resolved: to award a grant of £200 under S137 LGA 1972 to help with the costs that were incurred in securing crime victim's homes within the Parish.

77/07-13

Play Area Working Party

The Working Party reported that they had received confirmation from Peterborough City Council that there is no legal requirement for the vandalised fence to be resurrected around the play area. They are proposing that the existing play equipment is refurbished and that a few additional items are purchased i.e. 'springy' toys and balance beams for the mounds. A meeting with a play area representative has been set up to try and take this forward.

78/07-13

Website

Mr Froggitt presented two quotations to the Parish Council for the setting up and design of a new Parish Council website. Both quotations were of similar value and specification, which included costs for design and launch, hosting and an hourly charge for further work; however it was felt that one was better suited to meet the needs of the Parish Council.

Resolved: to accept the quotation from Lyndon Wright (2buy1click Ltd) with a design and launch cost of £2,020, hosting £120 per annum, security checks and protection £60 per annum and any further work charged at an hourly rate of £60 (minimum charge 5 minutes).

79/07-13

Refurbishment of bench on Oundle Road/Cherry Orton Road junction

It was proposed that the bench on this junction is replaced and that perhaps additional benches could be placed between Ham Lane Railway crossing and Oundle Road. It was agreed that the Clerk will make enquiries as to the cost of new benches and possible locations.

80/07-13

Parish Council Liaison meeting

Minutes of the meeting were circulated and no matters of concern were raised.

81/07-13

CCTV for Cherry Orton Road Pond

A request was received from the Pond Warden asking if the Parish Council could consider the possibility of installing CCTV in the vicinity of the pond to discourage vandalism in this area. It was unanimously agreed that there were no funds available for this and that the setting up of such a scheme was not a viable option.

82/07-13

Councillor vacancy

The vacancy on the Orton Goldhay East Ward will now be filled by co-option because no election has been called for. The vacancy notice is on the Parish Council website and notice boards around the village. The closing date for applications is 1st August 2013 and co-option will take place at the next meeting in September.

83/07-13

Orton Oracle

The Clerk circulated an editorial piece about the work of the Parish Council over the last twelve months. It was agreed that the Clerk submits this article for inclusion in the next publication.

84/07-13

Burial Ground

1. The Burial Ground Working Party proposed to pass the motion to amend the cemetery regulations to allow the interments to take place of residents who live within a specific small area of Orton Goldhay which is just outside the Parish boundary but within walking distance of the burial ground at an additional cost of 10% on top of the usual burial fees. This small area of Orton Goldhay does not fall within the jurisdiction of any local burial ground.

Mr Long counter proposed not to amend the cemetery regulations and to keep them as they are.

Resolved: it was agreed not to accept the counter proposal following a vote with a result of five to four against with one abstention.

Resolved: it was agreed to accept the proposal following a vote with a result of six to two in favour with one abstention, to amend the cemetery regulations to allow the interments to take place of residents who live within a specific small area of Orton Goldhay which is just outside the Parish boundary at an additional cost of 10% on top of the usual burial fees.

2. No other matters of concern were raised.

85/07-13

Allotments

1. Gostwick

a. The Clerk circulated two quotations for the removal of willow trees on plot 12, clearance of weeds from the car park and the clearance of two overgrown disused plots. It was agreed that the Parish Council cannot justify spending money on these works because so much has been spent recently on the allotments. Allotment rental income is collected to cover maintenance on the sites and if money is spent clearing plots, then it could lead to a rent increase which the Parish Council would like to avoid. It was therefore agreed that the Clerk will inform the tenant of plot 12 that they will have to deal with the willow trees themselves for the reason stated above and that the car park will be cleared by Mrs Fearon who offered to do this using weed killer that the Clerk will purchase for her. It was further agreed that the Clerk will re-let the two overgrown plots in their current state to the next people on the waiting list at a reduced rate of £1 for the next year, only because of the work involved in clearing them.

b. No other matters of concern were raised.

2. Cherry Orton Road -

a. The Clerk circulated three quotations for the installation of four additional standpipes on the allotment site as was planned for in the budget. This allotment site only has two taps at the moment and the recommendation by the National Allotment Society is that there should be one tap per four allotment plots.

Resolved: to accept the contractor with the lowest quotation and install four additional standpipes at Cherry Orton Road allotments.

- b. Two quotations were circulated by the Clerk for the repair of the access road. The third quotation has not yet been received. It was unanimously agreed not to go ahead with the access road repairs at this moment in time for the same reasons as stated above in agenda item 85/07/-13.
 - c. A request from an allotment tenant was made to the Parish Council allowing them to hold a barbeque on the allotment site for all tenants to have a social get together. It was unanimously agreed not to allow this request because of the bonfire ban that is in place on all Parish Council allotment sites.
 - d. It was reported to the Parish Council that the sign referring to the unofficial compost heap sign has been ripped down. The Clerk will replace this sign because the compost heap is still in situ.
- 3. Wyman Way**
- a. The Clerk presented two quotations for the annual meadow cut. Both quotations stated that the arising's would be left on the ground; however it was generally agreed by everyone that by doing this the ground will become too fertile for wild flowers to grow next year.
Resolved: the Clerk will ask both contractors how much the additional cost will be to take the arising's away and to accept the lowest quotation.
 - b. No other matters of concern were raised.

86/07-13

Finance & Administration

1. To authorise the following payments:

Anglian Water	Gostwick allotment water charges	£110.12
Fenland Stoneworks Ltd	Memorial fitting charge	£72.00*
Mr M Russell	Pond maintenance (May – July)	£40.00
Beebys Landscaping	Burial ground and Church grounds maintenance – June	£627.00*
P.E. Coles Ltd	Erection of notice board	£102.00*
Rose Plant Hire	Removal of waste from Gostwick Allotments	£600.00*
Clerk's expenses (19 th Jun – 16 th July)	Reimbursements	£91.28
Clerk's salary (<i>for Jul</i>)		£829.58
Cambridgeshire County Council	Superannuation (July employer & employee contributions)	£327.92
HM Revenue & Customs (<i>for Jul</i>)	Tax and NI	£95.68

**Denotes VAT at 20%*

2. Income received to date.

Burial ground	£200.00
Bank interest	£0.10

87/07-13

Planning matters

- 1. **Comment on new applications** – none were received.
- 2. **Decisions on previous applications:**

12/00643/FUL	Extension at Lakeside Water Sports Centre, Ferry Meadows	Permitted
12/01258/FUL	Change of garage at Northern section of the East of England Showground	Permitted
13/0613/FUL	Construction to proposed boatyard at Lakeside Water Sports Centre, Ferry Meadows	Permitted
13/0659/ADV	Illuminated Monolith sign at Barclays Personal Investment, Eagle Court, Lynch Wood	Permitted

- 3. **Decision from the Planning Committee hearing** – none.
- 4. **Planning Customer Forum** – Mrs Sandles gave general feedback from the meeting.

88/07-13

Maintenance matters

It was reported that another recycling bin has appeared near the shops making the area even more congested and that there appears to be a lot of graffiti as well in this area. It was agreed that the Clerk will contact Peterborough City Council regarding the matters raised.

89/07-13

Future agenda items and announcements

Correspondence from a local resident Oswick regarding the area around Church Drive shops and appointment of representative to attend the Hampton and Ortons Police Panel meetings.

Note: No Parish Council meeting in August due to holidays.

90/07-13

Date of next meeting

Wednesday 18th September 2013.