

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
Website: www.ortonwatervilleparishcouncil.org.uk

Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 27th July 2022 at 7.00 pm.

PRESENT: Councillors J. Farnham (Chair), M. Chambers, S. Dallimore, B. Fearon, R. Pickett, J. Piercy, T. Rouse, B. Warne and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 1

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Lou Roe from Family Voice gave background information on her grant application agenda item 55/07-22.

53/07-22

Apologies for absence

Apologies were received and accepted from Cllrs M. Barrows and J. Goode (personal). Cllrs K. Knight and J. Stevenson (Civic Duty). Cllr Dr Sridhar gave her apologies to the Clerk after the meeting.

54/07-22

Declaration of interests and dispensations

None.

55/07-22

Family Voice grant application

The application to discuss the grant request for £500.00 was discussed. Family Voice Peterborough are a local registered charity who primarily seek to improve services in all areas of the lives of children and young people ages 0-25 with disabilities or additional needs. They now own the Goldhay Centre in Paynels after it was asset transferred from Peterborough City Council and it is used by numerous groups. The grant will allow them to become more useful to the local community as well as more environmentally friendly. The funds are required to replace lighting with LED strip lighting, allowing for more environmentally friendly lighting in the Goldhay Centre and in the long run will reduce energy costs. The total cost of the project is £628.95.

RESOLVED: To award Family Voice the full grant amount of £500.00 to replace lighting with LED strip lighting in the Goldhay Centre, Paynels.

56/07-22

Rental property in Orton Northgate

The Clerk has sent a letter on behalf of the Parish Council (PC) to Shailesh Vara, Member of Parliament for North West Cambridgeshire, asking for help and advice in dealing with the issues which were raised by residents in the June 2022 public forum relating to the rental of a residential property through various platforms. Cllr Stevenson is also continuing to deal with the matter.

57/07-22

Local police matters

No update.

58/07-22

Ward Councillor reports

Report submitted to the Clerk by Cllr Stevenson:

Bellway Development

For the past month, brown dust from the Bellway Development by Arena Drive has covered residents' cars and gardens. Cllr Stevenson is working with the council, residents and the developer to resolve this, with Bellway paying for some resident's cars and windows to be cleaned.

Showground

A meeting was held between ward councillors, residents and AEPG on 25th July to discuss disruption caused by various events at the Showground, with AEPG committing to working with residents to resolve the issues.

Drifting

Following vandalism, the council has re-started work on the traffic calming measures at Stapleton Road. On 25th July, Cllr Stevenson attended a meeting with the area superintendent to discuss how the police and council may work together more collaboratively to resolve the issue.

Report submitted to the Clerk by Cllr Knight:

- Cross keys Hub at the library started on Monday: -

Monday's - 2pm - 3pm - Employment Prep Programme - get ready for work with a tailor-made programme. Gain confidence, set goals and get prepared for work.

Friendship and Games club - cuppa, chat, and board games (same time as above).

Tuesday's - 9.30am - 11am - Careers club - help applying for jobs, writing CV's, completing applications forms and interview skills.

Thursday's - 11am - 12pm (starts September because of summer holiday's) for parents with 0-5 years children to get support and advice as well as meeting other parents.

Friday's - 3pm - 4:30pm - Learn my way - online courses for beginners.
- Vetchfield and Chandlers encampment - They have moved on and a concrete block is blocking the path. The council are working on a more permanent solution and will be removing the block soon.
- Fly-tipping in Goldhay has got worst over the last 4 weeks. It's all been reported to PCC and Cross keys.
- The Showground will be stopping all events from 1st July 2023.
- Debdale pond - huge amount of anti-social behaviour and drug paraphernalia taking place. PCC and police have been informed. There is a burnt-out tree there as well.
- Wistow play park is now finally complete. The new roundabout has been installed and a baby swing was put in this morning. They had issues with the delivery of the play equipment.

Report submitted to the Clerk by Cllr Day:

- There was an attempted break in at a garage on Lady Lodge Drive, this have now been reported to police teams.
- I've been working with Southgate and Northgate residents on issues they have with events at the Showground. We have had a meeting with AEPG and it was confirmed that Showground events will end on 1st July 2023.
- We have ongoing issues with fly tipping in a Green Fenced area in Hinchcliffe. Up the Garden Bath will be helping to regenerate that space with the hope that this will discourage fly tip (this approach has worked in another area in Kilham).
- I'm now Chair of a newly formed Climate Change and Environment Committee at the City Council. We had our first meeting and asked questions about a Flood Management Strategy and a Local Area Energy Plan.
- We had a Parish Council Climate Change Working Group Meeting, where some actions plans were viewed from another Parish Council. So we can begin to draw up our own Parish Action Plan.

59/07-22

Minutes of previous meeting

The minutes of the Orton Waterville Parish Council meeting held on 29th June 2022 were agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair.

60/07-22

Clerk's update

None.

