

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 19 November 2014 at 7:30 pm.**

**PRESENT:**      **Mr M Chambers (in the Chair)**      **Mr P Froggitt**      **Mrs C Normington**  
                 **Mr I McLaughlan**                              **Cllr J Stokes**                              **Mrs J Goode**  
                 **Mrs D Sandles**                              **Mrs J Goodwin**                              **Mr S Warren**  
                 **Miss S Bellamy**                              **Mrs A Brown (Clerk)**

**Members: 13      Quorum: 5**

**MEMBERS OF THE PUBLIC – One      Police – None**

**146/11-14      Apologies for Absence**

Apologies were initially received and accepted from Mrs J Farnham (personal) and Mr C Long (personal). Mrs B Fearon (personal) gave her apologies to the Clerk after the meeting had closed.

**147/11-14      Declaration of Interests and dispensations**

1. Received declarations of interest from councillors on items on the agenda – none.
2. Received written requests for dispensations for disclosable pecuniary interests – none.
3. Granted requests for dispensation as appropriate – none.

**148/11-14      Public Forum**

It was proposed by Mr Froggitt, seconded by Mrs Sandles and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum. The meeting closed at 7.32 pm.

A member of the public asked the Parish Council if they would consider setting up and supporting a Parish litter picking group.

The meeting was reconvened at 7.41 pm.

**149/11-14      Local Police matters**

There was no PCSO's present.

**150/11-14      Ward Councillor**

Councillor Stokes informed the meeting that the entrance near the chip shop at the Orton Centre has been temporarily closed due to unsafe roof glazing bars. A survey will be undertaken and repairs carried out before the entrance is opened again. Councillor Stokes also announced that she has been appointed as a panel member to the Police and Crime Commissioners Integrity and Advisory group.

**151/11-14      Minutes of previous meeting (circulated)**

The minutes of the Orton Waterville Parish Council meeting held on 15 October 2014 were unanimously agreed by everyone as a correct record of the meeting and signed by the Chairman.

**152/11-14      Correspondence received**

**1. Peterborough City Council** – Notice of review of Polling Districts, Polling Places and Polling Stations was noted. Everyone agreed that the present system is satisfactory and that no changes are required. The Clerk has already replied to this effect.

**2. Peterborough City Council** - Introduction of new Community Infrastructure Levy (CIL) was noted.

**3. CAPALC** – AGM agenda 20 November 2014 was noted. The Parish Council will not be sending a representative to the meeting this year. The Clerk has already informed CAPALC. Mr Froggitt advised the council of the proposed revised CAPALC fee structure. The council expressed some concern at the apparently large increase that this would mean in membership fees for OWPC and would review whether to continue their membership if and/or when it is confirmed that the new fees structure had been approved at by the CAPALC AGM.

**4. Bulley Davey** – Change of business from partnership to a limited company was noted.

**5. Parish Conference** – Takes place on 27 November 2014 at Bedford Hall, Thorney.

**6. Buckles Solicitors** – A grant award from the Trustees of the Aiden Patrick Fogarty Deceased Will Trust was noted. The Trustees will be attending a parish Council meeting in the New Year to present the grant award.

**7. Peterborough City Council** – Draft Flood Risk Management Strategy was noted.

**153/11-14**

**Clerks update**

**1. Woodland Trust** – A free tree pack containing 105 trees has been applied for by the Clerk to create an avenue of trees leading to the burial ground. The Clerk will be notified in due course if the Parish Council has been successful in their application.

**2. Community litter picking** - This has now been completed by the two students from Ormiston Bushfield Academy. The Clerk read out an email from the two students thanking the Parish Council for their support in helping them raise funds for their World Challenge trip to India next July.

**3. Entrance into Plegan Place from The Gannocks** - The step repair and handrail installation have been completed.

**154/11-14**

**WI request for permission to plant rose bed within the Parish to commemorate WI centenary**

St Mary's Church has given permission for the WI to plant their rose bed within the church grounds on the condition that they maintain the rose bed at all times. The Clerk has confirmed that a new rose bed will not cause any problems for Beebys Limited who carries out the church yard maintenance.

