

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 28th September at 7.00 pm.

PRESENT: Councillors J. Farnham (Chair), M. Chambers, J. Goode, R. Pickett, T. Rouse, Dr. D. Sridhar, J. Stevenson, B. Warne and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 0

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

None.

77/09-22

Apologies for absence

Apologies were received and accepted from Cllrs M. Barrows, S. Dallimore, B. Fearon, J. Piercy (Personal) and Cllr K. Knight (Civic Duty).

78/09-22

Declaration of interests and dispensations

None.

79/09-22

Local police matters

Cllrs Farnham, Fearon, Pickett and the Clerk recently attended an informal meeting with the police. Several issues were raised with them. The police could not stress enough the importance of reporting all crimes to them via official channels as more often than not, members of the public complain about things on social media and then complain more when things continue to happen. Cllr Stevenson stated that residents do report incidents online, however it is alleged that the Police switch this service off during peak times which prevents the issues from being logged and recorded.

80/09-22

Ward Councillor reports

1. Report submitted to the Clerk by Cllr Knight:

- Grass Bunds have been agreed by the council along Brimbles way. It may take some time due to the amount of soil needed for that area, but I have been ringing around and I have found someone that will donate the soil, but it won't be ready until the start of next year. In the mean-time, the council will replace the posts.

The Grass bunds between Vetchfield and Chandlers are looking really good.

- I had a meeting with the police at the start of the month with regards to the car cruising and they are continuing to monitor it and will be contacting ward councillors every 3 months to discuss and to bring up any other issues in the ward.
- Residents to pay for broken/stolen bins. This was going to be about £30 for a replacement bin. I have been working with other councillors to get this stopped. The council have put a lid on it for now and further discussions will be had.
- Cross Keys had a great morning on Saturday and they have offered to help collect from houses in January, if we are continuing with the bulky waste. In the end they collected from 20 houses and picked up some fly tip on the way.
- The Cross Keys hub is a success at the Orton library. The career's club is the popular one at the moment.

2. Report submitted to the Clerk by Cllr Day:

- Cllr Kirsty Knight has worked with residents and the local police regarding the unauthorised encampment on Brimble's Way. We had to put considerable pressure on the police to come out and patrol after there were reports of fires, destruction of trees, stealing from shops and local businesses and reports of a gun being seen. Local Police did keep the area under observation and the encampment left after a Section 77 was issued. They moved to BGL at Orton Southgate, but then left after a few days.
- The Car Cruising Task and Finish Group and Officers are in the process of writing a report with recommendations. It was discussed that the group will look at putting a PSPO in place at Pleasure Fair Meadows Car Park - it was identified that this is the start of static events that then lead to anti-social driving later at night. It was advised by the Police attending the meeting that we should be wary of displacement of activities and that Essex Police have had some success in engaging with the car cruising community - they tend to engage with drivers at static events and keep an eye on the activity. Questions still need to be raised with Police to see if they can resource and implement a PSPO at Pleasure Fair Meadows Car Park. Options and recommendations will be drawn up in a report to scrutiny committee. I have also raised this issue with CEO of the council in group leaders' meetings and will be raising it with the Mayor.
- I got an update on Peter Tebbs recommendations to Councillors regarding signage/ infrastructure at the Lynch wood Roundabout, for those parents who walk children to school. I believe there will be an update at this meeting. It seems the solution of directing pedestrians to the second crossing, further into the road with infrastructure and signage may be a solution. Parents are still reporting that drivers speed along this road.
- We introduced 'Meet On Your Street' in June, a doorstep session that captures residents' issues and concerns. We continue to run those on a regular basis and follow up on the feedback and casework that comes out of those sessions.

3. Cllr Stevenson gave the following report:

- Cllr Stevenson was absent for five weeks due to a health issue.
- Working with a group of residents and Bellway Homes to address the problem of dust arising from the new development at Orton Northgate during construction. The dust had been covering residents' windows and cars. After several meetings with Bellway and the council, remedial action was taken and the problem has ceased.

