

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
Website: www.ortonwatervilleparishcouncil.org.uk

Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 28th June 2023 at 7.00 pm.

PRESENT: Councillors J. Farnham, (Chair), M. Chambers, J. Goode, A. Jurs, R. Pickett, J. Piercy
T. Rouse, Dr Sridhar, J. Stevenson, S. Swan and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 2 PCC Ward Councillor: 0

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

1. Representatives from the Festival and Nene Park Trust were present and answered questions from members of the public regarding the event in August. The representatives agreed to continue to take questions from residents in the small meeting room to enable the Parish Council meeting to continue.

Cllr Swan left the meeting.

2. A Glebe Road resident/member of the Village Hall committee asked the Parish Council if it could consider erection Highway signs to slow down traffic using Glebe Avenue. There are now many young families living on the street, with the young children playing outside and a lot of the time, cars speed on this short stretch of road to reach the village hall. The Parish Council agreed to look into this.

37/06-23 **Apologies for absence**

Apologies were received and accepted from Cllr Dallimore, Cllr Hogg and Cllr Warne (personal).

38/06-23 **Declaration of interests and dispensations**

Cllr. Swan – agenda item 39/06-23

Cllr. Pickett – agenda item 57/06-23

39/06-23 **Nene Valley Rock Festival**

It was noted that the festival organisers have moved the camp site away from residents living nearby. The Festival licence application submitted is going before Peterborough City Council (PCC) Licensing Committee on 7th July 2023 however it does not give residents the chance to submit objections about the event.

Cllr Stevenson thanked the Parish Council for allowing the event organisers to attend the meeting and speak with residents.

Cllr Rouse stated that there may be a parking issue when the event takes place as August is always a busy time for the Ferry Meadows Park and asked whether Nene Park Trust (NPT) could be asked the question. It was also suggested that NPT could be asked to put up 'No Festival Parking' signs up on Wistow Way and Ham Lane. - Was Julie going to contract NPT or me as I don't have it in my notes.

40/06-23 **Local police matters**

To receive any reports on crime levels in the parish and to resolve any actions

41/06-23 **Ward Councillor reports**

Cllr Stevenson gave the following report:

Council political make-up

Following some defections the city council's make-up is now as follows:

23 Conservative, 14 Labour, 8 Liberal Democrats, 8 PF, 4 Independent, 3 Green.

Valence Road

Since the last meeting, the council has repaired the fence. However, it has since been vandalised again.

Encampments

At June's meeting of the Full Council, Cllr Stevenson asked if the council will set aside more budget for measures to protect our green spaces from encampments. The reply was 'no'.

42/06-23

Minutes of previous meeting

RESOLVED: That the minutes of the Orton Waterville Parish Council meetings held on 31st May 2023 and 14th June 2023 were agreed as a correct record of the meeting and signed by the Chair.

43/06-23

Clerk's update

1. 17/05-23: Members of the public parking on Wistow Way to avoid paying Ferry Meadow car park charges: The Clerk is waiting for NPT to respond to the Parish Council's email on this matter.
2. 19/05-23: Bunds/trees on Brimbles Way to improve security: See Cllr Stevenson's update agenda item 41/06-23.
3. 20/05-23: Destruction of and failure to reinstate council boundary at 30 Valence Road, Orton Waterville: See Cllr Stevenson's update agenda item 41/06-23.

44/06-23

Correspondence received

1. CAPALC: Bulletins and updates
2. CAPALC: NALC Newsletters
3. Ormiston Bushfield Academy Creativity Evening Festival invite 6th July 2023: Cllr Farnham and Cllr Goode will attend the event.

45/06-23

The Gannocks

A complaint had been received via PCC that the grass cuttings were left behind the fence of 61 The Gannocks. The Clerk confirmed that the grass is on Parish Council (PC) land and not near any private gate or fence.

The next tree survey of PC trees will be carried out in the autumn by Caroline Hall, Arboriculturist.

The Clerk reported that the roundabout needs attention as it appears that the bearings need replacing and had obtained quotations from the equipment supplier Play and Leisure.

RESOLVED: To accept the quotation from Play and Leisure to repair the roundabout – cost £1,321.92 inc VAT.

46/06-23

Parish Lengthsman

It was noted that the Lengthsman contract is due for renewal in August. It was discussed whether the PC is still getting value for money. It was agreed to discuss the matter further at the next meeting.

47/06-23

Litter at Bushfield

Cllr Stevenson stated that she had reported the litter issue at Bushfield to Charlotte Palmer at PCC and that she agreed to look into the issue. Cllr Stevenson also stated that she had a stock of litter pickers if any councillor wanted one to litter pick whilst walking out in the parish.

