

Minutes of a meeting of the Orton Waterville Parish Council  
held in the Village Hall, Glebe Avenue, Orton Waterville, on  
Wednesday, 18 May 2011, at 7.30 pm.

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Present: Mr M Chambers (in the chair)    Mrs J Farnham (from 7.35pm)    Mrs B Fearon    Mr P Froggitt  
Mr R Hammerton    Mr C Long    Mrs D Sandles    Cllr Mrs J Stokes  
Mr S Watts

Members of the Public – None    PCSO Amanda Butler and    Ward Councillors – Gavin Elsey  
Sgt M Thorpe

1. ELECTION OF CHAIRMAN – Mr Chambers was proposed by Mr Long and seconded by Mrs Sandles. There were no other nominations so Mr Chambers was elected.
2. ELECTION OF VICE CHAIRMAN – Mr Froggitt was proposed by Mr Hammerton and seconded by Cllr Stokes. There were no other nominations so Mr Froggitt was elected.
3. ACCEPTANCE OF OFFICE – Following the uncontested election, members signed their acceptance of office returns in the presence of the Clerk.
4. APOLOGIES FOR ABSENCE – There were no apologies for absence as all were present.
5. DECLARATION OF INTERESTS – A Register of Members Interests return was circulated to all members for their completion and return to the Clerk. Interests were declared on the following agenda items:

Item 11(a)	Mrs Farnham, Mr Hammerton, Mr Long, Mrs Sandles	Members of Village Hall management committee.
Item 14 (a)	Mr Froggitt	Allotment tenant
Item 14 (b)	Mrs Sandles	Allotment tenant
Item 14 (c)	Mrs Fearon	Allotment tenant

6. APPOINTMENTS TO OUTSIDE BODIES – The following members were appointed:

Committee	
Orton Waterville United Charities	Mrs Farnham and Mr Thornley
Parish Councils Liaison Group	Mr Chambers
Orton Counselling Service for Young People	Mrs Sandles
CPALC	Mr Froggitt
Village Hall Management Committee	Mrs Farnham

7. PUBLIC FORUM – There were no members of public present.
8. LOCAL POLICING MATTERS – PCSO Amanda Butler handed out an update of the Ortons and reported that crime and anti-social behaviour continues to fall in the southern sector. The DPPO area of Church Drive continues to be policed and for the third month in a row there have been no reports of incidents. An arrest has been made regarding a theft in Orton Southgate. An arrest has been made for outraging public decency offences. An arrest was made for lead theft. However, there has been no success in catching the metal thief and other break-ins on the allotments.
9. REPORTS FROM WARD COUNCILLORS – Cllr Stokes reported that Sue Allen was re-elected as Ward Councillor in the recent local elections. A meeting was held on 9 May between the Stagecoach company and the ward councillors of the Neighbourhood Council regarding the route and frequency of buses. Mr Long also attended on behalf of the Parish Council. Minutes of the meeting were circulated.
10. MINUTES OF THE MEETING HELD ON 20 APRIL 2011 – Mrs Sandles proposed and Mrs Farnham seconded that the minutes be signed as a true and correct record. This was carried.
11. MATTERS ARISING FROM THE MINUTES
  - (a) Village Hall (minute 7a).  
A cheque for £335 in respect of the planning fee has been paid as agreed at the last meeting. Drawings of the proposal were available for inspection.

(b) Co-options (minute 7d).

Applications were received from Cllr Sue Allen, Cllr Gavin Elsey, Mrs Judith Goode and Mr Scott Warren for the four places available on the Parish Council. Mr Chambers proposed that they be co-opted into the following parish wards:

Cllr Sue Allen	Orton Wistow parish ward
Mrs Judith Goode	The Village parish ward
Cllr Gavin Elsey	Orton Goldhay East parish ward
Mr Scott Warren	Orton Goldhay East parish ward

This was seconded by Mr Hammerton and carried. Cllr Elsey was welcomed and he completed his acceptance of office return.

(c) Proposed Crossing on Oundle Road (minute 8b).

A meeting was held with Transport Planning to discuss the proposed location, options, limitations, surveys and estimates for a crossing on Oundle Road near Brimbles Way. Notes of the meeting were circulated to members. It was agreed that the crossing location is well used for access to Ferry Meadows, peak periods being week-ends. The type of crossing would depend on the result of surveys but the most likely at the moment is a Refuge Island which would also be the cheapest. Mark Speed stated what the charge to the Parish Council would be for audits and surveys if they proved a crossing was not possible.

(d) Insurance (minute 8c).

The Insurance Company was notified that the Parish Council's estimated figure for the population of the parish would probably exceed 10,000. The Insurance band was raised to 15,000 but the premium quoted remained the same for this year.

