

Minutes of a meeting of the Orton Waterville Parish Council
held in the Village Hall, Glebe Avenue, Orton Waterville, on
Wednesday, 21 December 2011, at 7.30 pm.

Present: Mr M Chambers (in the chair) Cllr G Elsey (until 8.30pm) Mrs J Farnham Mrs B Fearon
Mr P Froggitt Mrs J Goode Mr R Hammerton Mr C Long
Mrs D Sandles Mr S Watts

Members of the Public – none

PCSOs – none

1. APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Mrs J Stokes, Cllr Mrs S Allen and Mr S Warren.
2. DECLARATION OF INTERESTS – Interests were declared on the following agenda items:

Item 7(a)	Mr Hammerton, Mr Long, Mrs Sandles, Mrs Farnham	Members of Village Hall management committee
Item 10	Mr Froggitt, Mrs Sandles, Mrs Fearon	Allotment tenants

3. PUBLIC FORUM – There were no members of public present.
4. LOCAL POLICING MATTERS – There were no PCSOs present. PCSO Amanda Butler apologised for not being available to attend but reported that since last month there has been a burglary at Notcutts, complaints about the parking situation outside Orton Wistow Primary School and shed fires at the Gostwick allotments. With regard to the arson, she reported that the crime had been filed due to there being no witnesses, no CCTV and no forensics.
5. REPORTS FROM WARD COUNCILLORS – Cllr Stokes sent a written report with her apology. She reported that she and Cllr Allen had attended a presentation ceremony at the Sheridan Centre for the Friday Night Football organised by the Police and Peterborough United FC. Donations were made from the CLF fund held by all three ward councillors.

Cllr Allen also sent a written report with her apology and also reported on the presentation ceremony, emphasizing the good result that this initiative is achieving. She had also circulated by email the responses to the queries previously made regarding the structure and functions of the Neighbourhood Committees.

Cllr Elsey reported on the ongoing problems with Ortongate. He is currently negotiating with departments at the City Council with regard to the PCT situation which is holding up the finalising of the car parks. He reported that the traffic calming measures on Wistow Way are to be adjusted and negotiations are still going on as to the best method of improvement.

6. MINUTES OF THE MEETING HELD ON 16 NOVEMBER 2011 – Mr Froggitt proposed and Mr Hammerton seconded that these minutes be signed as a true and correct record. This was carried.

7. MATTERS ARISING FROM THE MINUTES

- (a) Village Hall (*minute 7a*).

Mr Hammerton had contacted Peterborough Tree Services and was given an assurance that the work would be done by the end of January.

- (b) Proposed Crossing on Oundle Road (*minute 7b*).

There was nothing further to report.

- (c) Tree Maintenance (*Minute 7c*)

As agreed, a further quotation of £210 was received from Caroline Hall for a tree survey. This was accepted as the lowest tender. The Survey Report was circulated by email. Cllr Elsey proposed and Mrs Farnham seconded that the report be accepted and the work recommended in the report be put out to tender. This was carried.

- (d) Fencing (*Minute 7d*)

A new quotation was received from J Bradley Fencing of £424 for galvanised posts and £446 for powder coated galvanised posts.

Mr Long proposed and Mr Hammerton seconded that the first quotation of £424 be accepted. This was carried. It was also agreed to remind the contractor that the box sections need to be capped and concreted to full depth.

(e) Vacancy for Clerk (Minute 8a)

An advertisement for the vacancy and job descriptions for the various roles were drafted. It was agreed to advertise the vacancy in the local ET and on the website as well as circulating it through CPALC and the SLCC. The draft documents were circulated prior to the meeting and the wording agreed by members at the meeting.

(f) Maintenance Matters (Minute 14)

It was noted that, in the reply from Enterprise Peterborough, the missing litter bin in the Ham Lane lay-by will not be replaced. Cllr Elsey agreed to look into this matter.

8. CORRESPONDENCE RECEIVED

(a) Electoral Registers – Application forms for the current registers were circulated to members.

