

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council Annual meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 15 June 2016 at 7:30 pm.

PRESENT: Mr T Rouse (in the Chair) Mr M Chambers Mrs J Goode
 ~~Mrs D Sandles~~ *DR* Mr A Airey ~~Cllr J Stokes~~ *JS*
 Cllr K Aitken Ms J Howell Mr C Long
 Mr R Proudfoot Mrs A Brown (Clerk)

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – Thirteen

Mr Rouse addressed everyone prior to the meeting and thanked Mr Chambers for the time he had spent as Chairman of the Parish Council.

53/06-16 Apologies for Absence
Apologies were initially received and accepted from Cllr Stokes (personal), Cllr K Aitken (personal), Mrs Sandles (personal) and Cllr Elsey (personal).

54/06-16 Declaration of Interests and dispensations
1. Received declarations of interest from councillors on items on the agenda – none.
2. Written requests for dispensations for disclosable pecuniary interests were received from Mrs Fearon, Mrs Sandles and Councillor Elsey to speak and vote on allotment matters until the end of term in office.
3. Mrs Fearon, Mrs Sandles and Councillor Elsey dispensations granted as above.

55/06-16 Public Forum
It was proposed by Mrs Farnham, seconded by Ms Howell and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a public forum. The meeting closed at 7:35 pm.
Matters of concern by members of the public were raised as follows:
- An objection was raised by a neighbouring resident regarding planning application 116/00836/OUT under agenda item 79/06-16. The resident was allowed to state their case.
- An update was requested by residents regarding The Gannocks lack of play equipment raised at the last meeting. An update was given by the Parish Council and further details relating to this matter can be found under agenda item 71/06-16 below.
- Bushfield Bowls Club outlined their long term plans for the club. Peterborough City Council have agreed to fund an automatic watering system for the bowling surface whilst the club are seeking grants and fund raising to make further improvements to the club to attract new players. Planned works are; a changing room and store with fittings, a patio area and clubhouse refurbishment. It is hoped that these improvements will encourage new players and will continue to provide essential recreational and social activity for local residents. See agenda item 62/06-16 for details regarding the grant application.
The meeting reconvened at 8.07pm.

56/06-16 Local Police matters
There were no matters raised.

57/06-16 Ward Councillors
Councillor Aitken sent a report with her apologies, 'Works to install an island and lighting on Oundle Road near Arena Drive are due to start on 11 July 2016. This will improve the safety for all residents who use this stretch of road. Councillor Aitken has also been dealing with complaints regarding the van with an advertisement on which is parked for numerous days at a time around the Parish. The Enforcement Team at Peterborough City Council have confirmed to her that the owner has the right to 'free advertising' because the advertisement is on the vehicle and not on the land.

