

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 18 November 2015 at 7:30 pm.

PRESENT:	Mr M Chambers (in the Chair)	Mrs J Goode	Councillor K Aitken
	Mrs J Farnham	Mrs D Sandles	Ms J Howell
	Councillor J Stokes	Mr P Thomson	Mr S Warren
	Mr P Froggitt	Mr C Long	Mr T Rouse
	Mrs A Brown (Clerk)		

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – None

126/11-15 Apologies for Absence

Apologies were initially received and accepted Mrs C Normington (personal).

127/11-15 Declaration of Interests and dispensations

1. Received declarations of interest from councillors on items on the agenda – none.
2. Received written requests for dispensations for disclosable pecuniary interests (if any) – none.
3. Granted requests for dispensation as appropriate – none.

128/11-15 Public Forum

There was no public forum.

129/11-15 Local Police matters

- The ‘Meet the Street’ initiative by PCSO Helen O’Driscoll is no longer continuing because the policing districts have been changed and PCSO’s no longer have their own areas.
- A ‘Special Constabulary’ information event is taking place on Saturday 21 November at Copse Court in Longthorpe.
- Richard Taylor, Administrator for Pcat Team has offered to give a presentation of the services which they offer, to help deal with ASB, CSE and other matters. It was agreed to accept his presentation offer.

130/11-15 Ward Councillors

Councillor Stokes informed the meeting that she had attended the recent Ortongate public consultation and that Reef Estates the owners of Ortongate had had a meeting with the planning officers at Peterborough City Council.

131/11-15 Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 21 October 2015 were unanimously agreed as a correct record of the meeting and signed by the Chairman.

132/11-15 Clerks update

The new village hall sign has been delivered and will be erected as soon as possible.

133/11-15 Correspondence received:

1. **Peterborough City Council** – Fourth Peterborough Local Transport Plan Consultation evening events at the Town Hall on 16, 19 and 24 November – noted.
2. **Peterborough City Council** – Notification of proposal to introduce new parking restriction in Ham Lane - it was agreed that the Clerk will clarify that the parking restriction is on the right-hand side of Ham Lane only.

3. **Peterborough City Council** – Notification of Polling Districts, Polling Places and Polling Stations review – suggestions of possible locations for Orton/Northgate were discussed but no further action is to be taken. Ms Howell will bring this to the attention of the Southgate/Northgate residents association.
4. **Peterborough City Council** – Notification of changes to the structure of Policing within Peterborough – these came into force on 2 November 2015.
5. **CAPALC:** Notification of AGM 10 December 2015 – noted.
Transparency Fund Guidance - noted.
Opportunities Bulletin - noted.
Local Councils Award Scheme – noted.
NALC's Direct Information Service – noted.
2015 NALC AGM Summary – noted.
6. **Buckles Solicitors** – Aidan Patrick Fogarty Deceased Will Trust donation update request – the Clerk has already informed Buckles Solicitors that the Parish Council has not yet allocated the grant money which it received earlier in the year.
7. **Local resident** – Dangerous parking affecting residential areas near Ferry Meadows –noted. The clerk has also forwarded this concern to Councillor Aitken who is Ward Councillor for this area.

134/11-15

Finance and General Purposes Working party

1. The Finance and General Purposes Working party report was accepted. It was agreed to discuss any recommendations in the report and agree any actions under the relevant agenda items.
2. The Clerk asked the Parish Council if the small notice board which is being removed from the village hall could be re-sited at Ortongate Shopping Centre. It was agreed that Councillor Aitken will make enquiries with the owners of Ortongate for this request.
3. The Clerk informed the meeting that the address for service for the Parish Council Land Registry records need updating to show both the Parish Councils registered address and Buckles Solicitors. It was agreed that the Clerk should update the Land Registry records.

135/11-15

Leisure and Amenities working party

1. The Leisure and Amenities Working party report was accepted. It was agreed to discuss any recommendations in the report and agree any actions under the relevant agenda items.
2. The meeting was informed that the Clerk and Councillor Stokes had met with the Nene Park Trust regarding the possibility of the skate park being located within the park. The Trust will be refurbishing the play area near the Watersports Centre in 2018 and are willing to include a 'wheels' area (i.e. skateboards, cycles, scooters) if the parish council funds the project. The Trust would accept responsibility for the safety and carry out the maintenance of the area but would charge the Parish Council for the costs incurred. The Clerk is now waiting for further information regarding installation and maintenance costings from Nene Park Trust. The Leisure and Amenities working party has also looked at other possible locations elsewhere within the Parish, especially areas where there already is existing play equipment. It was agreed that the Clerk will contact Peterborough City Council to seek guidance on whether it is feasible to take this forward at the locations looked at. All findings will be presented to the Parish Council before any decisions regarding the location of the skate park is made.

136/11-15

Training requirements for new Councillors

Councillor Aitken and Ms Howell expressed an interest to attend the next suitable CAPALC new Parish Councillor training.

