

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 20<sup>th</sup> March 2013 at 7.30 pm.

PRESENT: Mr M Chambers (in the Chair) Mr P Froggitt Mrs D Sandles  
Mrs B Fearon Mr S Warren Mrs J Goode  
Mr I McLaughlan Cllr J Stokes Miss S Bellamy  
Mrs J Farnham Mrs A Brown (Clerk)

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – Three PCSO - None

## 183/03-13 Apologies for Absence

Apologies were received and accepted from Mr C Long and Mr R Hammerton.

## 184/03-13 Declaration of Interests and dispensations

- To receive declarations of interest from councillors on items on the agenda.**  
None were declared.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).**  
None were received.
- To grant any requests for dispensation as appropriate.**  
None.

## 185/03-13 Public Forum

A member of the public addressed the Parish Council asking for an explanation as to why bonfires are no longer allowed on any of the allotment sites and if skips could be provided by the Parish Council as an alternative to burning rubbish. An explanation was given by the Chairman and skip provision was noted for discussion later during the meeting. Another member of the public addressed the Parish Council that he was attending because he had a personal interest in agenda item 191/03-13, 2a Boundary Fence - request to move boundary fence of 40a Cherry Orton Road onto Parish Council owned land.

## 186/03-13 Local Police Matters

PCSO Amanda Butler sent her apologies with a submitted report;  
'I'm ever so sorry, we are not on duty on Wednesday and I don't have anyone else to cover. I have checked back over the last month to see what incidents were raised – they were:  
The Orchards – Shed burglary  
Ferry Meadows – Criminal damage  
Lady Lodge Drive – Dwelling burglary  
Scotendon – Dwelling burglary  
The Gannocks – Theft from motor vehicle  
Vetchfield – Theft from motor vehicle  
Valance Road – Criminal damage to dwelling

## 187/03-13 Reports from Ward Councillors

Cllr Stokes reported that today, in her capacity as Deputy Mayor, she had attended the CP Learning Trust at the Cresset in Bretton. The Trust have recently received £73,000 lottery funding to provide training for people in deprived areas to learn skills to make them more employable.

188/03-13

**Minutes of previous meeting (circulated)**

The minutes of the Orton Waterville Parish Council held on 20<sup>th</sup> February 2013 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

189/03-13

**Clerks update**

1. **Notice board at Napier Place** – The new board has arrived and the Clerk suggested that perhaps it should be erected at the newly refurbished hall and another board purchased for Napier Place. It was agreed to discuss this further under item 192/03-13 as stated below.
2. **Encroachment on Cherry Orton Road** – Mr Chambers, Mrs Sandles and the Clerk have met with the proprietor of the alleged encroachment on the access road leading to Cherry Orton Road allotments. From the meeting it was clear that the proprietor had not extended the property but merely improved the drainage at the rear of the property with a gravelled and grassed area. During the meeting it was also agreed that the Clerk will purchase a new ‘allotment car parking’ sign which will be fixed to the allotment fence near the newly grassed area. The proprietor agreed to try and adjust the kerb for easier vehicular access.

190/03-13

**Correspondence received**

1. **Key Sports and Coaching** – It was agreed to invite the applicant to the next meeting to provide more specific information on their grant application.
2. **PALC** – Minutes of the previous meeting were circulated and no matters of concern were raised. The next PALC meeting has been amalgamated with the CAPALC and will take place on 27<sup>th</sup> March 2013.
3. **Ortons with Hampton Neighbourhood panel and Police Panel** – Minutes of the previous meeting were circulated. The next Ortons and Hampton Neighbourhood panel has been cancelled however the Police Panel meeting is still taking place on 27<sup>th</sup> March 2013 at 6:30pm. Miss Bellamy will be attending.
4. **Orton Waterville Village Hall** – Invitations have been received to the official opening of Phase one of the newly refurbished Village Hall on Friday 26<sup>th</sup> April 2013 between 2:30 pm and 4:00pm.
5. **Email from D Longworth** – A request for financial information regarding Cherry Orton Road allotments has been received and dealt with by the Clerk.

