

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**Minutes of the Orton Waterville Parish Council meeting held at Christ Church, Orton Goldhay on Wednesday 17<sup>th</sup> October 2018 at 7:00 pm.**

**PRESENT:** Councillors J Farnham (Chair), J Goode, T Rouse, D Sandles, M Chambers, R Proudfoot, B Warne, L Moore and Mrs A Brown (Clerk).

**Members: 13    Quorum: 5    Members of the public: 3**

**144/10-18            Apologies for absence**

Apologies were received and accepted from Cllr J Stokes (civic duty), Cllr J Howell (civic duty), Cllr Airey (personal), Cllr Aitken (personal) and Cllr Fearon (personal).

**145/10-18            Declaration of Interests and Dispensations**

None.

The Chair closed the meeting at 7.01 pm to allow members of the public to speak.

**146/10-18            Public Forum**

Members of the public raised the following issues:

- Thanked the Parish Council for the recent bulky waste collection and asked if it was possible to have a separate lorry to collect plastic items next time which could be recycled.
- New large shops which are being opened do not have any helpers to help those with a disability. The Chair stated that she would pass this information on to the relevant people.
- An explanation was given as to why planning application 18/01708/HHFUL under agenda item 167/10-18 was being re-submitted.

The Chair re-opened the meeting at 7.07 pm to conduct the remainder of council business.

**147/10-18            Local police matters**

No PCSO's had been able to attend the meeting however they had informed the Clerk that car thefts had started up again and that there had been a number of burglaries in the Ortons.

**148/10-18            Ward Councillors**

Due to her absence, Cllr Aitken sent in the following report:

- Following a resident's attendance at the last Parish Council meeting regarding the HGV's on Cherry Orton Road, I have contacted Council Officers and will be meeting them at the end of October. I have spoken with the resident and will update them after the meeting has taken place.
- The Pearl Centre Planning Application - No further application has been submitted but I will be informed if and when a new application is submitted.
- The Tresham Road Planning Application - Revised plans were submitted and ongoing discussions are taking place. This application will be discussed at the Planning Committee meeting in November.
- Some houses in Orton Brimbles have been burgled due to doors being left open. Can I stress to everyone that we are getting close to Christmas and there is always an increase in crime during this time. Please lock all doors when leaving your home.

Due to her absence, Cllr Stokes sent in the following report:

'I would like to say thank you to the Parish Council and to our Clerk for another successful bulky waste collection at Ortongate which was very well attended, so thank you residents for supporting this especially as it was pouring with rain.

Here are some of the things I have been attending this month:

- Board Meeting at North Level Drainage board in Thorney.
- Health and Wellbeing board meeting in the Council Chamber.
- Held my surgery at Orton Wistow Community Centre together with Cllr Aitken.

- Attended Joint Overview and Scrutiny at Shire Hall in Cambridge.
- Attended the Honours Panel meeting where we discussed future Civic Awards in the Community.
- Attended Nene Park Trust Board Meeting.
- Did a Ward Walk in Southgate looking at Issues of concern with a resident.
- Had a meeting concerning Community Assets transfer (CAT).
- Attended a meeting in the Town Hall for transforming Care for People with learning disability and Autism.
- Did a Litter Pick in Waterville organised by Mr Barry Tulloch.
- Attended site visits and planning meeting.
- Invited to attend the Orton Bowls Club Dinner to do some presentations at Milton Golf Club.
- Attended the Natural England Awards at Lakeside Ferry Meadows.

**149/10-18**

**Minutes of previous meeting**

The minutes of the Orton Waterville Parish Council meeting held on 18th July 2018 were unanimously agreed and RESOLVED as a correct record of the meeting and signed by the Chair.

**150/10-18**

**Matters arising from previous meetings**

None.