137/11-15

Orton Counselling Service for Young People

1. Mrs Sandles gave an update from the recent meeting which she attended. She informed the meeting that the Counselling service is now also providing their service to primary school children. They also expressed their thanks for the last grant donation which they had received from the Parish Council back in April.
2. A request for £1,000 funding, required for April 2016 was received from the Counselling Service to help them continue providing their service to young people in the Parish.

Resolved: to award a grant of £1,000 under S137 LGA 1972 to Orton Counselling Service for Young People which will be paid in April 2016, the start of the new financial year.

138/11-15

Additional seating provision within the Parish

Councillor Stokes informed the meeting that she had been in touch with the Nene Park Trust regarding the installation of further seating between the parish and the park, and was told that they have no plans to install any further outdoor furniture at the moment. It was suggested that a Parish Council funded bench could be installed on the City Council owned grass area outside Notcutts. Councillor Stokes agreed to make enquiries at Peterborough City Council to see if this is feasible.

139/11-15

'Orton Waterville' signs

1. Mr Froggitt informed the meeting that he contacted Peterborough City Council regarding the relocation of Parish signs and was told that it was not policy to put up Parish signs, only area signs. With this in mind, Mr Froggitt has looked at the signage of the areas within the Parish and found that: Brimble only has one sign at the north of Brimble Way and it is obstructed by a telecommunications cabinet; Northgate and Southgate only have one sign each. It was agreed by all to contact Peterborough City Council and request additional signage for these areas.
2. The Clerk presented a quotation for the refurbishment of the village sign on the corner of Oundle Road/Cherry Orton Road. The sign will be taken away for the refurbishment to be done. It was agreed that no further quotations will be sought because the cost is minimal and falls within the agreed limits of the Financial Regulations. An offer to install three concrete planters at the base of the village sign from Richard Harding Landscaping was presented to the Parish Council. The initial cost would be £100 for three planters filled with seasonal plants and thereafter maintained and re-planted twice a year at an approximate cost of £25 each time. It was agreed not to accept this offer because the planters may pose a problem for Amey cutting the grass in this area and plant daffodil bulbs instead in this area which require no maintenance.

Resolved: to accept the quotation from Richard Harding Landscaping for the refurbishment of the village sign. Cost £100.

140/11-15

Parish Council Conference

A brief feedback was given. It is envisaged that Parish Councils will be expected to take on more responsibilities and should be thinking ahead and putting their precept up to be able to manage them. Slides and presentations from the conference will be circulated when they have been received.

141/11-15

Youth deprivation within the Parish

Following on from the earlier presentation given by Matt Oliver, Team manager for Youth in Localities it was agreed that it would be a good idea to approach Bushfield Ormiston Academy and talk to the children to find out what facilities they would like providing in the area. It was agreed that Mrs Farnham will initially take this forward.

142/11-15

Burial Ground

1. Health and Safety report – The report was circulated to the Parish Council which highlighted two findings requiring action. One action point which is still outstanding from the last two reports - broken fence panels belonging to a neighbouring property, and drain cleaning. It was agreed that the Clerk will once write again to the property owner reminding him that he assured the Parish Council that he was going to repair his boundary fence. The Clerk will also arrange for the drains to be cleaned inside and outside the black gates.
2. The Clerk informed the meeting that two quotes have so far been received for the cremated remains area improvements up and memorial wall erection. Because of the cost of the works, the Clerk will obtain a third quote before a contractor is agreed.

143/11-15

Allotments

1. The following motion to amend the Allotment Tenancy Regulations was proposed, that:

"Clauses 4.2 and 7.1.5 of the regulations and the amended wording:

4.2 The Tenant shall have at least 1/4 of the Allotment Garden under cultivation of crops and free from weeds after 3 months and at least 3/4 of the Allotment Garden under cultivation of crops and free from weeds after 12 months and thereafter. After this period failure to adhere to this requirement can lead to the termination of the Tenants Tenancy Agreement.

Existing clause 7.1.5 renumbered 7.1.7

New clause 7.1.5 by repossession by the Council after 1 months previous notice in writing if the Allotment Garden is not being cultivated as set out in clause 4.2 or,"

Resolved: to pass the motion to amend the Allotment Tenancy Regulations as stated above.

2. The request to set a date for an allotment tenants meeting with a view to tenants setting up their own association to self-administer areas of allotment management was agreed. The meeting will take place on Saturday 5th December at 2 pm in the Jubilee room in the village hall. The Clerk will place notices up on the allotment gates at Gostwick and Cherry Orton and send notification of the meeting by email to as many tenants as possible.
3. Two complaints had been received regarding the recent bonfire days. These were noted.
3. Gostwick - no matters of concern were received.

4. Cherry Orton Road – The Clerk informed the meeting that a tree from the shelterbelt near Earlswood had been blown over into the allotments and onto an allotment tenants shed during the recent high winds. Amey have been contacted and will be clearing the tree away because the shelterbelt trees belong to Peterborough City Council. The damaged tree will be turned into wood mulch and left on the allotment site for tenants to use on their plots.
5. Wyman Way - no matters of concern were received.

