

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council Annual meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 19 July 2017 at 7:00 pm.

PRESENT:

Mrs J Goode (Chair)	Mr M Chambers	Mr T Rouse
Mrs D Sandles	Mr A Airey	Ms J Howell
Mr B Warne	Mrs J Farnham	Mrs B Fearon
Mr R Proudfoot	Mrs A Brown (Clerk)	

Members: 13 Quorum: 5

Members of the public: 26

60/07-17 **Apologies for absence**

Apologies were received and accepted from Cllr G Elsey (Civic duty), Cllr K Aitken (Civic duty), and Cllr J Stokes (Civic duty).

61/07-17 **Declaration of Interests and Dispensations**

To receive Declarations of Disclosable Pecuniary and other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item – none.

62/07-17 **Public Forum**

The Chair closed the meeting at 7.02 pm to allow members of the public to speak:

The following matters of concern were raised by members of the public:

1. Resident one:

- A member of the Village Hall Committee, the resident asked if they would allow the committee to join the Parish Council in dedicating a memorial to the late Cyril Long who had been an active member both on the Parish Council, the Village Hall and within the community. This was agreed and would be discussed further under agenda item 69/07-17.
- This resident conducted a local survey regarding the Parish Councils proposed play area extension to make people aware that there is a Parish Council.
- Asked if the current City Council grass cutting contractor at The Gannocks be replaced with another contractor so that the grass is cut properly. The money which is being proposed to be spent on the play area can be used on this instead.

2. Resident two:

- The graffiti near Church Drive shops is out of hand and the resident does not want more graffiti which might be encouraged by the proposed extended area.
- The back of the shops is horrendous and the shop keepers should be enforced to tidy up. The side of the hairdressers has unpleasant graffiti on it yet again.
- No-one overlooks the play area and can see what happens over there.
- No survey or resident's notification has yet been received for the proposed play area extension.
- The Commons Act 2006 has rules and procedures for developments on Common Land which The Gannocks is.
- Goal posts on Common Land can only be temporary and not permanent fixtures.

3. Resident three:

- Asked for more equipment 14 months ago because the current facilities lack interest for children. Lifestyles need addressing to make children more active and this is a global health problem due to lack of facilities.
- The Early Years Framework encourages more physical outdoor activity.
- Must travel to other neighbouring areas for better play area facilities.
- The Gannocks play area is under used because there is not enough interesting equipment.
- The survey circulated by a resident was more like a petition than a survey.

4. Resident four:
 - Children enjoy physical activity and not just technology as it is assumed.
 - The number of young families in the village has increased in recent years.
 - Unsavoury influences have been controlled in the past using anti-social orders. If any instances were to happen then they need to be reported to the police to make them aware. Everyone has this choice.
 - Proud to be a resident in the village.
5. Resident five:
 - Has lived in the village over 50 years and their children used the previous wooden equipment but it was destroyed.
 - Not many children use the current facility.
 - In the past has had rocks and stones thrown at his conservatory. Tried to involve the police and Parish Council but neither were interested in helping solve the issues.
 - Every year at the end of the school year, sixth formers try to destroy the play area.
 - Move the play area nearer to the Meadow.
6. Resident Six:
 - Has lived in the village for 6 years. Their 9-year-old does not go to the play area because they have nothing to play on.
 - Graffiti will happen anyway and children should not be punished because of it.
7. Resident seven:
 - Not many children use the play area.
 - Recently there was an incident with young people camping and drinking alcohol. This was reported to the police but they never came out. The police rang them the next day and asked if they had sorted it out.
8. Resident eight:
 - Mr Froggitt who updates the website as a Community Volunteer said that he would email the Parish Council with his matters of concern regarding the website rather than take up any more time during the public forum. He asked if the Parish Council could address his concerns as soon as possible.

The Chair re-opened the meeting at 7.25 pm to conduct the remainder of Council business.

63/07-17

Local police matters

Contact details of rural and urban police contacts were provided by Sylvia Radouani and were circulated to everyone.

