

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
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NOTICE OF MEETING: Orton Waterville Parish Council

DATE: Wednesday 20th December 2023

TIME: 7:00 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

During the 15 minutes Public Question Time, Member of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
14th December 2023

Members: 13 Quorum: 5

AGENDA

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

178/12-23 Apologies for absence

To receive and accept apologies for absence

179/12-23 Declaration of interests and dispensations

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

180/12-23 Planning matters

1. To resolve to submit comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:

<https://planpa.peterborough.gov.uk/onlineapplications//search.do?action=simple&searchType=Application>

23/01573/HHFUL	Proposal: Proposed front extension and rear first floor extension at 33 Chisenhale, Orton Waterville, Peterborough PE2 5FP
23/01640/HHFUL	Proposed single storey rear extension and alterations Site address: 5 Lyndale Park Orton Wistow Peterborough PE2 6FE
23/01644/CTR	Remove lower limb of Walnut tree going over building and remove lower limb on opposite side to balance tree at 5 Debdale, Orton Waterville, Peterborough PE2 5HS
23/01638/HHFUL	Single storey side and rear flat roof extension at 10 Fallowfield, Orton Wistow, Peterborough PE2 6UR
23/01685/HHFUL	Erection of side extension and boundary wall and gates at 25 Chisenhale, Orton Waterville, Peterborough PE2 5FP
23/01677/LBC	Proposed replacement windows and doors at 26 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ

181/12-23 Local police matters

To receive any reports on crime levels in the parish and to resolve any actions

182/12-23 Ward Councillor reports

To receive reports from Ward Councillor on mutual matters concerning the parish

183/12-23 Minutes of previous meeting

To approve and sign the minutes of the meeting held on 29th November 2023

- 184/12-23 Clerk's update**
- 185/12-23 Correspondence to note if of relevance**
- 186/12-23 Parish Lengthsperson**
To receive and resolve any matters of concern
- 187/12-23 Parish Council tree survey reports**
To receive and resolve required works
- 188/12-23 Reports from outside bodies**
To receive and note verbal reports from councillor representatives
- 189/12-23 Allotments**
To receive and resolve any matters of concern
- 190/12-23 Cemetery**
To receive any matters of concern and resolve
- 191/12-23 Finance & Administration**
1. To resolve payments of expenditure:
- | | | |
|-------------------------------|---|----------|
| HSBC | November 2023 bank account charges | £8.00 |
| Royal British Legion | Remembrance day wreath – S137 LGA 1972 | £20.00 |
| Peterborough Limited | Lengthsman December 2023 | £2820.54 |
| Peace Arboriculture | Tree surveys – OWPC cemetery, St Mary's churchyard and The Gannocks | £750.00 |
| RJM Landscape | Additional ditch and hedge clearance CO allotments | £450.00 |
| CAPALC | CIL and S106 training – Cllr Swan | £50.00 |
| CAPALC | Procurement/contract writing training – Cllr Swan | £40.00 |
| Sharpe Pritchard LLP | Legal fees re: Allotments advice and assistance November 2023 | £406.80 |
| Peterborough Office Supplies | Stationery | £48.01 |
| Mrs A Brown | Clerk's salary December 2023 including pay award back dated from 1 April 2023 | £2767.36 |
| Mrs A Brown | Clerk's expenses and reimbursements December 2023 | £67.35 |
| Cambridgeshire County Council | Superannuation December 2023 (employer/employee contributions) | £1003.39 |
| HM Revenue & Customs | Tax and NI December 2023 | £1318.17 |
2. To note end any income received
3. To resolve end of month accounts and resolve bank reconciliation
- 192/12-23 Maintenance**
To receive and resolve any matters requiring action
- 193/12-23 Future agenda items and announcements**
To receive matters of relevance for inclusion at the next meeting
- 194/12-23 Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public**
To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.
- 195/12-23 Allotments legal correspondence relating to Rights of Way onto the site**
To receive update and resolve
- 196/12-23 Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public**
To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting
- 197/12-23 Date of next meeting – Wednesday 31st January 2024**