81/09-22 **Minutes of previous meeting**

The minutes of the Orton Waterville Parish Council meeting held on 27th July 2022 were agreed and **RESOLVED** as a correct record of the meeting and signed by the Chair.

82/09-22 **Clerk's update**

26/05-22 Parking on the village green: Letters have been sent to the affected properties in front of the green and 'No Parking' signs have been erected on the village green.

32/06-22 Orton Northgate property let out on Airbnb causing anti-social behaviour: A response to the Parish Council's correspondence on the matter has been received from Rt. Hon. Shailesh Vara MP. Mr Vara advised that Airbnb should be contacted via their direct link on their website so that neighbours can raise noise complaints regarding the property and provide the relevant dates and times at which disruption has occurred, if they have not already done so. He also suggested including how this has impacted on local residents, so that the company can take appropriate action and that Peterborough City Council's website also holds further information on noise disruption.

83/09-22 **Correspondence received**

1. CAPALC: Bulletins and updates
2. CAPALC: NALC Newsletters
3. Cambridgeshire and Peterborough Combined Authority: Six Keys Roadshow
4. HM The Lord-Lieutenant of Cambridgeshire: Letter of thanks to Parish Councils for implementing Operation London Bridge.

5. Peterborough City Council (PCC): Recommendations needed for Winter 2022/23 tree planting sites. Residents are being asked to contact PCC with tree planting locations: <https://arcg.is/05mbzy>
<https://arcg.is/0fS8jy>
6. National Highways: Essential bridge maintenance works on the A605 Oundle Road overbridge. Works commence from Monday 26 September for 7 months, weather permitting. Closures and diversions will be in place.

84/09-22

Operation London Bridge

Cllr Farnham reported that she, Cllr Rouse and the Clerk had prepared a plan for the death of a senior royal figure which was to be presented at the meeting however due to the recent death of HM Queen Elizabeth II the plan had to be implemented straightaway. The location for the laying of flowers at the Orton Centre and near the Parish Council cemetery had been arranged with the relevant people as were the locations for the condolence books at Sue Ryder, Orton Centre; Village Hall, Glebe Avenue; Wistow Community Centre, Christ Church, Visitors Centre, Nene Park Trust and Ormiston Bushfield Academy (OBA). Cllr Rouse thanked the Chair and Clerk for putting the plan into action so quickly. Reverend Sarah Gower held a service at Christ Church on the eve of Her Majesty's funeral at which Cllr Farnham read out the King's Proclamation.

Condolence books have been collected and are to be sent to PCC and stored with their own for national archive.

It was suggested that a copper beech tree is planted in memory of HM Queen Elizabeth II on the green area between OBA and the Orton Centre. The flowers which were laid by members of the public have been collected are being composted and will be used when the tree is planted. A memorial garden in this area was also suggested.

It was noted that a plan needs to be prepared for the next such event.

RESOLVED: That the Clerk will contact PCC and ask if a copper beech tree can be planted near the Orton Centre and ask for their thoughts on a memorial garden on the green area near OBA.

ACTION: Clerk.

85/09-22

Code of Conduct policy

Cllr Pickett attended the recent PCC Code of Conduct training.

The current Code of Conduct policy was reviewed against PCC's Code of Conduct policy.

RESOLVED: That the Parish Council will continue with its current Code of Conduct policy. A copy of the policy is on the Parish Council website.

86/09-22

The Gannocks

The Clerk reported that she had been notified of people camping in the trees at The Gannocks and that Richard Harding has been instructed to open up the clearing again as it had overgrown since it was last done.

The ditch at the back of the trees near residents fencing has now been filled in with soil to stop people gathering there. The Clerk will apply for free trees from The Woodland Trust to fill in the gaps.

The dog bin near Wyman Way entrance has holes in the lid which is making the area smell. The Clerk has reported this to PCC.

RESOLVED: That the meadow will not be cut and left all year round with cut out footpaths.

