

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 21 December 2016 at 7:30 pm.**

**PRESENT:**      **Mr T Rouse (in the Chair)**      **Mrs B Fearon**      **Mr A Airey**  
                 **Mrs J Goode**                              **Mr M Chambers**      **Mr R Proudfoot**  
                 **Mrs J Farnham**                           **Councillor K Aitken**      **Mrs A Brown (Clerk)**

**Members: 13      Quorum: 5**

**MEMBERS OF THE PUBLIC – Six**

**188/12-16      Apologies for Absence**

Apologies were initially received and accepted from Mr C Long (personal), Ms J Howell (personal), Mrs D Sandles (personal), Councillor J Stokes (City Council duties), and Councillor G Elsey (City Council duties).

**189/12-16      Declaration of interests and dispensations**

Received Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item – None.

**190/12-16      Public Forum**

It was proposed by Mrs Farnham, seconded by Mrs Fearon and **RESOLVED** to close the meeting for a period of time to allow members of the public to participate in a public forum.

The meeting closed at 7.32 pm.

Members of the public raised the following matters:

- A Skate park at Ferry Meadow may lead to an increase in delinquent behaviour in Orton Southgate and Orton Northgate, and also increase litter and graffiti in the area. Reassurance as what will be done to safeguard the area was asked for. This will be part of the discussions should the development go ahead.
- Help with the design of the skate park by local skateboard enthusiasts was offered. Should the park go ahead, they would like their ideas to be considered to ensure that it fully engages with users and keeps their long term interest. This was noted.

The meeting reconvened at 7:43 pm.

**191/12-16      Local police matters**

The meeting was asked if the newly allocated PCSO's could attend a future meeting to introduce themselves. The Clerk will try and arrange this.

**192/12-16      Ward Councillors**

In her absence, the Clerk read out Councillor Stokes report: 'Please accept my apology for Decembers meeting as I have to attend a Prince's Trust Presentation. I would like to wish you all a very happy Christmas and New Year, and look forward to seeing you all in the New Year.

Please note: The reflectives to be placed on the posts on the path leading to Alwalton will be in place soon. The broken wall opposite St John's School had been repaired but was vandalised before the mortar had set -it will be repaired again.

Councillor Aitken reported that she is trying to deal with the graffiti problem and is currently in talks with the police regarding a CCTV camera being put up in the area. Last time this was a major problem she organised for the Probation Service to re-paint all the utility boxes and have the graffiti removed from City Council owned property. She also stressed that it is important to work with private individuals to try and tidy up the area by asking the public to report all cases of graffiti to her, so that a database can be built up of where the graffiti is. This can then be passed over to the police and Amey to help tackle the problem.

Mrs Fearon asked if there was any research available which has been carried out as to why graffiti happens and how it is dealt with to prevent further occurrences. Councillor Aitken replied that she was not aware of any but that the police do go into schools to try and speak with pupils informing them that it is anti-social behaviour and a crime. This is also a major concern at Ferry Meadows Country Park which is currently being dealt with by the Trust and City Council officials.

**193/12-16**

**Minutes of previous meeting**

The minutes of the Orton Waterville Parish Council meeting held on 16 November 2016 were unanimously agreed and **RESOLVED** as a correct record of the meeting and signed by the Chairman.

**194/12-16**

**Clerks update**

1. Parking on verges in Orton Wistow – this has been reported to Peterborough City Council. They have looked at the problem and will be adding this location to the next appropriate Traffic Regulation Order proposing to extend the double yellow lines. This Order is due for consultation in the New Year. As this is a legal road marking, it is not possible to just extend the line without going through the correct legal procedure. The issue of bollards has been referred to the Highways Inspector to assess the area.
2. NALC church update – the Clerk has received confirmation via CAPALC that NALC are of the view that Parish Councils cannot contribute towards the cost of any church buildings and property using Section 137. This applies to local councils only, not principal authorities.

