

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 24th November 2021 at 7.00 pm.

PRESENT: Councillors J. Farnham (Chair), M. Chambers, S. Dallimore, B. Fearon, J. Goode, J. Piercy, R. Pickett, Dr D. Sridhar, B. Warne and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 3 Member of the Press: 1

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

None.

139/11-21

Apologies for absence

Apologies were received and accepted from, J. Howell, K. Knight (Civic Duty), T. Rouse, (personal). Cllr M. Barrows was absent from the meeting.

140/11-21

Declaration of interests and dispensations

None.

141/11-21

Cambridgeshire Search and Rescue (CamSAR) grant application

CamSAR is a specialist team called upon by Police in the search for vulnerable missing people and covers the entire county. The service is available 24/7, 365 days a year and is free of charge. Their grant application for £230.00 to help with the purchase of a flotation device was considered. The county is prone to flooding and CamSAR's focus for 2022 is to expand and upgrade its water based kit. It was RESOLVED to award CamSAR a grant of £230.00 for the purchase of a flotation device.

It was noted that CamSAR have approved drone pilots and as they are often in the area, can provide the Parish Council with aerial shots of the parish for its website. It was agreed that the Clerk will send CamSAR a list of locations within the parish.

Action: Clerk.

It was further noted that CamSAR may be able to offer CPR training as this is something which the Parish Council is considering offering residents of the parish. It was agreed to discuss this further under agenda item 152/11-21.

142/11-21

Froglife grant application

Froglife is a national conservation charity helping amphibians and reptiles. Their Green Pathways project is giving young people the opportunity to get involved with their community, to help develop a sense of pride for their local green spaces, providing social enrichment for all ages and abilities. The project helps develop community cohesion and combat loneliness and social inclusion. A grant of £3000.00 was being requested by the charity to continue its Green Pathways project. The money would be used to run projects on the two ponds within the parish to restore them and improve habitats. It was noted that the two parish ponds have recently had some restoration work on them carried out by the Peterborough Conservation Volunteers.

The meeting was informed that any request over £500.00 had to be put forward and approved as part of the next financial year end budget. It was RESOLVED to award Froglife a grant of £500.00 and the charity was asked to provide the Parish Council with specific plans of their projects for the parish so that the remainder of the grant amount can be considered in the next financial.

143/11-21

Local police matters

Graffiti on the new play equipment at Orton Wistow and at The Gannocks has been reported to the police by Ward Councillors. Even though Cllr Knight has emailed the police about the issue, as it was not reported through 101, no action has yet been taken. Cllr Howell will take this matter forward as she is due to meet with the Inspector.

- 144/11-21 Ward Councillor reports**
Report sent by Cllr Howell (read out by the Clerk):
- Council's Financial Sustainability**
Ward councillors are required to attend very frequent meetings to discuss the council's ongoing financial sustainability. Unfortunately, these meetings often clash with other meetings, such as OWPC.
- Wistow playground**
On Sunday 14th November, the new play equipment was covered in graffiti. Cllr Knight was able to get the council to remove the graffiti within hours and to date there has been no repeat.
- Santa's Sleigh**
Councillors are currently speaking to Peterborough Lions to discuss the possibility of a Santa's sleigh, which will visit locations in Wistow, Waterville and Goldhay in December.
- 145/11-21 Minutes of previous meeting**
The minutes of the Orton Waterville Parish Council meeting held on 27th October 2021 were agreed and RESOLVED as a correct record of the meeting and signed by the Chair.
- 146/11-21 Clerk's update**
None.
- 147/11-21 Correspondence received**
1. CAPALC: Bulletins.
 2. CAPALC: Drop in sessions.
 3. CAPALC: 6th annual Cambridgeshire Local Councils Conference Friday 14th January 2022 (virtual) and Friday 9th September 2022 at Wyboston Lakes Resort.
 4. CAPALC: Code of Code for Councillors petition.
 5. Peterborough City Council: Parish Councillors Code of Conduct recent training presentation.
 6. Cambridgeshire Police Fraud & Cyber Alert: Amazon UK to stop accepting Visa credit cards.
 7. Police and Crime Commissioner: Virtual roundtable for local Councillors meeting 7th February 2022.
 8. Future Arrangements for Parish Council Liaison: Following receipt of a proposal from the Good Neighbours Rural Peterborough Scheme, parishes will be asked to vote on whether to hand over the running of Parish Council Liaison to this organisation or to maintain the status quo of the meetings being run by Peterborough City Council. There will only be one collective vote per parish. It was agreed that the Parish Council wishes Peterborough City Council to continuing with the running of Parish Council Liaison meetings. Cllr Goode will attend the meeting and cast the Parish Council vote.
- 148/11-21 The Gannocks**
1. The Clerk is waiting for PCC to come back to her with a further quote for the new piece of play equipment for wooded clearing.
 2. No other matters of concern.
- 149/11-21 Play parks in the parish**
Graffiti on play equipment in Orton Wistow and The Gannocks as mentioned in agenda item 143/11-21.
- 150/11-21 Queens Green Canopy Initiative**
The Clerk is still waiting to hear back from PCC with the suggested locations in the parish for trees to be planted and the possibility of Aragon purchasing trees on behalf of the Parish Council.
- 151/11-21 Parish Lengthsman**
No update.
- 152/11-21 Cardiopulmonary resuscitation (CPR) training for parishioners**
The Clerk reported that the British Red Cross hope to start offering CPR training from 1st April 2022. The courses are for up to 12 people at a time and the cost is £150 + VAT for 2 hours contact time with the trainer for CPR training or £300 + VAT for 4 hours contact time with trainer for CPR training and basic first aid. As discussed in the earlier agenda item 141/11-21, it was agreed that the Clerk will formally ask CamSAR what they are able to offer in terms of CPR training the parish as this will be sooner than when the British Red Cross can provide the training.
Action: Clerk.

