

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 18 June 2014 at 7:30 pm.**

**PRESENT:**      **Mr M Chambers (in the Chair)**      **Mr S Warren**      **Cllr J Stokes**  
                         **Mrs J Farnham**                                      **Mr P Froggitt**                                      **Miss S Bellamy**  
                         **Mrs B Fearon**                                      **Mr Hammerton**                                      **Mrs A Brown (Clerk)**

**Members: 13      Quorum: 5**

**MEMBERS OF THE PUBLIC – Two                                      Police - None**

**47/06-14                      Apologies for Absence**

Apologies were received and accepted from, Mrs D Sandles (personal), Mrs C Normington (personal), Mr C Long (personal), Mrs J Goode (personal) and Mr I McLaughlan (personal).

**48/06-14                      Declaration of Interests and dispensations**

1. Received declarations of interest from councillors on items on the agenda – none.
2. Received written requests for dispensations for disclosable pecuniary interests – none.
3. Granted requests for dispensation as appropriate – none.

**49/06-14                      Public Forum**

It was proposed by Mr Froggitt, seconded by Mr Chambers and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum. The meeting closed at 7.31 pm.

A member of the public raised a concern relating to the restrictive height of cremated remains tablets in the cemetery regulations. They were allowed to state their case.

The meeting was reconvened at 7.38 pm.

**50/06-14                      Local Police matters**

NO PCSO's were present.

**51/06-14                      Ward Councillor**

Cllr Stokes reported that she had now concluded her year as Mayor of Peterborough and that it had been an honour to have been elected. For the forthcoming year she will be sitting on the following Peterborough City Council committees: Rural, Planning, police and crime panel commission and Health.

**52/06-14                      Minutes of previous meeting (circulated)**

The minutes of the Orton Waterville Parish meeting held on 21 May 2014 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

**53/06-14                      Clerks update**

There was no update.

**54/06-14                      Correspondence received**

**1. Women's Institute (WI)** – A request was made from the WI for permission to plant a small bed of roses within the Parish which they will plant and maintain to commemorate the WI centenary. It was suggested and agreed by everyone that a small bed could be created in front of the village sign at the end of Cherry Orton Road looking out on to Oundle Road. The Clerk will confirm ownership of this piece of land before permission is given to the WI.

**2. Local resident** – A request has been made for a regular Parish Council email newsletter. The Parish Council felt that this would be too costly to set up and run and that the new website contains all relevant and up to date information. It was agreed however that Mr Froggitt should look at the website to ensure that news items are easy to locate on the site. The Clerk will also ensure that the Parish Council advertisement in the Oracle contains the website address.

**55/06-14**

**Appointments confirmed to working parties**

- Finance – Mrs Fearon, Mr Froggitt, Mrs Sandles, Cllr Stokes, Mrs Brown
- Allotments – Mrs Fearon, Mrs Sandles, Mrs Normington
- Burial Ground - Mr Chambers, Mr Froggitt, Mr Warren, Mrs Farnham
- Play areas – Mrs Goode, Ms Bellamy, Mrs Normington

**56/06-14**

**Crossing on Wistow Way near Lynchwood roundabout**

The Clerk informed the meeting that Peterborough City Council has still not yet been able to re-evaluate the site regarding pedestrian safety issues on Wistow Way. Cllr Stokes offered to investigate the matter and try to move things along to have a traffic survey set up.

**57/06-14**

**New contract for landscape maintenance**

Four tenders for the new three year contract for the landscape maintenance of St Mary's churchyard and burial ground were presented to the Parish Councils and discussed. One quotation suggested increasing the number of visits to the churchyard during the summer and winter; however it was agreed that the number of visits received in the past were posing no problems and that they should remain the same for the time being.

**Resolved: to award the three year landscape maintenance contract to Beebys as being the cheapest quotation and a known reliable contractor to the Parish Council.**

**58/06-14**

**Play Area Working Party**

The re-furbishment of play area at the end of Wyman Way has been completed. Snags have been highlighted and dealt with by the contractor. A news piece has been placed on the Parish Council website.