64/07-17

Ward Councillors

Councillor Aitken sent in the following report as she was unable to attend:
 ‘Following a meeting with the Asset Manager of the new owner of Tresham Road/Holkham Road/Stapleton Road there have now been several meetings taking place to resolve the drifting issue as well as others on these particular roads. All 5 Councillors from Orton Waterville and Orton Longueville have had a meeting to discuss and further meetings are planned’.

65/07-17

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 21 June 2017 were unanimously agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair.

Due to the nature of the public forum, the Chair used her discretion and agenda item 72-07/17 was brought forward and dealt with.

66/07-17

Clerks update

The Parish Council Roller Hockey cup for the ‘Most Promising new beginner 2016/17 at their annual presentation on 14 July 2017, was awarded by Councillor Elsey. It was agreed that the Clerk should obtain the name of the award winner for the website and possibly The Oracle.

Action: Clerk.

67/07-17

Correspondence received:

1. CAPALC: NALC Newsletter - noted.
2. Peterborough City Council: Peterborough Local Plan update – noted.
3. Local resident: Concerns that bins are not being emptied and a lack of them in Orton Goldhay and requests that the Parish Council funds a lengthsmen to help alleviate problem. This will be discussed at a future meeting.
4. Local resident: Pathway along Brimbles Way overgrown – The Clerk has reported this to Peterborough City Council.
5. Campaign to Protect Rural England: Planning workshop for Parish Councils – noted.

6. Peterborough City Council: Nomination form and guidance notes for Civic Awards 2017/18. Nominations deadline is 31 October 2017.
7. Parish Council Community Co-ordinator: Parish Council Police contacts – noted.

68/07-17 Bulky waste collection

The next collection is taking place on Saturday 22 July 2017, 10.00 am – 12.00 pm in the smaller car park at the back of the Ortongate Centre. A rota was drawn up as to which councillors will attend and help on the day.

69/07-17 Bench near Notcutts Garden Centre

The Parish Council have been informed that former Councillor Cyril Long passed away on 15 July 2017. The bench was originally to be installed to commemorate the long service of Mr Long with a plaque purchased using the money from a private collection by the Parish Councillors, however it was agreed that there should now also be a memorial aspect to the bench and it should be taken in account that the Village Hall Committee would also like to contribute to this. Mrs Goode will confirm with Mr Longs family where they would like to see the bench located and report back at the next meeting.

70/07-17 Speedwatch

Ms Howell gave a report on the first Speedwatch session which was very successful. A report of the session is on the website and will go in The Oracle. Further sessions are planned.

71/07-17 Parish Liaison

Notes from the recent working party meeting attended by Mr Froggitt were circulated and noted.

72/07-17 Leisure and Amenities working party

The motion: 'That the proposed quotation of £21,170.00 for The Gannocks play area equipment is agreed and accepted and that the original fencing contractor extends the existing fence to enclose the new equipment' was discussed.

Mrs Farnham informed the meeting that the quotation in the proposal was originally presented to the Leisure and Amenities party for discussion on 11 May 2017 where it was suggested to be purchased be reduced from five to four pieces thus reducing the cost. This was recommended at the May 2017 Parish Council meeting where this was agreed. The intention was to reduce the cost of the development and not stop it.

Mr Proudfoot stated that he did not change the quotation because he felt that the Trim Trail added more adventure to the play area. He also stated that once the play area proposal reached the planning stage, that residents would then have the opportunity to comment on it. He also informed the meeting that the Wildlife Trust will be carrying out a survey of The Gannocks to further enhance the area.

Mrs Fearon stressed to the meeting the importance of finding out the correct rules and regulations required and that residents should be consulted.

Mr Chambers stated that currently there is not enough equipment there for children.

Ms Howell said that good feedback had been received tonight from all sides but regretted that the resident's survey had gone out with no Parish Council input because it gave no real information or background knowledge of the play area proposal. Residents were not yet consulted because the proposal had not yet received the planning stage.

Mrs Sandles stated that residents were entitled to petition.

Mrs Goode informed the meeting and members of the Public that the Parish Council will be issuing an official survey in the next couple of weeks and encouraged everyone to complete it and have their say which should give good feedback from all sides of the argument. Money had been specifically set aside for the development of The Gannocks field.