Section 137(1) of the Local Government Act 1972 enables a council to incur expenditure (fund or give grants) which in its opinion is in the interests of, and will bring direct benefit to, the area or any part of it or all or some of its inhabitants. It is used where expenditure is not otherwise authorised. However, given the express s8 1894 Act restriction, it is NALC's view that s137 cannot be used.

In view of this and that the Parish Council has already donated money to the church for the roof alarm, a further legal request has been submitted to NALC asking if the general power of competence can be used for church funding.

3. Cooperative noticeboard - the Parish Council new noticeboard is now in place behind the tills in the Cooperative store in the Orton Centre displaying the agenda and Councillor contact details. The noticeboard may also be used by members of the public to display notices of interest to the community.
4. Post box for Orton Northgate – the Clerk has made a request for this to Royal Mail but has yet to hear back from them.
5. Napier Place car park signage – the Clerk informed the meeting that Peterborough City Council have looked at the area outside Napier Place car park and unfortunately there is no convenient piece of City Council land available on the car park side of the road to erect a sign and to make it legally enforceable.

The Napier Place management company would need to be approached about having a sign erected at the entrance or give the City Council written permission to have a sign made and be erected on their land, for which there would be a charge. It was agreed not to pursue this matter further because the land belongs to the Crown who in the past have been unwilling to take any maintenance actions because this would confirm that they have responsibility for the land.

**195/12-16**

**Update on matters arising from previous meeting**

1. Bollards on shared pathways at Lynchwood – the reflective strips will be put up soon.
2. Lighting on Lynchwood shared pathway (Oundle Road) - during the Ward Councillors Ward Walk with the Leader of the Council and officers in this area last year, it was said that it would be too expensive to put lights along this path, therefore it was agreed to put reflective strips on the posts along this path instead. However, Councillor Aitken informed the meeting that she is looking into this issue and trying to push for more lighting because the estates in the area are expanding and more children are using this route. Updates will be given on this when available.

**196/12-16**

**Correspondence received:**

1. CAPALC – various information circulars were noted and in particular:
  - No extension of referendum principles – Council Tax referendum principles have not been extended to parish and town councils in 2017/18.
  - Buckingham Palace garden party 2017 nominations – Nominations for the event must be for recognition of past service as Chairman of a Parish Councils. It was agreed that Mr Chambers name should be put forward.

2. **Anglian Water** – As from April 2017, there will be changes to the industry. The Parish Council will be able to choose to buy the retail element (billing, customer services and technical support) from a variety of suppliers. This was noted.
3. **HM Revenue & Customs** – It was noted that all future payments must be made electronically.
4. **Peterborough City Council** – Draft Peterborough Housing Strategy 2016-2021 – Public consultation was noted and can be accessed via the internet: [www.peterborough.gov.uk/HousingStrategyConsultation](http://www.peterborough.gov.uk/HousingStrategyConsultation) or further details can be requested via email: [housing.strategy@peterborough.gov.uk](mailto:housing.strategy@peterborough.gov.uk)
5. **Peterborough City Council** – Further draft version of the Peterborough Local Plan (including the preferred sites) was noted. Representations may be submitted via the website between 9:00 am on 16 December 2016 and 11:59 pm on 9 February 2017: <http://consult.peterborough.gov.uk/portal/planning/peterborough/lp16/fd/> or via email: [planningpolicy@peterborough.gov.uk](mailto:planningpolicy@peterborough.gov.uk)
6. **Peterborough City Council** – Scrutiny Committee Parish Councillor co-opted vacancies – nominations for Parish Councillors, in particular from rural communities have been asked to put themselves forward to sit on the four new Scrutiny Committees as from 1<sup>st</sup> Jan 2017. This was noted.
7. **LCPAS** – Legal Planning update was noted.