**59/06-14**

**Entrance into Plegan Place**

The suggestion made at the last meeting to use compacted soil as a better alternative to build up and repair the entrance step has proved not feasible. The quotations received for the original works were revisited and it was agreed to seek further clarification on one to them before deciding on a contractor.

**60/06-14**

**New Standing Orders**

The Clerk informed the Parish Council that she will be purchasing a new copy of the Standing Orders before they can be adopted by the Parish Council.

**61/06-14**

**Speeding traffic near Matley shops**

A concern was raised regarding speeding traffic approaching Matley shops which has come off Brimbles Way. Cllr Stokes informed the meeting that a speed camera had recently been stationed twice in recent weeks on Brimbles Way. After discussion no suitable solution had been suggested to alleviate the problem. It was agreed to wait for the outcome of the recent planning application for the new extra care housing development at Matley because this may cause more traffic issues within the vicinity.

**62/06-14**

**Burial Ground**

The matter raised during the public forum was discussed. Mr Froggitt agreed to have a look at the cemetery regulations to try and ascertain as to why the maximum tablet sizes were set at this height.

**63/06-14**

**Allotments**

- 1. Gostwick** - Mrs Fearon informed the meeting that the car park area and 'access road' had become overgrown again. The Clerk will arrange to have these areas cleared using a contractor which is often used by the Parish Council to carry out such small works. Mrs Fearon also asked if there was more information relating to the proposed move of the allotments because of the scheduled ancient monument on the site. The Clerk informed her that Peterborough City Council should be providing an update on the situation in September.
- 2. Cherry Orton Road**
  - a.** Update regarding boundary fence issues raised at the last meeting - Since the last meeting a branch from the large tree within this boundary fence has fallen onto the allotments. The Parish Council have been advised by their solicitors that it is the responsibility of the tree owner to

clear away the fallen debris and the Clerk has informed the tree owner of their duty of care towards the tree. It was agreed that the Clerk should seek further legal advice if the matter is not dealt with. With regards to the boundary fence issues raised at the last meeting, quotations were circulated for the clearance of the boundary. It was unanimously agreed to accept the cheapest quotation to carry out the boundary clearance. It was also noted that it is not the Parish Council intention to pay for a replacement fence

**Resolved: to accept the lowest quotation for the clearance of the allotment boundary and to seek legal advice in the matter relating to the fallen branch and any other boundary issues that may arise.**

**b.** Request to split plot NA11 - A request has been received to split plot NA11 as it is too large for the tenant to maintain. This was unanimously agreed and it will allow another person to have use of an allotment.

**c.** Bees nest in allotment tenant's compost bin - An allotment tenant has informed the Parish Council that he is unable to move his compost bin away from the fence line as instructed because there is a bee's nest in his compost bin. It was agreed that for now the compost bin can remain where it is and that it should be moved when the bees have gone at the end of the summer.

**d.** Improvements to access area in front of allotment gates - A request has been received to improve the access area in front of allotment gates using the left over plainings from the access road repairs. It was unanimously agreed to go ahead with this proposal and to use the same contractor who carried out the previous repairs.

**Resolved: to repair the allotment entrance using the left over plainings using the same contractor who carried out the previous repairs.**

- 3. Wyman Way** – A leak at the base of the tap had been reported to the Clerk. After investigation, no problems were found with any of the pipes. The tap will be monitored to see if it happens again.

**64/06-14**

**Finance & Administration**

- 1.** The following payments were agreed and authorised:

Beebys Landscaping	One off cut at St Marys Churchyard and burial ground	£354.00*
Fenland Leisure Products	Renovation of play area and installation of new equipment	£12405.46*
Information Commissioner's Office	Data protection annual renewal	£35.00
Clerks salary	Salary	£889.28
Clerks expenses	Reimbursements	£126.22
Cambridgeshire County Council	Superannuation (employer & employee contributions)	£347.76
HM Revenue & Customs	Tax and NI	£77.16

\*Denotes VAT at 20%

- 2.** Income received

Allotments	£40.00
Cemetery	£1550.00
HSBC bank	£0.10
Precept (paid in April 2014)	£29236.49