Mr Rouse asked the meeting if a decision could be made as to whether it can be agreed that more equipment will be added to the play area.

Mr Airey counter proposed the motion with the following: 'That the proposed quotation of £21,170.00 for The Gannocks play area equipment is agreed and accepted and that the original fencing contractor extends the existing fence to enclose the new equipment subject to planning permission and the results of the public consultation' as the consultation will determine how much is spent on the new equipment. This was **RESOLVED**.

Action: Leisure & Amenities working party

73/07-17

Bin near Oundle Road layby

Mrs Goode raised a matter of concern regarding the bin which is in the layby on Oundle Road. This is an open top bin and it allows wildlife to pull out the contents onto the ground making the area untidy. It was agreed that the Clerk contacts Peterborough City Council to ask them if the bin can be replaced with one which has a lid.

It was also brought to the attention of the meeting that there is no bin on Ham Lane where people often park for Ferry Meadows. It was agreed that the Clerk makes enquiries to find out whether this lane belongs to the Nene Park Trust or Peterborough City Council with the view to a bin being installed in this area.

Ms Howell informed the meeting that there is an additional bin in Skye Close which could be moved should one be required anywhere.

Action: Clerk.

74/07-17

Orton Wistow community centre acquisition working party

Notes from the recent meeting which the working party attended with the community association and Caroline Rowan of Peterborough City Council were circulated. Representatives from the association were unable to attend tonight's meeting but submitted a report asking for the Parish Council to consider taking over the hall from Peterborough City Council and that their AGM is on 24 September 2017 when it is hoped that a new Chair will be elected.

It was agreed that the best way forward would be for a survey of the building to take place which would allow the Parish Council to make a firm decision about whether taking on the hall is a viable option. It was also noted from the reports that there is potentially grant money available which would cover the costs of the survey. Bretton Parish Council has recently gone through this process and that the survey cost them approximately £1,000.00.

It was **RESOLVED** that a survey is taken out on Orton Wistow Community Centre as a way forward. The Clerk will contact Caroline Rowan at Peterborough City Council and inform her that the Parish council wishes to carry out a survey on the hall, find out the costs involved and how to apply for funding for the survey costs.

75/07-17

Parish Council survey

Mr Airey provided three quotations for the distribution of the survey. It was **RESOLVED** that the services of Leaflet Media be engaged as they offered best value for money and their distribution service is GPS tracked which should ensure that every household receives a survey. The survey will be going out in the next week and the deadline for the return of the survey is 31 August 2017.

Action: Clerk

76/07-17

Cemetery

There were no matters of concern raised.

77/07-17

Allotments

1. Renewal of pest control – Mr Proudfoot and Ms Howell carried out a survey of the properties adjoining the allotments on the 30th June, 2017. Residents were asked if they had seen any rats in the last 12 months. Residents had either seen no rats or if they did believed that they were not connected to the allotments but connected to the rubbish in a vacant property nearby.

As a result of their findings Mr Proudfoot and Ms Howell proposed that the Parish Council should discontinue the current rat control contract on the basis that the alleged rat problem arising from the allotments is no longer present. Any future reports of rats should be followed up by a similar survey of affected residents to establish the extent and nature of the problem. Allotment holders at sites should be positively encouraged to reduce the risk of rats by removing harbourage where possible such as blocking holes and removing piles of waste wood. Mr Proudfoot said that he could produce a small notice for the allotment noticeboards in relation to this. This was **RESOLVED**. The matter will be reviewed in 12 months' time unless there is a resident's complaint.

Action: Mr Proudfoot to produce notice for allotment noticeboards.

Clerk to terminate pest control contract.

2. Other matters of concern received:

- Anglian Water will be carrying out a visual inspection on 21 July 2017 of all internal and external pipework between the meter and point of use to ensure that there are no risks of potential back siphonage or cross contamination.
- The fence at Cherry Orton Road allotments will be erected next week.

