

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**NOTICE OF MEETING:** Orton Waterville Parish Council

**DATE:** Wednesday 26<sup>th</sup> April 2023

**TIME:** 7.00 pm

**VENUE:** Village Hall, Glebe Avenue, Orton Waterville

**All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.**

**This meeting is open to the public (including press).**

**There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.**

*A Brown*

Mrs A Brown  
Proper Officer  
20<sup>th</sup> April 2023

Members: 13      Quorum: 5

## A G E N D A

### **Public Question Time**

#### **Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

**239/04-23**

#### **Apologies for absence**

To receive and accept apologies for absence

**240/04-23**

#### **Declaration of interests and dispensations**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

**241/04-23**

#### **Parish Councillor vacancy**

To receive and consider applications for co-option

**242/04-23**

#### **Local police matters**

To receive any reports on crime levels in the parish and to resolve any actions

**243/04-23**

#### **Ward Councillor reports**

To receive reports from Ward Councillor on mutual matters concerning the parish

**244/04-23**

#### **Minutes of previous meeting**

To approve and sign the minutes of the meeting held on 29<sup>th</sup> March 2023

**245/04-23**

#### **Clerk's update**

**246/04-23**

#### **Correspondence received**

1. CAPALC: Bulletins and updates
2. CAPALC: NALC Newsletters

**247/04-23**

#### **The Gannocks**

To receive any updates and resolve

**248/04-23**

#### **Bulky waste**

To receive update

- 249/04-23 Parish Lengthsman**  
To receive any updates and resolve
- 250/04-23 Speeding traffic on Cherry Orton Road**  
To receive matter of concern and resolve action
- 251/04-23 Members of the public parking on Wistow Way to avoid paying Ferry Meadow car park charges**  
To receive update from Highways and resolve action
- 252/04-23 Parking of vehicles on corner of Church Drive/Cherry Orton Road**  
To receive update from Highways and resolve action
- 253/04-23 Solar speed signs for the parish/Oundle Road**  
To receive update from Highways and agree action
- 254/04-23 Addressing Climate and Nature emergency**  
To receive the draft action plan and resolve a strategy to deliver
- 255/04-23 Bunds/trees on Brimbles Way to improve security**  
To consider and resolve
- 256/04-23 Reports from outside bodies**  
1. Village Hall  
2. Parish Council Liaison  
3. Reports from other bodies
- 257/04-23 Allotments**  
To receive and resolve any matters of concern
- 258/04-23 Cemetery**  
1. To resolve cemetery fees price increase  
2. To receive any other matters of concern and resolve
- 259/04-23 St Mary's churchyard boundary wall repairs**  
To receive update and resolve action
- 260/04-23 CAPALC membership affiliation and Data Protection Officer Renewal invitation 2023-2024**  
To receive and resolve
- 261/04-23 Finance & Administration**  
1. To resolve payments of expenditure:
- |                               |   |          |
|-------------------------------|---|----------|
| HSBC                          | March 2023 bank account charges   | £11.00   |
| Peterborough Limited          | Lengthsman April 2023   | £2506.10 |
| Rialtas Business Solutions    | Cemeteries Software Annual Support and Maintenance                                | £300.00  |
| CAPALC                        | Affiliation and Data Protection Officer fee 2023-2024                             | £1366.85 |
| Peterborough Office Supplies  | Stationery  | £98.16   |
| R Harding & Son Landscaping   | Cemetery & parish landscape maintenance works April 2023, and digging of 2 graves | £1911.00 |
| Cartridgesave                 | Printer 4 colour toner multipack  | £109.03  |
| Mrs A Brown                   | Clerk's salary April 2023   | £1345.88 |
| Mrs A Brown                   | Clerk's expenses and reimbursements April 2023                                    | £67.35   |
| Cambridgeshire County Council | Superannuation April 2023 (employer/employee contributions)                       | £416.84  |
| HM Revenue & Customs          | Tax and NI April 2023   | £290.26  |
2. To note end any income received  
3. To note end of month accounts and resolve bank reconciliation
- 262/04-23 Planning matters**  
1. To resolve to submit comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:  
<https://planpa.peterborough.gov.uk/online-applications//search.do?action=simple&searchType=Application>
- |              |   |
|--------------|---|
| 23/00463/CTR | Proposal: Prune cherry tree (T1) at 23 Cherry Orton Road, Olde Mullions, Orton Waterville, Peterborough PE2 5EQ |
|--------------|---|
2. AEPG Showground development  
To receive update and resolve any action
- 263/04-23 Maintenance**  
To receive and resolve any matters requiring action

- 264/04-23**      **Future agenda items and announcements**  
To receive matters of relevance for inclusion at the next meeting
- 265/04-23**      **Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public**  
To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.
- 266/04-23**      **Allotments legal correspondence relating to Rights of Way onto the site**  
To receive update and resolve
- 267/04-23**      **Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public**  
To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting
- 268/04-23**      **Date of next meeting – Wednesday 31<sup>st</sup> May 2023**