

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 21 January 2015 at 7:30 pm.**

**PRESENT:**

<b>Mr M Chambers (in the Chair)</b>	<b>Mr P Froggitt</b>	<b>Mrs B Fearon</b>
<b>Mrs J Goode</b>	<b>Mrs D Sandles</b>	<b>Miss S Bellamy</b>
<b>Cllr J Stokes</b>	<b>Mr C Long</b>	<b>Mr I McLaughlan</b>
<b>Mrs J Goodwin</b>	<b>Mrs C Normington</b>	<b>Mrs J Farnham (from 7:35 pm)</b>
<b>Mrs A Brown (Clerk)</b>		

**Members: 13 Quorum: 5**

**MEMBERS OF THE PUBLIC – Two Police – None**

**183/01-15 Apologies for Absence**  
Apologies were initially received and accepted from Mr S Warren (personal).

**184/01-15 Declaration of Interests and dispensations**

1. Received declarations of interest from councillors on items on the agenda – none.
2. Received written requests for dispensations for disclosable pecuniary interests – none.
3. Granted requests for dispensation as appropriate – none.

**185/01-15 Public Forum**

It was proposed by Mr Chambers, seconded by Mr Froggitt and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum. The meeting closed at 7.31 pm.

A member of the public raised a matter of concern relating to the proposed closure of Bushfield Bowls Club by Peterborough City Council. They stated their case against the proposed closure and asked the Parish Council if they would be able to step in and help financially if it was decided that the club will be closed. It was agreed that this would be discussed further later in the meeting under the relevant agenda item 189/01-15.

For information: The club and green are located in the heart of the Parish at Ortongate and provide a valuable sporting resource for older people. It is the only bowling green operating south of the river in Peterborough. The club has been in existence over 28 years with an average membership of 50 and is affiliated to Bowls England, the national bowling association. The council is now working to avoid closures by supporting self-maintenance initiatives, including through capital investment in machinery and automatic watering equipment. The club membership's age and income profile limits the scope for self-maintenance as it does not provide an adequate base for fund-raising and/or physical labour on the green.

The meeting was reconvened at 7.53 pm.

**186/01-15 Local Police matters**

There was no PCSO's present. Mr Froggitt informed the meeting that he recently attended the Crime Commissioners surgery and raised the question regarding the lack of PCSO's in the area. Apparently PCSO's are being phased out and the focus is on trying to recruit Special Constables who will police the area in which they live. Mrs Goodwin asked if the police could attend a future meeting because it has been many months since they last attended. It was agreed that the Clerk will try and arrange this.

**187/01-15**

**Ward Councillor**

Councillor Stokes reported that the police had informed her that:

- There had been 17 incidents of pick pocket thefts in the City Centre in the last week. The police are asking people to be aware of this problem and have published information on their website. It was suggested that the Parish Council should also post something similar on their website.
- The Great Haddon development loop road has been approved by the City Council.
- The Group Scrutiny Committee which Cllr Stokes attends, is meeting on 9 February 2015 and that the Peterborough Bowls Clubs closures is an agenda item.

**188/01-15**

**Minutes of previous meeting (circulated)**

The minutes of the Orton Waterville Parish Council meeting held on 17 December 2014 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

**189/01-15**

**Bushfield Bowls Club**

The proposed closure of Bushfield Bowls Club by Peterborough City Council was discussed. It was agreed by all that the closure of the club could have a detrimental effect on the local community who currently use the club and if it closed then it would be unlikely that it would ever be re-opened. Under these circumstances the Parish Council agreed that it would try and help save the club in any way that it could, perhaps even award a Grant under S137 in the short term. The financial implications of taking on such a club by the Parish Council were also discussed but it was further agreed that no decision can be made until Peterborough City Council make their final decision about the proposed closure in March 2015.

