

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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## Minutes of the Annual Meeting of Orton Waterville Parish Council held in the Village Hall, Glebe Avenue, Orton Waterville on Tuesday 30<sup>th</sup> May 2022 at 7.15 pm.

**PRESENT:** Councillors J. Farnham, (Chair), T. Rouse, M. Chambers, S. Dallimore, B. Fearon, K. Knight J. Piercy R. Pickett, Dr Sridhar and B. Warne and Mrs A. Brown (Clerk)

Members: 13      Quorum: 5      Members of the public: 0      Member of the Press: 0

### Public Question Time

**Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.**

None.

01/05-22

### **Elect the Chair and sign the Declaration of Acceptance of Office**

Nominations were called. Cllr Farnham was proposed. There were no further nominations.

RESOLVED: To elect Cllr Farnham as Chair.

02/05-22

### **Elect the Vice-Chair and sign the Declaration of Acceptance of Office**

Nominations were called. Cllr Rouse was proposed. There were no further nominations.

RESOLVED: To elect Cllr Rouse as Vice Chair.

03/05-22

### **Apologies for absence**

Apologies were received and accepted from Cllrs M. Barrows J. Goode and J. Howell (personal).

04/05-22

### **Declaration of interests and dispensations**

Cllr R Pickett – agenda item 26/05-22.

05/05-22

### **Advise Councillors to review and update their Register of Interests**

The Clerk reminded Councillors to update their Register of Interests if there had been any changes.

06/05-22

### **Appointments confirmed to outside bodies:**

- Orton Waterville United Charities – Cllr Goode.
- Parish Council Liaison Group – Cllr Pickett.
- Village Hall Management Committee – Cllrs Fearon and Rouse.
- Orton Counselling Service for Young People – Cllr Piercy.

07/05-22

### **Local police matters**

Nothing to report.

08/05-22

### **Ward Councillor reports**

Cllr Knight gave the following report:

### **Election results**

Cllr Julie Howell received the highest turn out and votes in Peterborough.

### **The drifting at Orton Southgate**

£50,000 has been funded by the department for transport, to stop this on the estate. Work will be carried out on the 27th June for 3 weeks.

### **Nene Park Festival**

This was a great success and they may think about doing more in the future. Cars' being parked at Cherryfields, was an issue, but the council got the warden out and they all got tickets.

### **Mixology**

Mixology also had an event under the bridge at Orton Mere and that again was a success with no complaints.

- 09/05-22 Minutes of previous meeting**  
The minutes of the Orton Waterville Parish Council meeting held on 27<sup>th</sup> April 2022 were agreed and RESOLVED as a correct record of the meeting and signed by the Chair.
- 10/05-22 Clerk's update**  
None.
- 11/05-22 Correspondence received**  
**1.** CAPALC: Bulletins and updates  
**2.** CAPALC: NALC Newsletters  
**3.** Cambridgeshire and Peterborough Combined Authority: Public consultation on a developing plan for better transport in Cambridgeshire and Peterborough. More information and a simple survey form are available via [www.yourltpc.co.uk](http://www.yourltpc.co.uk).
- 12/05-22 The Gannocks**  
**1.** Update on new play equipment and resolve action  
The Clerk reported that Aragon's contractor is only able to install the new equipment on the other side of the play area the ground must be flat. As the original intention was for the equipment to be installed inside the cleared wooden area it was RESOLVED that the Parish Council contractor will be asked to submit a quotation for preparing the ground and installing the equipment to compare the cost. The original decision was reversed as it is not possible to carry out the work within the agreed budget of £10,000.  
**2.** Update on installation costs of a solar security lamp and resolve action  
Cllr Dallimore reported that he had purchased a solar security lamp and tried it out in the play area in low light and stated that it gave a good level of illumination. The light will only switch on between dusk and dawn, has an 8m range and only stays on for 30 seconds. He has also checked with neighbouring properties that the light does not disturb them. He further suggested that a dummy CCTV camera can also be mounted on the same post as the lamp as an additional deterrent. The post can be painted in anti-climb paint to stop people climbing it.  
**RESOLVED:** That a budget of £200.00 is allocated for this project and that the solar security lamp is trialled for 3 months. Cllr Dallimore will write the specification for the Parish Council contractor.  
**3.** It was noted that the cherry blossom trees have now been planted and that some wildflowers are now coming through.
- 13/05-22 Reepham play area**  
Cllrs Knight and Rouse have visited the play area and gave a report as Cllr Howe was not at the meeting. They reported that there is land available to re-site the solitary piece of play equipment. It was agreed that the PCC be contacted to see if they would re-site the equipment if requested.  
**Action:** Clerk.
- 14/05-22 Parish Lengthsman**  
No update.
- 15/05-22 Bulky waste collection**  
Next collection at the Orton Centre is on Saturday 11<sup>th</sup> June 2022, 10:00 am – 12:00 pm.  
It was agreed that the Clerk will find out what dates are available in September for the next collection.  
**Action:** Clerk.
- 16/05-22 CPR training**  
The Clerk reported that CamSAR are not able to provide training in CPR or first aid at the moment, however, British Heart Foundation offers a self-study course in CPR, with the online resources available free of charge and a certificate provided at the end. The course is designed to run without an instructor using videos, but they advocate the purchase of their community CPR kits which feature a number of blow up mannequins and kneel mats etc. This is approximately £300. CamSAR are willing to lend a number of CPR training mannequins and associated equipment in return for a small donation to CamSAR.
- Other quotes received:  
St John Ambulance: Course for 12 people - £990 + VAT  
Save Lives at Work –Course for 12 £549.00 + VAT

Due to the costs quoted it was suggested that a local charity Gemma's Heart and ask if they are able to offer any CPR training.

