

Minutes of a Meeting of the Parish Council
held in the Village Hall, Glebe Avenue, Orton Waterville on
Wednesday, 16 September, 2009.

Present: Mr M Chambers (in the chair) Mr C Long Mr M Rowett Mrs J Stokes
Mr M Stone Mrs G Thornley

Members of the Public – none Police – PCSO Matt Lauch, Ward Councillors – none
PCSO Michael Courtney-Hunt

1. APOLOGIES FOR ABSENCE were received from Mrs J Farnham, Mr P Froggitt, Mr M Smith and Cllr Mrs S Allen.
2. DECLARATION OF INTERESTS – Item 10(c) – Mr M Rowett (allotment tenant)
Item 12(a) – Mrs G Thornley (an applicant)
3. LOCAL POLICING MATTERS – The PCSOs reported that due to their increased patrolling over the summer, there were not as many reports of anti social behaviour from Youths. A couple had been arrested for being drunk and disorderly and will be appearing in court in October. The area will continue to be patrolled and monitored. Reports have been received of traffic light jumping at the bottom of Lady Lodge Drive and this is being monitored. Reports of dog litter being taken out of the bins and thrown onto nearby houses have been reported. This is being dealt with by the City Council who will modify the litter bins. Cherry Orton Road will also be monitored for traffic violations.
4. REPORTS FROM WARD COUNCILLORS – Cllr Mrs Sue Allen sent her apologies as the meeting clashed with the City Council’s Corporate Parenting Committee which met on the same night. However, she reported that she was in the process of obtaining bins for Nos. 1-29 Napier Place, and that she was in the process of applying for a grant to help towards CCTV cameras. She was also trying to do something about the dangerous traffic calming measures in Wistow Way.
5. MINUTES OF THE MEETING HELD ON 15 JULY 2009 – Mr Stone proposed and Mr Rowett seconded that the minutes be signed as a true and correct record. This was carried.
6. MATTERS ARISING FROM THE MINUTES
 - (a) Freedom of Information Act (minute 6a).
Nothing further had happened since Mr Froggitt was on holiday.
 - (b) Boundary Fences (minute 6b).
Mr Smith had sent his apologies because he was working away but reported that he had contacted the neighbours regarding the boundary fence and car park. He clarified the request that, if the Parish Council was to improve the car parking at the allotments, would they also cut back the boundary hedge. The Parish Council agreed that this would be the case should the improvement take place.
7. CORRESPONDENCE RECEIVED
 - (a) Buildings of Local Importance – A letter was received from the City Council asking if the Parish Council had any buildings in its parish (that were not already Listed Buildings) that they would like on a list of buildings of local importance. The Parish Council agreed that there were 4 buildings that were of local importance.
 - (i) The Methodist Church in Chapel Lane – This Victorian/Edwardian building is of sufficient quality to distinguish it from other buildings in the Village. It also illustrates an important part of the village’s cultural history.
 - (ii) The Row of Cottages beside the Methodist Church in Chapel Lane – It was considered that these cottages are a rare example in the village of buildings that illustrate the social and economic history of that time.
 - (iii) Cottage with a green roof opposite the Windmill Pub – Similarly to the row of cottages above, this cottage was also considered to be a rare example of a building that illustrates the social and economic history of the village.

- (iv) House No. 35 Cherry Orton Road – Although this was built in the 1950s, it was considered that this house with its distinctive bow windows was a building of exceptional quality and design.
- (b) Environment Update – An email was received from our warden, Mr Russell, encouraging the planting of spring flowers. It was agreed to ask him to plant daffodils at the entrance to the village, near the village sign, and at the foot of Lady Lodge Drive, at the road name sign where there is just bare earth. It was also agreed to have spring flowers in the nature reserve at Debdale Pond. He also requested some planting in Bardney but had to be informed that Bardney was not in the parish of Orton Waterville. It was agreed to also ask him to reduce the hedge which he had planted around the Gostwick allotments to a manageable height and eventually to have it layered.
- (c) NALC Members – The password for members to access the NALC website was received and given out.
- (d) Car Park Permits – Application was made by the Clerk for car parking permits for the Haven Car Park. The named people on the permits will be the Clerk, the Chairman and the Vice Chairman.
- (e) Victim Support – A request for funding was received from Victim Support. It was agreed to defer this matter to the next meeting.
- (f) Fencing Off of Common Land – A letter was received informing the Parish Council that a sizeable amount of Play Area land had recently been cleared and fenced off. Following inspection, the Clerk discovered that a resident who backs on to the Play Area had done this because weeds had been encroaching into his garden. The Parish Council agreed that he should be told that this land is Registered Common Land in the ownership of the Parish Council and that the Parish Council's policy is to leave a thick undergrowth in the shelterbelt between the houses and the Play Area as a barrier and protection against Crime, as well as creating an ecological habitat for wildlife. It was agreed that he should be required to reinstate the cleared area with shrubs to repair the damage.

8. BURIAL GROUND

The construction of the cemetery is now in progress. During excavation a large heap of buried tyres was found which had not been accounted for in the quotation. The contractor wanted to know whether the Parish Council was going to dispose of these or whether it wanted to pay an extra £450 for the contractor to do so. On the Architect's advice, the contractor was instructed to dispose of the rubbish out of the contingency sum built into the quotation.

