

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in Village Hall, Glebe Avenue, Orton Waterville Wednesday 18th July 2018 at 7:00 pm.

PRESENT: Councillors J Farnham (Chair), J Goode, A Airey, J Howell, T Rouse, D Sandles, B Fearon, M Chambers
K Aitken, (from 8.10 pm), J Stokes (from 8.12 pm) and Mrs A Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 5

93/07-18 **Apologies for absence**

Apologies were received and accepted from B Warne (personal) and R Proudfoot (personal).

94/07-18 **Declaration of Interests and Dispensations**

Cllr J Stokes – agenda item 115/07-18.

95/07-18 **Public Forum**

1. A member of the public raised a concern regarding the large juggernaut vehicles which are arriving at RP Meats before the allowed time of 7.00 am. The vehicles are blocking the road and affecting residents who are fed up of this happening. Cllr Howell asked for background information as to the history of the issues which have been affecting residents. The Parish Council agreed that this matter will be taken forward by Ward Councillors.

2. Max Raymond, a representative for Orton Ospreys Touch Rugby Club asked the Parish Council if it would be possible to help raise the profile of the club and attract new members. Touch Rugby is a non-contact sport and the club is open to anyone aged 13+. They train in the summer at Bushfield and the cost is £2 per session. It was suggested by the Parish Council that flyers can be put up in their noticeboards and information on the website. The possibility of the Parish Council funding some taster sessions was also suggested. The Clerk will send Mr Raymond a grant application form should he wish to apply for funding from the Parish Council.

96/07-18 **Local police matters**

No PCSO's were able to attend the meeting. The Clerk informed the meeting that PCSO Simonov is training to become a police constable and that PCSO Sam Wilkinson will continue to send the crime figures and attend meetings when her work schedule allows.

The Chair used her discretion to move the next agenda item until later allowing time for Cllr Stokes and Cllr Aitken to arrive due to a prior meeting which they were attending at the Town Hall.

97/07-18 **Ward Councillors**

1. Cllr Howell reported that she has been dealing with some interesting planning applications and in particular the proposed road works on the A605 Alwalton to Lynch Wood. She stated that she is trying to ensure that pedestrian priorities are being taken into account as there are many holes appearing in the hedge where people have been cutting through to access Oundle Road.

2. Cllr Stokes stated that she is standing down from the Peterborough City Council planning committee for planning application 18/00923/OUT Outline application with details of access secured for up to 8,361sqm (90,000sqft) of office (Class B1) floor space, 880sqm (9,472sqft) of retail (Class A1-A5) floor space, new parking areas and associated works at The Pearl Centre, Lynch Wood, Peterborough PE2 6FZ for this application only. She is doing this to enable her to help residents object to this application.

3. Cllr Aitken informed the meeting that she has spoken with the case worker at Peterborough City Council regarding the A605 Alwalton to Lynch Wood proposed road works and advised them where the pathways and crossing are better placed.

She also informed the meeting that the developer is withdrawing planning application 18/00923/OUT which Cllr Stokes had mentioned a few moments ago. A new application is going to be resubmitted with NO access road onto Wistow Way. In addition to this, the planning department has refused

permission for 18/00705/OUT Outline application for one dwelling with all matters reserved at Land adjacent 1 Peterhead Close, Orton Southgate, Peterborough PE2 6ST.

Cllr Aitken also stated that she had concerns regarding planning applications 18/00009/FUL and 18/00010/FUL which are looking to redevelop areas in Tresham, Holkham and Stapledon Road. The plans appear to be reducing the amount of parking spaces in favour of more industrial units which could cause issues for existing tenants and force workers to park in Dunblane Drive.

98/07-18

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 20th June 2018 were unanimously agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair subject to the following amendment:

68/06/18 fourth sentence: delete 'Cllr Howell' and replace with 'Cllr Aitken.'

99/07-18

Matters arising from previous meetings

None.

The Chair used her discretion to move the next agenda item until later allowing time for Cllr Stokes and Cllr Aitken to arrive due to a prior meeting which they had to attend at the Town Hall.