191/03-13

**Allotments**

1. **Bonfires** – Mrs Fearon has received requests from allotment tenants to ask the Parish Council to now provide skips on a regular basis for the disposal of allotment waste which is no longer allowed to be burned on any of the sites. This request is in addition to the request raised in the earlier Public Forum. It was agreed that the Clerk will obtain skip prices for the next meeting.
2. **Cherry Orton Road**
  - a. **Boundary fence** – A request has been received from Mr Garner, the proprietor of 40a Cherry Orton Road, to move his rear boundary fence back to its original line which is now allotment land owned by the Parish Council. Mr Garner was invited to speak by the Chairman on the matter who showed the Parish Council pictures from Google with a line drawn in claiming how the boundary was many years ago, but the fence which is in place now was erected by a relative closer to the property because of a drain at the rear of the property. The fence is in a bad state of repair and Mr Garner would like to erect a new fence and move the boundary back. He is willing to pay all costs associated with this. The Clerk informed the Parish Council that if they agreed to this request, the transfer of ownership of this piece of land would need to be done through the Parish Council solicitors to check the old boundaries and ensure that it is legally transferred in the correct manner.  
**Resolved: to seek legal advice regarding the transfer of the piece of allotment land at the rear boundary of 40a Cherry Orton Road. The transfer of land (if any) will only be made provided that all associated costs, including legal fees are paid by Mr Garner (proprietor) and that the transfer is at no detriment at any time what so ever to the Parish Council.**
  - b. **Boundary fence** – A matter was raised concerning part of the allotment boundary fence backing onto the property of Mr Hall which is looking shabby because it has been patched up many times in the past. It was generally agreed by everyone that ideally it would be best to replace the entire fence, however as the cost of doing this is rather costly and the fence is not proving a nuisance to Mr Hall at the moment, it was agreed to leave the matter for the time being.
  - c. **Access road** – Mr Chambers raised concerns over the condition of the access road leading from Cherry Orton Road to the allotment site, which following the recent wet weather now has even more pot holes, and suggested that the road is repaired with tarmac plainings. It was agreed that the Clerk will obtain quotes for the repair of this road.
  - d. **To receive any other matters of concern.**  
None were raised.

### 3. Gostwick

- a. **Scheduled Ancient Monument on allotment site** – English Heritage has informed Peterborough City Council that the Scheduled Ancient Monument which is on the site of the Parish Councils Gostwick allotments must be returned to open grassland as soon as possible. The Parish council are unable to object to this request because they are only tenants of this land; however Peterborough City Council will move the allotments to the field beyond the existing fence of the current allotments. This process is likely to take a number of years due to funding implications and planning but it is envisaged that existing allotment tenants will have at least one growing seasons notice before they have to move over.
- b. **To receive any other matters of concern.**  
None were raised.

### 4. Wyman Way

No matters of concern were raised,

192/03-13

#### Village Hall

A written request has been received from the Village Hall Trust asking the Parish Council for further funds towards a CCTV for the newly refurbished village hall. As this is in addition to the money that the Parish Council has already allocated to the Trust, it was agreed that the Clerk writes and asks them to apply for the funds using the appropriate Grant Application form. A new notice board is also required for the hall and the Clerk suggested that the freestanding notice board which was purchased for Napier Place is erected at the village hall and another notice board ordered for Napier Place.

**Resolved: to erect the new notice board at the Village Hall with the consent of the Village Hall Trust and order another board for Napier Place.**

193/03-13

#### Tree survey

The tree survey completed by Caroline Hall was circulated to everyone. The report has highlighted that work of a non-urgent nature is required on a number to a number of trees. The Clerk will obtain quotations for the works.

