

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
Website: www.ortonwatervilleparishcouncil.org.uk

NOTICE OF ANNUAL MEETING: Orton Waterville Parish Council

DATE: Tuesday 31st May 2022

TIME: 7.15 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
13th May 2022

Members: 13 Quorum: 5

A G E N D A

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

- 01/05-22 Elect the Chair and sign the Declaration of Acceptance of Office**
- 02/05-22 Elect the Vice-Chair and sign the Declaration of Acceptance of Office**
- 03/05-22 Apologies for absence**
To receive and accept apologies for absence
- 04/05-22 Declaration of interests and dispensations**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item
- 05/05-22 Advise Councillors to review and update their Register of Interests**
- 06/05-22 To confirm appointments to outside bodies:**
- Orton Waterville United Charities
 - Parish Council Liaison Group
 - Village Hall Management Committee
 - Orton Counselling Service for Young People
 - Any other bodies
- 07/05-22 Local police matters**
To receive any reports on crime levels in the parish and to resolve any actions
- 08/05-22 Ward Councillor reports**
To receive reports from Ward Councillor on mutual matters concerning the parish
- 09/05-22 Minutes of previous meeting**
To approve and sign the minutes of the meeting held 27th April 2022

- 10/05-22 Clerk's update**
To receive any updates from Clerk on previous actions
- 11/05-22 Correspondence received**
 1. CAPALC: Bulletins and updates
 2. CAPALC: NALC Newsletters
 3. Cambridgeshire and Peterborough Combined Authority: Public consultation on a developing plan for better transport in Cambridgeshire and Peterborough. More information and a simple survey form is available via www.yourltcp.co.uk.
- 12/05-22 The Gannocks**
 1. To receive update on new play equipment and resolve action
 2. To receive update on installation costs of a solar security lamp and resolve action
 3. To receive any other matters of concern and agree action
- 13/05-22 Reepham play area**
To receive update on matter of concern and resolve action
- 14/05-22 Parish Lengthsman**
To receive any updates
- 15/05-22 Bulky waste collection**
To receive update
- 16/05-22 CPR training**
To receive update and resolve action
- 17/05-22 Addressing Climate and Nature emergency**
To receive update and resolve action
- 18/05-22 Reports from outside bodies**
To receive reports
- 19/05-22 Cemetery**
To receive any matters of concern and resolve action

20/05-22 Finance & Administration
To resolve payments of expenditure:

Wave	Water charges Cherry Orton allotments	£34.32
HSBC	April 2022 bank account charges	£8.00
Columbaria	Sanctum plaques x 2	£218.40
Peterborough Limited	Lengthsman May 2022	£2347.30
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works May 2022	£1075.00
Mrs A Brown	Clerk's salary May 2022	£1255.47
Mrs A Brown	Clerk's expenses and reimbursements May 2022	£55.40
Cambridgeshire County Council	Superannuation May 2022 (employer/employee contributions)	£394.19
HM Revenue & Customs	Tax and NI May 2022	£295.63

2. To note any income received
3. To note end of month accounts and resolve bank reconciliation
4. Annual Governance and Accountability Return for year ending 31 March 2022
 - (a) Carry out a review of the effectiveness of the system of internal control and consider any findings
 - (b) Approve by resolution the Annual Governance Statement
 - (c) Consider the Accounting Statements
 - (d) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)
5. To approve by resolution the honorarium award for the Internal Auditor 202/22
6. To confirm Internal Auditor for 2022/23

21/05-22 Planning matters

1. To resolve to submit comments where appropriate on applications:

22/00381/FUL	Full permission sought for demolition of two dwellings, out-buildings and related structures and creation of access from the A605, highway works to Oundle Road and Junction 17 of the A1(M) and associated site infrastructure works comprising groundworks, internal access roads, strategic landscaping, creation of development plateaus and diversion of underground waterpipe. Outline permission sought for the construction of industrial distribution units (Use Class B8) with ancillary offices (Use Class E(g), all matters reserved except for access at Land South Of Oundle Road And
--------------	---

	West Of A1 Chesterton Peterborough
22/00526/HHFUL	Single storey rear extension at 7 The Gannocks, Orton Waterville, Peterborough PE2 5DZ

22/05-22

Maintenance

To receive and resolve any matters requiring action

23/05-22

Future agenda items and announcements

To receive matters of relevance for inclusion at the next meeting

24/05-22

Public Bodies (Admission to Meetings) Act 1960 Exclusion of The Press and The Public

To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

25/05-22

Allotments

1. To receive update on legal correspondence relating to Rights of Way onto the site and resolve action
2. To receive any other matters of concern and agree action

26/05-22

Village Green on Cherry Orton Road

To receive update on matter of concern and resolve action

27/05-22

Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of The Press and The Public

To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting

28/05-22

Date of next meeting – Wednesday 29th June 2022