

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
Website: www.ortonwatervilleparishcouncil.org.uk

Minutes of the Annual Meeting of Orton Waterville Parish Council held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 31st May 2023 at 7.00 pm.

PRESENT: Councillors J. Farnham (Chair), S. Dallimore, M. Chambers, J. Goode, C. Hogg, R. Pickett, J. Piercy, J. Stevenson, S. Swan, T. Rouse, B. Warne and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 22 PCC Ward Councillor: 0

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Neighbourhood Police Officers Gareth Price and Brady Slack attended the public forum and answered questions from members of the public relating to the on-going drifting issues in Orton Southgate and the recent encampment on Brimbles Way. The police agreed to continue to take questions from residents in the small meeting room to enable the Parish Council meeting to continue.

01/05-23 Elect the Chair and sign the Declaration of Acceptance of Office

Nominations were called. Cllr Farnham was proposed. There were no further nominations.

RESOLVED: To elect Cllr Farnham as Chair.

02/05-23 Elect the Vice-Chair

Nominations were called. Cllr Rouse was proposed. There were no further nominations.

RESOLVED: To elect Cllr Rouse as Vice Chair.

03/05-23 Apologies for absence

Cllr Dr. Sridhar was absent from the meeting.

04/05-23 Declaration of interests and dispensations

Cllr Hogg – agenda item 26/05-23.

05/05-23 Parish Councillor vacancy

One applicant attended the meeting and expressed an interest in joining the Parish Council.

RESOLVED: To co-opt Ms Anna Jurs onto Orton Waterville Parish Council. Ms Anna Jurs signed her Parish Councillor Declaration and joined the Parish Council for the remainder of the meeting.

06/05-23 Advise Councillors to review and update their Register of Interests

The Clerk reminded Councillors to update their Register of Interests if there had been any changes.

07/05-23 To confirm appointments to outside bodies:

- Orton Waterville United Charities –Cllr Goode, Cllr Farnham.
- Parish Council Liaison Group – Cllr Pickett.
- Village Hall Management Committee – Cllr Dallimore.
- Orton Counselling Service for Young People – Cllr Piercy.
- Any other bodies – none.

08/05-23 Local police matters

No further matters as the police had attended the earlier public forum.

09/05-23 Ward Councillor reports

1. Cllr Stevenson gave the following report:

AEPG Part-Retrospective Planning Application

Residents of Orton Southgate continue to be very unhappy with AEPG's activity in respect of using the Showground for car storage without the appropriate planning permission (driving car transporters along Dunblane Drive, etc.). It is likely the matter will be referred to a meeting of the council's planning committee for a decision.

Unauthorised encampments

There were four separate unauthorised encampments in the parish in May: Lynchwood (private land), Showground (private land), Orton Wistow (council land), Orton Brimbles (council land). The police used the Section 60 powers to evict them. However, residents are understandably concerned that the city and parish councils do more to prevent them from accessing council land.

Anti-social use of cars (drifting)

This continues to be a problem at Tresham Road. However, the police are taking a more active role than they have previously and issuing fines to drivers found to be acting contrary to the law.

Council Scrutiny Committee

Cllr Stevenson is now a member of the Council's Adults and Health Scrutiny Committee.

Nene Valley Rock Festival

Residents of Orton Wistow are very concerned about the impact of Nene Valley Rock Festival (August Bank Holiday), camping for which will be close to houses on the former riding school site.

2. Cllr Day submitted the following report to the Parish Council:

The encampment on Brimbles Way has now been moved on by police. Cllr Day and Knight have been working with enforcement team at council on stronger defences for this green space.

Cllr Day and Knight held a residents meeting after meeting with Nene Park Trust on 26th May re: Nene Valley Rock Festival. There are many residents concerned about the campsite, its proximity to residential areas, traffic and noise. Cllr Day has been advising residents of how to object and the licensing process. A steering committee has been created to best work on and deal with this licensing application for the rock festival.