87/09-22

Reepham play area

No update. Item to be removed from the agenda as no further correspondence has been received.

88/09-22

Parish Lengthsman

The Lengthsman rubbish collection sheets are being sent to the Clerk on a regular basis from Peterborough Ltd showing how many bags of rubbish are being collected in each area.

89/09-22

Bulky waste collection

The recent collection was very well attended and both refuse trucks were full. Collections for next year will be discussed when the budget for 2023 is set later in the year.

90/09-22

Lynch Wood – ‘Slow down children’

Cllr Farnham reported that she, Cllr Warne and the Clerk met with Peter Tebb (PCC Highways), to see if there were any alternative solutions to improve the crossing situation on the junction of Lynch Wood near to Oundle Road roundabout.

Prior to the meeting, Peter Tebb had observed that the majority of the pupils (either alone or accompanied) were following the footpath away from the roundabout and crossing where the pedestrian refuge is located further into Lynch Wood. The children that he did observe crossing without an adult displayed a good level of road sense and respected the traffic waiting for a safe gap in traffic to cross.

Suggestions from the meeting for improving the issue have been costed by Peter Tebb:

- Remove the bush at on the corner of the junction to improve the visibility at the crossing point, topsoil and seeding: Cost £50-£100.
- Replace the faded sign and erect in slightly new location to direct pedestrians for the school to the left and to reinforce the desired behaviour: Cost £300.
- Add footprints to the surface of the footpath in thermoplastic road marking material to direct pedestrians to the crossing: Cost £100 - £150.
- Widen the pedestrian refuge island by the Pearl roundabout as it is smaller than the other islands on Lynch Wood and by the Norwich & Peterborough building: Peter Tebb suspects that the narrower island near Pearl is restricted by virtue of being situated between the two car park entrances; otherwise it would have been built wider at the time. Even if it was possible to widen it the cost of doing so is likely to be prohibitive: Cost several thousand pounds.
- Move the Peterborough Business Park sign over by a few metres to improve visibility: Cost several thousand pounds.

RESOLVED: That Cllr Stevenson will find out if the Parish Council can apply to the Police Crime Commissioner for a grant for the signage and footpath footprints as the works fall under child safety. When the works have been completed, Orton Wistow Primary School will be asked to inform parents of the improvements in their newsletter and encourage them to use the safer route to school.

Action: Cllr Stevenson.

91/09-22

Addressing Climate and Nature emergency

No update.

92/09-22

Reports from outside bodies

1. Village Hall – Cllr Rouse reported that an increase to the hall rental charges will be discussed at the next Committee meeting. The Clerk will ask the village hall secretary if the Wi-Fi has been connected.

Action: Clerk.

2. Parish Council Liaison – nothing to report.

3. Reports from other bodies – nothing to report.

93/09-22

Cemetery

Nothing to report.

94/09-22

Finance & Administration

RESOLVED: That the following items of expenditure are approved:

Rialtas Business Solutions	Alpha Software annual support	£154.80
HSBC	July 2022 bank account charges	£10.00
Wave	Cherry Orton water charges	£142.61
Peterborough Limited	Lengthsman August 2022	£2347.30
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works August 2022 incl. additional works	£2440.00
PKF Littlejohn LLP	External Auditor 2022	£360.00
Mrs A Brown	Clerk's salary August 2022	£1285.28