194/03-13

#### Brudenell Park

Mr McLaughlan suggested that the Parish Council create a new children's play park on the open field near Brudenell which is part of the shelter belt and belongs to Peterborough City Council. Many years ago there was a park which was taken down when the equipment was vandalised and became unsafe. Concerns were raised that this may not now be a suitable location for a children's play park and that there other parks close by in the area already. In the first instance, Mr McLaughlan will produce figures on cost, maintenance etc. for presentation at the next meeting.

195/03-13

#### Tesco Stores Ltd on Wistow Way

Concerns were raised that the amount of litter has increased along Wistow Way following the opening of the new Tesco Store. Cllr Stokes informed the meeting that she will contact Enterprise to see when the cleaning team are next due in the area. The Clerk will also write to Tesco Stores Ltd on the matter.

196/03-13

#### Burial Ground

The dead tree saplings have not yet been replaced due to Beebys Landscaping having a problem with the tree supplier. It is hoped that they will be planted within the next month.

197/03-13

#### Finance & Administration

##### 1. The following payments were authorised:

|  |  |            |
|--|--|------------|
| J. Hill Electrical Contractors                               | Village Hall electrical works                  | £12,000.00 |
| Village and Urban  | Notice Board – Napier Place                    | £720.00    |
| Peterborough Office Supplies                                 | Stationery and printer cartridge               | £71.45     |
| Beebys Landscaping Limited                                   | Cemetery Maintenance (March) and grave seeding | £489.00    |
| Clerk's expenses 20 <sup>th</sup> Feb – 19 <sup>th</sup> Mar | Reimbursements                                 | £121.49    |
| Clerk's salary ( <i>for Mar</i> )                            |  | £812.39    |
| HM Revenue & Customs ( <i>for Mar</i> )                      |  | £106.96    |

##### 2. To note any income received.

|                |         |
|----------------|---------|
| Allotment rent | £605.00 |
| HSBC interest  | £0.29   |
| Co-op interest | £433.91 |

3. **Transfer of funds** – The Clerk transferred the sum of £12,000.00 from HSBC savers account to the HSBC treasurers account to pay for the village hall electrical works.

198/03-13

**Planning Matters**

**1. Comments on new applications:**

|                 |  |              |
|-----------------|--|--------------|
| 13/000238/FUL   | Extension of existing floating platform at Overton Lake, Ferry Meadows Country Park, Ham Lane, Orton Waterville                                  | No Objection |
| 13/000259/CTR   | Felling of 4 x Ash Trees at 51 Chandlers, Orton Brimbles, Peterborough PE2 5YW   | No Objection |
| 13/000267/HHFUL | Single storey front and rear extension and demolition of conservatory at 7 Cherryfields, Orton Waterville, Peterborough PE2 5XD                  | No Objection |
| 13/00318/CTR    | T1 Willow, repollard. T2 Horse chestnut, repollard. TGF various trees prune back at 63 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH | No Objection |

**2. Decisions on previous applications.**

|                |   |         |
|----------------|---|---------|
| 13/00053/HHFUL | Two storey extension to side of dwelling including a single garage at 52 Beverstone, Orton Brimbles, Peterborough PE2 5YN | Granted |
|----------------|---|---------|

**3. Decisions from the Planning Committee hearing – none.**

199/03-13

**Maintenance Matters**

The Clerk raised a concern that the Lady Lodge notice board on the site of the old Post Office is in a bad state of repair and two of the doors will not open because they are water sodden. It was agreed to remove the notice board as it was generally felt that not many by passers actually take any notice of it anymore.

200/03-13

**Future agenda items and announcements**

Mr Froggitt informed the meeting that the Parish Council will need to obtain permission from Peterborough City Council to have the Methodist Chapel sign erected and use one of their approved contactors. Mr Froggitt also told the meeting that most of the street furniture from phase 1 of the City Centre refurbishment programme has gone, but that further items will become available when phase 2 begins later in the year. Agenda item for next meeting – approve increase of Clerks salary.

201/03-13

**Date of next meeting**

Wednesday 17<sup>th</sup> April 2013 this will be preceded by the Annual Parish Meeting which will start at 7:00 pm.

There being no further business the meeting closed at 9:15 pm.