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- 58/06-16 Minutes of previous meeting**
In 34/05-16 - Appointments confirmed to outside bodies for Orton Waterville United Charities, Mrs Farnham's name is to be deleted because she sits on this board as a Trustee and not a Parish Council representative. Subject to this amendment, the minutes of the meeting held on 18 May 2016 were unanimously agreed and Resolved as a correct record of the meeting and signed by the Chairman.
- 59/06-16 Clerks update**
- Councillor Training has been confirmed with Alwalton Parish Council for 7th, 14th and 21st September 2016. Ms Howell, Mr Airey, Mr Rouse and Mr Proudfoot will attend.
 - The new noticeboard has now been erected on Loch Lomond Way, Orton Northgate.
 - The footpath just outside the gate of St Mary's church has been marked for repair by Peterborough City Council Highways department.
- 60/06-16 Matters arising from Public Forum at May 2016 meeting**
1. Overgrown alley way joining Overton Way and Cherry Orton Road - in abeyance until the next meeting.
 2. Willow tree on Overton Way green – in abeyance until the next meeting.
- 61/06-16 Correspondence received:**
1. **Peterborough City Council** – Peterborough Local Plan update was noted. Further details can be found on www.peterborough.gov.uk/localplan
 2. **Peterborough City Council** – Green Infrastructure & Biodiversity stakeholder engagement session is taking place on Tuesday 19th July between 10 am – 1 pm at Ferry Meadows Lakeside venue. Ms Howell and Mr Airey will attend.
 3. **Peterborough City Council** – Local Plan Viability Study being undertaken by Dixon Searle Partnership was noted.
 4. **Local Resident email** – Parking concerns on Cherry Orton Road was raised by a local resident. The Clerk has already informed the resident that it is a matter for the Highways Department and that they should contact them directly with their complaint. However it was also agreed that the Clerk will also contact Highways and raise this as a matter of concern.
 5. **CAPALC** – Annual Catch up Day 2016 for Clerks and Councillors on 15th July 2016 was noted.
- 62/06-16 Grant Applications for consideration**
1. Bushfield Bowls Club – the application and information received during the public forum was discussed. It was agreed that the club provides many health benefits to local residents and continuation of the club enhances the local area.
Resolved: to award a grant of £5,000 to the Bushfield Bowls Club under section S137 LGA 1974. This takes into account the £5,000 which was already set aside and agreed under agenda item 144/11-15 item 3 at the meeting on 18 November 2015.
 2. Cambridgeshire Lowland Search and Rescue (CamSAR) – the request for funding was discussed and rejected because it was felt that the service being provided was not a specific enough benefit to the electors of the Parish.
- 63/06-16 Parish Councillor Guidelines**
A request was received to update and re-issue a guide which outlines the roles, duties and expectations of new Parish Councillors. Mr Rouse agreed to take this forward with the Clerk.
- 64/06-16 Speeding within the Parish**
Further to the matters raised at the last meeting under agenda item 40/05-16 – c, the Clerk informed the meeting that the Highways department at Peterborough City Council have informed her that the Police are in the best position to take this matter forward. It was agreed that the Clerk will contact the Police regarding this matter. The meeting was also informed that 'drifting' appears to have started again in Orton Southgate. It was agreed that will matter of concern should be rased with the police.
- 65/06-16 Ortongate Noticeboard**
The Clerk informed the meeting that Councillor Aitken had spoken to Reef Estates regarding the cost of the license for the erection of the noticeboard and that they have told her that they envisage that in reality the costs should only equate to around one hours legal work (approximately £100) which is necessary to safeguard the noticeboard should Ortongate be sold at any time in the future. It was agreed that the Clerk contacts Reef Estates to obtain a firm quotation for the licence cost. A further suggested was made to explore the possibility of a notice board within the Cooperative Store at the Centre where there may be no additional costs other than the purchase of a noticeboard. This was agreed for the Clerk to explore this further.

