

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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NOTICE OF MEETING: Orton Waterville Parish Council

DATE: Wednesday 31st May 2023

TIME: 7:00 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

This meeting is open to the public (including press).

There will be 15 minutes at the beginning of the meeting to hear public questions and comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
25th May 2023

Members: 13 Quorum: 5

A G E N D A

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

- 01/05-23 Elect the Chair and sign the Declaration of Acceptance of Office**
- 02/05-23 Elect the Vice-Chair**
- 03/05-23 Apologies for absence**
To receive and accept apologies for absence
- 04/05-23 Declaration of interests and dispensations**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item
- 05/05-23 Parish Councillor vacancy**
To receive and consider applications for co-option
- 06/05-23 Advise Councillors to review and update their Register of Interests**
- 07/05-23 To confirm appointments to outside bodies:**
- Orton Waterville United Charities
 - Parish Council Liaison Group
 - Village Hall Management Committee
 - Orton Counselling Service for Young People
 - Any other bodies
- 08/05-23 Local police matters**
To receive any reports on crime levels in the parish and to resolve any actions
- 09/05-23 Ward Councillor reports**
To receive reports from Ward Councillor on mutual matters concerning the parish
- 10/05-23 Minutes of previous meeting**
To approve and sign the minutes of the meeting held on 26th April 2023

- 11/05-23 Clerk's update**
- 12/05-23 Correspondence received**
 1. CAPALC: Bulletins and updates
 2. CAPALC: NALC Newsletters
 3. Email from resident re: State of trees and hedges at Stagsden
 4. Nene Park Trust: Nene Valley Rock Festival Thursday 31st August to Sunday 3rd September 2023
- 13/05-23 The Gannocks**
 To receive any updates and resolve
- 14/05-23 Parish Lengthsman**
 To receive any updates and resolve
- 15/05-23 Solar signs for the parish/speeding traffic on Cherry Orton Road**
 To receive matter of concern and resolve action
- 16/05-23 Speeding traffic on Oundle Road**
 To receive update from Highways and agree action
- 17/05-23 Members of the public parking on Wistow Way to avoid paying Ferry Meadow car park charges**
 To receive update and resolve action
- 18/05-23 Addressing Climate and Nature emergency**
 To receive the draft action plan and resolve a strategy to deliver
- 19/05-23 Bunds/trees on Brimbles Way to improve security**
 To consider and resolve
- 20/05-23 Destruction of and failure to reinstate council boundary at 30 Valence Road, Orton Waterville**
 To consider and resolve
- 21/05-23 Reports from outside bodies**
 1. Village Hall
 2. Parish Council Liaison
 3. Reports from other bodies
- 22/05-23 Allotments**
 To receive and resolve any matters of concern
- 23/05-23 Cemetery**
 To receive any matters of concern and resolve
- 24/05-23 St Mary's churchyard boundary wall repairs**
 To receive update and resolve action
- 25/05-23 Finance & Administration**
 1. To resolve payments of expenditure:

HSBC	April 2023 bank account charges	£10.50
Peterborough Limited	Lengthsman May 2023	£2506.10
Peterborough Limited	Bulky waste collection Orton Centre 1 st April 2023	£1400.44
Rialtas Business Solutions	Allotments Software Annual Support and Maintenance	£182.28
Rialtas Business Solutions	Alpha Software Annual Support and Maintenance	£158.39
wave	Water charges CO allotments	£40.77
Sharpe Pritchard LLP	Legal fees re: Allotments advice and assistance April 2023	£765.60
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works May 2023, repair taps at Gostwick allotments	£1983.00
Mrs A Brown	Clerk's salary April 2023	£1345.88
Mrs A Brown	Clerk's expenses and reimbursements May 2023	£78.10
Cambridgeshire County Council	Superannuation April 2023 (employer/employee contributions)	£416.84
HM Revenue & Customs	Tax and NI May 2023	£290.26

2. To note end any income received

3. To note end of month accounts and resolve bank reconciliation

4. Annual Governance and Accountability Return for year ending 31 March 2023

(a) Carry out a review of the effectiveness of the system of internal control and consider any findings

- (b) Approve by resolution the Annual Governance Statement
- (c) Consider the Accounting Statements
- (d) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)

- 5. To approve by resolution the honorarium award for the Internal Auditor 2022/23
- 6. To confirm Internal Auditor for 2023/24

26/05-23

Planning matters

- 1. To resolve to submit comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:

<https://planpa.peterborough.gov.uk/onlineapplications//search.do?action=simple&searchType=Application>

23/00331/FUL	Creation of sports bar/fanzone in unit including bar and cafe area along with outside seating at 47 - 50 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD
23/00330/ADV	Shopfront/unit front fascia over entrance sign at 47 - 50 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD
23/00539/PRIOR	Proposed telecommunications installation: Proposed 15.0m Monopole, 3No. Equipment Cabinets and associated ancillary works at Grass Verge At Brimbles Way, Orton Brimbles, Peterborough
23/00448/LBC	Renovation works and upgrading of elements to dwelling including demolition to existing conservatory and erection of rear extension at 7 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF
22/01793/FUL	Re-consultation: Development of 27 Class E(g) employment units, associated access works, parking and landscaping at Land To The North Of Lynch Wood, Peterborough

27/05-23

Maintenance

To receive and resolve any matters requiring action

28/05-23

Future agenda items and announcements

To receive matters of relevance for inclusion at the next meeting

29/05-23

Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public

To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

30/05-23

Allotments legal correspondence relating to Rights of Way onto the site

To receive update and resolve

31/05-23

Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public

To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting

32/05-23

Date of next meeting – Wednesday 28th June 2023