Cllr Day and Knight continue to meet residents regularly on ward walks and 'Meet on Your Street' sessions and take up issues on behalf of local residents.

10/05-23

Minutes of previous meeting

RESOLVED: That the minutes of the Orton Waterville Parish Council meeting held on 26th April 2023 were agreed as a correct record of the meeting and signed by the Chair.

11/05-23

Clerk's update

None.

12/05-23

Correspondence received

1. CAPALC: Bulletins and updates
2. CAPALC: NALC Newsletters
3. Email from resident regarding trees blocking light into gardens and overgrown hedges littered with rubbish in Stagsden. The Clerk will bring this to the attention of Peterborough City Council (PCC).
4. Nene Park Trust: Nene Valley Rock Festival Thursday 31st August to Sunday 3rd September 2023. Concerns were raised that the festival will have a campsite close to residential properties and that an alcohol license is being applied for without any detail on the actual event. It was agreed that the Parish Council should submit its concerns to PCC Licensing in respect of the alcohol licence. Cllr Swan will draft a response - see agenda item 26/05-23.

13/05-23

The Gannocks

Cllr Dallimore raised a concern that the grass at The Gannocks was very long last week and that when it was eventually cut the arisings were left behind which he thought were previously removed. He suggested that the grass cutting is monitored to ensure it is cut on time as stated in the maintenance contract. Cllr Dallimore also stated that he had managed to clean off the graffiti from the top of the signs.

14/05-23

Parish Lengthsman

No update.

- 15/05-23 Solar signs for the parish/speeding traffic on Cherry Orton Road**
 Costings for a Speed Indicator Device (SID) still need to be obtained - the Clerk will obtain this for the next meeting. Cllr Hogg stated that Stuart Tough is the contact at PCC Highways for such matters. The Clerk will contact Stuart Tough and ask him if there is a process which the Parish Council must follow to install a SID in the parish.
- 16/05-23 Speeding traffic on Oundle Road**
 The Clerk reported that Peter Tebb, PCC Highways, did not think that he had any speed data for the section of road between Notcutts roundabout and Nene Park Academy and would therefore arrange for some to be collected once their speed gun has been repaired and calibrated, which he can then share as necessary.
- He stated that looking at this section of road it is similar in character to the 40mph section to the west, and hence drivers would tend to drive at a similar speed along both if there were no speed limits in place. He expects the gun to take weeks to be repaired rather than days.
- 17/05-23 Members of the public parking on Wistow Way to avoid paying Ferry Meadow car park charges**
 The meeting was informed that although the parking seemed to have improved recently, the recent Peterborough Celebrate Festival saw members of the public attending the event, parking on Wistow Way even though there was free parking at Ferry Meadows. It was suggested that the Parish Council formally writes to Nene Park Trust and ask why attendees to the event were not encouraged to park in their car park.
RESOLVED: That Cllr Swan will draft a letter to Nene Park Trust and ask why attendees to the event were not encouraged to park for free in their car park. The Clerk will send the letter on behalf of the Parish Council.
- 18/05-23 Addressing Climate and Nature emergency**
 Update Climate Change and Environment Action Plan received and noted:
- Cllr Nicola Day and Kirsty Knight have begun the process on trialling 'no mow' on Goldhay and Malborne Way. She met with a resident who is an ecologist to identify sites in Waterville Village for 'no mow' and is waiting to hear back from PCC officers.
 - Cllr Day will investigate signage at shopping centres re: cars running engines.
 - Cllr Day will ask active travel team at PCC bike storage and white line markings on paths and roads for cyclists.
 - Cllr Day will contact the Schools Climate Change Officer to see what schools are taking part in the programme, local schools have been invited. This now needs a follow up.
- 19/05-23 Bunds/trees on Brimbles Way to improve security**
 The Clerk stated that she had emailed PCC after the last meeting to ask them to reconsider installing the bunds and allocate funds in their budget but had received no response. Cllr Stevenson reported that PCC is obtaining costs for installing concrete posts with metal rods going through them.
- 20/05-23 Destruction of and failure to reinstate council boundary at 30 Valence Road, Orton Waterville**
 Cllr Stevenson reported that a few months ago, PCC removed a boundary hedge adjacent to 30 Valence Road and replaced it with a fence, which is unfortunately too short in length. Consequently, dogs and members of the public are using the front garden of 30 Valence Road as a cut through, which is unacceptable. PCC promised to address it but to date has done nothing. The resident would be grateful if the Parish Council would write to PCC requesting action as the situation is giving them a lot of stress.
RESOLVED: That the Clerk will write to PCC on behalf of the Parish Council and ask for the fence line to be extended to the same length as where the boundary hedge once finished,
- 21/05-23 Reports from outside bodies**
1. Village Hall – No report.
 2. Parish Council Liaison – Cllr Pickett reported that he had attended the Mayor's Ball and had met other parish councillors.
 3. Reports from other bodies – None.

