

Minutes of a meeting of the Orton Waterville Parish Council
held in the Village Hall, Glebe Avenue, Orton Waterville, on
Wednesday, 15 June 2011, at 7.30 pm.

Present: Mr P Froggitt (in the chair) Cllr Mrs S Allen Cllr G Elsey Mrs J Farnham
Mrs B Fearon Mrs J Goode Mr R Hammerton Mr C Long
Mrs D Sandles Cllr Mrs J Stokes Mr S Warren Mr S Watts

Members of the Public – One

PCSOs - none

1. APOLOGIES FOR ABSENCE – Apologies were received from Mr M Chambers and PCSO Amanda Butler.
2. DECLARATION OF INTERESTS – Interests were declared on the following agenda items:

Item 7(a)	Mrs Farnham, Mr Hammerton, Mr Long, Mrs Sandles	Members of Village Hall management committee.
Item 8(a)	Mrs Farnham	Governor of Ormiston/Bushfield Academy
Item 10 (a)	Mr Froggitt	Allotment tenant
Item 10 (b)	Mrs Sandles	Allotment tenant
Item 10 (c)	Mrs Fearon	Allotment tenant

3. PUBLIC FORUM – A member of the public spoke against a planning application at 55 Cherry Orton Road. His concern was that the application would allow the existing business to expand when the infrastructure is not suitable even for the existing business. The Parish Council will consider this application at its next meeting on Wednesday, 22 June 2011.
4. LOCAL POLICING MATTERS – PCSO Amanda Butler had given her apologies as she was on leave. There is to be a Police Panel meeting at the Village Hall on Wednesday 6 July 2011.
5. REPORTS FROM WARD COUNCILLORS – Cllr Stokes reported that she had been appointed to the Fire Authority where concerns were expressed about recent arson in Orton Goldhay. The police have some suspects which they are eager to question, and everyone is asked to be vigilant. She has also been to a meeting regarding the NHS consultation document and everyone is encouraged to take part in this consultation. Cllr Allen has been made Chairman of the Neighbourhood Council and the next meeting will be on Tuesday, 21 June 2011.
6. MINUTES OF THE MEETING HELD ON 18 MAY 2011 – Cllr Elsey proposed and Mrs Farnham seconded that the minutes be signed as a true and correct record. This was carried.
7. MATTERS ARISING FROM THE MINUTES

(a) Village Hall (minute 11a).

The plans are now out for consultation under application No. 11/00735/FUL and the Village Hall Management Committee are having an Open Day at the Village Hall on Saturday, 30 July, from 10am until 4pm for the members of public to view the plans. This application has drawn interest from the ET and an article has appeared in its paper on 15 June.

(b) Co-options (minute 11b).

The new co-opted members were welcomed to the meeting and their Acceptance of Office returns were signed in the presence of the Clerk.

(c) Proposed Crossing on Oundle Road (minute 11c).

A briefing note was received from Transport Planning and circulated to members. The recommendation was that there is the potential for a pedestrian refuge island at the crossing point on Oundle Road. The survey findings have now been sent to the Transport and Engineering Project Board for approval. The outcome of the Project Board findings will be sent to the Parish Council in due course.

(d) Model Standing Orders (minute 12c).

Having reviewed the Standing Orders, Mr Froggitt proposed the following change to S.O. 32b to read as follows: *'motion to add to or vary or revoke one or more of the Council's standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the name of at least 2 councillors'*. An amendment was proposed by Cllr Elsey to change *'at least 2 councillors'* to *'at least 4 councillors'*. The amended motion was carried.

- (e) Shopping Parade (Minute 17)
Cllr Stokes reported that the City Councillors had agreed that they could fund the cleaning of 5 garage doors and the blocked up window. However, since it is privately owned, permission from the landlord must be received in writing.
- (f) Encroachment on to Play Area (Minute 17)
Mr Froggitt reported that an inspection of the site had been made and, whilst there appears to have been some encroachment into the shelter belt of trees, the encroachment had not extended on to the Play Area. It was agreed to take no action.
- (g) Working Group Proposal (Minute 18)
The following motion was proposed by Mr Froggitt and seconded by Mr Long:
That ‘*the Parish Council establishes a working party to review and make recommendations upon the future structure and functions of the Council.*’ This motion was carried.

