

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
Website: www.ortonwatervilleparishcouncil.org.uk

NOTICE OF ANNUAL MEETING: Orton Waterville Parish Council

DATE: Wednesday 26th May 2021

TIME: 7.00 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
20th May 2021

Members: 13 Quorum: 5

A G E N D A

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

01/05-21 Elect the Chair and sign the Declaration of Acceptance of Office

02/05-21 Elect the Vice-Chair and sign the Declaration of Acceptance of Office

03/05-21 Confirm Parish Councillors have signed a Declaration of Acceptance of Office

04/05-21 Apologies for absence
To receive and accept apologies for absence

05/05-21 Declaration of interests and dispensations
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

06/05-21 Advise Councillors to review and update their Register of Interests

07/05-21 The General Power of Competence
To pass the following motion: *'that the Parish Council resolves from 26th May 2021 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to confirm the continued use of the previously adopted General Power of Competence.'*

08/05-21 Co-option of Parish Councillors
To receive and consider any applications for co-option

09/05-21 To confirm appointments to outside bodies:

- Orton Waterville United Charities
- Parish Council Liaison Group
- Village Hall Management Committee

- Orton Counselling Service for Young People
- Any other bodies

- 10/05-21 Magpas air ambulance grant application**
To receive and agree grant funding request
- 11/05-21 Local police matters**
To receive any reports on crime levels in the parish and to resolve any actions
- 12/05-21 Ward Councillors**
To receive reports from Ward Councillor on mutual matters concerning the parish
- 13/05-21 Minutes of previous meeting**
To approve and sign the minutes of the meeting held on 27th April 2021
- 14/05-21 Clerk's update**
To receive and note
- 15/05-21 Correspondence received**
1. CAPALC: Bulletins
 2. CAPALC & NALC: Coronavirus updates
 3. CAPALC: Virtual Meeting - High Court Verdict
 4. CAPALC: Parlaeus Response - Q & A's
 5. Peterborough City Council: Carers magazine summer 2021
 6. Peterborough City Council: Parish Councillor Code of Conduct and Register of Interests training session 10th June 2021
 7. Coffee Mornings and Events in May organised by Family Voice
 8. Local resident email: Request for surveillance camera on Oundle Road roundabout
- 16/05-21 The Gannocks**
To receive matters of concern and agree action
- 17/05-21 Play parks in the parish**
To receive update
- 18/05-21 Parish Lengthsman**
To receive update and agree action
- 19/05-21 Bulb planting on grass bunds within the parish**
To receive update on and agree action
- 20/05-21 Parish Councillor emails**
To receive update and agree action
- 21/05-21 Addressing Climate and Nature emergency**
To receive update and agree action
- 22/05-21 Bulky waste collections at the Orton Centre**
To receive update and agree action
- 23/05-21 Up the Garden Bath request for disused bowling green project**
To receive update and agree action
- 24/05-21 Bird boxes for deployment within the parish**
To receive request and agree action
- 25/05-21 Speedwatch**
To receive request and agree action
- 26/05-21 Yellow lines on Church Drive**
To receive request and agree action
- 27/05-21 Reports from outside bodies**
To receive reports

28/05-21 Allotments
To receive any matters of concern and agree action

29/05-21 Cemetery
To receive any matters of concern and agree action

30/05-21 Finance & Administration

1. To review and approve items of expenditure:

Peterborough Limited	Lengthsman service May 2021	£2314.92
Central England Co-operative Limited	Refund – overpayment of fees	£60.00
Columbaria	Sanctum plaque	£83.00
CAPALC	Code of Conduct training – Clerk	£20.00
R Harding & Son Landscaping	Cemetery maintenance, cremation area & parking area landscaping, other allotment & parish landscape maintenance works May 2021	£2781.50
R Harding & Son Landscaping	Emergency maintenance clearance of shrubs at The Gannocks	£475.00
Zoom remote meeting platform	Monthly upgrade May 2021	£14.39
Screwfix	6 x Hi Vis vests	£15.16
Mrs A Brown	Clerk’s salary (May 2021)	£1225.35
Mrs A Brown	Clerk’s expenses and reimbursements (May 2021)	£53.76
Cambridgeshire County Council	Superannuation (May 2021) employer/employee contributions	£379.47
HM Revenue & Customs	Tax and NI (May 2021)	£257.35

2. To note any income received

3. To note end of month accounts and resolve bank reconciliation

4. Annual Governance and Accountability Return for year ending 31 March 2021

(a) Carry out a review of the effectiveness of the system of internal control and consider any findings

(b) Approve by resolution the Annual Governance Statement

(c) Consider the Accounting Statements

(d) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)

5. To approve by resolution the honorarium award for the Internal Auditor 2020/21

6. To confirm Internal Auditor for 2021/22

7. To agree update of bank mandate with current councillor details and increase daily payment limit

31/05-21 Planning matters

To resolve to submit comments where appropriate on applications:

21/00246/FUL	Extension to the Lynch Lake Community Hub and external changes primarily the inclusion of two decked areas. One large deck will include a framework canopy including retractable shade/rain covers at Ham Farm House, Ham Lane, Orton Waterville, Peterborough PE2 5UU
21/00424/HHFUL	Revised plan: Two storey front, side and rear extension with detached garage at 1A Chapel Lane, Orton Waterville, Peterborough PE2 5EG
21/00601/FUL	Use of the existing B8 warehouse building to provide a B2/B8 food and drink manufacturing and distribution hub with ancillary office space (Class E(g)), together with internal and external alterations to the existing building, and alterations and additions to the wider site including the provision of a 33Kv substation compound, waste treatment plant area and storage silos at Plot 210 Forli Strada, Alwalton Hill, Peterborough PE7 3HH
21/00628/HHFUL	Proposed ground floor and first floor extensions at 57 Church Drive, Orton Waterville, Peterborough PE2 5HH
21/00764/LBC	Removal of existing partition in middle hall between training room B and training room C to make a single enlarged room at Second Floor, The Pearl Centre, Lynch Wood, Peterborough PE2 6FZ
21/00749/TRE	Pollarding of 5 Lime trees on drive (89/00030/TPO) at Waterville House, 39 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ

32/05-21 Maintenance
To receive and resolve any matters requiring action

33/05-21 Future agenda items and announcements
To receive matters of relevance for inclusion at the next meeting

- 34/05-21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**
To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 35/05-21 Clerks annual review**
To receive report and agree any action
- 36/05-21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**
To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting
- 37/05-21 Date of next meeting – Wednesday 30th June 2021**