**155/11-14**

**Additional bin provision for dog waste at Wyman Way**

Following her recent Ward Walk, Councillor Stokes has confirmed that Peterborough City Council do not have the funds to empty any additional bins. Mr Froggitt suggested that a bin survey within the Parish should be undertaken which could identify underused bins which could then be moved to other areas. This way no additional bins are being installed which require emptying. Councillor Stokes said that she will ask Amey for a map of all the bins within the area.

**156/11-14**

**Orton Counselling Service for Young People**

**1.** Mrs Sandles gave feedback from the recent AGM which she attended. The service has had problems recruiting qualified counsellors and has now joined forces with YMCA who are helping them with this.

**2.** A request for £1,000 funding, required for April 2015 has been received from the Counselling Service to help them continue providing their service to young people in the Parish.

**Resolved: to award a grant of £1,000 under S137 LGA 1972 to Orton Counselling Service for Young People which will be paid in April 2015, the start of the new financial year.**

**157/11-14**

**Burial Ground**

**1.** Mr Froggitt proposed to pass the following motion to amend the Lawn Cemetery Regulations and the Fees and Charges in Appendix A which were circulated prior to the meeting as follows:

*'i. That clauses 5, 7 and 8 of the Lawn Cemetery Regulations are amended as shown on the attachment to the agenda notice and the revisions are incorporated into the Regulations.*

*ii. That the present Appendix A - Fees and Charges in the Lawn Cemetery Regulations is deleted and the revised Appendix A as attached to the agenda notice is incorporated into the Regulations.'*

**Resolved: to accept the motion to amend the Cemetery Regulations and Fees and Charges in Appendix A as stated above.**

**2.** Health and Safety – The report was circulated to the Parish Council which highlighted two findings requiring action: moss growing on the paths within the burial ground and broken fence panels belonging to a neighbouring property. It was agreed that the Clerk will contact Beebys Limited for a quote to clean the path and write to the property owner asking them to repair their fence.

**3.** No other matters of concern were received.

158/11-14

**Allotments**

1. **Gostwick** – No matters of concern were received.
2. **Cherry Orton Road** – It was reported that the gate has been left unlocked on several occasions and that residents are parking in front of the allotment fence on the tarmac next to the grass parking space. It was agreed that the Clerk will put up a sign on the gate asking tenants to ensure that the gate is locked on their departure and another allotment parking sign on the fence in front of the tarmac. Several complaints have been received regarding an allotment plot that is not being cultivated by the tenant. The Clerk will write to the tenant reminding them of their allotment responsibilities. A concern was also raised regarding a neighbouring property owner who is leaving their garden waste outside their wall on the Parish Council access road near the allotment gates. It was agreed that the Clerk will write to the property owner asking them not to leave their garden waste on the Parish Council access road. The Clerk informed the meeting that the rat eradication has been completed. The bait set on the first visit was taken; on the second and third visits the bait was untouched implying that the problem has been alleviated for the time being.
3. **Wyman Way** – Following on from the last meeting, the Clerk has been in touch with ‘Buglife’ and arranged a meeting with them early in the new year to discuss what needs to be done to turn the allotments area into a flourishing meadow.

159/11-14

**Finance & Administration**

1. To following payments were agreed and authorised:

Anglian Water	Cherry Orton allotment water charges	£127.19
Matilda Smith	Community litter picking	£120.00
Alice Macfarlane	Community litter picking	£120.00
Beebys Landscaping	Cemetery maintenance – Oct and Nov	£912.00*
Beebys Landscaping	Grave re-seeding	£90.00*
Fenland Stoneworks	War memorial plaque	£913.20*
Peterborough Pest Control Services	Rat eradication at Cherry Orton allotments	£125.00
Bull & Company Limited	Repair of entrance step at The Gannocks and install handrail	£616.80*
Dean Moore Plumbing and Heating	Isolation and draining of taps at allotments	£40.00
Clerks salary	Salary (Nov)	£975.33
Clerks expenses	Reimbursements	£121.49
Cambridgeshire County Council	Superannuation (Nov employer & employee contributions)	£394.30
HM Revenue & Customs	Tax and NI (Nov)	£120.48

