

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 20 January 2016 at 7:30 pm.**

**PRESENT:**

<b>Mr M Chambers (in the Chair)</b>	<b>Mrs J Goode</b>	<b>Councillor K Aitken</b>
<b>Mrs J Farnham</b>	<b>Mrs D Sandles</b>	<b>Ms J Howell</b>
<b>Councillor J Stokes</b>	<b>Mr P Thomson</b>	<b>Mr C Long</b>
<b>Mr T Rouse</b>	<b>Mrs A Brown (Clerk)</b>	

**Members: 13 Quorum: 5**

**MEMBERS OF THE PUBLIC – one**

**172/01-16 Apologies for Absence**

The Clerk informed the meeting that she had received a letter of resignation from Mr P Froggitt and Mr S Warren. These were accepted.

**173/01-16 Declaration of Interests and dispensations**

1. Received declarations of interest from councillors on items on the agenda – none.
2. Received written requests for dispensations for disclosable pecuniary interests (if any) – none.
3. Granted requests for dispensation as appropriate - none.

**174/01-16 Public Forum**

There was no public forum.

**175/01-16 Local Police matters**

1. Reports on crime levels in the parish - none.
2. A new PCSO initiative whereby the Parish would be able to fund was discussed. It was agreed that the Clerk will obtain more information on the scheme.
3. This item is in abeyance. Inspector Robin Sission and Richard Taylor from Hampton Police Station will be giving their presentation before the next meeting on 17 February 2016 at 7:00 pm.

**176/01-16 Ward Councillors**

There were no reports.

**177/01-16 Minutes of previous meeting**

In 166/12-15, item 1. Rents – the word ‘supplementing’ should be replaced with ‘subsidising’. Subject to this amendment, the minutes of the Orton Waterville Parish Council meeting held on 16 December 2015 were unanimously agreed and **Resolved** as a correct record of the meeting and signed by the Chairman.

**178/01-16 Parish Councillor Vacancies**

Two applications from Mr Alexander Airey and Mrs Geraldine Garner were received for the three vacancies. Mr Chambers proposed and Miss Howell seconded that Mr Alexander Airey be co-opted onto the Goldhay East Ward. This was carried. Mr Airey joined the Parish Council for the remainder of the meeting. It was agreed by all to invite Mrs Geraldine Garner to the next meeting to discuss her application further.

**179/01-16 Election of Vice Chairman**

Mrs Goode was proposed by Mr Long and seconded by Mr Chambers. There were no further nominations and the proposal was carried.

- 180/01-16 Clerks update**
- ‘We’re watching you’ dog posters have arrived and will be put up by Amey near St Johns School/Peanut Park in Orton Goldhay, Orton Southgate and Orton Northgate.
  - Reef Estates will be at the Orton Centre mid-February and notify the Clerk of the proposed location for the notice board. Their lawyers will ensure that the Parish Council receives documents so that the installation is recorded correctly via a licence.
- 181/01-16 Correspondence received:**
1. CAPALC – Rural Peterborough and Rutland LEADER Programme was noted.
  2. CAPALC – Buckingham Palace Garden Party nominations. It was agreed to put Mr Chambers name forward for this event.
  3. CAPALC – No change to the Peterborough Parish Grants for recreation and burial grounds in 2016-17 was noted.
  4. CAPALC – Referendum Principles was noted.
  4. **Peterborough City Council** – Parish Councils Web presence. A proposal is being considered for a generic website for Parish Councils. The Parish Council has expressed an interest to be part of the process. Further information on this to follow.
- 182/01-16 May Parish Council Elections**
- Following the recent Local Government Boundary Commission review, Parish Council elections will be held again this year on 5 May. The number of Parish Councillors will remain as thirteen, however there will now be twelve on the Orton Waterville ward and one on the Goldhay ward. Further information about the review can be found at:  
<http://www.legislation.gov.uk/uksi/2015/1858/contents/made>
- The rules on registering to vote have changed in the last year and it was agreed that the Clerk obtain information posters from Peterborough City Council for the notice boards.
- 183/01-16 Finance Working Party**
- Following recent resignations it was agreed that all councillors will be invited to attend the next working party meeting in September.
- 184/01-16 Litter/Dog waste bins in the Parish**
- A matter of concern was received regarding the lack of bin provision in Orton Northgate. The two post mounted bins have been replaced with only one large free standing bin. However there are two bins in the playground at Skye Close which appears to be excessive and would perhaps be better moved to the entrance of Loch Lomond Way. It was agreed that the Clerk would contact Peterborough City Council about this.
- 185/01-16 Devolution of services from Peterborough City Council to Parish Council**
- Following on from the recent Parish Council Conference and the new Parish Charter, Councillor Aitken suggested that Adrian Chapman and Cate Harding from Peterborough City Council attend a future meeting and give a presentation of how the City Council views the role of Parish Councils in the future. It was agreed to invite them to the March meeting.
- 186/01-16 Community Payback Scheme**
- Information was received from Kate Day, the Hampton Parish Council Clerk on their successful Community Payback Scheme. Applicants applying for the grant must demonstrate community benefits. It was agreed that the Clerk contact Kate Day to discuss this further with a view to the Parish Council setting up such a scheme.
- 187/01-16 Parish Council Liaison meeting**
- A special meeting is being held on 9 February 2016 to discuss the Council budget proposals. Mr Chambers will attend.
- 188/01-16 Open Space Maintenance Contract**
- The new Open Space Maintenance contract tender Specification proposals was circulated and agreed. **Resolved: that the tender specification be sent and at least three contractors be invited to submit a tender. The tender specification will also be posted on the Parish Council website inviting companies to tender.**

