

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 17 December 2014 at 7:30 pm.**

**PRESENT:**      **Mr M Chambers (in the Chair)**      **Mr P Froggitt**      **Mrs B Fearon**  
                 **Mrs J Goode**                                      **Mrs D Sandles**                                      **Mrs J Farnham**  
                 **Miss S Bellamy**                                      **Mrs A Brown (Clerk)**

**Members: 13      Quorum: 5**

**MEMBERS OF THE PUBLIC – One      Police – None**

**164/12-14      Apologies for Absence**

Apologies were initially received and accepted from Mrs J Goodwin (personal), Mr C Long (personal), Cllr J Stokes (civic duty), Mr I McLaughlan (personal), Mr S Warren (personal), Mrs C Normington (personal).

**165/12-14      Declaration of Interests and dispensations**

1. Received declarations of interest from councillors on items on the agenda – none.
2. Received written requests for dispensations for disclosable pecuniary interests – none.
3. Granted requests for dispensation as appropriate – none.

**166/12-14      Public Forum**

It was proposed by Mr Chambers, seconded by Mr Froggitt and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum. The meeting closed at 7.32 pm.

A member of the public informed the Parish Council that if they decide to support a Parish litter picking group then he would help set up and lead the group. It was agreed that this would be discussed later in the meeting under the relevant agenda item 172/12-14.

The meeting was reconvened at 7.33 pm.

**167/12-14      Local Police matters**

There was no PCSO's present.

**168/12-14      Ward Councillor**

The Clerk read out a report which Councillor Stokes had submitted with her apologies. The meeting was informed that Peterborough City Council is aware of the concerns surrounding the bowls club review and that it has been in contact with its members. A petition and questions were being expected at the full council meeting which was taking place tonight. The burnt out bin near Chisenhale has been noted by the council. Mr Froggitt added Peterborough City Council has informed him that they are in the process of producing a map of all the bins and will be in touch in due course to discuss the Parish needs further.

**169/12-14      Minutes of previous meeting (circulated)**

The minutes of the Orton Waterville Parish Council meeting held on 19 November 2014 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

**170/12-14      Correspondence received**

1. NALC – notification of agreed National Salary Award 2014-2016 for clerks and other employed staff was noted. The Clerks salary will be adjusted accordingly as previously agreed.
2. CAPALC – e-Bulletin November 2014 was noted. Mr Froggitt pointed out that at CAPALC's recent AGM, it was agreed to move to a new fee structure which will see the Parish Council subscription increase. It was agreed to discuss whether the Parish Council should continue to affiliate to CAPALC when it comes up for renewal in April 2015.

**3. Peterborough Civic Society** – a complimentary copy of ‘Peterborough and its Villages in Detail’ has been donated by the Society to every Parish Council featured in their book which shows the architectural details of distinctive local buildings in Peterborough and its villages.

**4. Peterborough City Council** – information regarding Parish Councils grant cuts in 2015/16 was received and noted that the Council Tax Support grant will no longer be paid to Parish Councils.

**171/12-14**

**Clerks update**

The tree survey report for Wyman Way recreational field has been received and will be on next month’s agenda. In the meantime it was agreed that the Clerk could proceed with obtaining quotes for the work recommended in the report.

**172/12-14**

**Community litter picking group**

Since the last meeting, Councillor Stokes has been in touch with Peterborough City Council regarding voluntary Parish Council litter picking group. The City Council is able to provide rubbish bags and can lend litter pickers, whilst Amey are able to collect the full bags of rubbish. Mr Froggitt informed the meeting that he has several litter pickers which can be used.

It was proposed by Mr Chambers, seconded by Mr Froggitt and RESOLVED by a unanimous vote to close the meeting for a second period of time to allow Mr Barrie Tulloch (member of the public) to participate in the discussion.

The meeting closed at 7.52 pm.

Mr Tulloch told the Parish Council that he would be happy to set up the group on the condition that the Parish Council provides support where necessary. He proposed to initially start up a pilot scheme within the village first before moving into other areas of the parish and would put posters up asking people to join the group.

The meeting was reconvened at 7.56 pm.

It was unanimously agreed to accept Mr Tulloch offer of setting up the litter group and provide him with support including the purchase of more litter pickers if the need arises. An article will be placed on the Parish Council website and Mr Tulloch will put up posters around the village encouraging volunteers to join the group.

**173/12-14**

**Wyman Way recreational field**

1. The reinstatement of the fence around the play area was discussed. Mr Froggitt informed the meeting that he has been asking the opinions of people whom use the field their views on the matter. (Dog walkers with and without children; and a group of youngsters). The majority said that a fence was unnecessary; however some members of the Parish Council felt that the fence should be put back as this is the norm with the majority of play parks in Peterborough. Quotations for a metal fence will be obtained and discussed further at the next meeting.

