

# ORTON WATERVILLE PARISH COUNCIL

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**Minutes of the virtual Orton Waterville Parish Council meeting held virtually via Zoom on Wednesday 17<sup>th</sup> June 2020 at 7.00 pm**

**PRESENT: Councillors J. Farnham (Chair), J Goode, M. Barrows, M. Chambers, B. Fearon, T. Rouse, B. Warne, J. Howell, R. Proudfoot, Dr Sridhar, K. Knight, S. Dallimore and Mrs A. Brown (Clerk).**

**Members: 13    Quorum: 5    Members of the public: 24**

## **Public Question Time**

### **Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.**

Members of the public raised concerns regarding members of the public visiting the Nene Park Trust and parking their cars in Cherryfields, Ham Lane, Chisenhale, Sunningdale and Wistow Way causing major issues for residents who live there. The matter to be discussed further under agenda item 34/06-20.

## **26/06-20    Apologies for absence**

Apologies were received and accepted from Cllrs Sandles (personal reasons).

## **27/06-20    Declaration of Interests and Dispensations**

Cllr Rouse – 34/06-20.

## **28/06-20    Election of Vice Chairman**

The Chair announced that Cllr Goode was stepping down from her Vice Chair role for personal reasons. Nominations were called. Cllr Rouse was proposed. As there were no further nominations, it was **RESOLVED** to elect Cllr Rouse as Vice Chair.

## **29/06/20    Local police matters**

None

## **30/06/20    Ward Councillors**

Cllr Howell gave the following report:

1. Additional black bin collection took place on Saturday 13<sup>th</sup> June 2020. All households were leafleted by a team of 35 volunteers and I'd especially like to thank Cllr Warne and Cllr Knight who did the lion's share. There was a 19% take up across the Ward of Orton Waterville with 6.54 tonnes of rubbish collected. The majority came from Northgate/Brimbles/Wistow 23% with 7.12 tonnes. Orton Waterville village and Southgate had a take up of 15% with 4.94 tonnes. Orton Goldhay had a take up of 20% with 4.48 tonnes.
2. Brown bin collections across the city have been moved on by one week due to staff illness.
3. CityFibre has announced that the rollout to Orton Northgate will begin at the end of July.
4. Adoption of Northgate is unlikely to happen until summer 2021 according to the cabinet member Cllr Hiller.
5. The remaining areas of Wistow that have not yet been done will happen shortly afterwards.
6. We are working with the police and the council to address anti-social driving and drifting along Orton Parkway and Oundle Road. By the next meeting I should have something substantial to share about that.
7. There was a plan to dim streets lights by a further 20% to save money, but this hasn't happened due to a fault in the system which has taken a long time to repair.
8. The city council has applied for money to improve cycling routes in the city centre and the city council will also be improving the maintenance of the green wheel.
9. A new magazine containing editorials and advertisements has been hand delivered to residents called PE2. Questions are being asked why it is necessary for another publication.
10. Evidence to catch fly-tippers is needed. Witnesses should try and obtain photographs without putting themselves in danger and let Ward Councillors know if they are willing to give a statement to enable Enforcement to take the matter forward.

Ward Councillor Nicola Day was present at the meeting and was invited by the Chair to give an update. Cllr Day reported that the Brudenell and Kilham project is underway. She stated that Dave from 'Up the Garden Bath' is appreciative for the funds which the Parish Council has set aside for the project and will draw up an action plan. She will be meeting with James Collingridge (PCC) and Clair George (Enforcement) on 1<sup>st</sup> July 2020 at 2.30 pm to see what can be done with the flower beds. There is the potential to expand this scheme over time.

**31/06-20 Minutes of previous meeting**

The minutes of the Orton Waterville Parish Council meeting held on 20<sup>th</sup> May 2020 were agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair.

**32/06-20 Clerk's update**

None.

**33/06-20 Correspondence received**

1. CAPALC: Monthly Bulletin.
2. CAPALC: NALC Chief Executive Bulletin.
3. CAPALC & NALC: Coronavirus updates.
4. Peterborough City Council: Highlights from the HUB.
5. Caring Together: Small emergency grants for carers of all ages.
6. Local resident email: Concerns regarding graffiti issues – It was agreed that the Clerk will write to the resident explaining the issues of removing graffiti from private property.
7. Caring Together: Small emergency grants for carers of all ages.