8. CORRESPONDENCE RECEIVED

- (a) Orton Counselling Service for Young People – An appeal for funding assistance was received. It was agreed to invite a representative to address the Parish Council at its next meeting before making a decision.
- (b) Consultation Documents – Consultation documents had been received regarding Tree & Woodlands Strategy and the NHS in Peterborough. It was agreed that members could reply to these individually.
- (c) Sustainable Communities Act – Leiston Town Council have drafted a proposal, which was circulated to members, and asked for the support of other parish councils. It was agreed to support their proposal.
- (d) Orton Longueville PTA – A request to help with fund raising was received. The Parish Council policy is to help towards funding a specific item – not fund raising in general. It was agreed to invite a representative to address the Parish Council at its meeting in September.
- (e) Training – There is to be New Councillor Training Sessions at Yaxley. Seven councillors are interested in going on this course if the dates turn out to be convenient. The cost will be £35 per councillor attending, to be paid by the Parish Council.

9. BURIAL GROUND – An inspection of the cemetery landscaping showed that there were some shrubs that may need replacing. It was agreed to meet with Beebys at a later date to discuss this with them.

10. ALLOTMENTS

- (a) Wyman Way – A permanent standpipe has now been installed. The Phoenix School has signed a tenancy agreement for one of the allotments and there are 4 vacant.
- (b) Cherry Orton Road – One tenant has been given notice to quit. A neighbouring resident has disputed the position of a boundary fence. Mrs Sandles and Mr Froggitt agreed to investigate this.
- (c) Gostwick – The tenant, who was written to regarding the state of the allotment, has now worked on it to improve it.

11. FINANCE AND ADMINISTRATION

(a) <u>The following payments were authorised</u>	
Beebys (<i>monthly payment for cemetery maintenance</i>)	£273.00
Beebys (<i>monthly payment for churchyard maintenance</i>)	£354.00
James Greene (<i>refund half of £144 for skip hire</i>)	£72.00
Peterborough Office Supplies (<i>stationery</i>)	£68.95
Landplan (<i>allotments regeneration</i>)	£1,200.00
Clerk’s salary	£620.25
HM Revenue & Customs (<i>Tax and NI</i>)	£181.00
Expenses	£91.53

(b) <u>Income received to date</u>	
Bank Interest	£0.50
Allotment rents	£39.00

(c) Budget Update – An update of the current state of affairs was circulated. The account was healthy.

- (d) New Bank Mandate – Two members were reminded to take their identifications to the bank so that the new mandate could come into force.

12. PLANNING MATTERS

(a) Applications received

11/00628/CTR	Fell tree at 10 Cherry Orton Road, Orton Waterville	No objection
11/00650/FUL	Replace shed at 10 Cherry Orton Road, Orton Waterville	No objection
11/00598/LBC	Alterations to 13 Cherry Orton Road, Orton Waterville	No objection
11/00735/FUL	Extension to Village Hall, Orton Waterville	No objection
11/00839/FUL	Extension at 30 Fraserburgh Way, Orton Southgate	No objection

(b) Decisions on previous applications

11/00226/FUL	Conservatory at 8 Ferryview, Orton Wistow	Granted
11/00413/FUL	Outside alterations at Windmill, Cherry Orton Road	Granted
11/00530/FUL	Extension at 14 Valence Road, Orton Waterville	Granted
11/00314/FUL	Log cabin at 36 Cherry Orton Road, Orton Waterville	Granted

13. MAINTENANCE AND OTHER MATTERS – The matter of cleaning the graffiti from shop fronts at Napier Place was raised. Cllr Allen was dealing with this matter.

14. ANY OTHER BUSINESS – The next Parish Liaison Meeting was scheduled for 29 June. The Clerk will confirm this with the Chairman on his return. There being no further business the meeting closed at 9.55 pm.