Now that the cemetery is nearing completion, a revised quotation was received for the Cemetery Software available for administering a cemetery. It was agreed that a working group should be set up to discuss various matters regarding the running of a cemetery before ordering this software, but that the Parish Council should wait for Paul Froggitt to come back from holiday before arranging any such meeting.

In his absence, Paul had asked Mike Chambers to keep an eye on the surplus topsoil to ensure that it is not removed to a tip. This topsoil will be useful on the allotments. It was agreed that, once the cemetery gates are in position, they should be temporarily secured by a lock and chain.

9. STORAGE SHEDS

The Parish Council's opponent in this legal matter had turned down the Parish Council's offer as not being substantial enough. The opponent was asked what sum he would consider to be a more substantial sum. No reply was received. It was agreed that, if nothing was heard within the next fortnight, steps would be taken to serve a Section 146 notice.

10. ALLOTMENTS

- (a) Wyman Way – The cemetery work is still in progress and the road across the allotments has yet to be completed.
- (b) Cherry Orton Road – One tenant is moving out of the parish and has given notice that he will not be renewing his tenancy at the end of the year. There is a waiting list for this allotment.
- (c) Gostwick – One tenant has been evicted and the allotment halved. This has now been re-let to two tenants on the waiting list. Mr Masters has given up his allotment and given notice that he will be moving out of the area. A prospective tenant viewed the allotment but did not find it attractive enough because it had been cannabilised by another allotment holder. Mr Rowett agreed to view the allotment and report back to the Parish Council. The car park has been cleared of weeds.

11. FINANCE AND ADMINISTRATION

(a) The following payments were authorised

BT (DD phone charges)	£129.01
Bebys Landscaping Ltd (churchyard maintenance for July)	£351.39
Anglian Water (Cherry Orton Road allotments)	£15.43
Peterborough Office Supplies (stationery)	£61.35
Anglia Project Safety (health and safety requirement)	£460.00
Buckles solicitors (interim fee)	£480.70
RBS Software (software support)	£90.85
J Bradley (fencing off divided allotment)	£184.00
Bebys Landscaping Ltd (churchyard maintenance for August)	£316.89
LexisNexis (updated version of the Clerk's Manual)	£59.05
HM Revenue & Customs (Tax and NIC)	£101.10
Clerk's Salary (for August)	£395.20
SLCC (Training seminar for Clerk and one councillor)	£25.00
Maypine Construction (interim payment for cemetery construction)	£40,268.60
Buckles solicitors (interim fee)	£455.40
Bebys Landscaping Ltd (churchyard maintenance for September)	£316.89
Clerk's salary (for September)	£395.20
HM Revenue & Customs (Tax and NIC)	£101.10

(b) Income received to date

J Hopper – shed rent (for July)	£140.00
Allotment rent	£12.00
Bank Interest	£1.55
J Hopper – shed rent (for August)	£140.00
Bank Interest	£1.61

12. PLANNING MATTERS

(a) New applications since last month

09/00670/FUL	Extension to Village Hall Car Park, Orton Waterville	No objection
09/00725/REM	Warehousing at Alwalton Hill (south of Fletton Parkway)	No objection
09/00719/FUL	Extension at Southgate House, Orton Southgate	No objection
09/00651/FUL	Extension at 3 Martins Way, Orton Waterville	No objection
09/00800/FUL	Conservatory at 55 Elstone, Orton Waterville	No objection
09/00617/FUL	Extension at WH Smith, Orton Southgate	No objection
09/00840/FUL	Extension at 10 Balintore Rise, Orton Southgate	No objection
09/00643/FUL	Fencing at Unit 5 Haddonbrook Business Centre	No objection
09/00875/TRE	Tree work at 554 Oundle Road, Orton Waterville	Objection*
09/00874/CTR	Tree work at Manor Farm, Orton Waterville	No objection
09/00887/FUL	Temporary Portakabin on Dental Surgery Car Park, Orton Centre	No objection
09/00963/FUL	Extension at 14 Rosyth Avenue, Orton Southgate	Withdrawn
09/01013/CTR	Fell tree at 24 Cherry Orton Road, Orton Waterville	No objection

* The Orton Waterville Parish Council agrees with the Preservation Order on these trees, which were there before the house was built. Therefore, it objects to the felling of these trees especially as, from the application form, they are neither diseased nor cause any damage to the property. The Parish Council has no objection to raising the crown or any other management work on the trees that would be to their benefit BUT objects strongly to them being felled.

(b) Decisions on previous applications

08/00860/FUL	Offices at Pegasus, Bakewell Road, Orton Southgate	Granted
09/00183/FUL	Alterations at Unit 19 Orton Shopping Centre	Granted
09/00469/FUL	Installation of wind turbine at Orton Southgate	Withdrawn
09/00564/FUL	Extension at 1 Church Drive, Orton Waterville	Granted
09/00573/FUL	Extension at Unit A Harrier Park, Orton Southgate	Granted
09/00651/FUL	Extension at 3 Martins Way	Granted
09/00670/FUL	Extension of Village Hall Car Park, Orton Waterville	Granted

13. MAINTENANCE AND OTHER MATTERS – The following was reported:

- The pedestrian barrier on the footpath from New Road to Bushfield is half missing and needs replacing.
- The Village Sign is cracked and needs repair.
- The Bus Shelter on Oundle Road needs clearing out.

14. ANY OTHER BUSINESS – The next City Council Liaison meeting will be on 23 September 2009. There being no further business the meeting closed at 9.13 pm.