

Minutes of a meeting of the Orton Waterville Parish Council  
held in the Village Hall, Glebe Avenue, Orton Waterville, on  
Wednesday, 21 September 2011, at 7.30 pm.

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Present: Mr M Chambers (in the chair) Cllr G Elsey Mrs J Farnham Mrs B Fearon  
Mr P Froggitt Mrs J Goode Mr R Hammerton Mr C Long  
Mrs D Sandles Mr S Warren Mr S Watts (until 9.00 pm)

Members of the Public – none

PCSOs - none

1. APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Mrs S Allen and Cllr Mrs J Stokes.
2. DECLARATION OF INTERESTS – Interests were declared on the following agenda items:

Item 7(a)	Mrs Farnham, Mr Hammerton, Mr Long, Mrs Sandles	Members of Village Hall management committee
Item 10 (a)	Mr Froggitt	Allotment tenant
Item 10 (b)	Mrs Sandles	Allotment tenant
Item 10 (c)	Mrs Fearon	Allotment tenant

3. PUBLIC FORUM – There were no members of public present.
4. LOCAL POLICING MATTERS – There were no PCSOs present.
5. REPORTS FROM WARD COUNCILLORS – Cllr Elsey reported that there were problems with the traffic calming measures outside Orton Wistow School and that he was in negotiation with Paul Philipson to address these problems. He had attended the burying of time capsules at the new Ormiston Academy, and he was disappointed about the cancellation of the Firework Fiesta at Ferry Meadows. Cllr Stokes sent a written report with her apologies. She was attending a Fire Authority meeting. She declared an interest regarding the Nene Park Academy plans as she sits on the Planning Committee. However, a Traffic Survey has been undertaken by the City Council and Cllr Janet Goodwin (councillor for Orton Longueville ward) is awaiting the outcome. Cllr Allen sent a written report with her apologies. She is Chairing the Neighbourhood Committee for Stanground and Fletton. She reported that money was still available in the CLF and, if the Orton Quilters were interested, they could apply.
6. MINUTES OF THE MEETINGS HELD ON 20 JULY 2011 – Cllr Elsey proposed and Mr Watts seconded that the minutes be signed as a true and correct record. This was carried.
7. MATTERS ARISING FROM THE MINUTES

(a) Village Hall (minute 7a).

The following three contractors were invited to tender for this tree work: Messrs Hall & Sons, Peterborough Tree Services, and Mr Jeff Rowlett. Only one of them replied and it was agreed to chase up the other two as three quotations are required.

(b) Proposed Crossing on Oundle Road (minute 7b).

A further communication was received confirming that, although there were utilities in the north side of Oundle Road, these were reasonable deep and would require some protection at an additional cost of £2000. Cllr Elsey proposed and Mr Watt seconded that this additional cost should come out of the Contingency reserve. This was carried.

(c) Working Group Proposal (Minute 7c)

It was agreed that there should be a Cemetery Working Group consisting of MC, PF, JF, CL, StW and HH. It was also agreed that PF, BF and DS should form an Allotments Working Group.

(d) Tree Maintenance (Minute 8a)

The Landscape Officer was unwilling to comment on these trees in the boundary of the Play Area. His advice was that, under Common Law, the Parish Council has a Duty of Care for these trees and, in the event of failure, the Parish Council would need to be able to demonstrate that it had had the trees inspected by a competently trained individual. It was agreed to obtain three quotes for the inspection of trees on the whole of this site and for the trees on the Village Green. It was also agreed to obtain quotes from Mark Whatling and Tim Starmer for post and wire fencing to mark the east boundary of the Play Area.

- (e) Playing Fields Seminar (*Minute 8c*)  
Mr Warren attended the seminar for the Queen Elizabeth II Fields Challenge. He reported that, although it was very interesting, it was not applicable to the Parish Council at the moment.
- (f) Orton Children's Centre (*Minute 8d*)  
A communication was received from the Children's Centre to the effect that a cheaper coach was being hired and that they only require £290. A cheque for that amount was consequently substituted for the original amount. This action was approved.

