

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 18 January 2017 at 7:30 pm.

PRESENT:

Mr T Rouse (Chairman)	Ms J Howell	Mr R Proudfoot
Mr A Airey	Mrs J Goode	Mr M Chambers
Mrs J Farnham	Councillor J Stokes	Mrs B Fearon (from 8:00 pm)
Mrs D Sandles	Mrs A Brown (Clerk)	

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – One

217/01-17 Apologies for absence

Apologies were initially received and accepted from Mr C Long (personal), Councillor K Aitken (City Council duties), and Councillor G Elsey (City Council duties).

218/01-17 Declaration of interests and dispensations

Received Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item – None.

219/01-17 Public Forum

It was **RESOLVED** to close the meeting for a period of time to allow members of the public to participate in a public forum.

The meeting closed at 7.33 pm.

A member of the public raised a matter relating to agenda item 230/01-17 and asked the Parish Council to consider purchasing three or four large boulders to place on the small triangular piece of ground to provide protection from vehicles mounting the kerbs which are already damaged. He also informed the Parish Council that he had met with Peterborough City Council contractors who had been out to look at the problem area. The Parish Council agreed to discuss the matter further under the relevant agenda item. Councillor Stokes informed the meeting that she would contact Highways and ask them to repair the damaged kerb stones.

The meeting reconvened at 7:42 pm.

220/01-17 Local police matters

- Safer Partnership survey - circulated prior to the meeting and the Clerk invited all Parish Councillors to take part.
- Ecops update – Ms Howell informed the meeting that she has received an update with information relating to the release of a burglar who was likely to re-offend again. The update urged members of the public to remind them to lock their cars and houses when out. This will be forwarded to everyone.
- Crime Commissioner Newsletter – noted.

221/01-17 Ward Councillors

There were no reports.

222/01-17 Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 21 December 2016 were unanimously agreed and **RESOLVED** as a correct record of the meeting and signed by the Chairman.

223/01-17 Clerks update

1. Post box for Orton Northgate – the Clerk is still waiting for Royal Mail to come back to her with their decision.
2. Other updates:
 - The footpath between no's 1 and 5 Cherry Orton Road has been repaired.
 - Precept 2017/18 forms have been submitted to Peterborough City Council.
 - In agenda item 199/12-16 it was noted that there were no residential properties on Ham Lane. The Clerk informed the meeting that this was incorrect and that there is one bungalow currently 'for let' on Ham Lane.

224/01-17

Correspondence received:

1. **CAPALC** – Information bulletin was noted.
2. **Local resident** – Tree maintenance complaint. The is a matter relating to tree maintenance carried out by Peterborough City Council and Councillor Stokes has been dealing with this.
3. **Local resident** – dog fouling concerns within the Parish were brought to the attention of the Parish Council. The resident asked if the Parish Council could purchase stencils to spray messages on footpaths to encourage people to clear up after their dogs. It was agreed that the Clerk will look into the purchase of such stencils and also ask the City Council Highways department for permission to spray signs onto footpaths within the parish. The Clerk also informed the meeting that Councillor Aitken will be getting a bin moved to give dog walkers somewhere to put their rubbish, which is near the resident.
4. **Local resident** - Untidy area at the back of Church Drive shops, in particular graffiti and the shop back gates being left open exposing rubbish was brought to the attention of the parish council. It was noted that the gates have recently been kept closed and no further action at this moment in time was discussed. The Clerk informed the meeting that Councillor Aitken will be dealing with the graffiti at the shops. She will also be speaking to the shop owners about having the graffiti removed and will give them a quote from Amey for the works.
5. **Peterborough City Council** – New Scrutiny Committees were noted.
6. **Ailsworth Parish Council** – Consultation on Ailsworth Neighbourhood Plan notification. No comments will be submitted because it does not affect the parish.
7. **Hampton Parish Council** - Councillor Outreach training at Hampton Parish Council was noted.

225/01-17

Parish Council Liaison meeting

Written feedback from the recent meeting attended by Mr Froggitt was noted. The next meeting is on 15 February 2017. It is likely that the meetings will be changed to take place every two months (instead of three) to fit in with the new scrutiny committee meetings.