2. The Parish Council have received a request to create a footpath between the two exits on the field as the ‘walkway’ across is becoming very muddy and slippery. It was agreed by the Parish Council that there is no designated footpath across the field because this is common land and that there is an official footpath around the field for pedestrians to use. However wood chip mulch has been laid on the area worst affected for those wishing to continue crossing the field this way and it was further agreed that that no further action will be taken.

**174/12-14**

**Lay-by outside Yacht Club entrance on Oundle Road**

A matter of concern has been received regarding the wooden bollards on the grass verge lay-by outside the Yacht Club entrance on Oundle Road. Some of the bollards have rotted away and need replacing. It was also noted that previously there were two litter bins in the lay-by and that now there is only one. It was agreed that the Clerk will contact Peterborough City Council and bring the matter to their attention.

**175/12-14**

**Parish Council Conference**

Mr Froggitt gave feedback from the Parish Council conference which he recently attended.

**176/12-14**

**Burial Ground**

The property owner whose fence was highlighted in the recent Health and Safety report has informed the Clerk that he will be putting the fence back up in due course. The Clerk is still in the process of obtaining quotations to clean the moss covered cemetery paths and it is hoped that the works will be carried out after the Christmas period.

**177/12-14**

**Allotments**

1. Gostwick – Wood chip mulch has been kindly left by Acorn on the allotment site for tenants to use on their plots. No other matters of concern were received.
2. Cherry Orton Road – no matters of concern were received.
3. Wyman Way - no matters of concern were received.

178/12-14

**Finance & Administration****1. To agree and authorise the following payments:**

The Royal British Legion	Poppy Wreath	£18.50
Beebys Landscaping	Cemetery maintenance – Dec	£456.00*
Secure Fast Hosting Ltd	Website hosting annual fee	£144.00*
Peterborough Office Supplies	Printer toner, labels, storage folders	£55.84*
Clerks salary	Salary (Dec)	£966.83
Clerks expenses	Reimbursements	£94.51
Cambridgeshire County Council	Superannuation (Dec employer & employee contributions)	£389.63
HM Revenue & Customs	Tax and NI (Dec)	£115.96

\*Denotes VAT at 20%

**2. Income received**

Allotments	£30.00
HSBC Bank interest	£0.34

**3. Suggested future Parish Council projects:**

- The creation of a skate park in the Orton Goldhay area - it was agreed to look at the field in Stagsden as a possible location and obtain some costs of such a project ready for the next meeting.
- Commitment to on-going services – the Parish Council may decide to pick up on some of the services which have been cut by the City Council e.g. emptying litter bins and grass cutting.
- Sanctum units – the installation of pre-formed burial units for cremated remains.

179/12-14

**Planning matters****1. Decisions on new applications**

14/01965/HHFUL	Demolition of double garage, erection of summer house – retrospective at 5 Charles Cope Road, Orton Waterville, Peterborough PE2 5ER	No objection
14/01999/FUL	Proposed extension to car park at Block C, Western House, Lynch Wood, Peterborough	No objection
14/02039/HHFUL	Single storey extension to rear retrospective at 40 Farleigh Fields, Orton Wistow, Peterborough PE2 6YB	No objection
14/02111/HFUL	Single storey and two storey rear extensions at 6 Lady Lodge Drive, Orton Waterville, Peterborough PE2 5EP	No objection
14/02118/HHFUL	Single storey rear extension and new window opening to east elevation at 38 Church Drive, Orton Waterville, Peterborough PE2 5EZ	No objection

**2. Decisions on previous applications**

14/01596/FUL	Ground floor rear extension at 24 Five Arches, Orton Wistow, Peterborough PE2 6FG	Permitted
14/01801/HHFUL	First floor bay window at 32 The Rookery, Orton Wistow, Peterborough PE2 6YT	Permitted
14/01832/FUL	2.4 metre fence panels to enclose the office including two fire exit gates at Norwich and Peterborough Building Society, Lynch Wood, Peterborough PE2 6WZ	Permitted
14/01881/CTR	Conservation Area Trees Notification, Tamarisk – Crown reduction, reduce spread by at least half; Hawthorn – Crown reduction, reduce height by one third also dead wood to be removed; Birch (pendulous) – Crown lifting, spread reducing and thinning out; Fir – Crown thinning by 30% at 12 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	Permitted
14/01882/CTR	Conservation Area Trees Notification, Decorative Plum Tree – removal and replacement at 24 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	Permitted
14/01862/TRE	Preserved Trees Applications works to trees - Holm Oak (T006), Sycamore (T001, T005) and Ash tree (T010) of TPO 2013_9 at The Maples, Goldhay Way, Orton Goldhay, Peterborough	Permitted

**3. Decisions from the Planning Committee hearing – none.****4. Presentations from the recent Planning Customer Forum have been circulated to everyone.**

180/12-14

**Maintenance matters**

There was no matters raised requiring action.

181/12-14

**Future agenda items and announcements**

Agenda items: tree survey; future Parish Council projects (Skate Park; commitments to on-going services, installation of sanctum units at cemetery); pre-election leaflet.

182/12-14

**Date of next meeting**

Wednesday 21 January 2015