**Action:** Clerk.

17/05-22

**Addressing Climate and Nature emergency**

The proposed Orton Waterville Parish Council Climate Action Declaration drafted by the working party was circulated prior to the meeting for Councillors consideration. It was also noted Ward Councillor Nicola Day is now the Chair on the cross party Growth and Environmental Committee and on the Cycling and Walking Group.

**RESOLVED:** That the Orton Waterville Parish Council Climate Action Declaration is adopted and placed on the website.

18/05-22

**Reports from outside bodies**

None.

19/05-22

**Cemetery**

No update.

20/05-22

**Finance & Administration**

**RESOLVED:** The following items of expenditure were approved:

Wave	Water charges Cherry Orton allotments	£34.32
HSBC	April 2022 bank account charges	£8.00
Columbaria	Sanctum plaques x 2	£218.40
Peterborough Limited	Lengthsman May 2022	£2347.30
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works May 2022	£1075.00
Mrs A Brown	Clerk's salary May 2022	£1255.47
Mrs A Brown	Clerk's expenses and reimbursements May 2022	£55.40
Cambridgeshire County Council	Superannuation May 2022 (employer/employee contributions)	£394.19
HM Revenue & Customs	Tax and NI May 2022	£295.63
Peterborough Limited	Supply & install climbing unit at Reepham	£3440.64
Peterborough Limited	Bulky waste collection 23 April 2022	£976.84

**2. Income received**

Allotment rent	£10.00
HSBC Bank interest	£1.57

**3. RESOLVED:** The end of month accounts and bank reconciliations were approved.

**4. Annual Governance and Accountability Return for year ending 31 March 2022**

(a) The effectiveness of the system of internal control was reviewed and considered satisfactory

(b) The Annual Governance Statement 2021/22 was approved and **RESOLVED**, for signing by the Chair and Clerk.

(c) The Accounting Statements were considered by all members.

(d) The Accounting Statements were approved and **RESOLVED** for signing by the Chair and Responsible Financial Officer (Clerk).

**5. It was RESOLVED** to award an honorarium of £400.00 for the Internal Auditor 2021/22.

**6. The Internal Auditor for 2022/23 was confirmed as being Mr Mark Hazlehurst again.**

21/05-22

**Planning matters**

**1. To resolve to submit comments where appropriate on applications:**

22/00381/FUL	Full permission sought for demolition of two dwellings, out-buildings and related structures and creation of access from the A605, highway works to Oundle Road and Junction 17 of the A1 (M) and associated site infrastructure works comprising groundworks, internal access roads, strategic landscaping, creation of development plateaus and diversion of underground waterpipe. Outline permission sought for the construction of industrial distribution units (Use Class B8) with ancillary offices (Use Class E(g), all matters reserved except for access at Land South Of Oundle Road And West Of A1 Chesterton Peterborough	No material observations
22/00526/HHFUL	Single storey rear extension at 7 The Gannocks, Orton Waterville, Peterborough PE2 5DZ	No material observations
22/00191/WCPP	Revised plan submitted: Variation of conditions C1 (approved plans) and C2 (materials) of Planning Permission	No material observations

	20/00846/HHFUL granted at appeal APP/J0540/D/21/3277604 at 21 Cherryfields, Orton Waterville, Peterborough PE2 5XD	
22/00663/PRIOR	The installation of a 15 metre high monopole supporting 6 no. antennas, 4 no. equipment cabinets (including a wrap around cabinet) and development works ancillary thereto at Highway Verge, Ortongate Centre, Pennington, Orton Goldhay, Peterborough	No material observations
22/00648/HHFUL	Erection of single storey side extension at 15 Kilbride Way, Orton Northgate, Peterborough PE2 6SX	No material observations
22/00640/FUL	Conversion of existing barns to two dwellings with associated works at 25 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EX	No material observations

22/05-22

**Maintenance**

None.

23/05-22

**Future agenda items and announcements**

None.

24/05-22

**Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public**

**RESOLVED:** That in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

25/05-22

**Allotments**

1. Received update on further legal correspondence relating to Rights of Way onto the site and resolve action. (For details see confidential minutes folder).

2. No other matters.

26/05-22

**Village Green on Cherry Orton Road**

The Village Green on Cherry Orton Road appears to be being used by neighbouring properties as a car parking area. Information on Village Greens from CAPALC and NALC was circulated to all Councillors prior to the meeting. The law states that parking is not allowed on Village Greens however access across this type of land to reach properties is permitted.

**RESOLVED:** That the Parish Council will write to all properties next to the Village Green and inform them that parking on the Village Green is not allowed and that their cars should only be driven across the Village Green to access their own properties. Two 'No parking signs' will also be erected on the Village Green.

27/05-22

**Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public**

**RESOLVED:** That the confidential business having been concluded, the Press and Public be readmitted to the meeting

28/05-22

**Date of next meeting** – Wednesday 29<sup>th</sup> June 2022.

The meeting closed at 20.31 pm.