144/11-15 Finance & Administration

1. To authorise the following payments:

Beebys Limited	Burial ground maintenance - November	£456.00*
Dean Moore Plumbing and Heating	Isolation and drainage of allotment taps for winter	£40.00
J Bradley Fencing	Fixing of bench in Wyman Way play area	£181.20*
J Bradley Fencing	Fit new gates at Cherry Orton allotments	£756.00*
Clerk's salary	November salary	£1007.98
Clerk's expenses	Reimbursements (November)	£95.85
Cambridgeshire County Council	Superannuation (Nov) employer & employee contributions	£422.10
HM Revenue & Customs	Tax and NI (November)	£121.44

*Denotes VAT at 20%

2. Income received

Allotments	£143.00
Burial ground	£1622.50
Bank interest	£0.36

3. The following motion to accept the Finance and General Purposes working party proposals for future spend items for the budget was proposed: "*That the Council include budget provisions for the next three years as identified by the Finance and General Purposes working party in their report*" was agreed with a vote of twelve in favour and one abstained.

Resolved: to pass the following motion that the Council include budget provisions for the next three years as identified by the Finance and General Purposes working party in their report as follows:-

- Skate park - £70,000
- Basketball equipment at Bushfield Ormiston Academy - £15,000
- Renovation of play areas - £20,000
- Support for Bushfield Bowls Club - £5,000
- Employ maintenance person/contractor - £7,000 p.a.
- Additional seats/benches - £1,400
- Provide hut for allotment tenants - £1,000
- Moving Gostwick allotment site - £25,000
- Upgrade cremated remains area in burial ground - £1,000
- Build/erect memorial plaque section in burial ground - £500
- Creation of meadow and park area at Plegan Place - £250
- Parish Council newsletter - £500"

4. A request was made for the Parish Council to agree to revise the way the accounts are kept and presented in a way which shows more distinctively how the Clerks salary and spend is allocated against the burial ground and allotments accounting codes. This was unanimously agreed.
5. A grant request for £1,520 from Key Sports Coaching was received for the further funding of a free after school sports club for children attend Ormiston Meadows Academy for one year; however no copy of last year's accounts was submitted with the application.

Resolved: to award a grant of £500 under S137 LGA 1972 to Key Sports Coaching.

Consideration to the remainder of the grant will be given on production of a copy of last year's accounts and a statement of the number of children that reside in this parish compared with the total number attending.

6. A grant request for £500 from Orton Wistow Under-Fives was received for the purchase of new furniture and toys for the children who attend the Orton Wistow pre-school play group.

Resolved: to award a grant of £500 under S137 LGA 1972 to Orton Wistow Under- Fives.

145/11-15**Planning matters****1.** Comments on new applications as follows:

15/00896/HHFUL	Single storey rear extension at 29 Earlswood, Orton Brimbles, Peterborough PE2 5UG	No objection
15/01910/CTR	Tree works as per application at 74 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	No objection
15/01859/FUL	Change of Use from B8 to B2 and B8 at Perkins, Southgate Way, Orton Southgate, Peterborough PE2 6YG	No objection

2. Decisions on previous applications:

15/01501/HHFUL	Demolition of boundary wall and rebuild in new position at 34 Vetchfield, Orton Brimbles, Peterborough PE2 5FH	Permitted
15/01529/HHFUL	Proposed ground floor rear extension and first floor front extension at 2 Martins Way, Orton Waterville, Peterborough PE2 5DY	Permitted
15/01550/FUL	Reconfigure existing car park to provide 474 additional car parking spaces at Westpoint, Lynch Wood, Peterborough	Permitted
15/01606/CTR	Deddar, crown lifting and reduction, Walnut tree crown lift to 3 metres, Ash tree target reduction at Green Gates, 49 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EH	Permitted
15/01586/CTR	Yew tree – Reduce crown by up to 1m to shape at 42 Cherry Orton Road,	Permitted
15/01660/CTR	Fell Norwegian Spruce at Greystokes, Glebe Avenue, Orton Waterville, Peterborough PE2 5EN	Permitted

3. Decision from the Planning Committee hearing none.**4.** Date of next Planning Customer Forum – Wednesday 25 November 2015 at 9:30 am in the Reception Room, Town Hall. Mrs Sandles agreed to attend.**146/11-15****Maintenance matters**

The path leading to the Orton Centre from New Road is being obstructed by a large amount of fallen leaves. The Clerk will notify Amey of this.

147/11-15**Future agenda items**

- Peterborough City Council combined website for all parishes
- Community Assets Registering
- Community Payback scheme/Reciprocal grant

Announcements

- Street lights on the Parkway leading from Ortongate to the roundabout on Fletton Parkway have been knocked out due to a recent car accident on Brimbles Way. The lights will not be repaired until early December because the required part has had to be ordered.
- Consultation on Castor & Ailsworth Neighbourhood Plans – no comments to be submitted by the Parish Council.

148 /11-15**Date of next meeting**

Wednesday 16 December 2015

The meeting will be preceded by a presentation from Inspector Robin Sissons on the new proposals for communities to become more ‘self-policing’ at 7:00 pm.

There being no further business the meeting closed at 9:30 pm.