**190/01-15**

**Correspondence received**

**1. Peterborough City Council** – Notice of Adoption of the Peterborough City Centre DPD on 17 December 2014 was noted.

**2. Parish Council Liaison** – Presentation slides from the recent meeting have been circulated to everyone.

**3. CAPALC** – Local government finance statement 2015/16 was noted.

**4. CAPALC** – It was agreed to put forward Mrs B Fearon as a nominee for the Buckingham Palace Royal Garden Party in May 2015.

**5. CAPALC** - New Year 2016 - Honours nominations information and dates of free workshops on the Honours Process and how to draft a citation was noted

**6. NALC** – Launch of new Local Council Award Scheme to replace the Quality Parish and Town Council Scheme was noted

**7. Local Resident** –The Clerk and Mr Froggitt have received a matter of concern from a local resident regarding rodent in the vicinity of their property on Cherry Orton Road which has been ongoing for a number of years. The Parish Council have no powers to deal with such matters and have therefore asked the relevant Ward Councillors to try and help with the problem.

**191/01-15**

**Clerks update**

- Woodland Trust application for a pack of 105 Working Wood saplings has been successful and will arrive first week of March. The saplings will be used to create an avenue of trees leading to the burial ground gates. Mr Froggitt informed the meeting that care will need to be taken when planting the trees because the water mains which supply's the allotment tap runs along the right hand side of the grass-crete driveway.
- Stephen Duffy, Trustee for The Aidan Patrick Fogarty Deceased Will Trust will be attending the next meeting to give his presentation on the work of the trust and present the Parish Council with a donation which will be used to benefit the Parish.

**192/01-15**

**May Elections**

Mr Froggitt asked the Parish Council if he could go ahead and arrange for the printing and delivery of the Parish Councillor Election leaflets to encourage people to stand in the forthcoming Parish Council elections in May. As this matter was raised last year and resolved as an action last February under agenda item 206/02-14 and the costs were the same, it was agreed by all that Mr Froggitt could proceed with the leaflet printing and distribution.

193/01-15

**Wyman Way recreational field**

1. Quotations were presented and discussed for the reinstatement of the play area fence. As the quotes were not all like for like it was agreed to re-look at the quotes and present them at the next meeting. A motion will also be proposed for accepting the fence reinstatement. Mr Froggitt suggested that perhaps WREN (Waste Recycling Environmental Limited a non-profit making Environmental Body registered to fund projects which are eligible under the Landfill Communities Fund) may be able to help with the costs. The Clerk will contact WREN.

2. The Clerk reported that she had met with Jasmine Walters from the charity ‘Buglife’ regarding the creation of a meadow on Wyman Way to enhance the area. Jasmine will send the Clerk a written plan in the next few weeks for circulation and further discussions because there will be costs involved if the Parish Council decide to create a meadow.

194/01-15

**Future Parish Council projects**

Future projects were discussed:

- Bowling Green Club – if in the future the Parish Council steps in to help the club, money will have to be set aside for greens maintenance. No decision can be made until Peterborough City Council makes its decision if they will be closing the bowling club.
- Skate park – a possible site at Stagsden, Orton Goldhay has been identified, however it was highlighted during the discussion that such a project would be a very lengthy process and will need to include public consultations, planning applications, a high capital outlay and ongoing maintenance costs. The Clerk is obtaining further information and costs for presentation and discussion at a later meeting.
- On-going services – money may need to be allocated in the future should the Parish Council wish to pay for maintaining existing levels of service e.g. litter bin emptying and grass cutting. Maintenance of the proposed avenue of trees leading to the burial ground will also need to be considered. No further action will be taken at the moment.
- Installation of sanctum units at cemetery - installing a small number of pre-formed units for cremated remains would provide a cheaper option for families. An initial capital outlay would be required but this would be recouped over the years once the units were sold. It was agreed that this would be a good idea and will be progressed further.

195/01-15

**Parish bin locations map**

Cllr Stokes informed the meeting that she had received an electronic version map of the locations of all the bins within the Parish but was unable to open it. She has requested a hard copy of the map therefore the matter is in abeyance until the next meeting.

196/01-15

**Trees survey**

The tree survey report has been received and a number of minor trees works have been identified. It was agreed that the Clerk will obtain quotes for the proposed works.

