

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Annual Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 15th May 2019 at 7:00 pm.

PRESENT: Councillors J. Farnham (Chair), J. Goode, D. Sandles, J. Howell, B. Fearon, T. Rouse, K. Aitken, and Mrs A Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 7

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Questions were taken from members of the public. This is not part of the formal meeting of the Council and only the subject matters raised have been noted below:

Residents expressed concerns regarding trees in the vicarage in Orton Goldhay which are growing over onto private and public land – agenda item 18/05-19.

01/05-19

Apologies for absence

Apologies were received and accepted from Cllr Chambers (personal), Cllr Airey (personal), Cllr Stokes (personal), Cllr Proudfoot (personal). Cllr Moore (personal) sent his apologies to the Clerk after the meeting.

02/05-19

Election of Chairman and acceptance of Office

Nominations were called. Cllr Farnham was proposed. There were no further nominations, it was **RESOLVED** to elect Cllr Farnham as Chair.

03/05-19

Election of Vice Chairman and acceptance of Office

Nominations were called. Cllr Goode was proposed. There were no further nominations, it was **RESOLVED** to elect Cllr Goode as Vice Chair.

04/05-19

Declaration of Interests and Dispensations

Cllr Farnham – 18/05-19.

05/05-19

Local police matters

Cllr Howell reported:

- Mini motorbikes are still an issue. The police continue to ask residents to inform them and the City Council where the motorbikes are being stored. With this information the police are able to issue warnings and seize the motorbikes.
- Drifting is still an ongoing issue.
- The 101 service is not very effective. It is better to report crimes and issues' using the online service as this provides a transcript of the conversation and reference at the end of the session.

06/05-19

Ward Councillors

Cllr Howell reported:

- City Fibre is digging up Southgate. She has only heard of one complaint.
- Applications for the climbing wall at Ferry Meadows and the Pearl Centre are keeping her busy. With regards to the Pearl Centre application, this is now a grade II listed building and the access road onto Wistow Way should not be part of the application. Peterborough City Council has been asked to remove this document and revise the application.
- The Green Party has been given 4 seats on Peterborough City Council committees however it has not yet been decided on which ones to sit.

Cllr Aitken reported:

- She is on 3 committees: Health Scrutiny (Chair), Adults and Communities, Growth, Environment and Resources, and a Task & Finish Group – Air Quality. She will give updates on any issues relating to the parish and is also able to feed information into the committees.
- She is in talks with Highways regarding an issue which a resident is having with RP Meats.

- 07/05-19 Minutes of previous meeting**
The minutes of the Orton Waterville Parish Council meeting held on 17th April 2019 were agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair.
- 08/05-19 Clerk's report**
No updates.
- 09/05-19 Appointments to outside bodies confirmed as follows:**
- Orton Waterville United Charities – Cllr Goode.
 - Parish Council Liaison Group – Cllrs Chambers and Aitken.
 - Village Hall Management Committee – Cllr Rouse.
 - Orton Counselling Service for Young People – Cllr Sandles.
- 10/05-19 Correspondence received**
1. CAPALC: May 19 bulletin.
 2. CAPALC: NALC Legal update – Use of Council seal.
 3. CAPALC: NALC Star Council Awards 2019.
 4. CAPALC: VE Celebrations – VE Day 75 – 8th May 2020.
 5. CAPALC: House of Lords report on Rural Economy.
 6. CAPALC: Cambridgeshire County Council Highway and Street Lighting survey.
 7. NALC: Chief Executive Bulletins.
 8. NALC Policy E-Briefing PC7-19 – Traffic Commissioners.
 9. Dementia Friends Information.
 10. Peterborough Children and Family Healthy Living Survey to support their funding application for the ‘Trailblazer programme’.
 11. Cambridgeshire & Peterborough Annual Community Get Together 1–23 June 2019.
 12. Peterborough City Council: Parish Councillor Co-opted member vacancies.
 13. Orton Counselling Service for Young People: Thank you letter for recent grant.
 14. Peterborough City Council: Parish Councillors Code of Conduct issues and Register of Interests training, Monday 10th June 2019, Council Chamber at 5.30pm.
 15. Bushfield Bowls Club: Thank you letter for Cllr Goode attending their Season Launch Event.
- 11/05-19 Nene Park Trust query raised in the April Public Question Time**
The Parish Council gave the following response to the query that was raised by a resident at the last meeting, ‘The buildings at Woodlands in the parish of Castor have been leased. There is a covenant on the land preventing the land from being sold. Money from the lease will be used for the up keep of the cricket ground and surrounding area. The Nene Park Trust will be issuing a public statement in the media in the next few weeks. Castor Parish Council would be better equipped to respond to queries about the Woodlands site as they've been working hard to bring the site back into use for many years. As the Nene Park Trust is a charity and an independent organisation, it was advised that the resident should contact the Trust directly and request to see their minutes or any other information which they require’.
- 12/05-19 Landscaping on corner of Cherry Orton Road/Oundle Road**
Concerns were raised that the corner is looking overgrown and untidy. The grass is cut by Aragon Direct Services 8 times per year. The Clerk reported that Richard Harding has offered to maintain this area for no charge if the Parish Council agrees to purchase and display a sign on the corner stating that it is being sponsored and maintained by him. The Clerk has spoken with James Collingridge at Peterborough City Council and he has agreed that Richard Harding can maintain the corner in between the cuts carried out by Aragon. It was **RESOLVED** to purchase a sign for the corner of Cherry Orton Road/Oundle Road which states that the area is being sponsored and maintained by Richard Harding. Richard Harding will cut and maintain the corner in-between the cuts carried out by Aragon Direct Services.
Action: Clerk.
- 13/05-19 The Gannocks**
1. A letter of complaint has been received from a local resident regarding the first grass cut of the season stating that it was too excessively cut and that grass cuttings had been collected and left in large piles underneath hedgerow. The Clerk explained that some pathways had been cut too wide and that she had spoken to Richard Harding about this. The first cut of the season had left excessive amounts of grass cuttings on the field making it look untidy and Richard Harding had suggested that on this one occasion they should be removed. The grass cuttings were subsequently spread out thinly underneath the hedgerows.