**151/10-18**

**Correspondence received**

1. CAPALC: September bulletin.
2. CAPALC Pop up café: Networking opportunity for Councillors and Clerks, Thursday 18th October 10am until 12pm, Mandeville Hall, Burwell, Cambridge CB25 0DU.
3. Health Scrutiny Committee Co-opted member feedback.
4. Wednesday PHAB Club Peterborough: Volunteers needed to help with Social club for adults.
5. Black History Month October activities.
6. Peterborough City Council: Vision for Reading/Reading Buddies:  
<https://www.peterborough.gov.uk/residents/schools-and-education/school-admissions/a-vision-for-reading-in-peterborough/>
7. New Horizons conference 'Managing the challenges beyond money' 13<sup>th</sup> November 2018, 9.30 pm – 4 pm, Burgess Hall, St Ives.
8. Disability Peterborough: Focus Group questionnaire:  
<https://www.disabilitypeterborough.org/survey/> and Peterborough Wheelchair User Group:  
<https://www.surveymonkey.co.uk/r/DPFVPWheelchairSurvey2018>
9. Cambridgeshire Police: Little Book of Big Scams:  
<https://www.met.police.uk/SysSiteAssets/media/downloads/central/advice/met/fraud/the-little-book-of-big-scams.pdf>
10. COMPAS Gala event: 26<sup>th</sup> October 2018 at 8 pm. Tickers £20 including buffet.
11. Stronger for Longer' strength and balance campaign toolkit.
12. Friends against scams online learning:  
<https://www.friendsagainstscams.org.uk/elearning/Cambridgeshire>
13. Dignity In Old Age' event: 7th November 2018, 11am - 2pm in the Town Hall.
14. Local Offer: website that gives children and young people with special educational needs or disabilities (SEND) and their families' information about support and services in Peterborough
15. CamSAR thank you letter for recent donation.
16. Extraordinary Parish Council Liaison meeting: 20<sup>th</sup> November 2018 at 6.30 pm in the Town Hall.
17. Parish Council Liaison meeting: Slides from recent meeting on 19<sup>th</sup> September 2018.
18. NALC Chief Executive Bulletin 12 October 2018.
19. Peterborough Museum: Request for stories about relatives who have serviced in the armed forces.
20. Defibrillator Appeal for Peterborough Parish Council.

**152/10-18**

**Production of a Neighbourhood plan for the parish**

Cllr Rouse reported that he was disappointed that only Cllr Moore attended the recent working party meeting to move the plan forward, as the resident who had previously expressed an interest in being party of the working party had changed his mind. Cllr Rouse stated that in his opinion he could not see much enthusiasm for the plan and that after speaking with people about the plan, he had lost interest in it and did not want to take the lead on the project any more.

It was stated that the production of the plan could be split up into areas to make it easier to put together however this type of project is very much community lead and needs support from residents. It was suggested that a specific event could be set up to promote the plan.

It was agreed to discuss the matter further at the next meeting when more councillors will be present.

**153/10-18**

**The Gannocks**

1. Works to install the new play equipment will begin week commencing 29<sup>th</sup> October 2018.
2. The Wildlife Trust management working group reported that they had met and had put together a draft survey. The Clerk will distribute this to everyone. The group had also identified the five areas where the survey will be distributed. It is hoped to include a map of each area to allow residents to identify where they would like green space enhancements. Cllr Moore stated that she should be able to produce the maps as the Clerk has access to Ordnance survey maps. It was agreed to have the draft survey ready for approval at the next meeting along with a summary of the proposed costs of printing, distribution and return postage. It is hoped to send out the survey in January 2019 with the results being collated by mid-March 2019.

**Action:** Working party and Clerk.

**154/10-18**

**Play areas in the parish**

Play equipment suggested by Amey for the Stagsden play area had been circulated by the Clerk. The Clerk stated that she had asked Paul Robertson if the City Council would be able to contribute any funds towards the new play equipment and was told that he would be able to tell her this after he has done the budget for next year. It was agreed that it would be best to wait until it is known how much the City Council is able to contribute towards the new equipment before moving forward on this project. The Clerk stated that specific amounts for each play area can be allocated in the Parish Council budget which is due to be agreed in December.

The Clerk confirmed that the Parish Council can use their own supplier to purchase the large piece of play equipment for Wistow however it may not be able to get the discounts which Peterborough City Council are able to obtain.

**155/10-18**

**Parish Lengthsman**

Several councillors reported that they had seen and spoken with the new Lengthsman whilst out in the parish. It was asked if the Lengthsman deals with the weeds which grow between the gutter and kerb. The Clerk and Cllr Farnham stated that they are meeting with Amey for an update on how the new Lengthsman is doing and whether there are any issues. They will report back at the next meeting.

