

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwatervilleparishcouncil.org.uk
Website: www.ortonwatervilleparishcouncil.org.uk

Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 19 October 2016 at 7:30 pm.

PRESENT:

Mr T Rouse (in the Chair)	Mrs B Fearon	Mrs J Goode
Mrs D Sandles	Mr A Airey	Councillor G Elsey
Ms J Howell	Mr M Chambers	Mr R Proudfoot
Mrs J Farnham	Councillor J Stokes	Mrs A Brown (Clerk)

Members: 13 Quorum: 5

MEMBERS OF THE PUBLIC – One

133/10-16 Apologies for Absence

Apologies were initially received and accepted from Mr C Long (personal) and Councillor K Aitken (personal).

134/10-16 Declaration of interests and dispensations

1. Received declarations of interest from councillors on items on the agenda:
Mr R Proudfoot - agenda item 154/10-16.
2. Received written requests for dispensations for disclosable pecuniary interests – none.
3. Granted requests for dispensation as appropriate – none.

135/10-16 Public Forum

There was no public forum.

136/10-16 Local police matters

Speed checks were conducted on 2 October 2016 by Special constables. On Brimbles Way they were carried out for one hour. Traffic was very light but the police issued three TOR's (Traffic Offence Report). Speed checks on Goldhay Way took place for about 30 minutes. Traffic was also light but two TOR's for exceeding the speed limit were issued. TOR's = £100 fine and three points on your licence.

Ms Howell informed the meeting that she is now the Neighbourhood Membership Secretary and will give details of the forthcoming AGM when they are available.

137/10-16 Ward Councillors

Councillor Aitken sent a report with her apologies:

- 1) The Gannocks play area - Peterborough City Council has confirmed that there is no order on the play area apart from that all children should be accompanied by an adult.
- 2) Signage at Yorkshire Building Society has been approved by Peterborough City Council.
- 3) Bin at the bottom of Lady Lodge Drive will be moved to behind Burswood, Orton Goldhay. There is more of a need in this location.
- 4) Orton Bridge painted green – Peterborough City Council have said that there is no reason for changing the colour other than green blends in better with the surroundings and it hides stains from trees, bushes etc.
- 5) Bins at Northgate – I have been trying to find out who is responsible for putting them in. It isn't Peterborough City Council and apparently not Barratts. I will keep trying to ascertain who is responsible as they are now not being emptied.
- 6) Green Wheel from Alwalton to Ferry Meadows - a clear up and bins have been requested following complaints.
- 7) Orton Wistow centre - I have requested that the two Peterborough City Council bins be removed. I had them put there to help with the rubbish but Tesco's cleaning company are refusing to empty them, so I have now sent a message to the manager advising that when the

Peterborough City Council bins are removed, then I want three Tesco bins put in their place as most of the rubbish comes from customers leaving their premises.

Councillor Elsey raised a matter of concern regarding the agenda. He stated that on many occasions there are agenda items which are the responsibility of Peterborough City Council and that they should be reported directly to any of the three City Council Ward Councillors: himself, Councillor Stokes and Councillor Aitken: This ensures that the issues are dealt with much quicker, rather than having to wait for Parish Council meetings first to raise the matter, as which is the case at the moment. Email and telephone contacts for the City Council Ward Councillors can be found on the City Council website: www.peterborough.gov.uk and Parish Council website: www.ortonwatervilleparishcouncil.org.uk People without internet access should contact Peterborough City Council directly on telephone number: 747474 or the Parish Council on telephone number: 346483 and ask for the required Councillor details. This was acknowledged and noted.

138/10-16

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 21 September 2016 were unanimously agreed and **RESOLVED** as a correct record of the meeting and signed by the Chairman.

139/10-16

Clerks update

1. Tree survey – This was carried out on 18th October 2016. The report will be ready for the next meeting.
2. Boulders on path at Lynchwood Business Park – This was updated earlier by Councillor Aitken in her Ward report.
3. Orton Oracle – Two articles have been placed in the November issue. One is regarding the skate park and inviting residents to take part in the survey; the other is advertising vacant allotment plots at Gostwick
4. There was no other information relating to previous matters raised.

140/10-16

Matters arising from public forum at September 2016 meeting

Update on repainted 'Blue' bridge – an update regarding this matter was given earlier in Councillor Aitkens Ward report. The Clerk has also updated the member of public who initially raised this query.

141/10-16

Correspondence received:

1. **LCPAS** – 2017/18 Local Government Finance Settlement Technical Consultation Paper – this was noted, in particular the proposal that referendums could possibly be brought in for Parish Councils who wish to increase their precept by more than 2%.
2. **Local resident** – Parking concerns on the grass verge directly outside the Methodist Church in Orton Waterville were brought to the attention of the Parish Council because it restricts access to the Chapel on Sundays. In extreme cases, the City Council does have powers to remove vehicles parked on verges. Both Ward Councillors agreed to look into this problem and report back.
3. **Local resident** – The adoption of roads in Orton Northgate/Southgate by Peterborough City Council was asked by a local resident. Councillor Stokes informed the meeting that the City Council is currently in talks with the developer about this. When the roads are resurfaced, the concrete bollard between Loch Lomond Way and Dunblane Drive will be replaced with a 'Bus Gate' which will only allow buses to use this route and prevent it from becoming a rat-run between Orton Southgate and the business park.
4. **LCPAS** – Heritage Lottery Fund report re: State of UK Public Parks report was noted.