#### 8. CORRESPONDENCE RECEIVED

- (a) R & P Meats Ltd – It was noted that a letter was received from a resident thanking the Parish Council for its help in this matter.
- (b) Bridle Way Diversion Order – It was noted that, due to the development of Great Haddon, the bridleway Orton Waterville No.1 will be diverted.
- (c) Orton Quilters – A request for funding was received from Orton Quilters. It was agreed to invite a representative to address the meeting prior to making a decision.
- (d) St Botolph's School – A request to help towards the cost of an educational trip by the children to see a show was received. Cllr Elsey proposed and Mr Chambers seconded that £200 be given under section 137 LGA (1972). This was carried.
- (e) Local Landscaping – The Parish Council's Pond and Tree Warden, Mr Russell, has suggested planting some spring bulbs near Debdale Pond and in the grass around trees in various sites around the parish. The Parish Council agreed to accept the offer of free bulbs from Dobbies Garden Centre and approved Mr Russell's planting plan.
- (f) Flood Awareness – Posters advertising Flood Awareness Week together with a request for Parish Flood Wardens was received. Mr Froggitt agreed to request more information.

#### 9. BURIAL GROUND – The following recommendation was made by the Cemetery Working Group:

Discussion	Recommendation
1. Permission for seats to be installed regardless of fact that interment has not taken place in the cemetery.	YES.
2. Should the PC provide a list of approved seats	NO – A specific seat will be chosen by PC.
3. Should the PC specify type of installation	YES.
4. Should the PC arrange for the installation of the seat	YES – This to be included in the purchase cost of the seat
5. Should PC specify type of plaque	YES – This is provided by the seat company
6. Wording on the plaque	Provided by the purchaser and approved by PC
7. Responsibility for maintenance	This responsibility will be the PC, since the purchaser will be donating the seat to the PC for the purpose of the cemetery. It will thereafter be owned by the PC.
8. Who insures the seat	The PC
9. What charges are the PC to make	One charge to include everything. Quotation to be sought from Beebys for installing.
10. Do burial ground regulations need amendment.	YES .
11. Recommended seat	From Memorial Benches UK – 3 seater Sandhurst Bench

Mr Hammerton proposed and Cllr Elsey seconded that the recommendation be accepted. This was carried. It was agreed to put a motion adding a Clause 9.22 to the regulations on the next agenda. A quotation for installing seats was received from the Parish Council's Landscape Contractor. From this it was agreed to charge clients £530 for a seat. It was also agreed to ask Beebys to quote for moving the notice board so that it can more easily be seen by the public. There has been 1 burial of a body. A burial of Cremated Remains is booked for the following week. The Clerk will be on holiday then, so Mr Froggitt has agreed to deputise as Burial Manager on that day.

#### 10. ALLOTMENTS

- (a) Wyman Way – A quotation of £885 was received for the annual meadow cut from the Parish Council's Landscape Contractor. This was felt to be excessive and it was agreed to seek an alternative quotation.

- (b) Cherry Orton Road – There was more problems with the padlock on the security gate. A new, stronger, better quality padlock had to be purchased. This was approved. One tenant has been given notice to quit due to breaking the tenancy agreement by not keeping his plot tidy.
- (c) Gostwick – Having inspected the allotments, Mrs Fearon reported that 11a was still neglected. It was agreed that the tenant has had long enough now to get the allotment into order and a letter should be sent pointing out that he was in breach of his contract. A complaint about a wasps nest was made by an allotment holder. It was agreed that the responsibility for pests on an individual allotment was the responsibility of the tenant. However, if the tenant wanted the Parish Council to deal with it, the tenant would be charged the cost.

## 11. FINANCE AND ADMINISTRATION

### (a) The following payments were authorised

Beebys ( <i>monthly payment for August</i> )	Cemetery maintenance	£273.00
Beebys ( <i>monthly payment for August</i> )	Churchyard maintenance	£354.00
PCC ( <i>Orton Children's Centre</i> )	Grant under section 137 LGA	£290.00
Yaxley Parish Council	Training costs	£630.06
RBS Software	Annual software support service	£118.80
Clerk's salary ( <i>for August</i> )	Salary	£620.25
HM Revenue & Customs ( <i>for August</i> )	NI & Tax	£181.00
Peterborough Office Supplies	Stationery	£27.58
Beebys ( <i>monthly payment for September</i> )	Cemetery maintenance	£273.00
Beebys ( <i>monthly payment for September</i> )	Churchyard maintenance	£354.00
Expenses ( <i>for two months</i> )	Re-imbursments	£92.15
Clerk's Salary ( <i>for September</i> )	Salary	£620.45
HM Revenue & Customs ( <i>for September</i> )	Tax & NI	£180.80

### (b) Income received to date

Bank Interest	£0.50
Allotment rents	£45.00

(c) New Bank Mandate – It has been confirmed that the new mandate is now effective. This was noted.