**Action:** Clerk and Cllr Farnham.

**156/10-18**

**Community Asset Transfer**

Cate Harding (Peterborough City Council) has asked the Parish Council if it would re-consider taking over the Freehold of Wistow Community Centre. Cate Harding believes that it will be more beneficial for the Parish Council to do this rather than the Wistow Community Association who had agreed to do this when the matter was looked into last year. It was agreed that the Clerk will set up a meeting with Cate Harding and the Parish Council to discuss the way forward.

**Action:** Clerk.

**157/10-18**

**Landscaping on corner of Cherry Orton Road/Oundle Road**

Cllr Rouse stated that he was not happy with the quality of the workmanship which had been carried out. He stated that there were large amounts of debris still left in the soil which should have been scraped away. Cllr Rouse has also met with Richard Harding to agree the location of the bulbs and wild flowers which are kindly being paid for by the Village Show Committee. He has also asked Richard Harding if he would consider sponsoring a planter on top of the old tree stump. It was noted that the new bench is being used by passers-by.

Cllr Farnham reported that she and the Clerk had met with Chris Jackson from Amey to discuss these issues. The area which still contains some debris is behind the old fence line and was not part of the quotation however when the fence was removed, the Amey contractor opened up the area and pushed back the logs to make a large open space. Any debris sticking out of the soil in front of the old fence line will be cleared away and the contractor is returning daily to the area to ensure that the new grass seed germinates. Chris Jackson also agreed to selective weed feed the area again in the spring and clear out the dyke again and tidy up the sides. He also wants to meet again after the bulbs and wild flowers have been planted and sown to ensure that these areas are not mown down by his contractors. The Clerk stated that the bin is being replaced with one which has a lid.

**158/10-18**

**Benches within the parish**

Following on from previous meetings, Cllr Farnham suggested that the Parish Council installs a new bench within the fenced area of the play area at Beckingham and one where the footpaths cross near

the pond at the top of Cherry Orton Road overlooking the field. Both are Peterborough City Council areas and permission would need to be obtained from them first. It was noted that the bench which was on the corner of Cherry Orton Road/Oundle Road may be suitable for the play area. It was agreed that the Clerk contacts Peterborough City Councils and makes enquiries regarding these bench installations. There is also a broken bench on the footpath between Debdale and the Orton Centre and the Clerk has already asked Peterborough City Council if they could replace it as it is one of theirs.  
**Action:** Clerk.

**159/10-18**

**Website**

Cllr Moore reported that he had looked at the website. He said that the website has a large amount of plug-ins and that the security monitoring carried out by Jonathan Frascella should continue. He also stated that the website has the capability to record the amount of 'hits' the website received. In the short term Cllr Moore is able to look after the website however it does require a good overhaul at some point in the future.

**160/10-18**

**Reports from outside bodies**

No reports.

**161/10-18**

**Speedwatch**

No update.

**162/10-18**

**Bulky waste collection**

The last collection was very busy despite the wet weather. Collection dates for 2019 were agreed as 26<sup>th</sup> January, 29<sup>th</sup> June and 12<sup>th</sup> October. The Clerk will ask Amey if a lorry for plastic items can be provided at future collections as suggested in the earlier Public Forum.

**163/10-18**

**Bin outside Matley shops**

The Clerk asked the Parish Council if it would consider paying the cost of moving the bin which is under the canopy on a post in front of the shop, onto the post on which the old noticeboard was attached to. The shop keeper has made this request as the bin has been set alight on several occasions and he is worried that one day it may set the whole wooden canopy alight. The shop keeper would continue to empty the bin. The Clerk has already obtained permission from Peterborough City Council as the post is on their land and is happy for the bin to be moved as long as there is no cost to them. It was RESOLVED that the Parish Council pays the cost of moving and attaching the bin to the old noticeboard post.

**Action:** Clerk.

**164/10-18**

**Cemetery**

No matters of concern were raised.

**165/10-18**

**Allotments**

The waste collection was well received by allotment tenants however the lorry filled up before the end of the session due to the number of allotments which Richard Harding had cleared. As there was no time for the refuse truck to go and be swapped over, it was decided that Richard Harding clears the remainder of the rubbish. Unfortunately at Cherry Orton, the rubbish pile doubled in size by the time Richard had returned to clear it. In future, any rubbish from the cleared plots will be taken away immediately. In total, 8 allotments have been cleared - 3 at CO and 5 at Gostwick. Both sites are looking much tidier and the collection was appreciated by the tenants who have asked if it can be an annual event.