**34/06-20 Parking issues on Ham Lane and Cherryfields**

Following on from the matter raised in the earlier public forum, Cllr Howell reported that on the weekend of 30/31 May 2020, Nene Park Trust (NPT), made the spontaneous decision to close its car parks at Ferry Meadows due to overcrowding. The unfortunate result of this was pandemonium on Ham Lane and Cherryfields, with further problems on Wistow Way, Sunningdale, Cherry Orton Road and Chisenhale as visitors to the park sought other places to park their cars.

There has since been a meeting between Peterborough City Council (PCC), NPY and Barry Warne (who attended on my behalf as I am still shielding). As a result of this meeting, PCC is recommending:

- Double yellow lines on Ham Lane.
- Resident Controlled Parking (RPZ) in Cherryfields.

On the Monday following the weekend of 30/31 May 2020, I put a letter through all Cherryfields residents' doors, acknowledging what had happened over the weekend and offering to work with residents to find a solution. In addition to the proposals the council is making, some residents are asking about more significant measures, including some kind of barrier (be it physical or ANPR) at the entrance to Cherryfields.

The purpose of the item on tonight's agenda is to relay what the council is proposing, what I have proposed to NPT (namely, that they should let me know when they spontaneously close their car parks, and consider adding more signage at the entrance of Ham Lane advising visitors in cars to go home if the car parks are closed) and to consider the viability of other measures.

Representatives from NPT Oliver Burke and Higby were also in attendance and apologised to residents on behalf of the Trust for closing the car parks on those days. Unprecedented events caused the closure of the carpark to ensure that social distancing remained in place. They stated that it was not likely to happen again and want to work in partnership with residents and PCC to arrive at a solution which is appropriate for everyone.

Whilst a solution is being worked on, Cllr Howell asked residents to keep log/diaries listing dates, incidents and photograph's relating to the issue and to send them to her. Cllr Howell will act as their contact and confirmed that she will:

- Go back to PCC and confirm what their proposal is for Cherryfields and Ham Lane and send a letter to residents.
- Speak with PCC and NPT about Wistow Way, Chisenahle, Sunningdale and Cherry Orton Road which are also experiencing the same issue.
- Speak with PCC about the slip road from Oundle Road leading to Ham Lane and what can be done about it.

- 35/06-20 The Gannocks play area**  
The play area is still closed due to the current situation and members of the public are just using the field for recreation purposes.
- 36/06-20 Parish Lengthsman**  
The litter issues have improved in the parish. The Lengthsman contract is due for renewal in August and will be discussed at the next meeting.
- 37/06-20 Parish Council website**  
Cllr Goode reported that she is still working on the proposals for the new website and will report back at the next meeting. Cllr Farnham stated that councillors should not be using their personal emails for parish council business. This will be addressed with the new website.
- 38/06-20 Reports from outside bodies**  
1. Village Hall Committee – Cllr Rouse reported that the village hall is likely to be opened soon but there may still be restrictions on how to use it  
2. Orton Waterville United Charities – Cllr Farnham reported that the charity is continuing to help families over the summer.
- 39/06-20 Bulky waste collection**  
The next collection is on 11<sup>th</sup> July 2020. It was stated that a queuing system will need to be put in place and managed on the day to ensure everyone’s safety. Cllr Howell offered to lend some Hi-Viz tabards for use on the day. It was agreed that the Chair and Clerk will devise a queuing system.  
  
The additional black bin collection organised by Cllr Howell and funded by the Parish Council took place on Saturday 13<sup>th</sup> June 2020 as reported in agenda item 30/06-20.1.  
**Action:** Chair and Clerk.
- 40/06-20 Cemetery**  
None.
- 41/06-20 Allotments**  
1. The Clerk reported that she had received a concern from a tenant regarding security at the Cherry Orton road site as several properties which back onto the allotments have gates belonging to former allotment tenants which still gives them access into the site. It was agreed that the Clerk will write to these property owners reminding them that the allotments are private property and not to enter the site via their back gates. If there continues to be a security issue, the Parish Council will consider erecting a fence to block off the gates.  
  
It was noted that a resident whose property backs onto the allotment has seen rats in their garden. The Clerk stated that no one has reported this to her. It was agreed to take no action for the time being as it is common to have sightings of rats after it has rained and no reports of rats has been received by the Clerk.  
  