226/01-17

Parish Council logo

Designs for the new logo were circulated. One design incorporating a tree, water and St Mary's church was generally favoured. It was agreed to make some changes to this design by removing the church and placing the parish council name in its place. Mr Proudfoot also suggested some wildflowers could be incorporated into the design. The amended design will be circulated to everyone for final approval and given to Peterborough Roller Hockey Club for placement on their tracksuits.

227/01-17

School crossing patrol officer

The Clerk and Mrs Goode reported that they had attended a meeting with Prevention and Enforcement Service Officers (Road Safety) at Peterborough City Council to discuss the possibility of funding a school crossing patrol officer in the Lynch Wood area. The council officers agreed that in the first instance they will access the area, footfall and any traffic survey's and accident reports to check the feasibility of a school crossing patrol officer and whether it would have any negative effect on traffic flow on the surrounding roads.

228/01-17

Parish Council meeting time

It was **RESOLVED** to change parish council meetings times to 7:00 pm. This will allow members to finish at an earlier time. However, in circumstances when there is a presentation by an outside body, these will take precedence and start at 7:00 pm, full Council meeting will then start at 7:30 pm.

229/01-17

Bulky waste skip collections

It was agreed that the Clerk will ask Peterborough City Council for suggested locations which may be more prone to fly tipping and help improve the situation, and also to confirm if there is actually a need for such a service.

230/01-17

Damaged 'green' on Cherry Orton Road

Further to the matter raised earlier in the public forum, the Clerk informed the meeting that she had not yet heard back from the City Council following the recent inspection mentioned by the resident; however she would chase the matter up. It was agreed that the Clerk will make enquiries as to the cost of the purchase of large boulders or bell bollards, as suggested by Mr Chambers, which the Parish Council could possibly purchase should the City Council decide to take no action to protect the verges from further damage.

231/01-17

Environmental working party

There was no report because the meeting was cancelled due to unforeseen circumstances and has been rescheduled for 26th January 2017. It is hoped that there will be a pond enhancement proposal ready for the next meeting.

- 232/01-17 Leisure and Amenities working party**
The next meeting will take place on 25th January 2017. The skateboarders who attended the public forum at the last meeting have been invited to attend to give their views on the proposed skate park design.
- Three proposals for The Gannocks play area improvement have been received which will be considered by the working party and presented to the Parish Council at the next meeting. In relation to this, Mrs Fearon asked if a feasibility study of the amount of children who live in the area could be done to justify the money being spent on the improvements.
- 233/01-17 Speedwatch**
An article has been placed on the website asking for volunteers to join the Parish Council Speedwatch group. An article has also been submitted to The Oracle. It is hoped that there will be sufficient volunteers to run the training session which will be at the end of March,
- 234/01-17 Parish Council survey**
Mr Airey presented an amended version of the survey to the Parish Council including a QR scan on the front page to allow residents to access the survey electronically. Various amendments were suggested. Mrs Goode offered to ask her husband to look at the survey because he has some experience in this area. This was agreed and she will report back at the next meeting.
- 235/01-17 Parish Councillor guidelines**
The amended guidelines by Ms Howell were circulated. Some narrative and historic content have been removed to make the document leaner. It was agreed to carry this agenda item over to the next meeting to allow everyone more time to look over the document.
- 236/01-17 Website**
Maintenance updates on the website have been carried to ensure smooth running of the site. The contractor carrying out the works has confirmed to the Clerk that the site already has a security certificate embedded into it therefore no further action is required in this area.
- 237/01-17 Parish Council Action Plan**
An Orton Waterville Parish Council Action Plan was discussed and a suggestion was made that the workload of writing such a plan could be split into parish areas, and councillors living in those areas could work on those parts of the plan. It was agreed to give everyone more time to look at the Barnack and Pilsgate Action Plan, (which will be re-sent by the Clerk to everyone), to decide if something similar would benefit the parish. The plan will be discussed further at the next meeting.
- 238/01-17 Defibrillator for village hall**
Following the receipt of a recent email by the Parish Council relating to defibrillator units, Mr Rouse suggested that the Parish Council could purchase a defibrillator machine for the village hall. He also offered to arrange someone to come in and give more information on the usefulness of having one of these units on site. Not everyone was in favour of this and it was agreed that The Village Hall Trustees should be asked whether they would want a unit at the village hall and also if they would be willing to fund the unit themselves. Mr Rouse will ask the village hall committee and report back at the next meeting. It was also agreed to check and see if Matley and Wistow Community Centres have defibrillator units.
- 239/01-17 Footpath near Matley**
A matter of concern was received regarding the footpath which runs parallel with the new building being built at Matley. There is a constant stream of water running from the side of the path near to the building site which appears to have increased since the new building has been built. In the wintry weather it ices up and is a hazard. Councillor Stokes informed the meeting that she has been to see the footpath and that Lyndon Seal from the Highways department at Peterborough City Council will be going out to look at the problem and report back.
- 240/01-17 Cemetery**
The Clerk informed the meeting that she has sent out a letter to all burial deed holders informing them of the amended cemetery regulations relating to easily breakable containers, memorials or mementoes items on graves. They have been asked to remove such items by 28 February 2017. After this date the parish council contractor will remove the items and place them in a box by the cemetery gates to be collected by their owners. Items not collected by 31 March 2017 will be disposed of.