197/12-16

**Peterborough Roller Hockey Club grant**

To enable the club to purchase the full amount of tracksuits in this financial year, the following motion was proposed and **RESOLVED: ‘that the full amount of £2,000 granted at the meeting held on 16 November 2016 to Peterborough Roller Hockey Club for the purchase of tracksuits, be paid fully in this financial year 2016/17’**. It was also agreed that Mrs Goode and Mr Airey would look at designing a Parish Council Logo to go on the tracksuits before they were issued.

198/12-16

**Road safety at Lynchwood**

The Clerk informed the meeting that the traffic survey on Wistow Way and Lynch wood will take place in the New Year. It was also noted that Peterborough City Council have a full programme of highway improvement works in the next financial year, however if the sites do score highly enough to warrant crossings then they probably will not be constructed before 2018. In view of this it was suggested that the Parish Council could fund a lollipop person to help children cross the road at the start and end of the school day. Initial costs for this position would be around £3,500 per year to cover the salary, uniform and management. There would also be the additional cost of around £500 for signage. It was agreed to explore this option further and to allocate £5,000 in the budget for this potential scheme.

199/12-16

**Speed limit reduction on Ham Lane**

A request to support a speed reduction to 20mph on Ham Lane from a local resident was received by the Council. Many of the parish councillors who use this road on a daily basis informed the meeting that they have never encountered any speeding problems. It was also noted that there are no residential properties on Ham Lane. In view of this, it was agreed that the Parish Council would not support a speed reduction scheme at this moment in time.

200/12-16

**Ortongate safety**

Mr Proudfoot informed the meeting that he had submitted a report to the Highways department at Peterborough City Council containing responses from Environment Agency staff working in the Kingfisher House building of numerous near miss incidents in the Ortongate car park. He will be meeting with the City Council at the site in January to discuss any possible solutions to improve the safety in the interim until the car park is re-organised as part of the planned developments by the owners. A possible suggested solution would be to ask the owners to paint in a temporary walk-way for pedestrians across the car park.

201/12-16

**Damaged ‘green’ on Cherry Orton Road**

Mr Rouse and the Clerk informed the meeting that they had been to look at the damaged verges on the small piece of green at the junction of Cherry Orton Road and Debdale and that lorry tyre impressions were on them. It was agreed that the Clerk will contact Peterborough City Council to make enquires for bollards of some description to be placed on all sides of the green for protection. Mr Proudfoot also asked if the Clerk could ask the City Council if this area could also become a wild flower area.