48/06-23

Solar signs for the parish/speeding traffic on Cherry Orton Road

The Clerk gave the following costs for the purchase of a Speed Indicator Device (SID) from Morelock Sales:

- 1 Unit - £2695.00 + vat (solar or mains).
- Spare battery - £55.00 plus vat – it is advisable to get a spare battery so that there is no down time of the unit.
- Spare mounting kit - £55.00 plus vat – it is better if each location has a mount as moving the SID to different locations is easier and saves times.

Stuart Tough at PCC Highways has stated that he can advise the PC of the locations and assess what street furniture is suitable for mounting the SID on. Highways are able to offer a fitting service if required and can provide a quotation upon request otherwise they can advise on installation requirements that would need to be adhered to. Failure to do this would result in PCC requesting their removal. Cllr Stevenson offered £1000 of her Community Leadership Fund (CLF) towards the purchase.

RESOLVED: That the Parish Council will purchase 1 Speed Indicator Device, 1 spare battery and 2 mounts. Cllr Stevenson will contribute £1000 CLF. Stuart Tough at PCC Highways will be asked to advise the PC of suitable locations for the SID and provide a quotation for fitting the mounts.

It was agreed to discuss the possible implementation of 20mph speed restrictions for Cherry Orton Road, Church Drive and Lady Lodge Drive at the next meeting.

49/06-23

Speeding traffic on Oundle Road

The Clerk reported that Peter Tebb, PCC Highways, has not yet got back to her with any speeding data for Oundle Road.

50/06-23

Addressing Climate and Nature emergency

No update.

51/06-23

Councillor specific email addresses

The Clerk reported that to comply with General Data Protection Regulations, all councillors had been sent details of their new dedicated PC email addresses with information on how to set them up on different systems. All councillors are expected to change to their new emails as soon as possible.

Reports from outside bodies

1. Village Hall - Cllr Rouse reported that the Annual General Meeting of the Village Hall Committee is on 19th July 2023. The Committee is going to propose that the number of Trustees is increased for so that there are more people to take on tasks. A locked key box is going to be purchased for user of the hall.
2. Parish Council Liaison – Next meeting is on 5th July 2023.
3. Reports from other bodies – None.

Cllr Stevenson left the meeting.

53/06-23

Allotments

1. To consider and resolve legionnaire's disease risk assessment

Cllr Jurs informed the meeting and during her recent councillor training, Legionnaires Disease risk management regarding the standing taps on an allotment was mentioned and she wanted to know whether the PC had anything in place at their sites. The Clerk stated that she had found some useful information on the internet which could be circulated to tenants informing them of the dangers when standpipes and hosepipes have not been used for a while.

RESOLVED: That the Clerk will circulate Legionnaires Disease guidance to all allotment tenants.

2. An email from Mike Horne, local wildlife charity called Langdyke Countryside offering to install free water harvesters at our allotment sites on a 'first come first served' basis was discussed. The Clerk stated that she has already spoken with the Gostwick and Cherry Orton representatives about this matter and that both had agreed to look after the units were installed. A water harvester unit would not be appropriate for the Wyman Way allotment site as structures are not allowed on Common Land. A water harvester would also tie in with the Parish Council's Climate Action Plan.

RESOLVED: That the Parish Council accepts the free offer on water harvester installations on the Cherry Orton and Gostwick allotment sites.

3. The increase in the general running cost of all the allotment sites was discussed. Allotment related costs have increased over the last few years due to the rise in inflation and it was agreed that allotment rents have to be increased to help cover them. As Tenants require 3 months' notice of any rent increase, any price increase would be with effect from 1st January 2024

RESOLVED: It was agreed that the allotment rent rates as from 1st January 2024 will be:

Cherry Orton and Gostwick

- Band A – £39
- Band B – £51
- Band C – £63
- Band D – £73

Wyman Way

- Band a - £22
- Band b - £27.50

4. The sharing of allotment plots was discussed as a request for this on the Cherry Orton site has been received again. The PC previously agreed that the Clerk will ask people next on the waiting list if they are interested in sharing, however it was suggested that the sharing of plots should no longer be allowed as is already the case on PCC allotment sites. PCC allotment sites only allow allotment plots to be used by the Tenant and their family only. Matter to be discussed further at the next meeting when the Tenancy Agreement will be reviewed.

Cllr Stevenson and Cllr Swan re-joined the meeting.

54/06-23

Cemetery

No matters of concern raised.

55/06-23

St Mary's churchyard boundary wall repairs

No additional quotes have been received.

