

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 21st November 2012 at 7.30 pm.

PRESENT: Mr M Chambers (in the Chair) Mr P Froggitt Mrs D Sandles
Mrs J Farnham Mr S Warren Mrs J Goode
Mr R Hammerton Mr I McLaughlan Cllr G Elsey
Mrs A Brown (Clerk)

MEMBERS OF THE PUBLIC – One PCSO – None

95/11-12 Apologies for Absence

Apologies were received and accepted from Cllr J Stokes, Mr C Long, Mrs B Fearon and Mr S Watts.

96/11-12 Declaration of Interests and dispensations

- To receive declarations of interest from councillors on items on the agenda.**
Cllr Elsey - Item 98/11-12 - Member of the Cambridgeshire Crime and Police Panel.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).**
Mr P Froggitt - To speak and vote on allotment matters until the end of term in office.
Mrs D Sandles - To speak and vote on allotment matters until the end of term in office.
- To grant any requests for dispensation as appropriate.**
Mr P Froggitt – Granted as above.
Mrs D Sandles – Granted as above.

97/11-12 Public Forum

There were no matters raised.

98/11-12 Local Police Matters

PCSO Butler sent a written report with her apologies. She reported that there had been an increase in thefts from motor vehicles. A member of the Community Safety team carried out a door knocking exercise and received reports that several youths had been knocking on doors asking to clean cars even though it was dark, and later they were seen hanging around The Orchards and Pembroke Avenue area. Subsequently a number of vehicles were broken into the day after in this area. It is important that residents ensure that their vehicles are locked and secured and that no valuable items are left on show. It is important that any suspicious activity at the time of happening is reported straight away to enable the Community Safety team to come out and investigate. The non-emergency number 101 should be used unless a car being broken into is witnessed, and then 999 should be dialled.

99/11-12 To Receive Reports from Ward Councillors

Cllr Elsey reported that the Asda UK board has signed off the Orton Southgate deal and are now waiting for the American board to do the same. The Dental Surgery will be moving into a new unit, whilst the Doctors Surgery will move into temporary accommodation near the bowling green whilst the new surgery is being built. Cllr Stokes sent a written report with her apologies. She reported that Sir Graham Bright had been elected as Police Crime Commissioner for Peterborough and Cambridgeshire in the elections last Thursday. As a matter of interest, the NHS is introducing a new service if you urgently need medical help or advice fast but it is not a life-threatening situation – the number to dial is 111. It does not replace 999 in a medical emergency.

100/11-12 Minutes of previous meeting

The minutes of the Orton Waterville Parish Council held on 17th October 2012 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

101/11-12

Clerks Update

1. Storage of old Parish Council minutes – these will be stored at Peterborough Central Library.
2. Woodlands Trust Tree pack – the pond warden has planted the tree pack at Cherry Orton Road Pond and has requested another tree pack for Debdale pond from the Woodlands Trust.
3. Parish Council Conference – the Conference was an informative day with many of the local Parish Councils attending which provided an excellent networking opportunity. Peterborough City Council hopes to make this an annual event. To build on the success of the conference, Mr Froggitt proposed that he would like to contact Orton Longueville and Hampton Parish Councils to see if there were areas where some liaison/co-operation were possible. This was agreed by everybody to go ahead with this idea.

