

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 18th September 2019 at 7:00 pm.

PRESENT: Councillors J. Farnham (Chair), D Sandles, T Rouse, B. Fearon, B Warne, M Chambers L Moore, and Mrs A Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 3

7.00pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Questions were taken from members of the public. This is not part of the formal meeting of the Council and only the subject matters raised have been noted below:

Bushfield Bowls Club representatives gave supporting in respect of their grant application - agenda item 77/09-19.

74/09-19

Apologies for absence

Apologies were received and accepted from Cllrs Goode, Aitken, Stokes, Proudfoot (personal reasons), and Cllr Howell (Civic duty). No apologies were received from Cllr Airey.

75/09-19

Declaration of Interests and Dispensations

Cllr Moore – Agenda item 93/09-19: Planning applications 19/01188/FUL and 19/01192/FUL.

76/09-19

Local police matters

It was asked if the police can submit reports if they are unable to attend meetings. The Clerk will contact PCSO Wilkinson with this request.

Action: Clerk.

77/09-19

Bushfield Bowls Club funding request for bowling green improvements

A grant application request for £8,000.00 was received from Bushfield Bowls Club. The funding is required to install a concrete edge and raise the level of the edge of the green. Earlier in the year, the Parish Council awarded the club funding to improve the playing surface however on closer inspection it has been pointed out by a specialist contractor that the existing timber surrounding the edge is not good enough to support raising the level of the green. Even if the timber was replaced, it would not last long. To ensure that the green maintains a good level surface for many years it is being recommended putting in a concrete edge whilst also levelling the sloping edges of the green. Several players have fallen over recently as a result of the uneven surface.

As the facility currently belongs to Peterborough City Council it was agreed that in the first instance the Clerk will contact them and ask if there are any funds available for these works. The bowls club was also advised to seek alternative funding as the Parish Council will not be able to give the full amount of the grant requested. A decision as to how much grant will be awarded will be made at the next meeting.

Action: Clerk.

It was also noted that in the early hours of Tuesday 17th September 2019, a shed within the grounds of the bowls club was set alight by vandals and burnt down. The shed contained the clubs entertainment equipment – BBQ, furniture, gazebos, etc. which club members had donated over the past year. Police are currently investigating this matter.

78/09-19

Ward Councillors

Cllr Howell submitted the following report as she was unable to attend the meeting:

- At a meeting on 8th Sept, Orton Northgate Residents' Association was officially formed.
- Members of the public have expressed concerns about the safety of roads leading into the car park and the car park itself at Ortongate. The council will refresh the road markings on the

public roads in the next few weeks and I'm meeting with the Ortongate centre manager soon to discuss making the car park safer.

- The council has added additional defences on the field between Beckingham and Osprey following a recent unauthorised encampment there.
- The playground at Pennington has now reopened following refurbishment. However, a further baby swing and junior swing will be added (when the council has the parts).
- The council recently did a very good job cutting back bushes that were encroaching on paths around Beverstone.
- As a result of the council's local plan being accepted at full council, the East of England Agricultural Society has announced that it has appointed a company to produce a masterplan that will propose how the land might be developed once the EEAS leaves the site (which it says it intends to do). There will be an initial exhibition that will explain the EEAS rationale at the Showground tomorrow (19th Sept) 3pm-8pm. All welcome.
- The new post office counter is now open inside Sheri Food store on Church Drive. It is open 7 days a week, 8:30am-9:30pm and offers most postal and banking services.

79/09-19

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 17th July 2019 were agreed and RESOLVED as a correct record of the meeting and signed by the Chair.

80/09-19

Clerk's report

63/07-19 Crossing on Ham Lane - Lewis Banks from Highways has informed the Clerk that there is not a sign or markings on the road that can be used for an uncontrolled crossing at this location. Cllr Moors asked if the speed limit on this road could be reduced to 20mph. The Clerk will contact Highways with this request.

Action: Clerk.