The Clerk reported that a resident's fence is leaning onto the allotments and will be writing to them.

**Action:** Clerk.

**166/10-18**

**Finance & Administration**

**1. Payments to be authorised:**

R Harding & Son Landscaping	Cemetery and Churchyard maintenance,	£575.00
R Harding & Son Landscaping	CO allotments: clear 3 plots, clear dyke and cut hedge, move bark chippings, clear old compost heap and make good, remove rubbish pile from site. Gostwick allotments: clear 5 allotments, cut boundary hedge, cut willow trees back, remove rubbish pile from site	£2,000.00
Gattonero	Website security monitoring Oct 18	£10.00
Peterborough Office Supplies	Tray files and plastic folders	£12.07

Peterborough Office Supplies	HP Colour printer	£286.98
CAPALC	GDPR membership scheme	£50.00
CAPALC	Finance training - Clerk	£75.00
Peterborough City Council	Recreation grounds maintenance	£2284.80
The Orton Oracle	Parish Council news article November 2018	£15.00
Cambridgeshire Lowland Search and Rescue (CamSAR)	Grant S137 LGA 1972 – purchase of Non-rechargeable Intellisense Lithium Battery or use with defibrillator	£292.60
Mrs A Brown	Clerk's salary (Oct)	£1159.77
Mrs A Brown	Clerk's expenses and reimbursements	£135.45
Cambridgeshire County Council	Superannuation (Oct) employer & employee contributions	£550.56
HM Revenue & Customs	Tax and NI (Oct)	£255.61
CAPALC	Councillor training – Cllr J Farnham	£75.00
Enterprise Managed Services Ltd	Parish Council Lengthsman service – Oct 2018	£2290.55

2. To note any income received

Allotment rents	£2709.50
Burial fees	£950.00
HSBC bank interest	£0.98

3. The end of month accounts was noted. The Clerk asked councillors to start thinking about budget allocations for the forthcoming year.

167/10-18

**Planning matters**

1. To comment on new applications as follows:

18/01438/FUL	Changes to application: Two new windows to first floor - part retrospective at St Johns Church Of England School, Riseholme Orton, Goldhay	No comments
18/01656/HHFUL	First floor side extension at 21 Cherryfields, Orton Waterville, Peterborough PE2 5XD	No comments
18/01658/FUL	Erection of new boat shed for disabled sailors and equipment storage at Land To The South West Of Lakeside Kitchen And Bar Ferry Meadows Country Park	No comments
18/01694/HHFUL	Single storey front extension at 17 Ferryview, Orton Wistow, Peterborough PE2 6XL	No comments
18/01695/HHFUL	Proposed two storey rear extension and first floor side extension at 11 Fallowfield, Orton Wistow, Peterborough PE2 6UR	The proposed new roof line does not match existing properties and my look out of keeping with its surroundings.
18/01708/HHFUL	Ground floor front extension, first floor side extension, and construction of five dormer windows to the existing second floor at 39 Dunblane Drive, Orton Southgate, Peterborough PE2 6SW	No comments

168/10-18

**Maintenance matters**

1. The Clerk has had to purchase a new printer Parish Council printer as the old one had stopped working. Orton Longueville Parish Council has agreed to contribute 50% towards the cost as they share this facility.
2. Trees at the bottom end of Glendale require cutting back as they are obstructing vehicles.
3. Bushes in the walkway between Burswood and Kinnears Walk require cutting back.
4. An advertising lorry is parking on the grass area near the lay-by on Oundle Road. Cllr Goode stated that there is a small sign on the grass areas which appears to state no parking but is not very legible. The Clerk will contact Highways.
5. Cllr Rouse stated that Highways appear to be forgetting to collect their road signs after they have completed road works within the Parish and would like complaint lodging. The Clerk will contact Highways.

169/10-18

**Future agenda items and announcements**

None.

170/10-18

**Date of next meeting**

Wednesday 21<sup>st</sup> November 2018, Village Hall, Glebe Avenue, Orton Waterville