## 12. CORRESPONDENCE RECEIVED

- (a) Volunteer Awards – An email was received from a person under the impression that we were asking for nominations for the Volunteer Awards, and he wished to nominate Mr M Russell. It was agreed to inform him that he should contact the Peterborough Council for Voluntary Service. The Parish Council nominated Mr Russell, our pond warden, last year and it would be very nice if he could nominate Mr Russell himself this year.
- (b) Peterborough Site Allocations – Notice was received that the Development Plan Document (DPD) has been submitted to the Secretary of State. This document can be viewed on the City Council's website.
- (c) Model Standing Orders – NALC has issued revised model Standing Orders. Mr Froggitt agreed to compare these with the Parish Council's own Standing Orders to see if any amendments need to be made.

## 13. BURIAL GROUND

- (a) The plaque new plaque has now been fixed onto the seat in memory of former Councillor Jean Barker.
- (b) An inspection of the landscaping is to be carried out by the Chairman and Vice Chairman tomorrow.

## 14. ALLOTMENTS

- (a) Wyman Way – The Clerk agreed to chase up the installation of the permanent standpipe. There are two new tenants on this site and a possible further two. There are still three plots vacant.
- (b) Cherry Orton Road – A new lock is now on the gate. All rents have been paid and it was agreed that the tenant not tending his allotment should be given notice. One tenant has asked the Parish Council to contribute towards the hire of a skip. It was agreed to share the cost on this occasion only.
- (c) Gostwick – New locks are now in place and the combination changed. A complaint has been received regarding one plot which is not being properly cultivated. It was agreed to write to the tenant regarding this.

## 15. FINANCE AND ADMINISTRATION

### (a) The following payments were authorised

Beebys (cemetery maintenance)	£273.00
Beebys (churchyard maintenance)	£354.00
PCC (planning fee)	£335.00
PCC (supervision of memorial erection and health and safety inspection)	£300.00
M Russell (pond maintenance)	£40.00
Came & Company (insurance)	£1,839.71
HM Revenue & Customs (Tax & NI)	£180.80
Clerk's salary	£620.45
Expenses	£33.28

### (b) Income received to date

Bank Interest	£0.52
PCC ( <i>precept</i> )	£29,503
Allotment rents	£1,077.00

### (c) Annual Accounts – The accounts for the year ended 31 March 2011 were circulated and approved.

- (i) The Annual Return was completed and the accounting statements approved.
- (ii) The annual governance statements were reviewed and approved.

Mr Hammerton proposed and Mrs Farnham seconded that the above statements be approved. This was carried.

### (d) Bank Mandate – Following the election and change of councillors, a new bank mandate was prepared by the Clerk.

Mrs Farnham proposed and Mr Hammerton seconded that the new mandate be approved and that the cheque signatories remain (i) the Clerk and (ii) any two Parish Councillors. This was carried.

## 16. PLANNING MATTERS

### (a) Applications received

11/00530/FUL	Extension at 14 Valence Road, Orton Waterville	No objection
11/00611/FUL	Part change of use and extension at 18 Lady Lodge Drive, Orton Waterville	No objection*

\* It was agreed that vehicular access could well be a serious problem at this location. It was agreed to draw this to the attention of the Planning Officer and suggest that the Highways Authority be consulted.

### (b) Decisions on previous applications

11/00173/FUL	Double garage at 10 Cherry Orton Road, Orton Waterville	Refused**
11/00172/LBC	Repairs and restoration at 10 Cherry Orton Road, Orton Waterville	Granted
10/01490/FUL	Alterations to 29 and 31 Church Drive, Orton Waterville	Granted
11/00340/FUL	Retrospective canopy at R & P Meats Ltd, 55 Cherry Orton Road, O/Waterville	Granted
11/00068/FUL	Office blocks adjacent Pegasus, Bakewell Road, Orton Southgate	Granted
11/00209/FUL	Cycle shelters at Environment Agency, Orton Goldhay	Granted
11/00234/CTR	Fell tree at Pembroke House, 19 Cherry Orton Road, Orton Waterville	Granted
11/00346/ADV	Retrospective sign at 37 Ortongate, Orton Goldhay	Granted
11/00238/FUL	Extension at 4 Waterville Gardens, Orton Waterville	Granted

\*\* The grounds for this refusal were that the proposed garage would be oppressive and overbearing to the occupants of the neighbouring dwelling No.10a and would result in an unacceptable loss of outlook.

17. MAINTENANCE AND OTHER MATTERS – The matter of encroachment onto the Play Area was raised. The Chairman and Vice Chairman agreed to investigate this. The matter of cleaning the graffiti at the shopping parade was raised. Cllr Stokes agreed to investigate the possibility of this being paid out of the Community Fund.

18. ANY OTHER BUSINESS – Mr Froggitt requested that the item of 'Working Group' be put on the next agenda. There being no further business the meeting closed at 9.55 pm.