61/07-22

Correspondence received

1. CAPALC: Bulletins and updates
2. CAPALC: NALC Newsletters
3. CAPALC: Finance training
4. CAPALC: Star council awards 2022
5. CAPALC: CAPALC Annual Conference - 9th September 2022
6. Peterborough City Council: Peterborough City Council is considering holding 'all-out' city council elections every four years and residents urged to take part in elections consultation. Consultation ends on 19th September 2022. For more information go to:
<https://www.peterborough.gov.uk/council/consultations/consultation-to-change-scheme-of-elections>

62/07-22

The Gannocks

1. The Parish Council contractor Richard Harding (RH) has provided a quotation for installing the new piece of play equipment next to the existing equipment however the existing fence will need to be repositioned to accommodate it, and a couple of new fencing panels will need to be purchased. The quotation states a maximum cost of £10,000 as due to the current climate the price of materials, RH states that he cannot be guarantee the cost although any savings at the end of the project will be passed onto the Parish Council. It was noted that the quotation did not state that the cost included the piece of play equipment.
RESOLVED: to accept the quotation from Richard Harding to prepare the ground and install the one piece of play equipment at The Gannocks, reposition the fence and purchase the required new fence panels on the proviso that the maximum quotation of £10,000 includes the purchase of the play equipment. The Clerk will apply for the necessary planning permissions.
2. The solar security lamp and camera have been installed; to comply with Data Protections Regulations, CCTV notices are being put up. Graffiti on the signs will also be cleaned off.
3. No other matters.

63/07-22

Reepham play area

No update – Cllr Stevenson is still dealing with the matter.

64/07-22

Parish Lengthsman

The meeting was asked if the Lengthsman is now emptying the bins on the pillars at Napier Place. The Clerk agreed to find out.

Action: Clerk.

65/07-22

Bulky waste collection

Next collection Saturday 24th September 2022, 10 am – 12 pm, small car park at the back of the Orton Centre.

66/07-22

Lynch Wood – ‘Slow down children’ crossing signs

Further to previous agenda item 233/03-22, costs for the Lynch Wood Roundabout Crossing 'Slow Down' signage were provided to the Clerk by Ward Cllr Day as being £390 for one sign on one side of the road £390 and £607 for a sign on either side of the road. The costs were discussed and councillors were not sure whether the signs would be satisfactory and actually slow down the traffic coming off this roundabout. It was suggested that perhaps parents should be encouraged to cross the road further down where there is a traffic island. It was suggested that a Traffic Engineer should be asked to look for a solution.

RESOLVED: that a meeting is arranged with Cllrs Farnham, Piercy, Warne and the Clerk to walk the area in question. A Peterborough City Council Highways Traffic Engineer will also be invited to attend.

Action: Cllrs Farnham, Piercy, Warne and Clerk.

67/07-22

Addressing Climate and Nature emergency

The working group met and Cllr Day provided Orton Longueville Parish Council's (OLPC) action plans. The group have been looking at these plans to see what OLPC have been doing as a baseline for the parish council's own work. The working group plans to meet with OLPC to better understand what their approach is.

68/07-22

Reports from outside bodies

1. Village Hall – Cllr Fearon reported that:
 - The Village Hall Committee (VHC) are not keen to fence in the grassed area at the side of the building and the matter has been put aside for now. The VHC had agreed at their meeting, that the Parish Council should pay to cut back the overgrown bushes next to the village hall

footpath as it is their land. The bushes were originally planted at the request of the neighbouring property to protect their fence as it had been vandalised at the time footpath was tarmacked and the intention was that the property owner would maintain the bushes; however this is now not happening. It was suggested that the Community Payback service could do this. The Clerk will investigate.

- Wi-Fi is due to be installed in the village hall.
 - The VHC are looking into buying a new projector.
 - New chairs are being purchased.
2. Parish Council Liaison – Cllr Pickett reported that he had attended the recent meeting and gave feedback. Minutes from meetings will be circulated to everyone.
 3. No other reports.

69/07-22

Cemetery

1. The Health and Safety report completed by Cllr Farnham, Cllr Goode and Clerk was circulated. It was agreed that the following actions highlighted in the report will be addressed:
 - To add more shrubs or hardy perennials to add colour.
Action: A budget of £100 will be allocated for bulbs and shrubs.
 - The perimeter fence running along the back of the children’s is in poor repair in two places. This fenced area is heavily shrouded by summer tree and shrub growth however there is a budget set aside for a new fence in the precept from the Peterborough City Council. This will be reviewed at the next inspection.
 - In general all headstones are in good condition - one headstone has dipped forwards due to settlement and requires levelling. There appears to be a large amount of flowers and various items decorating the headstones, these clearly overflow on many headstones and consequently become blown across other graves. Cllr Goode and Farnham have suggested that the Parish Council revisit terms of use and tighten up the rules on this process.
Action: The clerk will write and ask the grave keeper on file to remove the excessive grave memorabilia.
Action: Richard Harding to address the sinking/unlevel headstones and reseed grass after Clerk has written and advised grave keeper.