Mrs A Brown	Clerk's expenses and reimbursements August 2022	£47.45
Cambridgeshire County Council	Superannuation August 2022 (employer/employee contributions)	£394.19
HM Revenue & Customs	Tax and NI August 2022	£265.62
Family Voice	Grant S137 LGA 1972	£500.00
NetWiseUK	Website hosting, support and maintenance July 22 – July 23	£360.00
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works Sept 2022 incl. additional works	£1500.00
Signs Express	No parking signs for Village green	£184.80
Wave	Water charges – cemetery	£36.61
HSBC	August bank account charges	£10.00
Amazon Business	Annual Membership fee	£72.00
Amazon	Condolence books x 6	£149.94
Mrs A Brown	Clerk's salary September 2022	£1285.08
Mrs A Brown	Clerk's expenses and reimbursements Sept 2022 (includes stationery costs re: Operation London Bridge)	£108.70
Cambridgeshire County Council	Superannuation August 2022 (employer/employee contributions)	£394.19
HM Revenue & Customs	Tax and NI August 2022	£265.82
BHIB	Parish Council insurance – Long Term Agreement (Fixed for 3 years)	£1644.50
Peterborough Limited	Lengthsman September 2022	£2347.30

2. Income received August and September:

PCC – 2nd Instalment of Parish Council precept	£27,916.75
PCC – 2nd Instalment for Parish Recreation grounds	£1543.50
PCC – 2nd Instalment for Parish Burial grounds	£2742.75
Cemetery fees	£2330.00
Allotment rents	£2426.00
HSBC Bank interest August & September	£12.86

RESOLVED: That the end of month accounts and bank reconciliations are approved.

3. The conclusion of audit for year end 31 March 2022 was noted. No remarks were made by the External Auditor. The public notice has been placed on the website.

4. RESOLVED: That the Parish Council will continue with the SAAA central external auditor appointment arrangements for the next appointing period until 2026-27.

95/09-22

Planning matters

1. RESOLVED: To ratify and submit comments where appropriate on applications:

22/00981/CTR	1 x Magnolia Tree- Reduce by approximately 1-2m and balance at 9 New Road, Orton Waterville, Peterborough PE2 5EJ	No material observations
22/01088/HHFUL	Erection of single storey side extension, with removal of first floor bay and replace with doors and juliet balcony at 30 Vetchfield, Orton Brimbles, Peterborough PE2 5FH	No material observations
22/01108/LBC	Conversion of two barns to two dwellings with associated works at 25 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No material observations
22/01237/CTR	Proposal: (A) Willow tree prune, (B) Remove and replace conifer (Judas tree) in the centre of garden bed as part of an overall replanting of the front garden, (C) Silver birch prune overhanging driveway branches and (D) Prunus sp (flowering cherry) remove only the dead wood at 35 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No material observations
22/01106/HHFUL	Erection of first floor side extension over garage at 26 Fallowfield, Orton Wistow, Peterborough PE2 6UR	No material observations
22/01212/HHFUL	Removal of bay window to first floor bedroom and replacement with French doors and Juliet balcony; internal works at 30 Vetchfield, Orton Brimbles Peterborough, PE2 5FH	No material observations
22/01289/HHFUL	Erection of single story rear extension and loft conversion with dormer at 10 Church Drive, Orton Waterville, Peterborough	No material observations

	PE2 5EX	
22/01240/FUL	Proposed two storey side extension to existing Signet Branding building, revised service yard layout and car parking at Innovation House, Bakewell Road, Orton Southgate, Peterborough PE2 6XU	No material observations
22/01326/FUL	Change of use of existing outbuilding for use for counselling consultations at 31 Svenskaby, Orton Wistow, Peterborough PE2 6YZ	No material observations

96/09-22

Maintenance

A resident has asked if an additional street light on the footpath leading from behind Rangefield to Sevenacres can be installed as it is very dark when walking through there at night. The Clerk has sent this request to PCC.

97/09-22

Future agenda items and announcements

Agenda item next meeting - 2023 budget ideas for discussion.

98/09-22

Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public

It was **RESOLVED** that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

99/09-22

Allotments

1. Update received update on further legal correspondence relating to Rights of Way onto the site and resolved action. (For details see confidential minutes folder).
2. Allotment rents are now due for payment.

100/09-22

Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public

It was **RESOLVED** that the confidential business having been concluded, the Press and Public be readmitted to the meeting

101/09-22

Date of next meeting – Wednesday 26th October 2022.

Meeting closed at 8:14 pm.