100/07-18

Councillor vacancy

Two applications deferred from the previous meeting were considered for the councillor vacancy. Both candidates gave a brief presentation as to why they would be an asset to the Parish Council. A ballot was done with a majority result in favour of Mr Luke Moore. Mr Moore duly signed his Acceptance of Office and joined the Parish Council for the remainder of the meeting. The Clerk also gave him a Register of Interests form to complete and return at a later date.

101/07-18

Correspondence received

1. CAPALC: Councillor Training – Cllr Farnham will attend.
2. Highway England: Upcoming works along the A1 between Junction 17 and Stamford. Works to begin around the start of August and will last for approximately 8 weeks.
3. Highways England: A47 Works – Peterborough. Notice of planned works from Monday 16 July 2018 for 4 weeks.
4. Peterborough City Council Planning Department: Change to Counter Cover and pre-application service:
 - Counter cover will be from 10-1pm (as it is now), but on Monday, Wednesday and Friday only.
 - Will not be accepting householder pre-apps from Monday 9 July. Applicants will be able to submit a planning application to test the acceptability of their scheme and can still phone up and speak to an officer via the Counter Cover service. All other pre-apps will continue for now, but will keep this under review.
 - They have already stopped accepting dropped kerb enquiries and directing people to standard text on their website instead. The level of future service will be reviewed once the move to sand Martin House has taken place.
5. Local resident email: Query regarding Parish Council comments on planning application 18/00923/OUT at The Pearl Centre, Lynch Wood, Peterborough PE2 6FZ – the Clerk has already replied to the resident.
6. Peterborough City Council Democratic Services: Updated Register of Members Interest forms need completing by all councillors.

102/07-18

Production of a Neighbourhood plan for the parish

Cllr Rouse reported that Emma Naylor from the planning department had met with him, Cllr Stokes, Cllr Farnham, the Clerk and Mr Froggitt to discuss what assistance the City Council can give to the Parish Council with its production of a Neighbourhood Plan. Emma Naylor provided some useful notes and gave a lot of information on the way forward.

Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. They are able to choose where they want new homes, shops and offices to be built, have their say on what those new buildings should look like and what infrastructure should be provided, and grant planning permission for the new buildings they want to see go ahead. Neighbourhood planning provides a powerful set of tools for local people to ensure that they get the right types of development for their community where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area.

Cllr Rouse stated that a working group needs to be set and to make residents aware of what the Parish Council is proposing to do as the support of the people is needed when the final document goes to referendum before it can be adopted by the City Council. It was agreed to put an article into the Orton Oracle, on the website and to also send information to local associations asking for volunteers.

Action: Cllrs Rouse and Farnham.

103/07-18

The Gannocks play area

1. The Clerk reported that the Planning Inspectorate application having considered the application and the correspondence received are satisfied that they can now proceed to determine it without the need for a public inquiry, hearing or site inspection. They will inform the Parish Council in writing of their decision as soon as possible.
2. The Wildlife Trust management working group are in the process of setting up their next meeting.

104/07-18

Orton Wistow play area

Cllr Farnham, Cllr Stoke and the Clerk recently met with Paul Robertson (PCC) and Jayne Jarvis (Amev) and walked round the play areas at Wistow, Matley, Peanut Park, Pennington and Beckingham. Jayne Jarvis will be drawing up a list of what each site could benefit from and the costs. The Parish Council can then decide if it wishes fund any of the improvements.

- Wistow - requires the most attention as the pirate ship has been repaired many times over the years and parts have been removed which were unrepairable. Jayne Jarvis has spoken with some of the children who come to school through the play area and was told by them that they would like some more interesting equipment.
- Matley – Peterborough City Council will fund the improvements in this play area. It is hoped to put in a footpath from the public pavement to improve access to the equipment.
- Peanut Park – no improvements required.
- Pennington – could do with a few new pieces. There is also an area outside the fence which may be suitable for a small skate park. The Clerk will investigate this further.
- Beckingham – no new equipment required however Paul Robertson had said that ‘No dog’ signs will be put up on the play area access gate.

Cllr Airey asked if Ledham and Stagsden play area had been looked at as he knows that these areas are well used by children. The Clerk replied that they did not look at these areas however she will arrange to go and look at them with Paul Robertson and Jayne Jarvis.