197/01-15

**Burial Ground**

The path cleaning as highlighted in the recent Health and Safety report has been delayed due to the recent icy conditions and will be done as soon as possible weather permitting.

198/01-15

**Allotments**

1. Gostwick – there were there no matters of concern received.
2. Cherry Orton Road – there were there no matters of concern received.
3. Wyman Way - there were there no matters of concern received.

199/01-15

**Finance & Administration**

1. The following payments were authorised:

Caroline Hall	Tree survey report	£320.00
Anglian Water	Water charges - cemetery	£23.05
Anglian Water	Water charges – Gostwick allotments	£106.49
Anglian Water	Water charges – Cherry Orton allotments	£65.20
CAPALC	Postage charges for Good Councillor Guides	£13.75
Key Sports Coaching	Grant s137 LGA 1971 (3 <sup>rd</sup> and final instalment)	£500.00
Beebys Landscaping	Cemetery maintenance – Jan	£456.00*
Clerks salary	Salary (Jan)	£947.41
Clerks expenses	Reimbursements	£46.90
Cambridgeshire County Council	Superannuation (Jan employer & employee contributions)	£379.19
HM Revenue & Customs	Tax and NI (Jan)	£106.40

\*Denotes VAT at 20%

2. Income received

Burial Ground	£1525.00
Bank interest	£0.36

3. The end of the 3rd quarter financial report was noted.

4. It was unanimously agreed by everyone to reinvest the Coop Investment for a further six months when the current period ends in March 2015. A concern was raised as to whether the Parish Councils investment was safe and protected by the FSCS (Financial Services Compensation Scheme). The Clerk will check with the bank and report back at the next meeting.

200/01-15

**Planning matters**

1. Decisions on new applications

14/02243/HHFUL	Two storey side extension and front porch extension at 19 Kinnears Walk, Orton Goldhay, Peterborough PE2 5FF	No objection
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2. Decisions on previous applications

14/01803/LBC	Proposed replacement viewing lounge, proposed replacement disabled WC and store and re-cladding of existing barn at Lynch Farm Riding Centre Wistow Way Orton Wistow Peterborough PE2 6XA	Permitted
19/01929/TRE	Preserved Trees Application, Oak – Raise canopy to 5m and remove deadwood, Ash – Remove low limb into garden; Oak – Remove the lowest 2 limbs, remove all epicormic growth throughout crown and remove deadwood at 3 Gleneagles, Orton Waterville, Peterborough PE2 5UZ	Permitted
14/01965/HHFUL	Demolition of double garage, erection of summer house – retrospective at 5 Charles Cope Road, Orton Waterville, Peterborough PE2 5ER	Permitted
14/01999/FUL	Proposed extension to car park at Block C, Western House, Lynch Wood, Peterborough	Permitted
14/02039/HHFUL	Single storey extension to rear retrospective at 40 Farleigh Fields, Orton Wistow, Peterborough PE2 6YB	Refused
14/02111/HFUL	Single storey and two storey rear extensions at 6 Lady Lodge Drive, Orton Waterville, Peterborough PE2 5EP	Permitted
14/02118/HHFUL	Single storey rear extension and new window opening to east elevation at 38 Church Drive, Orton Waterville, Peterborough PE2 5EZ	Permitted

3. Decisions from the Planning Committee hearing – none.

201/01-15

**Maintenance matters**

Hedge blocking footpath on Oundle Road near entrance to yacht club requires cutting back; downpipe on Oundle Road bus shelter is damaged and needs removing; large pothole on bus lane at the back of The Leprosy Mission near Misterton needs reporting.

202/01-15

**Future agenda items and announcements**

It was announced with great sadness that the former Clerk Mrs Hildegard Hall had passed away. It was suggested that a memorial bench could be installed by the Parish Council at the cemetery as acknowledgement to her years of service to the Parish Council, church and community.

Agenda items: sanctum units, boundary review, memorial bench.

203/01-15

**Date of next meeting**

Wednesday 18 February 2015