- 202/12-16 Environmental working party**  
The terms of reference for the Environmental working party were agreed and **RESOLVED**.  
The next meeting of the group will be on 9 January 2017 at 5:30pm in the Environment Agency office. Rachel Price from the Wildlife Trust will also be attending. It is hoped that there will be a pond proposal with costings ready for consideration at the next Parish Council meeting.
- 203/12-16 Peterborough Parish Council Conference 2016**  
Slides and evaluation from the recent conference were circulated and noted. In particular, attention was drawn to Barnack Parish Councils action plan as being a document which Orton Waterville Parish Council should consider drafting. An action plan is not the same as a neighbourhood plan but is a document setting out what a Parish Council wishes to achieve. It is revised every two years and observations from residents are taken in account. It was agreed that everyone should have a look at the Barnack action plan and discuss the matter further at the next meeting.
- 204/12-16 Speed watch**  
Following on from last month's Speedwatch presentation by Paul Cole, it was agreed to set up a group of volunteers to run the scheme. At least 6 to 9 volunteers are required for it to be effective, with 3 volunteers going out at a time in approved places around the parish to monitor the speed of oncoming traffic. Full training is provided by Paul Cole and the required equipment is loaned from the police. Volunteers must sign an indemnity form and are covered by Police insurance. Ms Howell informed the Clerk prior to the meeting that she would happy to be the Parish Council Speedwatch coordinator. It was agreed to advertise on the website and in The Oracle for Speedwatch volunteers and suggestions as to which areas should be monitored.
- 205/12-16 Parish Council survey**  
Mr Airey gave an update on the survey. Only 76 survey responses have so far been received because the survey did not make the latest edition of The Oracle. He suggested that a direct mailshot to each household within the parish would be more effective with a Freepost response to encourage people to reply. It was **RESOLVED** to close the meeting to allow Mr Froggitt, Community Volunter to speak on the matter of leaflet distribution because he had previously organised a mailshot for the Parish Council several years ago and was aware of the approximate costs.  
The meeting was **RE-OPENED**.  
Mrs Fearon informed the meeting that a group to which she belongs to, uses a reliable company for leaflet printing and distributed and agreed to find out their costs. It was **RESOLVED** that the survey be amended and that quotations be obtained for the printing and delivery of the survey to all households within the Parish.
- 206/12-16 Graffiti within the Parish**  
This matter was discussed and dealt with earlier under agenda item 192/12-16.
- 207/12-16 The Gannocks Play area**  
Two companies have agreed to provide quotations for more play equipment for this area but only one has so far been received. The Leisure and Amenities working party will discuss the quotations at their next meeting and present their proposals for the site to the full council at the next meeting.
- 208/12-16 Parish Councillor Guidelines**  
As Ms Howell was absent from the meeting, it was agreed to defer this item until the next meeting.
- 209/12-16 Website**  
It was **RESOLVED** to close the meeting to allow Mr Froggitt, Community Volunteer to speak on the matter as to whether HTTPS website certification needs to be purchased for the website raised at the last meeting. Mr Froggitt informed the meeting that the City Council officer whom he had asked for advice on the matter, had not come back to him.  
The meeting was **RE-OPENED**.  
Councillor Aitken offered to ask the IT department at her place of work for advice on the matter as to whether the certificate needs to be purchased. An update will be given at the next meeting and it was agreed to remove the invoice from this month's payments.
- 210/12-16 Cemetery**  
There were no matters of concern received.

**211/12-16 Allotments**

1. Gostwick – no matters of concern were received.
2. Cherry Orton Road - no matters of concern were received.
3. Wyman Way - no matters of concern were received.

**212/12-16 Finance & Administration**

1. The following Electronic (E) and Cheque (C) payments were authorised for payment:

R Harding & Son Landscaping	Cemetery maintenance – December and other works including tree works at St Mary’	£1015.00	E
Peterborough Office Supplies	Black toner and printer paper	£49.32*	E
HM Revenue & Customs	Tax and NI (Dec)	£142.60	E
Cambridgeshire County Council	Superannuation (Dec) employer & employee contributions	£462.94	E
Key Sports in the Community	S137 Grant	£500.00	C
Peterborough Roller Hockey Club	S137 Grant	£2000.00	C
Clerk’s salary	Salary (Dec)	£1068.86	C
Clerk’s expenses	Reimbursements (Dec)	£101.18	C

*\*Denotes VAT at 20%*

2. Received income noted:

HSBC Bank interest	£0.20
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3. Budget proposals presented at the last meeting were discussed and it was suggested that a bulky waste skip provision should be made available for residents. The precept for the next financial year 2017/18 was also discussed.

**RESOLVED: to keep the precept at £13.54 (band D) per household for the next financial year 2017/18, the same as in the previous year.**

**The budget provision for the next three financial years agreed as follows:**

- **The Gannocks regeneration -£40,000**
- **Basket Ball court at Ormiston Academy - £15,000**
- **Skate park at Nene Park Trust - £70,000**
- **Hedges around Wyman Way allotments - £1,000**
- **Ponds enhancements - £5,000**
- **Community activities following appointment of PCC Area Co-ordinator - £5,000**
- **Pennington & Peanut Park improvements -£10,000**
- **New PC laptop and printer (contingency) - £1,000**
- **Church cemetery maintenance i.e. repair of boundary wall - £5,000**
- **Orton Counselling Service grant request - £1,000**
- **Environmental working party projects - £10,000**
- **Lollipop person provision on Wistow Way - £5,000**
- **Bulky waste skip provision for residents - £5,000**