- Overgrown allotment – The clerk confirmed that she had already written to this tenant and that they will be working on it over the summer.
- A tenant is concerned for his safety as there is a large willow tree overhanging his plot. The Clerk has written to the property owner on a previous occasion asking him to confirm that the tree is safe and that they have a regular survey carried out on the tree. No response was ever received back. It was agreed that the Parish Council should cut back the overhanging branches on grounds of safety and that the necessary advice and planning permission will first be sought from Peterborough City Council as this tree is within a conservation area. A quote for the works will also be obtained.

Action: Clerk

78/07-17

Finance & Administration

1. The following cheque (C) and electronic (E) payments were authorised:

MAGPAS Air Ambulance	Grant S137 LGA 1972	£480.00	C
Anglian Water	Cherry Orton Road allotment water charges	£98.73	E
Premier Engraving Sports	Trophy award for Roller Hockey Club	£20.00	E
Solopress	Printing of survey	£111.00	E
R Harding & Son Landscaping	Cemetery maintenance (July)	£460.00	E
R Harding & Son Landscaping	Annual meadow cut	£125.00	E
R Harding & Son Landscaping	Move gravel at Cherry Orton allotment	£20.00	E
Gattonero	Website security monitoring May – July 2017	£30.00	E
SurveyMonkey	July 17 standard monthly plan	£29.00*	E
Clerk's salary	Salary (July)	£1125.69	E
Clerk's expenses	Reimbursements (July)	£51.04	E
Cambridgeshire County Council	Superannuation (July) employer & employee contributions	£511.55	E
HM Revenue & Customs	Tax and NI (July)	£248.31	E

**Denotes VAT at 20%*

2. Income received

HMRC VAT refund	£1244.86
Bank interest	£0.20

3. The end of 1st quarter accounts was noted.

79/07-17

Planning matters

1. Comment on new applications as follows:

17/01202/ADV	Six non-illuminated large totem signs, 6 non-illuminated small totem signs and 8 non-illuminated car park signs at Land East of Newcombe Way, Orton Southgate, Peterborough	No comments
17/01206/TRE	Fell T1 and T2 Lombardy Poplars – TPO/30/1089 at 32 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No comments
17/01214/HHFUL	Demolition of existing conservatory and erection of single storey rear extension at 13 Everingham, Orton Brimbles, Peterborough PE2 5XP	
17/01237/FUL	Installation of two sets of bi-parting entrance doors, side screens and shopfront sections at 1-3 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD	Comment to be submitted: Can the felled trees be replaced with young mature trees rather than whips.
17/01254/FUL	Installation of air conditioning/refrigeration plant to designated plant compound area to roof and the forming of 1 no. opening in rear cladding at 1-3 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD	No comments
17/01255/ADV	One internally illuminated high level sign over entrance and 8 vinyl signs to shopfront at 1-3 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD	No comments
17/01345/FUL	Change of use from A1 to D2 for unit 30 to amalgamate units 30-33 to D2 use at Units 30- 33 Ortongate Shopping Centre Bushfield Orton Goldhay	No comments

80/07-17

Maintenance matters

1. The hedge near the crossing on Oundle Road is over grown and visibility towards Notcutts roundabout is restricted when crossing the road.

2. The dog bin in Skye Close was emptied last week. Can it be confirmed whether this was the City Council or a Persimmons Home contractor.

81/07-17

Future agenda items and announcements

Announcements:

1. Glutton Machine – Mr Rouse informed the meeting that the Village Hall Committee have said no to the machine being stored in a storage container next to the hall because it would encourage people to use it to climb onto the roof. Alternative locations were suggested. Mrs Farnham will approach Ormiston Bushfield Academy to see if they have any available storage space.
2. Peterborough Parish Conference - Tuesday 14th November 2017 at Allia Future Business Centre. More details to follow.
3. Jim Daley, Peterborough City Council Conservation Officer is retiring on 28 July 2017.
4. Ian Dewar, County Office at CAPALC has been appointed as NALC Improvement and Development Manager. Ian will work for NALC 3 days a week over the next 6 months and continue to work part-time for CAPALC.

82/07-17

Date of next meeting

Wednesday 20 September 2017

There being no further business the meeting closed at 8.45 pm.