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- 66/06-16 Skate park at Ferry Meadows**
The Clerk informed the meeting that the Nene Park Trust trustees have agreed in principle to accept the Parish Councils funding proposal and incorporate a skate park into their play area refurbishment near the Lakeside café. There will be a further update in the autumn with a firm proposal made in December 2016 by the board of trustees. The Trust is looking to design the new play area and skate park in 2017 with input from local groups with a view to building the new area in 2018. A suggestion was made that perhaps graffiti boards could be added to the design. This will be proposed at the appropriate stage of design.
- 67/06-16 Parish Council's discretionary powers survey**
Mr Airey circulated a draft proposal of the survey which will be published in The Oracle and the website on behalf of the Parish Council. A number of suggested amendments to the survey were made which Mr Airey will incorporate. Mr Airey will report the survey results to the Parish Council within six months of the survey closing date which he will set.
- 68/06-16 Loose horses on Residential streets in Orton Southgate**
A matter of concern was raised regarding a recent incident of a horse in a residential garden on Orton Southgate which was subsequently dealt with by Peterborough City Council. Ms Howell asked the meeting if clarification could be sought as to whom this type of incident should be reported to if it happens again. It was agreed that the Clerk will contact Peterborough City Council for this information and report back at the next meeting.
- 69/06-16 Orton Oracle**
The Clerk has submitted an article with information relating to the May Parish Council meeting. It was agreed that further articles should be submitted on a quarterly basis.
- 70/06-16 Food Littering concerns within the Parish**
A matter of concern was raised that Orton Northgate has recently seen an increase in large amounts of bread being left out on grass verges for birds to eat and that it will attract rats. It was also highlighted that bread is not a healthy option for birds and should be discouraged. Ms Howell proposed the following motion: *'To investigate the viability of purchasing signs for display on lamp posts in parts of the parish where residents have been throwing food scraps onto public verges to attract birds'*.
Resolved: that the Clerk will investigate the viability of purchasing signs for display on lamp posts in parts of the parish where residents have been throwing food scraps onto public verges to attract birds and to place the signs where the complaints are occurring?
- 71/06-16 Additional play area provision at The Gannocks**
The Leisure and Amenities working party are to meet on 25 July 2016 to discuss additional play area provision for The Gannocks. It was agreed that Mr Proudfoot should be co-opted onto the Leisure and Amenities working group Representatives of local residents will also be invited to this meeting to provide their input and ideas into the project. It was also noted that as this is a Leisure and Amenities working party meeting, allotment representatives will also be invited to this meeting to discuss any allotment issues that they may have.
- 72/06-16 Pennington and Peanut Park play areas**
Mr Airey raised a matter of concern that play equipment in Peanut Park and Pennington play area has been removed and not replaced. The Clerk informed him that the equipment may have been removed by Peterborough City Council following their Health and Safety inspections. Mrs Farnham agreed to make enquiries at St Johns School which uses Peanut Park during the day to see if they are aware of why the equipment was removed. It was also agreed to discuss this issue at the next Leisure and Amenities working party meeting and that the Clerk will send Mr Airey a copy of the play areas Health and Safety inspection reports.
- 73/06-16 Assistance with grass cutting within the Parish**
Mr Proudfoot informed the meeting that he would like to encourage more wild flower meadow areas within the Parish. He has already identified a small strip of land on the field which backs onto Mill Crescent (near Bushfield Ormiston Academy) as a pilot area. He proposed that he would like to contact Peterborough City Council and ask them if their grass cutting contractor Amey could only cut this strip of land once in October and that that he would then be able to get a team of volunteers to collect the grass trimmings in order to allow the wild flowers to grow and flourish. Mr Proudfoot would eventually like to create more areas like this within the parish and produce a map of them for local residents to be able to identify them and enjoy them. Mrs Farnham informed the meeting that she believes that the strip of land in question was once seeded with wild flowers. Mr Airey counter-proposed that an additional 2m strip of land adjacent to the piece original proposed by Mr Proudfoot should also be included in the pilot area. Mrs Farnham stated that she believed that Sport England may

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be involved in the maintenance/use of this part of the field and that Peterborough City Council needs to clarify this.

Resolved: that Mr Proudfoot contacts Peterborough City Council with his pilot meadow proposal to create a strip of wild flower meadow land on the field bordering Mill Crescent including the additional adjacent 2m wide strip of land as proposed by Mr Airey.

74/06-16

Parish Council Ward Boundaries re-instatement

Peterborough City Council have informed the Clerk of the required procedure which the Parish Council needs to follow to try and re-instate the former parish ward boundaries. The procedure is very lengthy and the Parish Council would have to submit a petition to the Council for them to carry out a Governance review to alter the boundaries of an existing parish council. The number of signatures for the petition depends on the size of the parish and in the case of Orton Waterville Parish with more than 10,500 local electors, the petition must be signed by at least 10% of them (at least 1,500 signatures would be required). The petition would also need to define the area to which the review relates, and refer to identifiable fixed boundaries and electoral arrangements would also need to be considered.

