

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 16 March 2016 at 7:30 pm.

PRESENT:

| | | |
|------------------------------|--------------------|--|
| Mr M Chambers (Chair) | Mrs J Goode | Mr A Airey |
| Mrs D Sandles | Ms J Howell | Councillor J Stokes |
| Mrs J Farnham | Mr C Long | Councillor K Aitken (until 9: 13pm) |
| Mrs A Brown (Clerk) | | |

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – one

223/03-16 Apologies for Absence

Apologies were initially received and accepted from Mr T Rouse (personal).

224/03-16 Declaration of Interests and dispensations

1. Received declarations of interest from councillors on items on the agenda:
Mr M Chambers - agenda item 232/03-16.
2. Received written requests for dispensations for disclosable pecuniary interests – none.
3. Granted any requests for dispensation as appropriate – none.

225/03-16 Public Forum

There was no public forum.

226/03-16 Local Police matters

1. The meeting was informed that a pupil from Ormiston Bushfield Academy had recently been attacked near Stagsden.
Travellers are residing in the carpark at Ortongate. They were issued with an eviction notice on Monday 14 March but because it is private land, the land owners have agreed that they can stay until Friday 18 March. Bailiffs are on site and police presence has been increased in the area. Residents and shopkeepers are being asked to log all incidents with them via 101. Helen O'Driscoll has posted a notice relating to this on ECOPS. Bollards are being considered for the field entrances at Rosyth Avenue to prevent Traveller settlement.
2. Ormiston Bushfield Academy will now have police officer presence in their school 2 days a week. They will be working with students and parents. They will be making their presence felt around the outside area and will deal with the trouble makers. Nene Park Academy also has police presence in their school.
3. The additional PCSO support proposal from Sgt Bottell was circulated. Unfortunately volunteer PCSO's are needed to make this work. Sgt Bottell will contact the Clerk when he has more information.

227/03-16 Ward Councillors

Councillor Aitken reported that she is dealing with an Anti-Social behaviour matter in Speyside and with the on-going works problems on Arena Drive. As part of the Health Scrutiny Committee, Councillor Aitken would like feedback from anyone who has used the 111 service.

228/03-16 Minutes of previous meeting (circulated)

The minutes of the Orton Waterville Parish Council meeting held on 17 February 2016 were unanimously agreed as a correct record of the meeting and signed by the Chairman.

229/03-16 Parish Councillor Vacancies

The three vacancies remain open.

230/03-16 Clerks update

None.

231/03-16

Correspondence received:

- 1. Parish Councillor P Thomson** – the letter of resignation was accepted.
- 2. CAPALC** – Handling Complaints guidance was noted. The Clerk will look at the Parish Council policy to see if it requires updating.
- 3. CAPALC** – Speedwatch community road safety initiative was noted.
- 4. Nene Park Trust** – Nene Park Master Plan presentation to the shape the future of the park is taking place on 24 March from 11:00am – 1:00pm at the Lakeside meeting room in Ferry Meadows. Mrs Sandles will attend the event.
- 5. Castor & Ailsworth Neighbourhood Plans** – Notification of consultation was noted.
- 6. Anglian Water Pollution Prevention Team** – New campaign “Pollution Watch” is being run. Prior to the meeting, Mr Rouse expressed an interest in taking this forward. This was agreed.
- 7. Peterborough City Council Public Health** – Consultation of draft Health and Wellbeing Strategy for Peterborough was circulated and noted.
- 8. Tower Mint Ltd** – A sample HM Queen Elizabeth II 90th Birthday Commemorative Medal, purchase price £1.99 each, was circulated by the Clerk. It was agreed to purchase 50 units for distribution to groups within the Parish who are holding events to celebrate the Queen’s birthday.

232/03-16

Maintenance of closed churchyard of St Mary’s Churchyard, Orton Waterville

The current grass cutting regime within the churchyard will continue as normal until the Parish Council has received Official notification that the churchyard has been officially closed. It was agreed by everyone that the Parish Council will maintain the churchyard once the churchyard has been officially closed. In the meantime, a maintenance schedule will be drawn up and the costs involved, including any additional insurance premiums.

233/03-16

Grass verge damage on Cherry Orton Road

A matter of concern regarding damage to the grass verges on the piece of triangular piece of grass on the junction of Cherry Orton Road/Debdale/New Road, caused by delivery lorries not being able to turn round was raised. Councillor Stokes agreed to look at this area on her next Ward Walk. It was also agreed that the Clerk will make enquires to confirm to whom the land belongs to and if it is feasible to place boulders on the verges to prevent further damage.

234/03-16

Skate Park and play areas

The Clerk and Mrs Goode informed the meeting that they had met with Paul Robertson from Peterborough City Council and Jayne Jarvis at Amey to discuss play areas within the Parish and the possibility of a skate park being located behind Ortongate. It was reported that the play areas at Orton Wistow and Matley could do with refurbishment and that the City Council would welcome any funding that the Parish Council could give them towards it. It was agreed that the Clerk contacts James Collingridge at Peterborough City Council for their play areas program of works.

