

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**NOTICE OF MEETING:** Orton Waterville Parish Council

**DATE:** Wednesday 29<sup>th</sup> September 2021

**TIME:** 7.00 pm

**VENUE:** Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

*A Brown*

Mrs A Brown  
Proper Officer  
23<sup>rd</sup> September 2021

Members: 13      Quorum: 5

## A G E N D A

### **Public Question Time**

**Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

**89/09-21**

### **Apologies for absence**

To receive and accept apologies for absence

**90/09-21**

### **Declaration of interests and dispensations**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

**91/09-21**

### **Family Voice grant application**

To receive and agree grant funding request

**92/09-21**

### **Local police matters**

To receive any reports on crime levels in the parish and to resolve any actions

**93/09-21**

### **Ward Councillors**

To receive reports from Ward Councillor on mutual matters concerning the parish

**94/09-21**

### **Minutes of previous meeting**

To approve and sign the minutes of the meeting held on 28<sup>th</sup> July 2021 and 20<sup>th</sup> August 2021

**95/09-21**

### **Clerk's update**

To receive and note

**96/09-21**

### **Correspondence received**

1. CAPALC: Bulletins

2. CAPALC: Training programme September 2021 – March 2022

3. Peterborough City Council and Cambridgeshire County Council: Volunteer School Appeals Panel Members

4. East of England Agricultural Society: A new strategic alliance for the East of England Showground

5. Magpas Air Ambulance: Grant thank you letter

- 97/09-21 The Gannocks**  
 1. To discuss quotations for play equipment for clearing and agree action  
 2. To discuss wild meadow area and agree action  
 3. To receive any other matters of concern and agree action
- 98/09-21 Play parks in the parish**  
 To receive any update and agree action
- 99/09-21 Parish Ponds**  
 To receive update
- 100/09-21 Parish Lengthsman**  
 To receive any updates and agree action
- 101/09-21 Defibrillator at the Village Hall**  
 To receive request and agree action
- 102/09-21 Mosaic to commemorate Waterville Ash**  
 To receive request and agree action
- 103/09-21 Mural for Rangefield Sheltered housing complex**  
 To receive request and agree action
- 104/09-21 Parking Issues at Ormiston Meadow Academy**  
 To receive matter of concern and agree action
- 105/09-21 Addressing Climate and Nature emergency**  
 To receive update and agree action
- 106/09-21 Bulky waste collections at the Orton Centre**  
 To receive update and agree action
- 107/09-21 Parish Council meeting dates**  
 To discuss change of meeting date and agree action
- 108/09-21 Reports from outside bodies**  
 To receive reports
- 109/09-21 Allotments**  
 To receive any matters of concern and agree action
- 110/09-21 Cemetery**  
 To receive any matters of concern and agree action
- 111/09-21 Finance & Administration**  
 1. To review and approve items of expenditure:

Information Commissioner's Office	Data protection renewal	£35.00
Hopes Grove Nurseries Ltd	Hedging for allotment	£358.00
Land Registry	Copy of Title Register	£3.00
Orton Waterville Village Hall	Hall rental July 2021 – March 2022	£150.00
Mrs A Brown	Clerk's salary (Aug 2021)	£1244.24
Cambridgeshire County Council	Superannuation (Aug 2021) employer/employee contributions	£387.39
HMRC	Tax and NI (Aug 2021)	£271.81
Rialtas Business Solutions	Alpha Software Annual Support and Maintenance	£148.80
Peterborough Limited	Lengthsman (August 2021)	£2314.92
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works Aug 2021	£1681.50
PKF Littlejohn LLP	External Auditor service for accounts	£360.00
Came & Company	Parish Council insurance	£2011.22
Treasured Memories	Memorial Plaque	£36.50
Wave	Water charges - cemetery	£29.45
Greenbarnes	Cemetery noticeboard	£1003.83
Cartridgesave	Black printer toners	£41.80
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works Sept 2021	£1376.50
Peterborough Limited	Lengthsman (September 2021)	£2314.92

Mrs A Brown	Clerk's salary (Sept 2021)	£1244.24
Mrs A Brown	Clerk's expenses and reimbursements (August/Sept 2021)	£112.83
Cambridgeshire County Council	Superannuation (Sept 2021) employer/employee contributions	£387.39
HM Revenue & Customs	Tax and NI (Sept 2021)	£271.81

2. To note any income received
3. To note end of month accounts and resolve bank reconciliation
4. To note conclusion of audit for year end 31 March 2021

**112/09-21**

**Planning matters**

To resolve to submit comments where appropriate on applications:

20/00846/HHFUL	Planning Appeal: Installation of external wall insulation with grey render at ground floor level and off-white render at first floor level, mosaic tile at first floor level to the rear, and the installation of 7no. new AC units located within acoustic housing and the removal of 2no. existing AC units, and associated alterations (Part-retrospective) at 21 Cherryfields, Orton Waterville, Peterborough PE2 5XD
21/00881/FUL	Revised Details: Amended site plan - Change of use of vacant office building and associated extensions from Class E(g)(i) (Office) to Class C2 (Care home), forming 120x rooms and associated communal rooms and facilities at Yorkshire Building Society, Lynch Wood, Peterborough PE2 6WZ
21/01356/HHFUL	Demolition of existing rear extension and construction of new single storey rear extension at 38 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ
21/01357/LBC	Demolition of existing rear extension and construction of new single storey rear extension with additional window to first floor south elevation at 38 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ
21/01042/HHFUL	Proposed first floor side extension at 60 Carradale, Orton Brimbles, Peterborough PE2 5XQ
21/01379/HHFUL	Replacement roof (to include rooflights) and exterior alterations to existing sunroom at 25 Fraserburgh Way, Orton Southgate, Peterborough PE2 6SS

**113/09-21**

**Maintenance**

To receive and resolve any matters requiring action

**114/09-21**

**Future agenda items and announcements**

To receive matters of relevance for inclusion at the next meeting

**115/09-21**

**Date of next meeting** – Wednesday 27<sup>th</sup> October 2021