22/05-23 Allotments
No matters of concern

23/05-23 Cemetery
No matters of concern.

24/05-23 St Mary's churchyard boundary wall repairs
The Clerk reported that church volunteers had cleared the vegetation from the churchyard walls and that Richard Harding had disposed of it. Three contractors have been asked to provide a quotation for the wall repairs and to list the required works in order of priority. So far, only one quotation has been received back.

25/05-23 Finance & Administration

1. RESOLVED: That the following items of expenditure are approved:

HSBC	April 2023 bank account charges	£10.50
Peterborough Limited	Lengthsman May 2023	£2506.10
Peterborough Limited	Bulky waste collection Orton Centre 1 st April 2023	£1400.44
Rialtas Business Solutions	Allotments Software Annual Support and Maintenance	£182.28
Rialtas Business Solutions	Alpha Software Annual Support and Maintenance	£158.39
wave	Water charges CO allotments	£40.77
Sharpe Pritchard LLP	Legal fees re: Allotments advice and assistance April 2023	£765.60
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works May 2023, repair taps at Gostwick allotments	£1983.00
Mrs A Brown	Clerk's salary April 2023	£1345.88
Mrs A Brown	Clerk's expenses and reimbursements May 2023	£78.10
Cambridgeshire County Council	Superannuation May 2023 (employer/employee contributions)	£416.84
HM Revenue & Customs	Tax and NI May 2023	£290.26

2. Income received

Cemetery fees	£3342.00
HMRC VAT refund	£7066.32
1 st instalment of Parish Council precept	£29633.50
1 st instalment for Burial Grounds	£588.00
1 st instalment for Parish Recreation Grounds	£1574.50
PCC Community Infrastructure Levy payment	£28162.92
HSBC Bank interest	£44.68

3. RESOLVED: That the end of month accounts and bank reconciliations are approved.

4. Annual Governance and Accountability Return for year ending 31 March 2023

- (a) The effectiveness of the system of internal control was reviewed and considered satisfactory
- (b) The Annual Governance Statement 2022/23 was approved and **RESOLVED**, for signing by the Chair and Clerk.
- (c) The Accounting Statements were considered by all members.
- (d) The Accounting Statements were approved and **RESOLVED** for signing by the Chair and Responsible Financial Officer (Clerk).

5. RESOLVED: To award an honorarium of £400.00 for the Internal Auditor 2022/23.

6. RESOLVED: That Mr Mark Hazlehurst was confirmed again as the Internal Auditor for 2023/24.

26/05-23 Planning matters

1. RESOLVED: To submit comments where appropriate on applications including those received after the agenda has been issued and which are on Peterborough City Council planning page:

23/00331/FUL	Creation of sports bar/fanzone in unit including bar and cafe area along with outside seating at 47 - 50 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD	Comments to be submitted to PCC Planning: The Parish Council is concerned by the concerns of the Pollution Team comments and the lack of detail in the planning application.
--------------	--	---

