

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**NOTICE OF MEETING:** Orton Waterville Parish Council

**DATE:** Tuesday 23<sup>rd</sup> February 2021

**TIME:** 7.00 pm

**VENUE:** Zoom Remote Platform Meeting – Please follow the instructions below to join the meeting:

<https://us02web.zoom.us/j/82388392113?pwd=Q05vTWhXdUFkVW02ZjVET3FCUzRyZz09>

Meeting ID: 823 8839 2113      Passcode: 514351

Your local call number: 0203 481 5240      0131 460 1196      0203 051 2874      0203 481 5237

**All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.**

**This meeting is open to the public (including press).**

**There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.**

*A Brown*

Mrs A Brown  
Proper Officer  
17<sup>th</sup> February 2021

Members: 13      Quorum: 5

## A G E N D A

### **7.00pm Public Question Time**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

- 182/02-21      Apologies for absence**  
To receive and accept apologies for absence
- 183/02-21      Declaration of Interests and Dispensations**  
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item
- 184/02-21      Allotments**  
**1.** To confirm legal instruction regarding 'Rights of Way' onto Cherry Orton Allotment site  
**2.** To consider request to reinstate the rough hedge with a fence over the drainage ditch and agree action  
**3.** To receive any other matters of concern and agree action
- 185/02-21      Local police matters**  
To receive any reports on crime levels in the parish and to resolve any actions
- 186/02-21      Ward Councillors**  
To receive reports from Ward Councillor on mutual matters concerning the parish
- 187/02-21      Minutes of previous meeting**  
To approve and sign the minutes of the meeting held on 26<sup>th</sup> January 2021
- 188/02-21      Clerk's update**  
To receive and note

- 189/02-21 Correspondence received**
1. CAPALC: Bulletins
  2. CAPALC & NALC: Coronavirus updates
  3. Peterborough City Council: Highlights from the HUB and Communities updates
  4. CamSAR grant thank you letter
  5. Nene Park Trust new proposals for new bridge to replace the current Pontoon Bridge and Community green space capital works survey: <https://www.nenepark.org.uk/your-community-greenspace-capital-works>
- 190/02-21 The Gannocks play area**
1. To consider quotation for walkway and entrance improvements near barrier and agree action
  2. To consider any other matters of concern and agree action
- 191/02-21 Halls Chemist Vaccination centre at Napier Place, Orton Wistow**  
To receive update
- 192/02-21 Parish Lengthsman**  
To receive update and agree action
- 193/02-21 Grass bunds within the parish**  
To receive update and agree action
- 194/02-21 Parish Council website**  
To receive update and agree action
- 195/02-21 Addressing Climate and Nature emergency**  
To receive update and agree action
- 196/02-21 Wildlife Flowers in tree belts**  
To receive matter of concern and agree action
- 197/02-21 Reports from outside bodies**  
To receive reports
- 198/02-21 Cemetery**  
To receive any matters of concern and agree action
- 199/02-21 Finance & Administration**
1. To review and approve items of expenditure:
- |                               |   |          |
|-------------------------------|---|----------|
| Peterborough Limited          | Lengthsman service February 2021                          | £2314.92 |
| Gattonero                     | Website security monitoring Feb 2021                      | £10.00   |
| Peterborough Office Supplies  | Copier paper and card                                     | £20.53   |
| Wave                          | Water charges – Cherry Orton Road allotments              | £104.03  |
| Dog and Pig Design Ltd        | Website updates   | £100.00  |
| CamSAR                        | Grant S137 LGA 1972                                       | £500.00  |
| Orton Wistow Guides           | Grant S137 LGA 1972                                       | £400.00  |
| Columbaria                    | Sanctum memorial plaque – additional inscription          | £43.20   |
| R Harding & Son Landscaping   | Cemetery and general landscape maintenance works Feb 2021 | £816.50  |
| Zoom remote meeting platform  | Monthly upgrade Feb 20201                                 | £14.39   |
| Mrs A Brown                   | Clerk’s salary (Feb 2021)                                 | £1223.55 |
| Mrs A Brown                   | Clerk’s expenses and reimbursements (Feb 2021)            | £29.65   |
| Cambridgeshire County Council | Superannuation (Feb 2021) employer/employee contributions | £379.47  |
| HM Revenue & Customs          | Tax and NI (Feb 2021)                                     | £259.84  |
2. To note any income received
  3. To note end of month accounts and resolve bank reconciliation
- 200/02-21 Planning matters**
1. To resolve to submit comments where appropriate on applications
- 201/02-21 Maintenance**  
To receive and resolve any matters requiring action
- 202/02-21 Future agenda items and announcements**  
To receive matters of relevance for inclusion at the next meeting
- 203/02-21 Date of next meeting - Tuesday 30<sup>th</sup> March 2021**