The suggested land for the possible skate park behind Ortongate is CRA land and requires Homes and Communities Agency permission to change the use of it to a skate park. Mrs Farnham informed the meeting that as Governor at Ormiston Bushfield Academy, she had spoken to the pupils regarding a skate park being located at Ortongate. The pupil’s preference was for more play equipment provision within the school boundaries and that a skate park would be preferred at Ferry Meadows, another option previously discussed by the Parish Council. In light of these reports and the maintenance involved in looking after a skate park, the Parish Council agreed unanimously that the preferred location for the skate park would be at Ferry Meadows. The Clerk will contact the Nene Park Trust to try and take this forward.

235/03-16

The Gannocks play area

Mrs Goode circulated a works list as highlighted in the recent Health and Safety inspection report. It was agreed by everyone to carry out the following:

- Paint the gate in a contrasting yellow colour to that of the fence.
- Erect a safety sign with contact numbers – the Clerk will contact Jayne Jarvis at Amey.
- Replace the latch on the gate and the rubber protection.
- Not to remove the graffiti because it may encourage more graffiti.

236/03-16

Anti-Social behaviour in Orton Southgate

A matter of concern by a local resident was raised with the Parish Council. The resident had been involved in an unpleasant anti-social incident at their property. Ms Howell has also spoken with the resident about the incident. Councillor Aitken informed the meeting that under these sorts of circumstances, residents need to contact the Safer Peterborough Team run by Rob Hill and Carl Bowden, who deal with such matters. It was agreed that Ms Howell will contact the resident and direct them to this team.

- 237/03-16 Parish Council Ward Boundaries**
Following the recent Electoral Commissions Ward Boundary review, the Parish still has 13 Parish Councillors but now only two Parish Wards – Orton Waterville (12) and Goldhay East (1). It was proposed by Mr Long that the Ward boundaries are re-instated because the new warding appears to indicate that the ward is made up only of the village. A vote of 8 in favour with 2 abstentions it was agreed that the Clerk will contact Kim Sawyer at Peterborough City Council to start the process to try and re-instate the original wards.
- 238/03-16 Orton Northgate notice board**
Loch Lomond Way and Skye Close were suggested as possible locations for a Parish Council noticeboard. The Clerk will contact Persimmon Homes and enquire if they would purchase the noticeboard because the land still belongs to them.
- 239/03-16 Parish Council Elections Leaflet**
A request to send out householders pre-election leaflets was discussed. It was agreed that the timescale is now too tight for the printing and delivery of them before the elections in May. However it was further agreed to produce a smaller leaflet for outlining what a Parish Council does to be placed on shop counters and other locations within the Parish after the elections have taken place. Mrs Goode agreed to design a new leaflet. The Clerk will also place an article in the Orton Oracle after the May elections.
- 240/03-16 Open Space Maintenance Contract**
Eight tenders were submitted for the new contract. The Leisure and Amenities working party presented a spreadsheet outlining the contractor's costs and services to the Parish Council for their consideration taking into account Best Value for Money.
Resolved: that the new Open Space Maintenance Contract be awarded to R Harding Landscaping. The contract is to commence on 1 August 2016 for a period of three years.
- 241/03-16 Orton Counselling Service for Young People**
Mrs Sandles gave an update from the recent meeting which she attended. The Counselling Service is currently spending more than is coming in. There is concern that there may be problems recruiting new members to the Executive Committee in the future. The children's age limit has been amended to reflect the school ages of 11 to 19. Between October 2015 and January 2016, 161 counselling sessions have been given and there is a small waiting list. Mrs Goode proposed, seconded by Councillor Stokes that the Parish Council should allocate the grant money which it received from the Aiden Fogarty Trust to the Orton Counselling Service.
Resolved: that the £2250 Aiden Fogarty Trust grant money is given to the Orton Counselling Service to enable them to continue the provision of their service.
- 242/03-16 Cemetery**
1. The Clerk reported to the meeting that she had spoken to Peterborough Crematorium regarding their memorial wall specification. They said that the troughed walls can be high maintenance and need regular cleaning in the summer to prevent the water stagnating and causing unpleasant odours. In light of this, it was agreed by everyone to keep the wall to its original specification but ensure that it is located to allow memorial plaques to be placed on both sides and that a small step should be added around the whole base for the placement of flowers.
2. There were no other matters of concern.
- 243/03-16 Allotments**
1. The following motion was proposed by the Leisure and Amenities working party to allow bonfires on the Parish Council allotment sites at Gostwick and Cherry Orton Road: *'Bonfires may only be permitted between 1st October and 31st March between the 10 am and 4 pm and supervised at all times. All bonfires must be self-regulated by allotment tenants and within the confines of an incinerator. Consideration must also be given to neighbouring properties by ensuring that an excess amount of bonfires do not take place on anyone day. Any bonfire complaints received by the Parish Council will be monitored. Breach of these rules may lead to this the revision of the allowance of bonfires on Parish Council allotment sites'*.
Mr Long counter proposed that the following should be added to the motion that: *'only allotment garden waste may be burnt in the incinerator and the Parish Council will review the bonfire policy should they receive too many complaints'*:
Resolved: with seven in favour and two against, it was agreed to accept the following counter proposal:
 - Bonfires may only be permitted between 1st October and 31st March between 10 am and 4 pm.
 - All bonfires must be supervised at all times only on the sites at Gostwick and Cherry Orton
 - All bonfires must be self-regulated by allotment tenants and all burning within the confines of an incinerator which has firstly been approved by the Clerk to the Parish Council.