*\*Denotes VAT at 20%*

2. Income received

Allotments	£190.00
Burial Ground	£1760.00
Orton Waterville United Charities (Contribution towards war memorial plaque)	£380.50
HSBC Bank interest	£0.36

3. The report from the Finance Working Party and the budget proposal for the year 2015/16 was circulated. It was being recommended to request a precept of £44,735 which is the same as the nett precept which was received this year because there will no longer be any additional grant assistance from Peterborough City Council added to the general precept, only the usual contribution towards recreational maintenance and burial ground expenses (if burial ground expenditure is more than income). This means that there will be a slight precept decrease for householders. Future projects were discussed along with the possibility of a survey being set up by the Parish Council inviting the public to give their views on how the precept should be spent which will be considered further at the next meeting.

**Resolved: to request the precept of £44,735 from Peterborough City Council for the year 2015/16.**

**160/11-14 Planning matters****1. Decisions on new applications:**

14/01596/FUL	Ground floor rear extension at 24 Five Arches, Orton Wistow, Peterborough PE2 6FG	No objection
14/01801/HHFUL	First floor bay window at 32 The Rookery, Orton Wistow, Peterborough PE2 6YT	No objection
14/01803/LBC	Proposed replacement viewing lounge, proposed replacement disabled WC and store and re-cladding of existing barn at Lynch Farm Riding Centre Wistow Way Orton Wistow Peterborough PE2 6XA	No objection
14/01832/FUL	2.4 metre fence panels to enclose the office including two fire exit gates at Norwich and Peterborough Building Society, Lynch Wood, Peterborough PE2 6WZ	No objection
14/01881/CTR	Conservation Area Trees Notification, Tamarisk – Crown reduction, reduce spread by at least half; Hawthorn – Crown reduction, reduce height by one third also dead wood to be removed; Birch (pendulous) – Crown lifting, spread reducing and thinning out; Fir – Crown thinning by 30% at 12 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	No objection
14/01882/CTR	Conservation Area Trees Notification, Decorative Plum Tree – removal and replacement at 24 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	No objection
14/0186/TRE	Preserved Trees Applications works to trees - Holm Oak (T006), Sycamore (T001, T005) and Ash tree (T010) of TPO 2013_9 at The Maples, Goldhay Way, Orton Goldhay, Peterborough	No objection
19/01929/TRE	Preserved Trees Application, Oak – Raise canopy to 5m and remove deadwood, Ash – Remove low limb into garden; Oak – Remove the lowest 2 limbs, remove all epicormic growth throughout crown and remove deadwood at 3 Gleneagles, Orton Waterville, Peterborough PE2 5UZ	No objection

**2. Decisions on previous applications:**

14/01416/HHFUL	Proposed two storey side and single storey rear extension at 33 The Orchards Orton Waterville Peterborough PE2 5LA	Permitted
14/01481/FUL	Demolition of existing Golf Centre and erection of Cycling Centre (Class A1) and Golf reception facility (Class D2) and associated external works including landscaping, replacement car parking and bin store at Orton Meadows Golf Shop Ham Lane Orton Waterville Peterborough PE2 5UU	Permitted

**3.** Decision from the Planning Committee hearing – none.

**4.** Date of next Planning Customer Forum - Tuesday 9 December 2014 at 9:30am in the Bourges Room at the Town Hall.

**161/11-14 Maintenance matters**

The Clerk informed the meeting that Mr Long will not be able to go into HSBC to confirm his identity for the mandate. It was unanimously agreed to remove Mr Long from the signatories list. The path which leads from St Marys Church to the shops on Church Drive, Orton Waterville is being up rooted by the surrounding trees and has been reported by the Clerk to Peterborough City Council.

**162/11-14 Future agenda items and announcements**

Agenda items: Litter picking group, new fence for Wyman Way play area, future Parish Council projects.

**163/11-14 Date of next meeting**

Wednesday 17 December 2014.