102/11-12

Correspondence Received

1. **Letter from Shailesh Vara MP** – A letter has been received from Shailesh Vara MP with a copy of a letter from Mr Simon Machen, Head of Planning, Transport and Engineering Services at Peterborough City Council that he had received. Mr Machen explained in his letter why planning permission was not needed for the Chequers Public House to become a Tesco store.
2. **Residents email** – An email from a local resident has been received regarding anti-social behaviour in the vicinity of the church and shops. The resident has obtained new Anti-litter notices and displayed one in the Leisure Centre and has asked the Clerk to place one in the main notice board on Church Drive. It was agreed to investigate the cost of purchasing a segregated waste bin to replace the existing one outside the cemetery to encourage bin usage.
3. **Safapac Ltd** – An invitation has been received to visit the premises of Safapac Ltd in Orton Southgate. The Parish Council agreed to accept the invitation. The Clerk will organise the visit.
4. **Magpas** – A request for funding has been received from MAGPAS The Emergency Medical Charity towards the Helimedix Team that are dispatched by helicopter.
Resolved: to award a grant of £250 under section 137 LGA 1972.
5. **Victim Support** – A letter has been received from Victim Support requesting a contribution towards funding their work. It was agreed that, on this occasion the Parish Council was unable to offer any financial support.
6. **GD Services – Thorney** – A letter of thanks has been received from GD Services for allowing them to use a mechanical digger in the burial ground. This was noted.

103/11-12

Diamond Jubilee Commemorative Road Sign

The revised quotation and design was circulated to all members of the Parish Council. The quote stated that the sign could be cast in either polyurethane or aluminium and would be designed to sit directly under the village sign at a cost of £195 + carriage and vat.

Resolved: to accept the revised quotation from Sign of the Times and that the sign should be cast in aluminium.

104/11-12

Website

Mr Froggitt, Mrs Goode and the Clerk have met to discuss the new design layout for the website. Mr Froggitt circulated a mock- up of the main page to everyone and invited their comments. It will be a number of months before the new website will be ready for Parish Council approval.

105/11-12

Notice Boards

The Clerk circulated quotations for a new replacement noticeboard at Napier Place. The noticeboard would be sufficient to house 4 sheets of A4 paper and could be made out of either oak or aluminium.

Resolved: to accept the quotation from Village and Urban for an aluminium noticeboard at a cost of £520 + £80 delivery and vat.

106/11-12

Orton Counselling Service for Young People

Mrs Sandles reported that she had attended her first committee meeting. The Counselling Service is now up and running again and will be approaching the Parish Council for funding to be able to continue their work.

107/11-12

Parliamentary Boundary Review

Mr Froggitt reported that the reviewed proposal does not affect the Ortons at this moment in time.

108/11-12

Village Hall Renovations

Mr Hammerton reported that the renovation works will start on the village hall in January 2013. He asked if the Parish Council could place the electrical works order on behalf of the Village Hall Trust and then pay for it using the money that it has set aside for the project because they are able to reclaim the VAT thus saving the Trust money which can be used on other parts of the project. It was unanimously agreed that the Parish Council will do this for the Trust.

109/11-12 Windmill Public House Fence

Mr Chambers raised concerns that access was being gained from the footpath near the burial and into the Windmill Public House car park through temporary fencing which was installed to replace a steel palisade fence panel a few years ago. It was agreed that the Clerk will write to the owners of the Public House asking them to re-install the palisade fence panel to stop this access point.

110/11-12 Burial Ground

The Health and Safety report was circulated to the Parish Council. No major issues were found requiring attention.

111/11-12 Allotments

1. Wyman Way – There were no matters of concern raised.

2. Cherry Orton Road – Mr Froggitt informed the meeting that he had been approached by a property owner asking if the Parish Council would allow him to move his boundary fence to be brought in line with that of neighbouring properties either side of him. Moving his boundary fence would mean he would be encroaching onto the allotments which is Parish Council owned land. Everyone agreed that the small piece of land in question is of no value and full of bushes and no-one had any objections, although the transfer of this land would have to be on the proviso that the property owner in question would be required to pay all the legal costs associated with the transfer of this piece of land and install a fence. Mr Froggitt will contact the property owner and explain this to him.

Mr Chambers informed the Council that it appeared that 2 properties backing onto the drive leading to the allotments were encroaching on Parish Council land by landscaping the land which appears to be implying that it belongs to them. It was decided to seek legal advice before taking this matter further.

3. Gostwick – The new gates at Gostwick have been installed, however following a problem that arose during the installation of the new posts for the gates the cost has slightly increased because a new piece of palisade fence has had to be installed.