- Only allotment garden waste may be burnt in the incinerator.
- Consideration must also be given to neighbouring properties by ensuring that an excess amount of bonfires do not take place on anyone day.
- All Bonfire/s must be extinguished before the tenant leaves the site.
- Any bonfire complaints reported to the Parish Council will be monitored and reviewed, and therefore may lead to the Parish Council reviewing the Rules of Bonfire/s on Parish Council allotment site/s.

2. Gostwick – the Clerk informed the meeting that the vacant plot ‘C’ required clearing because over the years, previous tenants have built chicken sheds which have now fallen into ruin and are broken and scattered all over the plot. It was agreed that this plot can be cleared by R Harding Landscaping who is also clearing two other plots on the site. Once clear, the Clerk will amend the boundaries to create four smaller plots which may be easier for tenants to manage.

3. Cherry Orton Road – no matters of concern were received.

4. Wyman Way - no matters of concern were received.

244/03-16 Finance & Administration

1. The following payments were authorised:

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|-------------------------------|--|----------|
| Peterborough Office Supplies | Black printer toner | £34.80* |
| Beebys Limited | Cemetery maintenance - March | £456.00* |
| Village Hall Trust | Village hall hire 04/16 – 03/17 and room hire x 7 hrs | £245.50 |
| Clerk’s salary | Salary (March) | £1007.98 |
| Clerk’s expenses | Reimbursements (March) | £102.43 |
| Cambridgeshire County Council | Superannuation (Mar) employer & employee contributions | £422.10 |
| HM Revenue & Customs | Tax and NI (March) | £121.44 |

*Denotes VAT at 20%

2. Income received

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|---------------|---------|
| Cemetery | £950.00 |
| Bank interest | £0.33 |

3. Clerks appraisal – it was noted that the Clerk’s Annual Review has taken place and that in accordance with her original employment of contract, will receive a pay increment and move to point 32 as stated on the NALC pay scale as from April 2016. HM Revenue & Customs have also sent notification that National Insurance contributions are to increase as from April 2016 due to the New State Pension which is being introduced on 6 April 2016.
4. Peterborough Nappies grant application – the request for funding was discussed and rejected because it was felt that the service being provided would not be of a great enough benefit to the electors of the Parish.

245/03-16 Planning matters

1. Comments on new applications as follows:

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|--------------|---|--------------|
| 16/00309/CTR | Pollard T1 Willow tree to previous at Willow House, 35 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ | No objection |
| 16/00377/CTR | Within shelter belt, removal of 1m strip of vegetation in addition to selected trees with 2m of boundaries on plans at Land West of Cherry Orton Road, Orton Waterville, Peterborough | No objection |
| 16/00341/ADV | 6 x non-illuminated fascia signs at Perkins, Southgate Way, Orton Southgate, Peterborough PE2 6YG | No objection |
| 15/01106/OUT | Land South of Oundle Road at East of England Showground, Oundle Road, Alwalton, Peterborough – Revised plans have been received for the junction into the village of Alwalton | No objection |

2. Decisions noted on previous applications:

| | | |
|----------------|---|-----------|
| 15/02087/FUL | Change of use from B1 to D2 – retrospective at 32 Tresham Road, Orton Southgate, Peterborough PE2 6SG | Permitted |
| 15/1638/HHFUL | Two storey rear extension at 6 New Road, Orton Waterville, Peterborough PE2 5EJ | Permitted |
| 16/00059/HHFUL | Single storey extension at 19 Sunningdale, Orton Waterville, Peterborough PE2 5UB | Refused |
| 16/00076/CTR | Tree works at St Marys Church, Orton Waterville, Peterborough PE2 5HE | Permitted |
| 16/00098/WCPP | Removal of condition C1 of planning permission 12/01216/FUL – Proposed extension to car park. Condition Number(s):C1 Conditions(s) Removal: To allow the car park to be retained on a permanent basis N/A | Permitted |

3. Decisions from the Planning Committee hearing – none.

4. Presentations from the recent customer planning forum were circulated to everyone prior to the meeting. These were noted.

246/03-16

Maintenance matters

- A horse is tied up and grazing near Pennington/Medworth which is being looked after by local residents.
- A car on bricks with smashed windows is in a parking bay at Stagsden.
- Road sign at Lessingham requires re-fixing.
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247/03-16

Future agenda items and announcements

- Mr Chambers announced that he will not be re-standing for Chairman after the elections in May.
- The Annual Parish Meeting is Wednesday 20 April 2016 at 7:00pm in the Orton Waterville Village Hall.

248/03-16

Date of next meeting - Wednesday 20 April 2016

There being no further business the meeting closed at 9:34 pm.