**213/12-16 Planning matters**

1. Comments on new applications as follows:

16/02081/HHFUL	New entrance canopy over front door, new doors and windows, replacement of flat roof to pitched roof to the existing rear single storey extension and new cast in situ coloured concrete paving to the front at 29 Lady Lodge Drive, Orton Waterville, Peterborough PE2 5ES.	No objection
16/02251/HHFUL	Ground floor side and rear extension and addition of new window to bedroom on south-east elevation at 29 Cherryfields, Orton Waterville, Peterborough PE2 5XD	No objection
16/02259/TRE	T4 (TPO ref T3) - Sycamore - Crown reduce by 30% T45 (TPO ref T4) - Sycamore - Remove ivy and re-inspect T3 (TPO ref T6) - Sycamore - Fell and grind stump. Replace with a new tree T5 (TPO ref T5) - Holm Oak - Crown reduce by 20% to reshape and balance crown at The Maples, Goldhay Way, Orton Goldhay, Peterborough	No objection however request made that the new tree is a different variety of native tree
16/02275/FUL	Construction of 2.4m high palisade fencing at Unit D and E Bakewell Road, Orton Southgate, Peterborough PE2 7XU	No objection
16/02321/CTR	Ash Tree – trim to hedge height at Allotments, Cherry Orton Road, Orton Waterville, Peterborough	No objection

**2. Decisions on previous applications:**

16/01175/FUL	Construction of an industrial unit, access road, parking, service area and landscaping at Land at Alwalton Hill East of the A1 and South of Fletton Parkway, Peterborough	Permitted
16/01643/WCPP	Variation of C3 (floor space use) pursuant to planning permission 14/00072/OUT as varied by 15/01673/WCPP – Development of warehousing and distribution (B8) units with ancillary office space with a maximum total floorspace of 168,958 sq metres, together with access roads, parking, service areas, utility infrastructure, and landscaping at Land at Alwalton Hill East of the A1 and South of Fletton Parkway, Peterborough	Permitted
16/01644/WCPP	Variation to condition 3 (limits of floor space uses) of planning permission 16/00408/WCPP which varied 15/01672/WCPP which varied 13/0118/WCPP which varied 12/01334/WCPP which varied 09/01369/OUT at Land at Alwalton Hill East of the A1 and South of Fletton Parkway, Peterborough	Permitted
16/01647/HHFUL	Replace bungalow roof with raised ridge line, addition of two dormer windows on east elevation to create two new bedrooms in loft space and single storey rear extension at 3 New Road, Orton Waterville, Peterborough PE2 5EJ	Permitted
16/01837/HHFUL	Erection of prefabricated wooden Summerhouse in rear garden at 2 The Stackyard, Orton Waterville, Peterborough PE2 5DU	Permitted
16/02024/HHFUL	Dormer windows to front and construction of a detached garage at 17 Everingham, Orton Brimbles, Peterborough PE2 5XP	Permitted

**3. Slide presentations from the recent Planning Customer Forum were circulated and noted.**

**214/12-16**

**Maintenance matters**

- The surface of the footpath between 1 and 5 Cheery Orton Road is breaking up, making the surface uneven. This will be reported to Peterborough City Council.
- A new Estate Agent has opened inside the food store on Church Drive, Orton Waterville. The Clerk will find out if planning permission was required for this change.

**215/12-16**

**Future agenda items and announcements**

**Announcements:**

- The Environment Agency is holding an event on Tuesday 7 February 2017 at 9:30am to encourage people to spruce up their site and clean up around the area. Parish Councillors are invited to join in and help.
- Precept submission deadline to Peterborough City Council is 24 January 2017.
- Mr Long is now home from hospital and his intention is to remain on the Parish Council.

**Agenda items:**

- Bulky waste skip locations
- Parish Council logo
- Change to Parish Council meeting time
- Environmental working party
- Leisure and Amenities working party
- Survey update

**216/12-16**

**Date of next meeting**

Wednesday 18 January 2017

There being no further business, the meeting closed at 9:37 pm