81/09-19

Correspondence received

1. CAPALC: August 19 bulletin.
2. CAPALC: NALC newsletter.
3. CAPALC: Cyber Security Awareness training.
4. CAPALC: Chief Executive Bulletins.
5. NALC: May 2019 election surveys.
6. Peterborough City Council: Statement of the adoption of the Peterborough Local Plan and publication of the Inspector's Report.
7. Peterborough City Council: Public consultation on the proposed inclusion of buildings/structures/sites within in the Local List of Heritage Assets in Peterborough (consultation ends 29th of September at 23:59).
8. Peterborough City Council: Reminder of consultation on the Combined Authority's Local Transport Plan.
9. Time Credits in the Ortons and Hamptons – briefing for Parish Councillors.
10. Latest news from Cross Keys Homes.
11. Peterborough City Council Housing: Private sector leasing scheme.
12. Peterborough Parish Conference agenda 12th November 2019.
13. Health Care Sector Work Academy Programme.
14. Neighbourhood Planning Grants and Support Programme 2018-2022.
15. Peterborough City Council: How to identify spam or phishing email.
16. Peterborough City Council: Belonging Together – developing a partnership approach to integrated communities in Peterborough.
17. Highways England: Notification of start of works mid-October – A1 Wansford.
18. 2 emails from local residents: Complaints of noise coming from events at the East of England Showground. As Ward Councillor, Cllr Howell has dealt with these issues.
19. East of England Agricultural Society: Public exhibition 19 September 2019, 3pm to 8pm, to understand community views on their new Vision for the Society and on the future development of new homes, community facilities and open space at the East of England Showground.
20. New Community Connectors working in the parish area funded via the MHCLG Integrated Communities Fund for one year.

82/09-19

Barrier between Dunblane Drive, Orton Southgate and Loch Lomond Way, Orton Northgate

Cllr Warne asked what the situation was regarding the two concrete blocks which are blocking the through road between Orton Northgate and Orton Southgate as residents deem them unsightly. This road is a designated bus route and it is assumed that one day it will be open. The concrete blocks were put in by the developer to stop this route from being a rat run. Suggestions have been made to paint the

blocks or turn them into planters. Cllr Warne will inform residents that they will need to contact the developer themselves if they would like to enhance the concrete blocks in any way.

Action: Cllr Warne.

83/09-19

The Gannocks

1. The wildflower planting event will take place on 27th September 2019, 10.30 am – 3.30 pm. The Clerk has purchased the wildflower seed. Richard Harding will cut the meadow a few days before. Volunteers are being asked to bring their own lunch if they intend to stay for any length of time, dress appropriately, and to bring a spade and tine rake. Tea and coffee will be provided.

2. Cllr Farnham informed the meeting that she has received a request for an additional bench within the play area to allow mothers to feed their babies whilst watching their other children. A bin by the bench was also suggested. It was RESOLVED to erect a bench in the play area using the spare Parish Council bench which Richard Harding is storing in his lock up. The Clerk will contact Peterborough City Council and ask them if they will empty an additional bin in the play area before a bin is purchased.

Action: Clerk.

3. A request from a local resident has been received to improve the piece the grass near the mound which is used as a walkway across the field from The Gannocks to Wyman Way. This small area gets quite muddy in the winter. In previous years, wood chippings have been put down. Cllr Farnham reported that she had been to look at the area with the Clerk and suggested that the walkway is moved to the other side of the mound as the area is wider. Richard Harding has suggested sinking a plastic grass grid into the ground and filling it in with gravel/soil to make it more stable in the winter months. To encourage people to walk in this direction, the current walkway should be filled in to make the mound join up with the wildflower area. It was RESOLVED that the walkway across The Gannocks field will be moved over to the other side of the mound and a plastic grid sunk into the ground to improve the stability. The existing walkway will be made up with soil to extend and join it to the wildflower meadow.

Action: Clerk.

4. Cllr Farnham stated that she had received requests further requests for benches and picnic benches for other parts of the field. These requests will be considered at a future meeting.

84/09-19

Enhanced green spaces

It was agreed to remove this as an agenda item as Cllr Airey who was taking the lead on this item has not attended any recent meetings.

85/09-19

Parish Lengthsman

The contract has been renewed until 31st August 2020. Cllr Farnham and the Clerk will meet with Aragon Direct Services to ensure that there are no issues.

Action: Cllr Farnham and Clerk.

86/09-19

Speedwatch

The Clerk reported that she had informed Orton Longueville Parish Council of the cost of the Speedwatch equipment. Before they agree to any purchase, they are going to first find a volunteer to be their coordinator.

87/09-19

Community Asset Transfer of Matley Community Centre

The Clerk reported that Sylvia Radouani (Peterborough City Council) has met with the Salvation Army and discussed the transfer process with them. The next stage in the process is a meeting with Sylvia and the Parish Council. This has been arranged for Tuesday 24th September 2019. Following on from this, a meeting will be organised for all parties.

Action: All Cllrs.