The resident is also concerned that two properties whose gardens back onto the field, have removed the boundary hedge and put up new fences. In 1979 there had been some disagreement over the ownership of the hedgerow between all the properties whose gardens back onto The Gannocks field/allotments. At the time, the Parish Council investigated the matter and established that the hedge was jointly owned by the owners of the properties backing on to the allotments and the Parish Council. As it is common convention that the centre of the hedge forms the boundary, the Parish Council wrote to all the affected properties reminding them that if any maintenance of the hedgerow is on the allotments' side, the Parish Council wished to be informed so that the necessary action could be taken.

On the Parish Council history page, an article written by the late former Parish Councillor Cyril Long, mentions the hedge and that the Parish Council had no knowledge of any title to the hedge, but wanted it to be regarded as the Council's and wanted this marked on the deeds of owners of houses being built adjacent to the hedge. Nevertheless, the deeds of the first property occupied, showed the boundary the middle of the hedge. The Parish Council continued to have doubts about ownership and sought legal advice from the Rural District Clerk, but this failed to throw light on title. Finally, in November 1979 the Parish Council sent a letter to all the adjacent owners, stating that it had investigated the matter and had established that the hedge is jointly owned by the owners of properties backing on to the hedge and by the Parish Council and that the centre of the hedge formed the boundary and that the Parish Council needed to be informed if maintenance was required on its side. It is not known how this decision was reached nor does it appear that the letter was legally binding.

Cllr Farnham reported that she and the Clerk had looked through the old minutes held in the archives at the town library to establish what had occurred in 1979. The minutes were very sparse with no mention of how and why the decision was reached. It was agreed that before any decision or action is made on this matter, the Clerk will ask the resident for a copy of the original letter.

Action: Clerk.

2. No other updates.

14/05-19

Enhanced green spaces

No update.

15/05-19

Parish Lengthsman

Cllr Farnham and the Clerk will meet with Aragon Direct Services for a catch up meeting on the Lengthsman and report back at the next meeting.

Action: Cllr Farnham and Clerk.

16/05-19

Zebra crossing on Ham Lane

Highways has come back and stated it will not be possible to put in a crossing at the suggested location due to the proximity of the railway line. If a crossing was to be installed, a caravan / HGV would have to stop at the crossing and could partially be on the rail line. As an alternative it was suggested that better signage in the suggested location may be beneficial to pedestrians trying to cross the road at this point. Cllr Howell stated that she would go back to the resident with this in the first instance.

Action: Cllr Howell.

17/05-19

Bread put out for birds

Cllr Howell raised a concern that excessive amounts of bread are being put out on a field in Wistow to feed the birds as it is not good for them. Any human food specifically left on the ground can attract vermin and may endanger wildlife and domestic pets that eat it. Cllr Farnham will put an article in the Orton Oracle highlighting the issues of putting out bread and other food stuffs for wildlife.

Action: Cllr Farnham.

18/05-19

Goldhay Vicarage Trees

Cllr Howell reported that she had been approached by residents regarding trees that are overgrowing from the vicarage. Trees are growing over the fence and shading gardens, and roots are growing through and damaging lawn. One area which was once grass is now overgrown with bushes.

Residents have tried to contact the church vicar to ask her to cut back the trees and received no response. Cllr Farnham stated that it is not a Parish Council matter and that Cllr Howell, as a Ward Councillor, should contact the vicar direct on behalf of the residents. Cllr Howell agreed to do this.

Action: Cllr Howell.

19/05-19

Speedwatch

The Clerk reported that Orton Longueville Parish Council require a specification and costs of the Speedwatch equipment before they will make a decision as to whether they will make a joint purchase with the Parish Council. Cllr Howell agreed to obtain the equipment specification and costs.

