

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 19th June 2013 at 7.30 pm.

PRESENT: Mrs J Farnham (in the Chair) Mrs D Sandles Mr S Warren
Mrs J Goode Mrs B Fearon Miss S Bellamy
Mrs A Brown (Clerk)

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – One PCSO – B Johnston

47/06-13 Election of Chairman for June meeting

Due to the absence of the Chair and Vice-chair, it was proposed by Mrs Fearon, seconded by Ms Bellamy and RESOLVED that Mrs Farnham Chair the meeting of the Parish Council.

48/06-13 Apologies for Absence

Apologies were received and accepted from Cllr J Stokes, Mr M Chambers, Mr P Froggitt, Mr C Long, Mr I McLaughlan and Mr R Hammerton.

49/06-13 Declaration of Interests and dispensations

- 1. To receive declarations of interest from councillors on items on the agenda.**
None were received.
- 2. To receive written requests for dispensations for disclosable pecuniary interests (if any).**
None were received.
- 3. To grant any requests for dispensation as appropriate.**
None.

50/06-13 Public Forum

It was proposed by Mrs Fearon, seconded by Mrs Goode by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum.
The meeting closed at 7:33 pm.
A matter relating to the burial ground was raised.
The meeting was reconvened at 7:38 pm.

51/06-13 Local Police matters

PCSO Johnston reported that there has been one house burglary within the Parish. Following a number of bike thefts from the campsite at Ferry Meadows, the police have increased their presence in the area and untaken cycle marking. It was also highlighted how important it is for members of the public to report anything suspicious no matter how trivial it may seem.

52/06-13 Ward Councillors

Councillor Stokes sent a written report with her apologies – ‘Discussions have taken place with members of the Village Hall trust regarding the Section 106 funding lined up for the refurbishment of the hall. The funding of £180,000 is in the holding balances and will be released in stages as the work progresses’.

53/06-13 Minutes of previous meeting (circulated)

The minutes of the Orton Waterville Parish Council meeting held on 15 May 2013 and 4 June 2013 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

54/06-13

Clerks update:

1. **Methodist Chapel sign** – The correct finger board has arrived and been changed over. The Clerk is waiting for the contractor to confirm as date as to when the sign will be erected.
2. **New lighting column**- Volker Highways who will be installing the new lighting column require payment before commencement of the works. On receipt of payment, the works will be carried out within a matter of weeks. Payment will be sent this week.
3. **Tree Works** – All tree works as stipulated in the recent tree survey have now been carried out.
4. **Notice boards** – The new board at the Village Hall has been erected. The new board for Napier Place has arrived.

55/06-13

Correspondence received:

1. **Mr M Russell** – CCTV request for Cherry Orton Pond. Agreed as an agenda item at the next meeting.
2. **Police Commissioner** – response noted regarding the poor attendance of the police at Parish Council meetings.
3. **Tesco** – response noted regarding litter problem in the vicinity of the Wistow Way store.
4. **Post Office** – the modernisation of Orton Centre Post Office was noted.
5. **ACRE** – email outlining changes to services was noted.
6. **Orton Counselling Service for Young People** – agreed as an agenda item for the next meeting.
7. **Gostwick Allotment tenant** – request received asking the Parish Council to remove willow trees from their allotment plot. This item is dealt with later under ‘Allotments’.
8. **Cllr G Elsey** – A letter of resignation as Parish Councillor for the Orton Goldhay East Ward has been received from Councillor Elsey. The Elections Office has been informed. A notice advertising the casual vacancy has been displayed. Date the call for a poll expires – 2nd July 2013.

56/06-13

Website

It was agreed to defer this agenda item to the next meeting because it was felt that a greater input from the council as a whole was required.

57/06-13

Play Area Working Party

Mrs Goode reported that the working party have been looking at the following areas at the Plegan Place play area at the end of Wyman Way:

- Fencing – should the vandalised perimeter fence be resurrected?
- Equipment – what is suitable and what is not
- Community use – how much is the facility is being used by the community.
- Funds available - how much money should be spent on the area itself. Just buying some additional equipment, updated the flooring, refurbishing and painting the existing equipment and reviewing in the future may leave unspent funds that can be used more widely in the community.

58/06-13

Ham Lane access from Oundle Road

Mrs Sandles raised a concern regarding cars that are travelling from the direction of Orton Waterville and turning right into the layby on Oundle Road that leads to Ham Lane, which is just before the new crossing. The curve of the road means that cars (often travelling too fast) don't see the car signalling until the last minute and she witnessed another near miss last week. It was suggested that perhaps there should be an additional sign warning of cars turning right into the layby or alternatively there should be no right turn and vehicles should go around the roundabout which is only a few yards away. It was agreed that the Clerk will contact highways and raise this matter with them.

59/06-13

Village Hall

The update was provided earlier in the Ward Councillors report.

60/06-13

Orton Oracle

A suggestion was made that the Parish Council publishes an editorial piece in the Orton Oracle about the work that it has done over the last year. It was agreed that the Clerk will submit an article.