		Once these matters have been satisfied, the Parish Council would like to look at the application again.
23/00330/ADV	Shopfront/unit front fascia over entrance sign at 47 - 50 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD	No material observations
23/00539/PRIOR	Proposed telecommunications installation: Proposed 15.0m Monopole, 3No. Equipment Cabinets and associated ancillary works at Grass Verge At Brimbles Way, Orton Brimbles, Peterborough	No material observations
23/00448/LBC	Renovation works and upgrading of elements to dwelling including demolition to existing conservatory and erection of rear extension at 7 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF	No material observations
22/01793/FUL	Re-consultation: Development of 27 Class E(g) employment units, associated access works, parking and landscaping at Land To The North Of Lynch Wood, Peterborough	See Appendix A for comments to be submitted to PCC Planning.
Licensing application Ref: 122222	Application for a premises license Horse Meadow (Music Arena) and Lynch Farm (Campsite), Nene Park, Peterborough	Comments to be submitted to licencing

27/05-23

Maintenance

It was reported that the damaged road-side wall of 25 Cherry Orton Road had not been repaired.

28/05-23

Future agenda items and announcements

None.

29/05-23

Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public

RESOLVED: That in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

30/05-23

Allotments legal correspondence relating to Rights of Way onto the site

Update received on further legal correspondence relating to Rights of Way onto the site. (For details see confidential minutes folder).

31/05-23

Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public

RESOLVED: That the confidential business having been concluded, the Press and Public be readmitted to the meeting

32/05-23

Date of next meeting – Wednesday 26th July 2023.

The meeting closed at 9.55 pm.

Appendix A

Agenda item 26/05-23 Planning matters

Planning application 22/01793/FUL: Re-consultation: Development of 27 Class E (g) employment units, associated access works, parking and landscaping at Land to the North of Lynch Wood, Peterborough

RESOLVED: Comments to be submitted to PCC Planning:

Orton Waterville Parish Council objects to planning application 22/01793/FUL and it should be rejected by the Peterborough City Council Planning or 'called in' to the Planning Committee.

It clearly does not comply with Urban Public Realm design requirements which must take into account the relationship between existing and proposed buildings; as well as relationship with other local aspects/ spaces which make up the public domain. Lynchwood was developed as a prestigious Business Park and should remain so. The planning application is vague on what the new units will be used for, the wording describes them as "commercial units".

The architecture and elevations of the units suggest they will be used for industrial purposes. This design for the proposed buildings is not in keeping with the existing Business Park concept; particularly the next-door grade II listed Pearl building or the other neighbouring building, the former Yorkshire Building Society office which is currently being converted into old people's accommodation.

The application form asks the question "Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site". The applicant's response is "Any plant / ventilation / air conditioning requirements will be established once unit occupants are known in due course." These should be declared before any planning approval is granted. The application form does state the proposal does not involve the use or storage of Hazardous Substances. Such Industrial Units with the potential combination for noisy/air polluting operations is not acceptable for all residents. Also, opposite this development along Wistow Way is Orton Wistow Primary School and Napier Place also providing homes for senior citizens.

This proposed development can be used for:

1. An office to carry out any operational or administrative functions.
2. The research and development of products or processes, or
3. Any industrial process, being a use, which can be carried out in any residential area without detriment to the amenity of that area by reason of noise, vibration, smell, fumes, smoke, soot, ash, dust or grit. Such assessments are very theoretical and again particularly as the actual uses of the proposed units are unspecified.

A traffic survey was undertaken between 14th to 18th November 2022 for 4 days only. Modelling has been used to assess other traffic requirements. No allowance has been made for reduced traffic numbers due to the covid epidemic and inadequate allowance for current and future developments along the Oundle Road. It is noted the above-mentioned noise survey was undertaken for 6 days (20th to 25th October 2022). 1 day is inadequate to determine an accurate transport assessment. This should be done for at least 1 week, over 24-hour periods and preferably on more than one occasion.