2. The Clerk reported that Gostwick allotments have been broken into again. Several sheds have been broken into and some compost and a trolley have been stolen. It appears that the intruders came in over the fence which runs alongside the footpath on the southern boundary next to the part which was heightened by the Parish Council contractor after the last break in. It was agreed to extend the fence height further along the fence line to try and prevent access. The Clerk will also ask if PCC can plant some brambles on the other side of the fence to make access harder. The Clerk has reported this to the police and been issued with a crime reference.  
**Action:** Clerk
- 42/06-20 Finance & Administration**  
1. The following expenditures were approved:
- |                                   |  |          |
|-----------------------------------|--|----------|
| Peterborough Limited              | Lengthsman service June 2020                     | £2290.55 |
| Information Commissioner’s Office | Data Protection renewal - set up of Direct Debit | £35.00   |
| Wave                              | Water charges – cemetery                         | £2.85    |
| Rialtas Business Solutions        | Allotments software Annual Support               | £148.80  |
| Zoom remote meeting platform      | Monthly upgrade June 2020                        | £14.39   |
| CAPALC                            | Councillor training x 2                          | £150.00  |

CAPALC	Chairman training	£50.00
Gattonero	Website security monitoring June 2020	£10.00
R Harding & Son Landscaping	Cemetery, Churchyard, The Gannocks, allotment maintenance	£731.00
Mrs A Brown	Clerk's salary (June 2020)	£1199.10
Mrs A Brown	Clerk's expenses and reimbursements	£31.68
Cambridgeshire County Council	Superannuation (June 2020) employer/employee contributions	£369.50
HM Revenue & Customs	Tax and NI (June 2020)	£242.96

**2. Income received**

Burial ground	£250.00
Orton Longueville Parish Council – Contribution to Zoom subscription	£5.99
HSBC Bank interest	£2.91

- 3.** It was **RESOLVED** to approve the end of month accounts and bank reconciliation.
- 4.** Annual Governance and Accountability Return for year ending 31 March 2020
- (a) The effectiveness of the system of internal control was reviewed and considered satisfactory.
- (b) The Annual Governance Statement 2019/20 was approved and **RESOLVED**, for signing by the Chair and Clerk.
- (c) The Accounting Statements were considered by all members.
- (d) The Accounting Statements were approved and **RESOLVED** for signing by the Chair and Responsible Financial Officer (Clerk).
- 5.** It was **RESOLVED** to award an honorarium of £400.00 for the Internal Auditor 2019/20.
- 6.** The Internal Auditor for 2020/21 was confirmed as being Mr Mark Hazlehurst again.

**43/06-20**

**Planning matters**

It was **RESOLVED** to submit comments where appropriate on applications as below

20/00670/FUL	The replacement and extension of an existing play area to include new structures, surfaces and furniture, and associated alterations to the landscaping at Ferry Meadows Country Park, Ham Lane, Orton Waterville, Peterborough	No material observations
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It was noted that planning application 20/00449/HHFUL- Extension of existing bungalow including internal works and roof works at 7 Debdale, Orton Waterville, Peterborough PE2 5HS has been withdrawn by the applicant.

**44/06-20**

**Maintenance matters**

**1.** Cllr Howell stated that there is an issue with black bin bags being dumped at Stagsden. Although Stagsden is within the parish, it is in the City Council Ward of Orton Longueville. The Clerk reported that she had received a telephone call from a resident stating that fly tipping is a concern in Stagsden. It was agreed that the Clerk will refer this to Orton Longueville Ward Councillors. The Clerk will also ask the Lengthsman to visit Stagsden once a week and to report back any issues to her.

**Action:** Clerk

**2.** Parking issues in Ledham have been preventing bin lorries from getting into the area to empty bins. Every house in Ledham has been leafleted asking residents to put their bins at the top of Ledham. Residents have identified back parkers to try and resolve the situation.

**3.** Cllr Howell stated that she is trying to improve the parking situation in Kilham and identifying areas of pavement where trees once grew to create some new parking spaces. There is however an issue with painting the bay lines as the paint will not stick to the ground surface. Double yellow lines are also being considered.

**45/06-20**

**Future agenda items and announcements**

Cllrs Dr Sridhar, Dallimore and Knight to attend councillor training on Saturday 20<sup>th</sup> June 2020.

**46/06-20**

**Date of next meeting**

Wednesday 15<sup>th</sup> July 2020.

The meeting closed at 8.56 pm.