61/06-13

Burial Ground

The Clerk informed the Parish Council that she has received a burial request from a resident who lives outside the boundaries of the Parish in Orton Goldhay. Although this part of Orton Goldhay is within the boundary of the Longueville Parish (who have no cemetery), it belongs in the boundary of

St Mary's Church in Orton Waterville, whose cemetery is full. This anomaly leaves them with no dedicated burial place in the Ortons. The Clerk informed the meeting that other Parish Councils do allow burials of non-residents in their cemeteries on the payment of increased fees.

Resolved: in the first instance to allow the burial of the non-resident with a fee increase of 10% and ask the Burial Working party to review part 3 'Right of Interment' in the Parish Councils Cemetery Regulations with a view to allow the burial of residents from outside the Parish on a permanent basis.

62/06-13

Allotments

1. **Allotment Working Group** – The Allotment Working Group visited Gostwick allotments following a request from a tenant asking the Parish Council to remove some willow trees from their plot and agreed that the tree stumps should be removed. Because of restricted access, it appears that it will be difficult to dig them out and it was suggested that the Parish Council obtain a quote for cutting off the stumps at ground level and that the application of a chemical is used to kill future growth. It was also noted that the car park area was very overgrown with weeds and that at the same time, a quote is also asked for an application of weed-killer over the car park area. The three strands of barbed wire that had been cut in an incident a few weeks ago have been repaired. The Clerk will obtain quotes for the next meeting.
2. **Gostwick** – It was reported that plot 19 is not being cultivated as stated in the new agreement. The Clerk will write to the tenant. The Clerk informed the meeting that she had received a request from a tenant to keep bees on their plot. It was unanimously agreed and RESOLVED not to allow bee keeping on allotments due to many health and safety issues that could arise from it.
3. **Cherry Orton Road** – The Council was informed that an unofficial compost heap and been started on this site. It was agreed that the Clerk will put a notice up on the gate asking tenants to keep garden waste on their plot. If the compost heap continues then future rent reviews may reflect the removal of such waste.
4. **Wyman Way** – no matters were raised.

63/06-13

Finance & Administration

1. **To authorise the following payments:**

J Bradley Fencing	Removal and disposal of vandalised fence	£282.00*
Key Sports Coaching	S137 LGA 1972 Grant	£500.00
Volker Highways	New lighting column – New Road	£1906.25*
Village and Urban	Notice board	£720.00*
Beebys Landscaping	Burial ground and Church grounds maintenance – June	£627.00*
Information Commissioners Office	Annual renewal	£35.00
Sign of the Times	Methodist Chapel sign	£295.65*
M Whatling	Erection of signs and install bin at burial ground	£150.00
Wood Craft Tree Services	Tree works	£250.00
Clerk's expenses 15 th May – 18 th Jun)	Reimbursements (includes 1 year Virus protection for laptop)	£134.29
Clerk's salary (<i>for Jun</i>)		£837.18
Cambridgeshire County Council	Superannuation for June (employer and employee)	£327.92
HM Revenue & Customs (<i>for Jun</i>)		£88.08

*Denotes VAT at 20%

2. **To note any income received.**

Allotments	£40.00
Burial Ground	£200.00
Bank Interest	£0.10

3. (a) The accounts for the year ended 31 March 2013 were circulated and approved.
(b) The annual return was completed and accounting approved.
(c) The annual governance statements were reviewed and approved.
4. **Budget 2013/14** – It was proposed, accepted and **RESOLVED** to transfer funds from 'reserves' into 'spend' to take into account substantial amounts of expenditure that were not included in this year's budget as follows:
Street Light - £1,500
Village Hall CCTV - £3,000
Allotment Access Road repairs - £2,000(?)
Clerk's Pension - £3,500 (29% instead of 5.9%)
Skips + Lorry at allotments - £900

Website - £2,500

Village Hall Grant - £3,000 (only £9,500 was included as remainder to pay in this year as some £3,000 was included in last year's forecast spend but was not paid until this year)

Cemetery Waste bin - £600

The income from the burial ground may not be as much as last year – upon which the forecast income for this year was based.

In future any new items of spend that are confirmed or proposed should also be recorded as coming from reserves.

64/06-13

Planning matters

- 1. No new applications were received.**
- 2. Decisions on previous applications.**

13/000506/FUL	Construction at Ferry Meadows Country Park, Ham Lane, Orton Waterville, Peterborough	Granted
13/00615/CTR	Trees notification at 41 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	Granted
13/00624/FUL	Installation of doors at Unit B Harrier Park, Southgate Way, Orton Southgate, Peterborough	Granted

- 3. To note decisions from the Planning Committee hearing**

None.

- 4. Planning Customer Forum**

Mrs Sandles will attend the next meeting on 2 July 2013.

65/06-13

Maintenance matters

No matters were received.

66/06-13

Future agenda items and announcements

None

67/06-13

Date of next meeting

Wednesday 17th July 2013.

There being no further business the meeting closed at 9:06 pm.