88/09-19

Reports from outside bodies

Cllr Rouse reported that the Village Hall Committee is urgently looking for volunteers to take over the bookings secretary and treasurers roles.

89/09-19

Bulky waste collection

The next collection is on 12th October 2019, 10.00 am to 11.45 am in the small car park at the back of the Orton Centre.

90/09-19

Cemetery

The first interment in a sanctum unit has taken place.

91/09-19

Allotments

1. The Clerk reported that on Monday 9th September, an allotment tenant had informed her that the lock on their shed had been broken off but nothing had been taken. Later that evening, the Clerk received a telephone call from another tenant informing her that their shed door had been broken off and that their generator was left outside their plot. Their petrol can had been taken. Only the previous week, this same tenant had had their entire crop of tomatoes picked and stolen, but it was assumed that someone from the site may have done this.

The Clerk attended the site and found that many sheds had had their locks broken off the doors. She also walked around the outside of the boundary fence and found a possible access point into the allotments from the footpath which runs along the south boundary fence, from the corner of Brimbles Way/Gostwick to the flyover over the Orton Parkway. A low level wire fence running alongside the footpath has been cleanly cut and as the shrubbery is very sparse in this area, it is easy to get to the allotment boundary fence and climb over it especially as the barbed wire running along the top of the fence has also been cut.

Richard Harding has been asked to improve the fence in this area by making it higher and reinstating the barbed wire. The City Council has also been asked if they are able to plant a few more shrubs behind the allotments fence as an additional natural barrier. The padlock combination on the gate has been changed and the matter reported to the police via 101. A crime number has been allocated and allotment tenants have been asked to report the incident themselves to the police quoting the crime reference number. The following items have been reported to the Clerk as stolen: a tiller, rotavator, chainsaw, radio and 2 cans of petrol.

2. At the end of July, a tenant from Cherry Orton Road allotments reported to the Clerk that someone had stolen all of their courgettes and all the fruit on their red, white and black currant bushes. They believe that it was someone from the allotments. No other reports of theft at Cherry Orton Road have been received.

The allotments bulky waste collection is on 5th October. 9.00 am – 10.15 am at Cherry Orton Road and 10.30 am – 11.45 pm at Gostwick.

92/09-19

Finance & Administration

1. The following items of expenditure were approved:

| | | |
|--------------------------------|---|----------|
| Peterborough Limited | Lengthsman service May 2019 | £2290.55 |
| Peterborough Limited | Lengthsman service June 2019 | £2290.55 |
| Peterborough Limited | Lengthsman service July 2019 | £2290.55 |
| Rialtas Business Solutions Ltd | Alpha software maintenance | £145.20 |
| R Harding & Son Landscaping | Cemetery, Churchyard, The Gannocks, allotments landscape maintenance, barrier painting, July/August 2019 | £1459.58 |
| PKF Littlejohn LLP | External auditor service 2019 | £360.00 |
| Came & Company | Parish Council insurance | £2088.31 |
| Mrs A Brown | Clerk's salary (August 19) | £1190.34 |
| Cambridgeshire County Council | Superannuation (August 19) employer & employee contributions | £585.77 |
| HM Revenue & Customs | Tax and NI (August 19) | £253.51 |
| The Orton Oracle | October news article | £15.00 |
| Wave | Water charges – Cherry Orton Road allotments | £179.01 |
| Gattonero | Website security monitoring August 19 | £10.00 |
| Gattonero | Website security monitoring September 19 | £10.00 |
| Peterborough Limited | Lengthsman service August 2019 | £2290.55 |
| Wave | Water charges – Cemetery | £26.23 |
| Peterborough Office Supplies | Black & 3 x colour printer toner cartridges, misc. stationery items | £197.05 |
| Peterborough Limited | Improvement works at Pennington play area | £7381.92 |
| Peterborough Limited | Bulky waste collection 29 June 2019 | £943.82 |
| R Harding & Son Landscaping | Cemetery, Churchyard, The Gannocks, allotments landscape maintenance, repair water leak and fence at Gostwick - Aug/Sept 2019 | £1051.58 |
| Mrs A Brown | Clerk's salary (Sept 19) | £1190.34 |
| Mrs A Brown | Clerk's expenses and reimbursements | £69.46 |
| Cambridgeshire County Council | Superannuation (Sept 19) employer & employee contributions | £585.77 |
| HM Revenue & Customs | Tax and NI (Sept 19) | £253.51 |

| | | |
|------------------------|---------------------------------|--------|
| Bostonseeds | Wildflower mix for The Gannocks | £41.40 |
| Treasured Memories Ltd | Memorial plaque | £27.50 |