Peterborough City Council would then have a duty to carry out a community governance review once a valid petition is received and acknowledged, and has a year to carry out that review. However, even if the Peterborough City Council receives a valid petition, and after undertaking a Community Governance review, it agrees to support the parish council's request, it would need the approval of the Electoral Commission. This is because if the recommendation to change the parish boundaries is occurring within 5 years of the Secretary of State making an order, it needs their approval and past correspondence suggests that the Local Government Boundary Commission for England will not consider approving any boundary changes within the next 5 years because it has only just completed its last review in this area.

After consideration and discussion it was agreed that it would not be viable to pursue this matter any further at this moment in time.

77/06-16

Queens 90th Birthday Medals

The meeting was informed that the medals were given to the children who attended a special Queen's 90th birthday Messy Church at Christ Church on 11th June. The event was free and included 2 hours of activities and fun for families with a hot sit down meal. The medals were gratefully received by the children.

76/06-16

Cemetery

No interments have taken place since March. This could be because the cemetery fees are too high. Mrs Farnham offered to compare surrounding cemetery prices to of the Parish Council and report back at a later meeting.

77/06-16

Allotments

1. Gostwick – the gate repairs have been carried out making them easy to use again. The Clerk informed the meeting that she had written to a small number of tenants whose plots were overgrown, however there are 3 end plots which were cleared by the contractor and have overgrown again because no-one wants to take them on because they are large and prone to flooding and asked the meeting for suggestions for an alternative use of this area. Mr Proudfoot offered to come and look at the plots in questions to try and come up with a solution for them.
2. Cherry Orton Road -
 - a. The one year pest control contract has started on the allotments. Mr Proudfoot proposed to the Parish Council that it may be useful to carry out a pest survey of residents in the autumn who live within immediate vicinity of the allotments to find out if there is still a problem with rats because there may be other pest control methods which could be used in the future not using Rodenticide which can be harmful to other wildlife. It was **resolved** that Mr Proudfoot should carry out such a survey as proposed by him above.
 - b. The Clerk informed the meeting that R Harding Landscaping had quoted a cost of £500 to repair the boundary fence which was left exposed after Amey had recently cut back the tree shelter belt next to Dons Walk. As no other complaints of this nature have been received, it was agreed to raise the matter with the allotment representatives when they attend the next Leisure and Amenities meeting on 25 July 2016 to confirm whether the repairs are necessary.
3. Wyman Way - No matters of concern were received.

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78/06-16 Finance & Administration

1. To authorise the following payments:

Beebys Limited	Cemetery maintenance - June	£456.00*
Key Sports in the Community	S137 Grant	£500.00
Tower Mint Limited	Queen's 90 th Birthday Medal x 50	£99.50*
Local Council Public Advisory Service	One year's subscription	£90.00
Clerk's salary	Salary (June)	£1061.20
Clerk's expenses	Reimbursements (June)	£75.16
Cambridgeshire County Council	Superannuation (June) employer & employee contributions	£458.35
HM Revenue & Customs	Tax and NI (June)	£138.28

*Denotes VAT at 20%

2. Income received:

Bank interest	£0.36
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3. The Notice of Public Rights and Publication of the unaudited Annual Return has been displayed on the main noticeboard and website. The inspection period is June 2016 to 15 July 2016.

4. Amendment of Financial Regulations – The following motion was proposed by Mr Chambers, 'To amend the Financial Regulations clause 4.1 by adding the following to the existing clause, 'the council for all electronic bill payments up to £2500'

Resolved: 'To amend the Financial Regulations clause 4.1 by adding the following to the existing clause, 'the council for all electronic bill payments up to £2500'

5. New Bank mandate – the Clerk informed the meeting that the bank signatories mandate required updating following the recent elections with the details of the new Chairman.

