

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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NOTICE OF MEETING: Orton Waterville Parish Council

DATE: Wednesday 28th September 2022

TIME: 7.00 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
22nd September 2022

Members: 13 Quorum: 5

A G E N D A

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

77/09-22

Apologies for absence

To receive and accept apologies for absence

78/09-22

Declaration of interests and dispensations

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

79/09-22

Local police matters

To receive any reports on crime levels in the parish and to resolve any actions

80/09-22

Ward Councillor reports

To receive reports from Ward Councillor on mutual matters concerning the parish

81/09-22

Minutes of previous meeting

To approve and sign the minutes of the meeting held 27th July 2022

82/09-22

Clerk's update

To receive any updates from Clerk on previous actions

83/09-22

Correspondence received

1. CAPALC: Bulletins and updates
2. CAPALC: NALC Newsletters
3. Cambridgeshire and Peterborough Combined Authority: Six Keys Roadshow
4. HM The Lord-Lieutenant of Cambridgeshire: Letter of thanks
5. Peterborough City Council: Recommendations needed for Winter 2022/23 tree planting sites
6. National Highways: Essential bridge maintenance works on the A605 Oundle Road overbridge. Works commence from Monday 26 September for 7 months, weather permitting. Closures and diversions will be in place.

- 84/09-22 Operation London Bridge**
To receive update and resolve action
- 85/09-22 Code of Conduct policy**
To review policy and resolve adoption
- 86/09-22 The Gannocks**
To receive any updates and resolve action
- 87/09-22 Reepham play area**
To receive update on matter of concern and resolve action
- 88/09-22 Parish Lengthsman**
To receive any updates and resolve action
- 89/09-22 Bulky waste collection**
To receive update and resolve action
- 90/09-22 Lynch Wood – ‘Slow down children’ crossing signs**
To receive update and resolve action
- 91/09-22 Addressing Climate and Nature emergency**
To receive update and resolve action
- 92/09-22 Reports from outside bodies**
1. Village Hall
2. Parish Council Liaison
3. Reports from other bodies
- 93/09-22 Cemetery**
To receive any matters of concern and resolve action

- 94/09-22 Finance & Administration**
To resolve payments of expenditure:

Rialtas Business Solutions	Alpha Software annual support	£154.80
HSBC	July 2022 bank account charges	£10.00
Wave	Cherry Orton water charges	£142.61
Peterborough Limited	Lengthsman August 2022	£2347.30
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works August 2022 incl. additional works	£2440.00
PKF Littlejohn LLP	External Auditor 2022	£360.00
Mrs A Brown	Clerk's salary August 2022	£1285.28
Mrs A Brown	Clerk's expenses and reimbursements August 2022	£47.45
Cambridgeshire County Council	Superannuation August 2022 (employer/employee contributions)	£394.19
HM Revenue & Customs	Tax and NI August 2022	£265.62
Family Voice	Grant S137 LGA 1972	£500.00
NetWiseUK	Website hosting, support and maintenance July 22 – July 23	£360.00
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works Sept 2022 incl. additional works	£1500.00
Signs Express	No parking signs for Village green	£184.80
Wave	Water charges – cemetery	£36.61
HSBC	August bank account charges	£10.00
Amazon Business	Annual Membership fee	£72.00
Amazon	Condolence books x 6	£149.94
Mrs A Brown	Clerk's salary September 2022	£1285.08
Mrs A Brown	Clerk's expenses and reimbursements Sept 2022 (includes stationery costs re: Operation London Bridge)	£108.70
Cambridgeshire County Council	Superannuation August 2022 (employer/employee contributions)	£394.19
HM Revenue & Customs	Tax and NI August 2022	£265.82
Arthur J. Gallagher Insurance Brokers Limited	Parish Council insurance – Long Term Agreement (Fixed for 3 years)	£2445.15
Peterborough Limited	Lengthsman September 2022	£2506.10

2. To note end of month accounts and resolve bank reconciliation
3. To note conclusion of audit for year end 31 March 2022
4. To confirm staying part of the SAAA central external auditor appointment arrangements

95/09-22

Planning matters

1. To ratify comments already submitted and resolve to submit comments where appropriate on applications:

22/00981/CTR	1 x Magnolia Tree- Reduce by approximately 1-2m and balance at 9 New Road, Orton Waterville, Peterborough PE2 5EJ
22/01088/HHFUL	Erection of single storey side extension, with removal of first floor bay and replace with doors and juliet balcony at 30 Vetchfield, Orton Brimbles, Peterborough PE2 5FH
22/01108/LBC	Conversion of two barns to two dwellings with associated works at 25 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ
22/01237/CTR	Proposal: (A) Willow tree prune, (B) Remove and replace conifer (Judas tree) in the centre of garden bed as part of an overall replanting of the front garden, (C) Silver birch prune overhanging driveway branches and (D) Prunus sp (flowering cherry) remove only the dead wood at 35 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ
22/01106/HHFUL	Erection of first floor side extension over garage at 26 Fallowfield, Orton Wistow, Peterborough PE2 6UR
22/01212/HHFUL	Removal of bay window to first floor bedroom and replacement with French doors and Juliet balcony; internal works at 30 Vetchfield, Orton Brimbles Peterborough, PE2 5FH
22/01289/HHFUL	Erection of single story rear extension and loft conversion with dormer at 10 Church Drive, Orton Waterville, Peterborough PE2 5EX

96/09-22

Maintenance

To receive and resolve any matters requiring action

97/09-22

Future agenda items and announcements

To receive matters of relevance for inclusion at the next meeting

98/09-22

Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public

To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

99/09-22

Allotments

1. To receive update on legal correspondence relating to Rights of Way onto the site and resolve action
2. To receive any other matters of concern and resolve action

100/09-22

Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public

To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting

101/09-22

Date of next meeting – Wednesday 26th October 2022