

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA  
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**NOTICE OF MEETING:** Orton Waterville Parish Council

**DATE:** Wednesday 21<sup>st</sup> December 2022

**TIME:** 7.00 pm

**VENUE:** Village Hall, Glebe Avenue, Orton Waterville

**All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.**

**This meeting is open to the public (including press).**

**There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.**

*A Brown*

Mrs A Brown  
Proper Officer  
15<sup>th</sup> December 2022

Members: 13      Quorum: 5

## A G E N D A

### **Public Question Time**

#### **Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

**151/12-22**

#### **Apologies for absence**

To receive and accept apologies for absence

**152/12-22**

#### **Declaration of interests and dispensations**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

**153/12-22**

#### **Local police matters**

To receive any reports on crime levels in the parish and to resolve any actions

**154/12-22**

#### **Ward Councillor reports**

To receive reports from Ward Councillor on mutual matters concerning the parish

**155/12-22**

#### **Minutes of previous meeting**

To approve and sign the minutes of the meeting held on 30<sup>th</sup> November 2022

**156/12-22**

#### **Clerk's update**

To receive any updates from Clerk on previous actions

**157/12-22**

#### **Correspondence received**

1. CAPALC: Bulletins and updates
2. CAPALC: NALC Newsletters

**158/12-22**

#### **Allotments**

To receive any matters of concern and resolve action

**159/12-22**

#### **Cemetery**

To receive any matters of concern and resolve action

160/12-22

**Finance & Administration**

To resolve payments of expenditure:

HSBC	Novembe 2022 bank account charges	£10.00
CamSAR	Grant donation S137 LGA 1972	£260.00
Peterborough Limited	Lengthsman December 2022	£2347.30
Sign Of The Times	HM Queen Elizabeth Platinum Jubilee sign	£695.64
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works 2022 incl. additional works	£1300.00
Columbaria	Sanctum plaque	£109.20
Mrs A Brown	Clerk's salary December 2022	£1345.88
Mrs A Brown	Clerk's expenses and reimbursements December 2022	£40.40
Cambridgeshire County Council	Superannuation Dec 2022 (employer/employee contributions)	£416.84
HM Revenue & Customs	Tax and NI December 2022	£290.26

2. To note end any income received

3. To note end of month accounts and resolve bank reconciliation

161/12-22

**Planning matters**

1. To resolve to submit comments where appropriate on applications:

22/01688/HAZ	Increased quantity of E1 classified substances at Safapac Ltd, 1 - 5 Stapledon Road, Orton Southgate, Peterborough PE2 6TB
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162/12-22

**Maintenance**

To receive and resolve any matters requiring action

163/12-22

**Future agenda items and announcements**

To receive matters of relevance for inclusion at the next meeting

164/12-22

**Date of next meeting** – Wednesday 25<sup>th</sup> January 2023