Action: Cllrs Stokes, Farnham and Clerk.

105/07-18

Engagement of Lengthsman for the parish

The proposed lengthsman contract was discussed and it was noted that it did not state how often the Parish Council will be invoiced. It was agreed that the Clerk asks for the contract to be amended to state that the Parish Council will be invoiced on a monthly basis. There was also some concern that the lengthsman may be duplicating some of the jobs which Amev currently carry out in the parish. It was agreed that the Clerk asks for a schedule of jobs to ensure that this does not happen. On these conditions the following motion was **RESOLVED**, *“To engage the services of an Amev lengthsman for the parish, on a one year trial basis at a cost of £22,905.53 + VAT and the purchase of a barrow at a cost of £540.00 + VAT”*. The contract will commence on 1st August 2018.

It was also suggested that the lengthsman is invited to Parish Council meetings to provide feedback.

Action: Clerk.

106/07-18

Youth provision in the parish

Cllr Farnham reported that she had spoken with Bruce who was employed by Peterborough City Council as a Youth Worker and worked in the Ortons. Bruce has worked with many groups, mainly ‘at risk children’ over the years at Ormiston Bushfield Academy and the Paynells Centre. Bruce informed Cllr Farnham that the Romsey Mill Charity helped Hampton with funding towards one and a half Youth Workers and that the church funded the remaining half. He also stated that there are currently no youth problems in the Ortons and that the Welfare Team at the Academy wants to expand with a mental health worker. Bruce is willing to work with the Parish Council however he is unsure of his role as from September 2018 and Cllr Farnham will contact him then.

Cllr Airey informed the meeting that National Express has a fund for ‘at risk children’ which groups can apply for. He will send the Clerk the link.

Action: Cllrs Farnham and Airey.

107/07-18

Noticeboard outside Matley shops

Cllr Rouse reported that the noticeboard outside Matley shops was looking very tired and worn. This is the last noticeboard to be replaced. It was **RESOLVED** that a new noticeboard is purchased from the same previous supplier to match those already in the parish.

Action: Clerk.

108/07-18

Benches

Cllr Farnham reported that she has walked the majority of the parish looking at the location of existing benches and what areas could benefit from one. It was agreed to wait until she had walked the remaining area of Goldhay before taking this matter further.

Action: Cllr Farnham.

109/07-18

Website

The Clerk explained the service which Jonathan Frascella is proposing for the website at £35 per month. It is better described as a website "care plan", ensuring the site software is kept up-to-date, backed-up and is monitored for security and downtime.

Key benefits:

- The website will be protected with the latest WordPress and WordPress plugin updates.
- 24/7 monitoring of site security and uptime.
- Regular off-site backups.

Cllr Moore stated that the Parish Council website appeared to be low risk and may not need this sort of cover. He agreed to contact Jonathan Frascella and establish whether there is the need.

Action: Cllr Moore.

110/07-18

Reports from outside bodies

1. Orton Northgate Residents' Association – no report.
2. Orton Southgate Residents' Association – no report.
3. Cllr Howell stated that she is the Peterborough City Council representative for the Allotments Association.

111/07-18

Speedwatch

Cllr Howell informed the meeting that there is a four way share for the Speedwatch equipment between Alwalton Parish Council, Orton Longueville Parish Council and Gunthorpe. Cllr Howell is also the Speedwatch co-ordinator at Orton Longueville Parish Council and hopes to run their first session soon. There are currently no sessions set for Orton Waterville Speedwatch. An advert will be going into the Orton Oracle in the September issue to recruit more volunteers.

112/07-18

Cemetery

1. The Clerk reported that a family had noticed that ornaments had been moved from one grave to another. It was noted by the Parish Council that the Lawn Cemetery Regulations do not permit such items to be on graves and should not be there and as such are not responsible for any losses. The Clerk will reply to the family.

Action: Clerk.

2. The Clerk has obtained two quotations for markers to be placed with purchased rosebushes. One is a 12" oak marker with a brass colour inscription plate and the other is a Perspex marker with a brass or silver inscription plate. It was agreed that the family purchasing the rosebush can choose which marker they prefer. The Clerk will work out the total cost for each package.