**189/01-16 Cemetery**

1. A matter of concern was raised regarding the lack of cemetery signage. The local shops receive many callers for directions. It was agreed that the Clerk should contact Peterborough City Council Highways Department and seek their advice in the matter first.
2. The Clerk informed the meeting that she had received a report of the theft of a flower vase from a cremated remains plot. This was noted.

**190/01-16 Allotments**

1. Gostwick – The Clerk has contacted Amey to obtain free wood mulch for allotment tenants. This will be dropped off by Amey in the coming weeks when they are next in the area.
2. Cherry Orton Road – Pot holes have appeared in the allotment access road again. It was noted that there may be sufficient road plainings left over from when the road was last repaired which could be used. It was agreed that the Clerk will obtain quotes for the road repair.
3. Wyman Way – No matters of concern were received.

**191/01-16 Finance & Administration**

1. The following payments were authorised:

Caroline Hall	Tree survey report – St Marys Church	£350.00
Cambridgeshire County Council	New cheque re-issued for October 2015 payment – original cheque lost in post and has been cancelled at bank	£422.10
Anglian Water	Water charges – Gostwick allotments	£101.37
Anglian Water	Water charges – Cherry Orton allotments	£70.62
Anglian Water	Water charges - Cemetery	£21.14
Beebys Limited	Cemetery maintenance - January	£456.00*
Clerk's salary	December salary	£1007.78
Clerk's expenses	Reimbursements (January)	£79.80
Cambridgeshire County Council	Superannuation (Jan) employer & employee contributions	£422.10
HM Revenue & Customs	Tax and NI (January)	£121.64

\*Denotes VAT at 20%

2. Income received

Cemetery	£2298.00
Village Hall Trust noticeboard contribution	£290.00
Bank Interest	£0.36

3. The end of 3rd quarter financial report was received and noted.
4. As part of her on-going development, the Clerk informed the meeting was she would like to attend the forthcoming Clerks finance training day in Sawtry. This was unanimously agreed.

**192/01-16 Planning matters**

1. Comments on new applications as follows:

15/02098/LBC	Single storey rear extension involving demolition of part of existing flat roof rear extension at 31 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No objection
15/01737/HHFUL	Replace stone cladding with 1:2:9 mix render at 4 New Road, Orton Waterville, Peterborough PE2 5EJ	No objection
15/02061/FUL	Modification of existing front entrance lobby to incorporate new revolving door and side doors. Addition of new ground floor rear entrance lobby to existing office building at Longcap 1 Ltd, Elmstead, Southgate Park, Bakewell Road, Orton Southgate, Peterborough PE2 6TJ	No objection
15/02087/FUL	Change of use from B1 to D2 – retrospective at 32 Tresham Road, Orton Southgate, Peterborough PE2 6SG	Concerns regarding the lack of parking spaces. The change of use implies an increase in visitors yet there is no provision for more parking spaces.
15/01880/FUL	Reinstatement of one dwelling back to two dwellings including two new first floor window openings on front elevation at 17-18 Everingham, Orton Brimbles, Peterborough PE2 5XP	No objection
15/02093/HHFUL	Proposed conservatory to front of family dwelling at 5 Beckingham, Orton Goldhay, Peterborough PE2 5TL	No objection

16/00076/CTR	Various tree works as per the attached tree report at St Marys Church, Church Drive, Orton Waterville, Peterborough PE2 5HE	No objection
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**2. Decisions on previous applications:**

15/00896/HHFUL	Single Storey Rear Extension At 29 Earlswood, Orton Brimbles, Peterborough PE2 5UG	Permitted
15/01855/HHFUL & 15/01856/LBC	1 ½ storey extension to rear of existing listed building at 58 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	Permitted
15/01892/FUL	Demolition of timber clad service building and the construction of a new cavity wall service building at East of England Showground, Oundle Road, Alwalton, Peterborough PE2 6XE	Permitted
15/01910/CTR	Tree works as per application at 74 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	Permitted

**3. Decisions from the Planning Committee hearing – none.**

**193/01-16**      **Maintenance matters**  
None.

**194/01-16**      **Future agenda items and announcements**  
Mr Rouse will attend the next Village Hall Management Committee meeting as the Parish Council representative.  
The next meeting will be preceded with visits from Inspector Robin Sissons and Richard Taylor from Hampton Police Station. Inspector Sissons will be giving a presentation on the new proposals for communities to become more ‘self-policing whilst Richard Taylor will be giving presentation on the services which they can offer to help deal with ASB, drugs CSE and other matters affecting daily life.  
Agenda items:  
On-line banking facility for payments.

**195/01-16**      **Date of next meeting - Wednesday 17 February 2016**

There being no further business the meeting closed at 8:50pm.