153/11-21

Addressing Climate and Nature emergency

The Clerk reported that Cllr Nicola Day had sent her a copy of Orton Longueville Parish Council's Climate Action Declaration. The Clerk will circulate this document to all councillors. It was noted that the Parish Council's own climate statement declaration is already on the website. Cllr Farnham stated that it is better for the Parish Council to do one action at a time well instead of taking on too many and that planting trees in the parish has already been agreed and needs to be seen through. Cllr Warne agreed to try and take this matter forward as Cllr Barrows has been absent for the last several meetings and suggested that former Parish Councillor Roger Proudfoot may be able to help with this matter and join the Working Group.

Action: Cllr Warne.

154/11-21

Safeguarding policy

A Safeguarding policy drafted by Cllr Farnham was discussed. The Clerk stated that a recent grant application being completed by Cllr Howell, asked if the Parish Council had such a policy in place. In view of this, it was RESOLVED to adopt the Safeguarding policy even though the Parish Council does not hire out any venues or runs any events. However as the Parish Council are Trustees of the village hall, it was agreed that the Village Hall Committee will be asked if they have their own Safeguarding policy for the building.

Action: Clerk.

155/11-21

Armed Forces Covenant

Peterborough City Council (PCC) support the Armed Forces Community via the Armed Forces Covenant and have the Peterborough Armed Forces Covenant Partnership Board (PAFCPB) to support serving personnel, reservists, veterans and their families, and an action plan to demonstrate the work that they are undertaking.

PCC are working to expand the understanding of and commitment to the Armed Forces Community and have asked the Parish Council to demonstrate its support for the Armed Forces Community within Orton Waterville Parish by signing the covenant.

After discussion, it was agreed that Cllr Goode will find out more about the Armed Forces Covenant and what is expected from the Parish Council if it agrees to sign it.

Action: Cllr Goode.

156/11-21

Reports from outside bodies

None.

157/11-21

Allotments

The Clerk reported that she had received a further complaint from the same person regarding rats in their garden which is adjacent to the Cherry Orton Road allotments. It was agreed that the Clerk will send an email to all tenants asking them to ensure that they keep their plots tidy and turnover their compost heaps on a regular basis. The Parish Council will continue to monitor the situation.

158/11-21

Cemetery

1. The Health and Safety report completed by Cllr Farnham and Cllr Goode was circulated. It was agreed that the following actions highlighted in the report will be addressed:

- Moss treatment to paths – this was carried out on 26 October. Normally it takes approximately 14 days for the moss to turn be killed off however it takes longer when it is cold. This will be monitored.
- Leaning headstone – Clerk to write to owners.
- Too many flowers/vases on headstones are over spilling and being blown across graves. Cemetery regulations to be revisited and rules tightened.
- Perimeter fence on western boundary is in poor condition. Owner has been written to in the past and no remedial action has ever been taken. Clerk to obtain quote for new fence and submit as part of next year's precept.
- Bunker area for storage of excess soil. The Clerk stated that this is not required at the moment.
- Rose garden design required to ensure the shape of the garden is maintained with taller varieties in the middle of the garden.