4. New Tenancy agreement

Mr Froggitt proposed the implementation of the new Allotment Tenancy Agreement and to pass the following motions:

"That the document entitled 'Allotment Tenancy Agreement - November 2012' be adopted for Council use and be implemented in April 2013"

"That upon the implementation of the 'Allotment Tenancy Agreement - November 2012' the existing document 'Tenancy Agreement for Allotment Gardens' and the policies 'Policy on Bonfires' and 'Policy on Structures' are rescinded".

Mr Chambers counter-proposed to amend the said policy and not to allow bonfires at any time on any of the allotment sites.

Resolved: to accept the counter-proposal and amend the policy not allowing bonfires at any time on any of the allotment sites. Cllr Elsey abstained from voting.

Resolved: to accept the proposal for the Allotment Tenancy Agreement and to pass the motions.

112/11-12 Finance & Administration**1. The following payments were authorised:**

Peterborough Office Suppliers	Stationery and printer toners	£183.65
Peterborough City Council	Maintenance Wyman Way Common Land	£2160.00
D Hazlehurst	Internal Audit	£300.00
St Botolph CE Primary School	Grant under S137 LGA 1972	£75.00
Mr P Froggitt	Reimbursement of key cutting for Enterprise	£5.50
Mr M Russell	Pond maintenance (Aug-Oct)	£40.00
Beebys Landscaping Limited	Cemetery maintenance (Nov)	£273.00
Royal British Legion	Poppy wreath for War Memorial Service	£18.00
Clerk's expenses 17 th Oct–20 th Nov	Reimbursements	£119.79
Clerk's salary (<i>for Nov</i>)		£812.39
HM Revenue & Customs (<i>for Nov</i>)		£106.96

2. Income received to date.

Cemetery Fees	£2100.00
Interest	£0.52

- 3. Budget items for next year** – areas identified for the next budget were a pension for the Clerk, Pegan Place play area improvements and installation of more water standpipes at Cherry Orton Road allotments.

113/11-12 Planning Matters

1. Applications received:

12/01628/FUL	Erection of 3 bed detached house at 33 Chisenhale, Orton Waterville, Peterborough PE2 5FP	No objection
12/01669/HHFUL	Extension to dwelling at 12 Ferryview, Orton Wistow, Peterborough PE2 6XL	No objection
12/01704/HAZ	Consultation Hazardous Substances Application, Increased quantities of certain classes of materials at Safapac Ltd, 1-5 Stapledon Road, Orton Southgate, Peterborough	No objection

2. Decisions on previous applications:

12/01393/FUL	Installation of ATM unit at The Chequers, 62-63 Napier Place, Orton Wistow, Peterborough	Granted
12/01394/FUL	Installation of air condenser and ac units and 2.4m high timber fence to rear side at The Chequers, 62-63 Napier Place, Orton Wistow, Peterborough	Granted
12/01397/ADV	Installation of internally illuminated fascia signs, one internally illuminated hanging sign, one externally illuminated gantry sign and one non-illuminated banner sign at The Chequers, 62 - 63 Napier Place, Orton Wistow, Peterborough	Granted
New premises licence hearing	License for sale of alcohol for consumption off the premises between Monday to Sunday 06.00 to 23.00 at Tesco Stores Ltd, Wistow Way, Peterborough PE2 6XN	Granted

3. Decision from the Planning Committee hearing – none.

114/11-12 Maintenance Matters - It was previously reported that a hedge outside a property at the top end of Cherry Orton Road near to Oundle Road, was heavily obstructing the footpath. No action has yet been taken. Cllr Elsey told the meeting that he would look into the matter.

115/11-12 Future agenda items and announcements.

A new venue for Parish Council meetings will need to be found when the village hall renovations commence in January 2013. Cllr Elsy informed the meeting that he had seen the proposed plans for a new access road to a number of properties on Lady Lodge Drive that do not have direct vehicular access from the public highway.

There being no further business the meeting closed at 9: 40 pm.

Date of next meeting: Wednesday 19th December 2012 at 7:30 pm.