(b) Bulb Planting – It was noted that students from Ormiston Bushfield Academy had completed the planting of bulbs for the spring. A letter of thanks was sent to them through their teacher, Mr Cook, by email. This was noted.

(c) Funding for Children in Care Award – A request was received to help with the funding of an award for Children in Care. Whilst it may be a worthwhile cause, the Parish Council can not contribute to this if the recipients of the award are not directly from the parish. This was noted.

9. BURIAL GROUND

Health and Safety matters

(i) Defects – The cemetery paths, having been inspected by a structural engineer, were repaired free of charge. However, it was recommended that they be sprayed annually with a systematic weed killer. There will be a charge for the engineer's involvement.

(ii) Shoring of Graves – A copy of the grave diggers risk assessment was requested and received from the Funeral Director, who also instructed his contractor that shoring must be used on all interments at Orton Waterville in future.

10. ALLOTMENTS – A draft report from the working group was circulated for comments. Mr Froggitt agreed to incorporate the comments and present a finalised version at the next meeting for adoption.

Mrs Fearon reported on the fire at the Gostwick allotments. She said that it was her understanding that some youths had been caught and charged with the offence. A skip had been obtained to remove the debris.

11. FINANCE AND ADMINISTRATION

(a) The following payments were authorised

Mick George	Skip Hire	£108.00
Beebys Landscaping Ltd	Cemetery maintenance	£273.00
Stafford Infrastructure Engineering Ltd	Consultancy fee	£257.76
Caroline Hall	Tree Survey	£219.60
Clerk's salary (for December)	Salary	£620.25
HM Revenue & Customs (for December)	NI & Tax	£181.00
Expenses (for December)	Reimbursements	£18.62

(b) Income received to date

Bank Interest	£0.52
VAT Refund	£7,285.21
Interment Fees	£1,300.00

(c) Budget Planning – An amended budget was produced and circulated prior to the meeting. Following discussion, it was agreed that the precept could be slightly reduced. Mr Long proposed and Mr Chambers seconded that the precept for 2012/13 should be set at £37,196. This was carried.

12. PLANNING MATTERS

(a) Applications received

11/01696/HHFUL	Loft conversion at 8 Chisenhale, Orton Waterville	No objection
11/01822/HHFUL	Extension at 30 The Orchards, Orton Waterville	No objection
11/01862/HHFUL	Extension at 18 Ferryview, Orton Wistow	Objection*
11/01269/REM	Residential development on section of the E of E Showground	No objection

* It was agreed that there does not seem to be any problem with the proposal when viewed from the front elevation. However, when viewed from the extended side elevation, the proposal to extend the gable end at two-storey height, right up to the boundary line of the property, would create a most oppressive outlook for the neighbours at no.19; bringing the expanse of plain brick wall up to within a few yards of their lounge, kitchen and bedroom windows. This would result in an unacceptable impact on the amenity of the occupiers of this property and be contrary to Policy CS16 of the adopted Peterborough Core Strategy DPD.

(b) Decisions on previous applications

11/01381/FUL	Conservatory at 34 Church Drive, Orton Waterville	Granted
11/01623/CTR	Tree work at 57 Cherry Orton Road, Orton Waterville	Granted
11/01639/HHFUL	Extension of garage at 10 Cherry Orton Road, Orton Waterville	Granted

(c) Planning Committee decisions

11/01598/HHFUL	Extension at 39 Dunblane Drive, Orton Southgate	Refused**
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** This was refused on the grounds that the bulk of the proposal would have a detrimental impact on the street scene and the public realm, in particular by creating an unbroken mass of building and infill of the existing gap, thus disrupting the pattern of this part of the street.

13. MAINTENANCE AND OTHER MATTERS – It was agreed to place the following matters on the next agenda:

- (a) Report from Cllr Stokes regarding the trees survey
- (b) Matters regarding the grants policy
- (c) Matters regarding the Parish Council website

14. ANY OTHER BUSINESS – There being no further business the meeting closed at 9.10 pm.