56/06-23

Finance & Administration

1. RESOLVED: That the following items of expenditure are approved:

HSBC	May 2023 bank account charges	£8.00
Information Commissioner's Office	Data protection annual renewal fee	£35.00
Peterborough Limited	Lengthsman June 2023	£2506.10
Sign of the Times Ltd	HM King Charles III coronation sign	£773.76
Columbaria	Inscribed sanctum plaque	£117.60
Mark Hazlehurst	Internal Audit	£400.00
David Jones	Refund of allotment deposit	£25.00
wave	Water charges cemetery	£27.50
Sharpe Pritchard LLP	Legal fees re: Allotments advice and assistance May 2023	£1414.80
R Harding & Son Landscaping	Cemetery & parish landscape maintenance works June 2023	£1986.00
Mrs A Brown	Clerk's salary June 2023	£1345.68
Mrs A Brown	Clerk's expenses and reimbursements June 2023	£99.20
Cambridgeshire County Council	Superannuation June 2023 (employer/employee contributions)	£416.84
HM Revenue & Customs	Tax and NI June 2023	£290.46
Netwise UK	Annual Website hosting, support, maintenance	£396.00
CAPALC	Code of Conduct training – Cllr Jurs	£40.00
CAPALC	Councillor training – Cllr Jurs	£75.00

2. Income received

Cemetery fees	£1738.00
Allotment rent	£83.00
HSBC Bank interest	£47.87

3. RESOLVED: That the end of month accounts and bank reconciliations are approved.

57/06-23

Planning matters

1. RESOLVED: To submit comments where appropriate on applications including those received after the agenda has been issued and which are on Peterborough City Council planning page:

23/00727/HHFUL	Demolition of existing garage and construction of a larger replacement garage at 58 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No material observations
23/00730/LBC	Demolition of existing garage and construction of a larger replacement garage at 58 Cherry Orton Road, Orton Waterville, Peterborough	No material observations
23/00708/HHFUL	First floor rear extension at 44A Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	No material observations
23/00747/HHFUL	Rear extension, porch to the front, and the conversion of the garage to a residential annex at 23 Wyndham Park, Orton Wistow, Peterborough PE2 6YD	No material observations
23/00685/HHFUL	Proposed rear and side wrap around extension,	No material observations

	new roof light to porch area and brickwork infill, render and cladding treatments to frontage at 13 The Orchards, Orton Waterville, Peterborough PE2 5LA	
23/00723/DISCHG	Discharge of condition C7 (bird and bat box locations) to outline planning permission reference 15/01106/OUT at Land South Of Oundle Road At East Of England Showground Oundle Road, Alwalton Peterborough	No material observations
23/00672/FUL	Rear extension, & side extension with ground floor Annex at 44 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ	Material observations to be submitted to PCC Planning: The Parish Council is concerned that this application will cause the loss of the only 2 parking spaces at this property and would like to know where the vehicles propose to park once the property has been extended. There is already a parking issue on Cherry Orton Road and the frontage of the property has double yellow lines.
23/00693/FUL	Proposed installation of six rapid electric vehicle charging stations to existing parking spaces, with associated equipment including a kiosk for metering equipment and substation at Starbucks, Paxton Road, Orton Goldhay, Peterborough PE2 5LD	No material observations

2. Update on previous planning applications

- 23/00331/FUL: Creation of sports bar/fanzone 47 - 50 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD – Awaiting decision.
- 23/00330/ADV: Shopfront/unit front fascia over entrance sign at 47 - 50 Ortongate Shopping Centre, Bushfield, Orton Goldhay, Peterborough PE2 5TD – Permitted.
- 23/00539/PRIOR: Proposed telecommunications installation: Proposed 15.0m Monopole, 3No. Equipment Cabinets and associated ancillary works at Grass Verge at Brimbles Way, Orton Brimbles, Peterborough – Permitted – Prior approval.
- 23/00448/LBC: Renovation works and upgrading of elements to dwelling including demolition to existing conservatory and erection of rear extension at 7 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF – Awaiting decision.
- 22/01793/FUL Re-consultation: Development of 27 Class E(g) employment units, associated access works, parking and landscaping at Land To The North Of Lynch Wood, Peterborough – Awaiting decision.

58/06-23

Maintenance

Rotted dog bin behind Cherryfields, Orton Waterville. Clerk to report to PCC.

59/06-23

Future agenda items and announcements

July agenda items:

- Crossing for Brimbles Way
- Implementation of 20 mph speed limit in Orton Waterville.

60/06-23

Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public

RESOLVED: That in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

61/06-23

Allotments legal correspondence relating to Rights of Way onto the site

Update received on further legal correspondence relating to Rights of Way onto the site. (For details see confidential minutes folder).

62/06-23 Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public
RESOLVED: That the confidential business having been concluded, the Press and Public be readmitted to the meeting

63/06-23 Date of next meeting – Wednesday 26th July 2023.

Meeting closed at 8:44 pm.