Action: Clerk.

3. The Clerk asked the Parish Council if they would consider creating an area in the cemetery for the scattering of ashes. It was agreed not to consider this request as this may cause unnecessary issues.

113/07-18

Allotments

The Clerk reported that there are a number of overgrown plots at Gostwick and that she has written to the tenants. Cllr Sandles stated that there is also an overgrown plot at Cherry Orton. The Clerk will investigate this before writing to the tenant.

Action: Clerk.

114/07-18

Finance & Administration

1. The following electronic payments were authorised:

R Harding & Son Landscaping	Cemetery and churchyard maintenance including levelling off and seeding 8 graves, rose garden preparation and painting of cemetery gates	£1070.00
R Harding & Son Landscaping	Repair 2 standpipes at Gostwick allotments	£75.00
R Harding & Son Landscaping	Wyman Way entrance gate repainted	£100.00

Gattonero	Website security monitoring July 18	£10.00
WordPress	GDPR website plug-in	£18.21
Mrs A Brown	Clerk's salary (July)	£1159.77
Mrs A Brown	Clerk's expenses and reimbursements	£79.58
Cambridgeshire County Council	Superannuation (July) employer & employee contributions	£550.56
HM Revenue & Customs	Tax and NI (July)	£255.61
Wave	Water charges – Gostwick allotments	£20.66
CAPALC	Finance for Councillor Training 09/07/18 – B Fearon	£35.00

2. Income received – Cemetery fees £965.00

3. End of month accounts – noted.

115/07-18

Planning matters

1. To comment on new applications as follows:

18/00009/FUL	Re-Consultation: The development of 7 new industrial units (B1(c), B2 and B8) with associated parking, infrastructure and other minor works at 1-34 Tresham Road Overton Park Orton Southgate Peterborough PE2 6SG	No Comments
18/00010/FUL	Re-Consultation: The development of 14 new industrial units (B1(c), B2 and B8) with associated parking, infrastructure and other minor works Holkham And Stapledon Road Overton Park Orton Southgate Industrial Estate Orton Southgate Peterborough	No Comments
18/00906/FUL	Construction of 9 commercial units with associated access, parking and landscaping at Site adjacent to 130 Culley Court, Orton Southgate, Peterborough PE2 6WA	No Comments
18/01044/WCPP	Amendment to existing Planning Permission: Variation to 19 Commerce Road, Lynch Wood, Peterborough PE2 6LF at 19 Commerce Road, Lynch Wood, Peterborough PE2 6LR	No Comments
18/01140/ADV	2 x internally illuminated Fascia signs at 1-3 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD	No Comments

116/07-18

Maintenance matters

1. The tree on the corner of Cherry Orton/Oundle Road is being monitored by an Amey tree surveyor. They believe that there will be a lammas show of leaves. There is still plenty of flexibility in the leaves on the tree. They are not certain, but the tree is possibly suffering with drought stress which has gone some way towards shut down with the chlorophyll having left the leaves, as if senescence is in effect, but the leaves are still partially active.

2. Cllr Howell reported that there appears to be a wasps nest attached to the corner of 11 and 12 Riseholme. The Clerk will report this to Peterborough City Council.

Action: Clerk

3. Alleyway at the bottom of Lady Lodge Drive between the old post office building and Charles Cope Road is overgrown including the one leading to Martins Way. Cllr Stokes will contact James Collingridge at Peterborough City Council to see who is responsible for this area as they have previously stated that they do not maintain this.

Action: Cllr Stokes.

117/07-18

Future agenda items and announcements

1. Cllr Fearon reported that she had attended the recent CAPALC Finance for Councillors training and that it was very informative. She suggested that the Parish Council looks into its procedures on passwords and back-ups.

2. Cllr Airey informed the meeting that Orton Longueville Parish Council is having their first bulky waste collection in the Herlington car park on Saturday 11th August, 10 am – 12 pm.

118/07-18

Date of next meeting - Wednesday 19th September (no meeting in August).

There being no further business the meeting closed at 9.40 pm.