An assessment has been made for other development currently under construction along the Oundle Road but this may be understated. The nearby purpose-built Orton Southgate Industrial Estate is the ideal and an appropriate place to provide for such Industrial Development and possibly providing even more employment opportunities. There are existing empty units available, which I am sure can be modified at much lower cost and reduced additional carbon content to suit any new business. This industrial park has a far better road link with the A1 and city parkways than Lynchwood. Additional traffic to Lynchwood would be of great concern particularly with the current developments along the Oundle Road.

Appendix B

Licensing application Ref: 122222 Application for a premises license Horse Meadow (Music Arena) and Lynch Farm (Campsite), Nene Park, Peterborough

RESOLVED: Comments to be submitted to PCC Licensing

Orton Waterville Parish Council wish to record its concerns with regard to the above event.

The concerns are based on the information provided/or lack of in the license application for the following criteria:

1) Security

The license states the event will be staffed by professional security personnel supported by volunteer stewards. A minimum of 2 Security Industry Authority SIA-licensed entrance supervisors will be on duty at the access to the Music Arena and 1 at both access points to the campsite. No total numbers of staff for the event are given either for professionals or for volunteer stewards. Volunteers will receive a handbook in advance of the festival setting out their responsibilities and procedures to be followed. This should be supplemented by a comprehensive briefing (toolbox talk) beforehand.

2) Health and Safety

No risk assessment has been provided with the license.

Alcohol is proposed to be on sale at The Horse Meadow site and open for 12 hours a day. What provision will be made to ensure all members of the public are kept safe at all times, particularly that the site is very near to the river and lake.

The license is silent on the number of motorhomes/caravans/tents to be housed on the campsite. A "Frequently asked questions" leaflet issued by NVRF states up to 250 motorhomes/caravans/tents will be on site in the existing paddock. The Caravan Club guidelines recommend 45 m² is allowed for each pitch. Although no dimensions are provided on the plan submitted it is estimated the site area is 0.785 hectare. Based on the Caravan Club guidelines this would allow for 175 pitches. This does not allow for any vehicular access roads, walkways, facilities etc. A detailed layout needs to be provided and agreed suitable for the emergency services. The layout has no key as to what the areas delineated by colored lines represent. Assumptions can be made but there is no vehicular route shown for access to the Music Arena.

Both sites are fields which may not have any or adequate services, particular concern is with hygiene and sanitation control. If mobile units are to be used where will they be located and how will they be managed?

Vehicular access to the campsite is via the Lynch Farm access from Wistow Way. What measures will be taken to ensure the problems encountered at the recent Peterborough Celebrates Festival "are not repeated along Wistow Way.

3) Noise and Disturbance

The license states "The holder of the premises license will take reasonable measures to minimise any music or amplified speech originating from the premises that is audible inside any residential property at any time. All PA speakers will be located a minimum of 400 metres from the nearest occupied residences and none shall point towards the nearest residential areas." The words "reasonable" and "to minimise" make the statement ambiguous. There is no mention of what type of audio/amplification equipment will be used, or the level of sound intensity at the site or 400 metres away being the stated distance of the nearest occupied residential property.

The nearest residential property to the campsite is estimated to be a distance of no more than 25 metres. Given the potential for campers to be able to return to the site at any time and that alcohol will be on sale for 12 hours (1100 – 2300 hours) and food will be served in the Music Arena until 2330 hours, how will NVRF ensure there will be no disruption to residents?

4) Ecology

There is no mention in the license as to how wildlife and biodiversity will be affected by and protected from this proposed event. Otters, being a protected species, have been visible recently near the stream running into Gunwade Lake, adjacent to the Music Arena area. Ecological surveys do not appear to have been carried out, there may be other protected species Water Voles, Dormice, Barbastelle/Pipistrelle Bats, Greater Crested Newts etc.

5) Conclusion

Orton Waterville Parish Council object to the licence being granted on the grounds of security, health and safety and disruption to both residents and Ecology