2. No other matters.

70/07-22

Finance & Administration

RESOLVED: The following items of expenditure were approved:

Rialtas Business Solutions	Allotments Software Annual Support	£151.20
HSBC	June 2022 bank account charges	£10.50
CAPALC	Councillor planning training	£100.00
MAGPAS	Grant S137 LGA 1972	£500.00
Columbaria	Sanctum plaque	£91.00
Wave	Gostwick water charges	£222.38
Peterborough Limited	Lengthsman July 2022	£2347.30
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works July 2022 incl. additional works	£1580.00
Mrs A Brown	Clerk’s salary July 2022	£1285.28
Mrs A Brown	Clerk’s expenses and reimbursements July 2022	£74.95
Cambridgeshire County Council	Superannuation June 2022 (employer/employee contributions)	£394.19
HM Revenue & Customs	Tax and NI July 2022	£265.62
Screwfix	CCTV stickers	£5.99
Information Commissioners Office	Annual Data Protection renewal	£35.00

2. Income received:

Cemetery fees	£900.00
HSBC Bank interest	£1.88

3. **RESOLVED:** That the end of month accounts and bank reconciliations are approved.

71/07-22

Planning matters

1. **RESOLVED:** To submit comments where appropriate on applications:

22/00980/HHFUL	Demolition and erection of garage, and erection of two storey rear extension.	No material observations.
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	Rendering and reroofing of house with replacement windows, reduction in number of photovoltaic panels, extension of dropped kerb – retrospective at 10 Chapel Lane, Orton Waterville, Peterborough PE2 5EG	
22/00941/PRIOR	Installation of a 20m-high telecommunications monopole support antenna, associated radio-equipment housing and ancillary development hitherto at Grass Verge At Newcombe Way, Orton Southgate	No material observations.
22/00942/PRIOR	Installation of a 20m-high telecommunications monopole support antenna, associated radio-equipment housing and ancillary development hitherto at Grass Verge At Brimbles Way, Orton Brimbles	Comment submitted to PCC: The location of the cabinet will further restrict pedestrian view when crossing the road at this point which is always an issue. The cabinet should therefore be sited well away from this junction.
22/00981/CTR	Tree works: 1 x Magnolia Tree – Reduce by approximately 1-2m and balance at 9 New Road, Orton Waterville, Peterborough PE2 5EJ	No material observations.

72/07-22

Maintenance

It was noted that Ward Cllr Day is dealing with an issue where a local resident fell over due to an uneven footpath in Chapel Lane.

73/07-22

Future agenda items and announcements

None.

74/07-22

Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public

It was REOSLVED that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

74/07-22

Allotments

1. No update on legal correspondence relating to the Rights of Way onto the site.
2. There Clerk reported that she and Cllr Farnham carried out inspection at Gostwick and Cherry Orton.

Gostwick – Tenants are encroaching out of their plot boundaries and onto the road sides making it difficult for the grass roadways to be cut. One part of the road has been covered with carpet which needs to be removed to allow the area to return to grass, several plots are overgrown. The Clerk has sent an email to all tenants and highlighted the issues and asked them to clear away any items outside of their plot boundaries and to keep things only on their plots

Cherry Orton Road – the boundaries on both sides of the site need attention.

East side (Cherry Orton Road) – The Clerk has written to tenants on the east side of the site and asked them to clear items away from the fence as the Parish Council has an agreement with the owner of the property is to keep a clear gap at all times between plots and the fence. It was suggested that the Parish Council erects its own high green wire fence between the allotment boundary and the residents fence which will ensure that there is a clear gap at all times. A gate can be put in at one end for access to the area. It will also stop access of the 3 gates which are along this side.

RESOLVED: that a high wire fence be erected along the entire eastern boundary and the Community Infrastructure Levy (CIL) of £1874.15 be allocated towards the total cost. The Parish Council contractor will be asked to erect the fence in the autumn after the current growing season.

West side (Don’s Walk) – This border is very untidy and appears to be a dumping ground – this area was originally intended for sheds for those tenants which have small plots. Tenants are also spilling out of their plot boundaries onto the road side. The Clerk has written to all tenants and asked them to clear

their plot boundaries and also to clear away their rubbish on the Don's Walk border. A few of the tenants asked if they could cultivate this area and put in raised beds.

RESOLVED: that the west side boundary area is cleared and returned to its original intention for sheds for those tenants which have small allotment plots. No cultivating, or raised beds or other items to be in this area.

It is evident that a good clear up is needed at both sites again as there was no waste collection at the sites last year.

RESOLVED: that a bulky waste collection for Cherry Orton Road and Gostwick allotment sites is organised for late September/early October. Peterborough Limited will attend each site for one hour.

75/07-22

Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public

It was RESOLVED that the confidential business having been concluded, the Press and Public be readmitted to the meeting

76/07-22

Date of next meeting – Wednesday 28th September 2022 (no meeting in August).

Meeting closed at 8.30 pm.