142/10-16

Parish Councillor Guidelines

An updated version of Parish Councillor Guidelines was presented for consideration. Ms Howell felt that perhaps the tone of the document was too ~~formal~~colloquial. It was pointed out that the Guidelines were an updating of existing approved Guidelines. Members were requested to make any comments on the Guidelines before the next meeting prior to general issue.

143/10-16

Leisure and Amenities working party

Feedback from the recent meeting was circulated. The working party proposed that wild flower seed is purchased for the meadow area at The Gannocks. Councillor Elsey informed the meeting that part of his role at the City Council is to create more wild flower areas in Peterborough. Next year he will be instructing the purchase of double the amount of wild flower seed than this year and is happy to purchase extra for the Parish Council. It was **RESOLVED** to go ahead with this idea and that Mr Proudfoot will take this forward once the wildflower seed has been purchased. It was agreed that Councillor Elsey should join the Environmental Working party as many of the likely areas of consideration came under his remit on the City Council.

- 144/10-16 Parish Council Liaison meeting**
Feedback and notes from the recent meetings which Mr Froggitt attended on behalf of the Parish Council were circulated. The following points were highlighted:
- Scrutiny Committees are being reviewed and Parish Councils have been asked for their feedback as to how they should be restructured because 95% of the work carried out by the rural scrutiny panels was being done by other panels.
 - Transfer of Peterborough City Council assets to other organisations is still being looked at.
 - Centralisation of all Parish Council websites.
- 145/10-16 Peterborough City Councils proposals for Scrutiny Arrangements of Rural Issues**
Comments have been requested by Gillian Beasley in regard to the new Scrutiny arrangements of rural issues. It was felt that urban Parish Councils are under represented on such panels and that more effort should be made to ensure that urban parish councillors are on the committee, ideally with voting power, for which there is currently no intention. It was **RESOLVED** that the Clerk will submit these comments to Gillian Beasley.
- 146/10-16 Peterborough Parish Council Conference 2016**
The Parish Council will be represented at this event on Tuesday 15th November 2016.
- 147/10-16 Dog waste bins**
Four new dog waste bins have been put in on Skye Close by Barratts Homes but none are being emptied. Councillor Elsey agreed to look into the matter and report back. Councillor Aitken also mentioned this point in her earlier Ward report.
- 148/10-16 Parish Council survey**
The survey has been placed in the November issue of The Oracle. The survey will also be on the website. Mr Airey asked the Council if an annual or month to month subscription should be taken out with Monkey Survey because the free survey does not give the facility to analyse the results. It was agreed that Mrs Goode would investigate the use of her Monkey Survey facilities for the Council Survey. It was **RESOLVED** that the Parish Council should take out a month to month subscription with Monkey Survey.
- 149/10-16 Dog Fouling alongside river Nene footpaths**
As mentioned previously in Councillor Aitkens report, the area will be cleaned up and a dog waste bin installed in the area.
- 150/10-16 Bollards on shared pathways at Lynchwood**
A request for reflective safety strips on bollards on Lynchwood footpaths which cannot be seen by pedestrians when it is dark was made. Councillor Stokes informed the meeting that this request was received by Peterborough City Council last year and should have been actioned. The matter will be looked into by Councillor Stokes and reported back at a later meeting.
- 151/10-16 Lighting on Lynchwood shared pathway (Oundle Road)**
A request for improved lighting on the footpaths near Lynchwood was made. Councillor Stokes informed the meeting that this issue, along with the bollards in the preceding agenda item, was raised last year with Peterborough City Council. At that time there was no money in the budget for more lighting which is why it was decided to put reflective strips on the bollards. Peterborough City Council still do not have any funds available for improving the lighting in this area, however it may be possible to apply for some funding from the Community Infrastructure Levy (CIL) which will be paid once the development near Alwalton has been completed. Councillor Stokes and Councillor Elsey agreed to look into this.
- 152/10-16 Fencing at rear of Overton Way/Stagsden**
A matter of concern regarding the condition of the fencing near Overton Way and Stagsden was brought to the attention of the Parish Council. The fence in this area is damaged and a footpath has been created through the trees. Councillor Elsey agreed to look at the area with a view to clearing it up and perhaps keep the footpath through the trees permanently.
- 153/10-16 Overgrown trees in Orton Waterville**
A matter of concern regarding trees overgrowing from a private property in Orton Waterville was raised. Councillor Elsey informed the meeting that he would look into the matter; however overgrown trees on private land are difficult to deal with and are normally civil matters between neighbours. The City Council have no powers of enforcement in these matters unless there are health and safety concerns with a tree.