**65/06-14**

**Planning matters**

- 1.** Comment on new applications:

14/00688/FUL	Change of use of first floor training room (Use Class D1) in association with ground floor use – Retrospective at 62-63 Napier Place, Orton Wistow, Peterborough PE2 6XN	No objection
14/00691/HHFUL	Replace rear facing upstairs single window to double window with clear glass at 32 The Rookery, Orton Wistow, Peterborough PE2 6YT	No objection
14/00769/ADV	Various non-illuminated signs at the entrance and around the lakeside at Ferry Meadows Country Park, Ham Lane, Orton Waterville, Peterborough	No objection
14/00802/ADV	1no externally illuminated direction board, 2no non illuminated v-boards, 8no non illuminated parking directional signs, 4no non illuminated letting boards at Manasty Road, Orton Southgate, Peterborough	No objection
14/00805/FUL	Replace existing monopole with 20m monopole, and installation of new cabinet with ancillary works at Communication Station Site 75491, Paxton Road, Orton Goldhay, Peterborough	No objection

14/00806/FUL	Replace existing monopole with 15m monopole, installation of new cabinet and new meter cabinet; together with ancillary works at Communication Station Site CAM7042, Brimbles Way, Peterborough	No objection
14/00967/ADV	1 x illuminated fascia sign, 1 x non-illuminated fascia sign and 1 x illuminated totem sign at Orton Filling Station, Paxton Road, Orton Goldhay, Peterborough	No objection
14/00999/FUL	Erection of 1½ Storey Dwelling at 39 Valence Road, Orton Waterville, Peterborough PE2 5HJ	Objection - The Parish Council feels that the plans have not been modified enough to accommodate the issues which were originally highlighted in Peterborough City Council Planning Services letter dated 21 November 2013 ref: PAOTH/13/00142 in respect of the applicant's pre application proposal.
14/00958/FUL	Extension of office building together with access, car parking (including car parking deck), cycle parking, and landscaping at 64 Innovation Way, Lynch Wood, Peterborough PE2 6FL	No objection
14/00959/ADV	1 x illuminated sign at 64 Innovation Way, Lynch Wood, Peterborough PE2 6FL	No objection
14/00983/HHFUL	Single storey rear extension – Resubmission at 22 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	No objection

**2. Decisions noted on previous applications.**

APP/J0540/C/13/2209909	Appeal by R&P Meats Ltd at 55 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	Appeal dismissed
14/00503/ADV	Norwich And Peterborough Building Society Lynch Wood Peterborough PE2 6WZ Replacement of existing signage - 1x non-illuminated post sign, 1x non-illuminated fascia sign, 2x internally illuminated fascia signs, 4x flags	Permitted
14/00621/HHFUL	2 Dundee Court Orton Northgate Peterborough PE2 6BT Single storey side extension	Permitted
14/00520/FUL	New Customer Entrance at Royal Mail Group, Newcombe Way, Orton Southgate, Peterborough	Permitted
14/00521/ADV	Consultation on Advertisement Application 1 x illuminated fascia sign at Royal Mail Group, Newcombe Way, Orton Southgate, Peterborough	Permitted
14/00620/HHFUL	46 Svenskaby Orton Wistow Peterborough PE2 6YZ New 1.5m high close board timber fence near to the boundary	Permitted

**3. Decisions from the Planning Committee hearing – none.**

**4. Date of next Customer Forum – Tuesday 9<sup>th</sup> September 2014.**

**66/06-14**

**Maintenance matters**

Footpath leading from Debdale to Bushfield is overgrown and requires attention. The Clerk will report this to Amey. Mr Froggitt has received guidance information from Peterborough City Council on how to deal with graffiti if the need should arise.

**67/06-14**

**Future agenda items and announcements**

Agenda items – Overcrowding with trader and public vehicles parking in layby running from Oundle Road to Ham Lane restricting access for traffic passing through. Mr Hammerton gave his resignation from the Parish Council to the Chairman and Clerk. Next Parish Liaison meeting is 9<sup>th</sup> July 2014.

**68/06-14**

**Date of next meeting**

Wednesday 16 July 2014.