Action: Cllr Howell.

20/05-19

Reports from outside bodies

None.

21/05-19

Bulky waste collection

Next collection is on 29th June 2019. There will be two refuse collection vehicles and one truck for electrical and metal items. The Clerk has been given a poster by Aragon Direct Services which will be used to advertise the collection. The poster will state that residents should arrive by 11.45 am to make use of the service as high demand may see the gates closed before 12 pm as the contractors must leave the site on time due to their insurance restriction. It was agreed that the Clerk obtains costs of two signs which will be put up during the collection stating that it has been organised by the Parish Council.

Action: Clerk.

22/05-19

Cemetery

1. The Clerk reported that the Parish Council charge a lower fee for under 12 burials as the plots are smaller. It is still not clear what the government rules are for child burials. As more research needs to be done, it was agreed to discuss this further at the next meeting.

2. No other matters were raised.

23/05-19

Allotments

The Clerk reported that the padlock on the gates at Gostwick had broken and that she had purchased a new one. Two new padlocks have also been purchased for the water tap at The Gannocks allotments and cemetery.

24/05-19

Finance & Administration

1. The following items of expenditure were approved:

Orton Waterville Village Hall Show Society	Film projector - Grant S137 LGA 1972	£500.00
Ormiston Bushfield Academy	One year counselling provision - Grant S137 LGA 1972	£10,000.00
R Harding & Son Landscaping	Cemetery, Churchyard, The Gannocks landscape maintenance May 2019	£646.58
Gattonero	Website security monitoring May 19	£10.00
The Orton Oracle	Parish Council news article June 2019	£15.00
Peterborough Office Supplies	Stationery	£26.98
Mrs A Brown	Clerk's salary (May 19)	£1190.34
Mrs A Brown	Clerk's expenses and reimbursements	£101.04
Cambridgeshire County Council	Superannuation (May 19) employer & employee contributions	£585.77
HM Revenue & Customs	Tax and NI (May 19)	£255.61
Toolstation	New padlock for Gostwick allotments gate	£12.91
Wave	Cherry Orton allotments water charges	£10.53

2. Income received

1 st Instalment of Parish Council precept	£24,083.00
1 st Instalment for Parish Recreation grounds	£952.00
Cemetery fees	£200.00
Bank interest	£0.99

3. It was **RESOLVED** to approve the end of month accounts and bank reconciliation.

4. Annual Governance and Accountability Return for year ending 31 March 2019

(a) The effectiveness of the system of internal control was reviewed and considered satisfactory.

(b) The Annual Governance Statement 2018/19 was approved and **RESOLVED**, for signing by the Chair and Clerk.

(c) The Accounting Statements were considered by all members.

(d) The Accounting Statements were approved and **RESOLVED** for signing by the Chair and Responsible Financial Officer (Clerk).

5. It was **RESOLVED** to award an honorarium of £400.00 for the Internal Auditor 2018/19.

25/05-19

Planning matters

It was RESOLVED to submit comments where appropriate on applications as below:

19/00469/HHFUL	Single storey front and side extension at Lynch Cottage 1 Wistow Way Orton Wistow, Peterborough PE2 6FD	No material observations
19/00491/HHFUL	Proposed two storey side, single storey rear extensions and alterations at 23 Glencoe Way, Orton Southgate, Peterborough PE2 6SJ	No material observations
19/00498/HHFUL	First floor single storey front extension and alterations at 40 Brackenwood, Orton Wistow, Peterborough PE2 6YP	There are concerns that the proposed extension will be overlooking the neighbouring property at 32 Brackenwood and will cause a loss of visual amenity and privacy.
19/00503/HHFUL	Proposed alterations with infill flat roof to side at 21 Cherryfields, Orton Waterville, Peterborough PE2 5XD	There are concerns that the proposed alterations could lead to the applicant using the area as a balcony which could affect the neighbour's privacy.
19/00573/HHFUL	Proposed rear conservatory to garage and garage conversion a 49 Loch Lomond Way, Orton Northgate, Peterborough PE2 6SU	No material observations
19/00588/FUL	Temporary Car Park for 3 Years (retrospective) at East Of England Showground, Oundle Road, Alwalton, Peterborough PE2 6XE	There are concerns that the car park will cause unnecessary noise pollution to neighbouring properties.
19/00597/ADV	8 x non illuminated number canopy signs and 8 x non illuminated number signs over roller shutters at 19A -19D And 46-49 Manasty Road, Orton Southgate, Peterborough PE2 6UP	No material observations
19/00663/CTR	Remove 1 Conifer located in front garden at 61 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	No material observations

26/05-19

Maintenance matters

A bee hive in the alley way at Riseholme is being dealt with and the bees are being moved to an alternative hive.

27/05-19

Future agenda items and announcements

None.

28/05-19

Date of next meeting

Wednesday 19th June 2019.

There being no further business the meeting closed at 8.57 pm.