Resolved: to update the HSBC bank signatories mandate following the recent elections by adding Mr Rouse as an additional signatory to those already on the mandate: Mr Chambers, Mrs Goode, Mrs Sandles, Councillor Stokes, Mrs Farnham,

79/06-16

Planning matters

1. Comment on new applications as follows:

16/00836/OUT	Construction of two dwellings with all matters reserved at Land Adjacent to 1 Peterhead Close, Orton Southgate, Peterborough PE2 6ST	<p>Comments to be submitted to Peterborough City Council as follows:</p> <ul style="list-style-type: none"> • On the proposed layout plan, the road appears to have been mistaken for a path and therefore the new development is being built over the road and is blocking the right of vehicular access to four properties driveways and garages. • There are concerns about current residents parking because the proposed area is currently used by many vehicles who do not have room outside their own property. By taking away this parking area it will push these vehicles onto other areas causing congestion on neighbouring roads. • There are concerns that several existing properties immediately next to the new development will suffer a loss of light previously enjoyed.
16/00851/REM	Reserved matters application relating to the access, appearance, landscaping, layout and scale for the erection of a B8 Storage and Distribution Warehouse Unit with ancillary office and associated parking on plot 111 pursuant to planning permission 16/00408/WCPP and outline planning permission reference 09/01369/OUT at Part of Plot E111 Land To The East Of Alwalton Hill, Fletton Parkway, Peterborough	<p>Comment to be submitted to Peterborough City Council as follows:</p> <ul style="list-style-type: none"> • There are concerns that the large number of vehicles coming out of this development will use the A605 as a short cut to the A14 which will cause further congestion along this already busy stretch of road rather, than using the slightly longer route via the A1(M) to reach the A14.
16/00981/FUL	Demolition of existing buildings and erection of a new building for mixed use (B1, B2 and B8 – business, general industry and storage) at Midas Centre, Newcombe Way, Orton Southgate, Peterborough PE2 6SE	No objection

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16/01065/HHFUL	Addition of roof lights and roof tunnels on southern elevation; infill 1x southern elevation window and reduce size of 2x rear windows at Green Gates, 49 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	No objection
16/00860/FUL	Installation of new condensers at Westpoint, Lynch Wood, Peterborough PE2 6FZ	No objection
16/01113/HHFUL	Single storey rear extension at 4 The Stackyard, Orton Waterville, Peterborough PE2 5DU	No objection
16/01128/CTR	Fell mature Ash Tree at Land adjacent of 2 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	No objection

2. Decisions noted on previous applications:

16/00454/FUL	Twenty bedroom extension to existing 40 bedroom hotel, with additional parking and other associated works at Premier Travel Inn, Ham Lane, Orton Waterville, Peterborough PE2 5UU	Permitted
16/00584/LBC	Internal alterations and improvements – part retrospective at 19 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	Permitted
16/00673/FUL	Demolition of bungalow and erection of two four bed dwellings at Fairfield, Oundle Road, Alwalton, Peterborough PE7 3UP	Permitted
16/00719/TRE	T3 – Sycamore - Crown Reduce by 2m, cavity at approximately 2m. 1m in length T5 - Holm Oak - Crown reduce by 2m, sparse crown. Cavities at root collar. Leaning tree - one sided growth habit at The Maples, Goldhay Way, Orton Goldhay, Peterborough	Permitted
16/00774/WCPP	Variation of condition C2 (number of dogs) of planning permission 15/01248/FUL - Continued use as dog day care and training facility and increase height of fence at 6 Milnyard Square Orton Southgate Peterborough PE2 6GX	Permitted

3. Decisions from the Planning Committee hearing – none.

4. Date of next Customer Planning Forum – 13 July 2016 in the Bourges Room at the Town Hall.

80/06-16 Maintenance matters

The grass has only been cut at the back of St Mary's church and not the front.

81/06-16 Future agenda items and announcements

- Mr Rouse and Mrs Goode will attend CAPALC Chairman training in September.
- Jim Daley (Peterborough City Council Conservation officer) and his colleague Lee Collins (Planning Development Management Manager) will be giving a presentation at before the next meeting at 7 pm on conservation matters within the parish.

82/06-16 Date of next meeting - Wednesday 20 July 2016

There being no further business, the meeting closed at 9:58pm.

*T. C. Rouse
20/7/16*