241/01-17 Allotments

1. Gostwick – no matters of concern were received.
2. Cherry Orton Road – it was reported that the pot holes in the access road have worsened over the winter months. The Clerk will ask the parish council contractor to repair the pot holes as was resolved under agenda item 127/09-16, 2a.
3. Wyman Way - no matters of concern were received.

242/01-17 Finance & Administration

1. The following Electronic (E) payments were authorised for payment:

R Harding & Son Landscaping	Cemetery maintenance (Jan) and tree works at The Gannocks	£1150.00	E
CAPALC	Chairman training	£105.00	E
Anglian Water	Gostwick allotment water charges	£54.03	E
Clerk's salary	Salary (Jan)	£1068.86	E
Clerk's expenses	Reimbursements (Jan)	£59.60	E
HM Revenue & Customs	Tax and NI (Jan)	£142.60	E
Cambridgeshire County Council	Superannuation (Jan) employer & employee contributions	£462.94	E

*Denotes VAT at 20%

2. Received income noted:

HSBC bank interest	£0.20
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3. Date of Finance working party meeting – 1st February 2017.
4. End of 3rd quarter financial report was noted.
- 5 Receipt of Parish Council debit card by The Clerk was noted.

243/01-17 Planning matters

1. Comments on new applications:

16/02381/FUL	Change of use from A1 to A5 (hot food takeaway) to part Unit 1 and Unit 18 at Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough	No objection
16/02382/FUL	Change of use to Units 18 and part Unit 1 from A1 to A3, Units 31-33 from A1 to D2 and Unit 38 from Sui Generis to A1 (funeral Parlour) at Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough	No objection

2. Decisions noted on previous applications:

16/02033/HHFUL	41 Brackenwood, Orton Wistow, Peterborough PE2 6YP	Permitted
16/02259/TRE	T4 (TPO ref T3) - Sycamore - Crown reduce by 30% T45 (TPO ref T4) - Sycamore - Remove ivy and re-inspect T3 (TPO ref T6) - Sycamore - Fell and grind stump. Replace with a new tree T5 (TPO ref T5) - Holm Oak - Crown reduce by 20% to reshape and balance crown at The Maples, Goldhay Way, Orton Goldhay, Peterborough	Permitted
16/02321/CTR	Ash Tree – trim to hedge height at Allotments, Cherry Orton Road, Orton Waterville, Peterborough	Permitted

244/01-17 Maintenance matters

None.

245/01-17 Future agenda items and announcements

Announcements:

- Mr Proudfoot asked if Mr Ed Hamilton, Tree Services Manager at Amey could come and give the Parish Council a talk on Peterborough City Councils tree maintenance strategy to give everyone an insight to their work. The Clerk will try and organise this.
- Apologies for the next meeting given by Councillor Stokes and Mr Proudfoot.
- The Clerk will ask the new Community Area Coordinator (Ortons) employed by Peterborough City Council to come and introduce themselves to the Parish Council.

Agenda items - Suggested purchase of Napier Place car park by the Parish Council

246/01-17 Date of next meeting

Wednesday 15 February 2017 at the new time of 7:00 pm.

There being no further business the meeting closed at 9:50 pm