Next Health and Safety inspection - March 2022.

Action: Clerk.

2. It was agreed that the Clerk can buy a number of 'reserved' markers for pre-purchased graves.

Action: Clerk.

Finance & Administration

1. The following items of expenditure were approved:

Wave	Water charges – Cherry Orton allotments	£191.30
Peterborough Limited	Lengthsman (November 2021)	£2314.92
Secure Fast Hosting Ltd	WordPress Hosting Standard 27/11/2021-26/11/2022	£144.00
R Harding & Son Landscaping	Security fence at Cherry Orton allotments	£1160.00
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works Nov 2021	£2301.50
Mrs A Brown	Clerk's salary (November 2021)	£1244.24
Mrs A Brown	Clerk's expenses and reimbursements (Nov 2021)	£75.69
Cambridgeshire County Council	Superannuation (Nov 2021) employer/employee contributions	£387.39
HM Revenue & Customs	Tax and NI (Nov 2021)	£271.61

2. Income received

Allotment rents	£90.00
Burial ground	£150.00
HSBC bank interest	£0.32

3. It was RESOLVED to approve the end of month accounts and bank reconciliation.

4. Budget proposals and precept for 2022/23 were presented by the Clerk and discussed.

RESOLVED:

- Precept 2022/23 to be increased to £17.04 (band D) per household - an increase of £3.50 has become necessary to support the general increases in the running costs of the Parish Council and continued employment of Lengthsman.
- Allotment rents as from 1st October 2022 to be increased due to increased maintenance costs:

Wyman Way

Band	Current rate	Proposed rate
a	£17.50	£20.00
b	£23.00	£25.00

Cherry Orton Road and Gostwick

Band	Current rate	Proposed rate
A	£34.00	£36.00
B	£45.00	£47.00
C	£56.00	£56.00

- Project provisions agreed for 2022/23 as follows:
 - Green space enhancements - £10,000 (£2,000 per ward).
 - Church cemetery maintenance i.e. repair of boundary wall £5,000.
 - Play area improvements at Reepham - £5,000 (carried over from 2019/20)
 - Speedwatch equipment - £2,000.
 - The Gannocks new piece of play equipment for wooded area - £10,000.

Planning matters

It was RESOLVED to submit comments where appropriate on applications as below:

21/01015/FUL	Re-consultation: Change of use from dwelling (Class C3a) to a Residential Institution Use (Class C2) with associated alterations to driveway access at 4 Debdale, Orton Waterville, Peterborough PE2 5HS	Comments submitted to PCC planning; Orton Waterville Parish Council continues to object to the application and any amendments made to the plans do not change its earlier comments and objections.
21/01660/HHFUL	Erection of single storey front and rear/side extensions at 43 Wyndham Park, Orton Wistow, Peterborough PE2 6YD	No material observations
21/01706/HHFUL	Proposed single storey rear mono pitched extension to form ground floor WC at 83 Sevenacres, Orton Brimbles, Peterborough PE2 5XJ	No material observations
21/01797/CTR	Works to trees: Fell Cherry tree (C1) and three Apple trees (A1), (A2) and (A3) at 6 New Road,	No material observations

	Orton Waterville, Peterborough PE2 5EJ	
21/01838/CTR	Works to trees: Reduce Acer tree to minimum level at 3 Chapel Lane, Orton Waterville, Peterborough PE2 5EG	No material observations
21/01547/HHFUL	Revised plans: Single storey front extension at 56 Beverstone, Orton Brimbles, Peterborough PE2 5YN	No material observations
21/01042/HHFUL	Revised drawings: Proposed first floor side extension at 60 Carradale, Orton Brimbles, Peterborough PE2 5XQ	No material observations
21/01769/HHFUL	Part single, part two storey rear extension and replacement of existing boundary wall at 48 Fallowfield, Orton Wistow, Peterborough PE2 6UR	No material observations

161/11-21

Maintenance

A B&M and Coop shopping trolley have been left on the communal area in Lessingham. There is also a trolley in the ditch near the crossing on Ham Lane. The Clerk will report them to the relevant people.

Action: Clerk.

162/11-21

Future agenda items and announcements

None.

163/11-21

Date of next meeting

December meeting brought forward to Wednesday 22nd December 2021 due to Christmas. Only essential agenda items will be discussed as was previously agreed under agenda item 231/02-18.2.

The meeting closed at 8.20 pm.