2. Income received

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| Precept 2 nd instalment Parish Council precept | £24083.00 |
| Precept 2 nd instalment Parish recreation grounds | £952.00 |
| Allotment rent | £103.50 |
| Cemetery fees | £1110.00 |
| Orton Longueville PC | £8.92 |
| Bank interest | £2.04 |

3. It was RESOLVED to approve the end of month accounts and bank reconciliation.
4. The conclusion of audit for year ended 31 March 2019 and the External Auditor's comments were noted. As requested by the External Auditor, the conclusion of audit notice has been displayed on the website.
5. The Clerk reported that an unauthorised payment had gone out of the bank account in July. The details from the debit card on the treasurer's account had somehow been used for an international purchase of £17.98 plus £0.49 transaction fee for some sort of software basic plan. The Clerk has resolved this with HSBC bank and the monies have been refunded back into the account. A new debit card has also been issued.

93/09-19

Planning matters

It was RESOLVED to submit comments where appropriate on applications as below:

| | | |
|----------------|--|---------------------------|
| 19/00941/FUL | Construction of 11 commercial units with associated access, parking and landscaping at 130 Culley Court, Orton Southgate, Peterborough PE2 6WA | No material observations. |
| 19/01181/HHFUL | Single storey rear extension and roof alterations at 21 Cherryfields, Orton Waterville, Peterborough PE2 5XD | No material observations. |
| 19/01188/FUL | Change of use of the Lynch Lake Kiosk (Use Class A3) to Use Class D1, to include internal and external alterations at Ferry Meadows Country Park, Ham Lane, Orton Waterville Peterborough | No material observations. |
| 19/01192/FUL | Engineering operations to create a third exit lane, to include the installation of barriers, kerbs and other ancillary infrastructure, at the primary vehicle access to Ferry Meadows Country Park at Ferry Meadows Country Park, Ham Lane, Orton Waterville, Peterborough | No material observations. |
| 19/01199/FUL | Installation of two rapid electric vehicle charging stations along with associated equipment at Starbucks, Paxton Road, Orton Goldhay, Peterborough PE2 5LD | No material observations. |
| 19/01238/LBC | Conversion of an existing store room into a new staff kitchen and converting the existing staff kitchen into a store room on second floor at Second Floor, Lynchwood House, The Pearl Centre, Lynch Wood, Peterborough PE2 6FZ | No material observations. |
| 19/01275/FUL | Construction of two-storey block forming six apartments with ancillary car parking to serve new units at Land At Bushfield House, Bushfield, Orton Goldhay, Peterborough | No material observations. |
| 19/01324/TRE | Cut branches back to boundary line which over hang in garden at 13 Lady Lodge Drive, Orton Waterville, Peterborough PE2 5ES | No material observations. |
| 19/01340/CTR | Willow in front garden re-pollard to previous points at Willow House 35 Cherry Orton Road, Orton Waterville, | No material observations. |

| | Peterborough PE2 5EQ | |
|----------------|--|---|
| 19/01280/HHFUL | Detached double garage at 1 Burswood, Orton Goldhay, Peterborough PE2 5LQ | No material observations. |
| 19/01232/FUL | Proposed internal refurbishment and external alterations to the Pearl Centre (including new secondary entrances and outdoor terrace), alongside landscaping changes and the installation of two smoking shelters at The Pearl Centre, Lynch Wood, Peterborough | Material observation submitted to PCC: There is concern that Shelter B on the proposed site plan 'smoker's shelter locations' is positioned within close proximity to a public footpath which is used by school children on their way to Orton Wistow Primary School. It is recommended that the shelter is moved further away from this footpath. |
| 19/01233/LBC | Proposed internal refurbishment and external alterations to the Pearl Centre (including new secondary entrances and outdoor terrace), alongside landscaping changes and the installation of two smoking shelters at The Pearl Centre, Lynch Wood, Peterborough | No material observations. |

94/09-19

Maintenance matters

Trees at the back of properties between Matley and Matley School require cutting back. The Clerk will report this to Peterborough City Council.

95/09-19

Future agenda items and announcements

Agenda item - Fencing around Reepham play area.

96/09-19

Date of next meeting

Wednesday 16th October 2019.

There being no further business, the meeting closed at 9.00 pm.