(d) Audit – There was a query about the assets figure. This has now been resolved with the auditor and the Annual Return has been amended to reflect the insurance value. Mr Hammerton proposed and Mrs Fearon seconded that the amended figure of £87,785 be accepted. This was carried.

## 12. PLANNING MATTERS

### (a) Applications received

11/01011/FUL	Alterations at 46 Ortongate, Orton Goldhay	No objection
11/01082/CTR	Tree work at 48 Cherry Orton Road, Orton Waterville	No objection
11/01147/FUL	Extensions and alterations at Celebrations Group, Finmere Park, Orton Southgate	No objection
11/01176/ADV	Installation of sign at the Granary, Ham Lane, Orton Waterville	No objection
11/01170/FUL	Application for extension of time to start building work adjacent to Day Nursery, Lynch Wood	No objection
11/01184/CTR	Tree work at 1 Cherry Orton Road, Orton Waterville	No objection
11/01225/FUL	Extension at 13 Kingfishers, Orton Wistow	No objection
11/01274/FUL	Extension at 9 Charles Cope Road, Orton Waterville	No objection
11/01351/FUL	Extension at 9 Overton Way, Orton Waterville	No objection
11/01282/FUL	Construction of Nene Park Academy	See below *

\* Whilst there were no objections to the main part of the application, the Parish Council did have some concern about the access and egress onto Oundle Road bearing in mind that this access is shared access with the neighbouring school of St Botolph's. Traffic congestion at the beginning and end of the school day, causing chaos on Oundle Road, especially in the morning rush hour was of main concern together with the Health and Safety aspect of the children trying to cross this busy road to and from the bus stop on the other side of Oundle. It was agreed to support the school's request for a long term solution to separate the two sites and, more immediately, for some kind of safe crossing solution for the children having to travel by bus.

(b) Decisions on previous applications

11/00799/FUL	Extension at 26 Whitewater	Refused*
11/00862/FUL	Change of use to provide education at 96 Culley Court	Refused**
11/00879/FUL	Change of use at R and P Meats, 55 Cherry Orton Road	Granted
11/00887/TRE	Fell Tree at 82 Linnet	Granted***
11/00908/FUL	Security fence at Precision House, Bakewell Road	Withdrawn
11/01082/CTR	Tree work at 48 Cherry Orton Road	Granted

\* This was refused on grounds of being out of character with the area.

\*\* This was refused on the grounds of insufficient parking provision.

\*\*\* Although this application (under a tree preservation order) was granted, it was granted on condition that a replacement tree (to be agreed by the Planning Authority) be planted in the first planting season.

(c) Decisions of Planning Committee

R and P Meats Limited      55 Cherry Orton Road

The reasons for granting this application was that, subject to conditions, the proposal was considered to not pose significant detriment on the appearance of the area, not to result in significant intensification of the premises, and not to have a detrimental effect upon the conservation area.

CONDITION: That the store room shall only be used for the storage of dry goods, packaging and plastic tubs and shall not be used for the preparation, processing or storage of food.

REASON: In order for the Local Authority to protect the amenity of adjoining neighbours.

13. MAINTENANCE AND OTHER MATTERS

- (a) It was reported that a camper was seen using Debdale Pond. It was agreed to keep an eye on this.
- (b) It was reported that the bus shelter outside Norwich & Peterborough in Lynch Wood was full of rubbish. It was agreed to report this to Enterprise and request some bins – one for this bus shelter and a bigger one to replace the one on the corner of Church Drive and Cherry Orton Road.
- (c) It was reported that people were ruining the grass verge in Cherry Orton Road by parking on the grass. It was agreed to keep an eye on this.
- (d) It was reported that there were car parking problems around the vicinity of Matley School. It was agreed to raise this at the Police Panel meeting.
- (e) The next Neighbourhood Committee would be on 27 September. This was noted.

14. ANY OTHER BUSINESS – It was agreed to put Grant Awarding Policy on next agenda. There being no further business the meeting closed at 9.25 pm.