154/10-16 Works along stream on Oundle Road

Mr Proudfoot confirmed to the meeting that the works along the stream on Oundle Road are being carried out by contractors on behalf of the Environment Agency. Improvements are being made to stabilise the maintenance access along the stream and that the culvert has been cleaned out.

155/10-16 Ortongate carpark safety

A matter of concern regarding the general safety of the car park was raised. Mr Proudfoot informed the meeting that he knows of several Environment Agency staff, including himself, who have had near misses with cars whilst walking through the car park from the office to the centre. Councillor Stokes reminded the meeting that the plans have already been approved by Peterborough City Council for the re-development of the centre, which includes improved access and exits to and from the car park. However, because the work on the re-development of the centre and the car park may be some time away, it was felt by some Councillors that the Parish Council should write to the owners of the centre and ask them to at least consider re-painting in the white line road markers and parking bays now as part of their Duty of Care of the car park. It was agreed that the Clerk will contact the owners of Ortongate with this request.

156/10-16 Cemetery

1. Health and Safety report – The report was circulated which highlighted eight findings requiring action:

- Main access entrance and gate - Repaint and new padlock or other security measure.
- Main entrance and gates - Rust to be treated. Repaint of both gates.
- Removal of fallen tree branch from South West corner of perimeter fence.
- Footpaths - Removal of moss.
- Notice board - Back needs to be replaced and whole structure should be re-varnished.
- Benches - All benches require to be re-varnished.
- Burial sections - Uneven area in front to the Devlin family grave needs addressing as this is a Health and Safety issue. No name grave 8th from end 2nd row, artificial flowers to be removed and area grassed.
- Ceramic and glass flower vases and pot plant holders - These should be banned as part of our regulations.

It was agreed that the Clerk will address these action points, although some are already been dealt with by the contractor following the last report.

2. There were no other matters of concern raised.

157/10-16 Allotments

1. Gostwick – The Clerk informed the meeting that there are vacant allotment plots on this site which are being advertised on the website and in the Oracle.
2. Cherry Orton Road – The shed damaged by overgrown trees has been repaired.
3. Wyman Way – No matters of concern were received.

158/10-16 Finance & Administration

1. To authorise the following payments:

Came & Company	Parish Council Insurance 2016/17	£1868.16
R Harding & Son Landscaping	Cemetery and allotment maintenance - October	£655.00
Peterborough Office Supplies	Black printer toner	£35.58*
The Computer Surgery	Parish Council laptop repairs	£90.00
Castor Parish Council	Parish Councillor training	£4.50
Mr M Hazlehurst	Internal Auditor Honorarium	£300.00
Clerk's salary	Salary (Oct)	£1068.86
Clerk's expenses	Reimbursements (Oct)	£88.40
Cambridgeshire County Council	Superannuation (Oct) employer & employee contributions	£462.94
HM Revenue & Customs	Tax and NI (Oct)	£142.60

*Denotes VAT at 20%

2. Income received:

Allotments	£2612.50
Cemetery	£165.00
HSBC Bank interest	£0.22

3. Feedback from the recent Finance Working party meeting was circulated and noted. A request was made for more proposals to go in next year's budget
4. End of 2nd quarter financial reports were noted.

159/10-16 Planning matters**1. To comment on new applications as follows:**

16/01763/FUL	Erection of new office and storage space at Rear of Accent Park, Bakewell Road, Orton Southgate, Peterborough PE2 6XS	No objection
16/01816/TRE	Oak – Crown lift to 5.6 metres at Notcutts Garden Centre, Ham Lane, Orton Waterville, Peterborough PE2 5UU	No objection
16/01831/CTR	T1 and T3-Lelandi Cypress-Thin crown T2 and T5-Crab Apple-Thin crown T4-Elder-Fell T6–Elder–Lift crown at 1 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	No objection
16/01837/HHFUL	Erection of prefabricated wooden Summerhouse in rear garden at 2 The Stackyard, Orton Waterville, Peterborough PE2 5DU	No objection

2. Decisions noted on previous applications:

16/01208/LBC	Porch to the rear of the property at 5 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	Permitted
16/01444/HHFUL	Single storey rear extension at 4 Speyside Court, Orton Southgate, Peterborough PE2 6SN	Permitted

3. Decisions from the Planning Committee hearing – none.**4. Comments in response to Peterborough City Council Validation review for planning applications – none.****160/10-16 Maintenance matters**

None.

161/10-16 Future agenda items and announcements

- The Environmental working group will be having their first meeting on Monday 24 October 2016, 5:00 pm – 7:00 pm at the offices of the Environmental Agency who have kindly let them use this facility.
- The November meeting will be preceded with a presentation at 7:00pm by Paul Cole from Speedwatch to help deal with speeding issues within the Parish.

162/10-16 Date of next meeting

Wednesday 16 November 2016.

There being no further business, the meeting closed at 9:07pm.