

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
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NOTICE OF MEETING: Orton Waterville Parish Council

DATE: Wednesday 28th February 2024

TIME: 7:00 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

During the 15 minutes Public Question Time, Member of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
22nd February 2024

Members: 13 Quorum: 5

A G E N D A

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

225/02-24

Apologies for absence

To receive and accept apologies for absence

226/02-24

Declaration of interests and dispensations

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

227/02-24

Planning matters

To resolve to submit comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:

<https://planpa.peterborough.gov.uk/onlineapplications//search.do?action=simple&searchType=Application>

24/00114/HHFUL	Proposal: Proposed front staircase extension and rear first floor bedroom extension at 33 Chisenhale, Orton Waterville, Peterborough PE2 5FP
24/00054/LBC	Increase height of the north and south chimney by 1500mm to bring height of the top of the chimney 1800mm above the top of the thatch at 5 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EF
24/00171/TRE	Tree works:(T5) Oak Holm crown reduction by 2m to improve balance and shape also prune away from building (14/00008/TPO) at The Maples,# Goldhay Way, Orton Goldhay, Peterborough
24/00158/OUT	Outline application for the erection of up to 42 one-bedroom apartments on part of existing car park with all matters reserved except access at Ascot House, Lynch Wood, Peterborough PE2 6WZ

228/02/24

Local police matters

To receive any reports on crime levels in the parish and to resolve any actions

229/02/24

Ward Councillor reports

To receive reports from Ward Councillor on mutual matters concerning the parish

230/02-24

Minutes of previous meeting

To approve and sign the minutes of the meeting held on 31st January 2024

231/02-24

Clerk's update

- 232/02-24 Correspondence to note if of relevance**
- 233/02-24 Bulky waste collections**
To receive update and resolve action
- 234/02-24 Parish Lengthsperson**
To receive update and resolve any action
- 235/02-24 Parish Council Tree survey works**
To resolve to accept quotation to carry out tree works as specified in survey
- 236/02-24 Reports from outside bodies**
To receive and note verbal reports from councillor representatives
- 237/02-24 Allotments**
1. Consider future of Wyman Way allotments and resolve action
2. To receive and resolve any other matters of concern
- 238/02-24 Cemetery**
1. To agree and resolve policy on reservation of burial plots
2. To consider and resolve request for new memorial bench
3. To receive any matters of concern and resolve
- 239/02-24 Finance & Administration**
1. To resolve payments of expenditure:
- | | | |
|-------------------------------|---|----------|
| HSBC | January 2024 bank account charges | £10.00 |
| Peterborough Limited | Lengthsperson service – January 2024 | £2978.92 |
| Wave | Water charges – Gostwick allotments | £17.51 |
| Stephens Property Maintenance | Clear allotments x 3; clear boundary area parallel to Don's Walk and repair fencing; fence of gates x 3 | £5284.50 |
| Sharpe Pritchard LLP | Legal fees re: Allotments advice and assistance January 2024 | £1542.00 |
| Secure Fast Hosting Ltd | Domain renewal March 2024 – March 2025 | £14.40 |
| G.D. Services | Top up 6 graves | £120.00 |
| Mrs A Brown | Clerk's salary February 2024 | £1836.81 |
| Mrs A Brown | Clerk's expenses and reimbursements February 2024 | £104.30 |
| Cambridgeshire County Council | Superannuation February 2024 (employer/employee contributions) | £608.85 |
| HM Revenue & Customs | Tax and NI February 2024 | £601.14 |
2. To note end any income received
3. To resolve end of month accounts and resolve bank reconciliation
- 240/02-24 Maintenance**
To receive and resolve any matters requiring action
- 241/02-24 Future agenda items and announcements**
To receive matters of relevance for inclusion at the next meeting
- 242/02-24 Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public**
To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.
- 243/02-24 Allotments legal correspondence relating to Access onto the site**
To receive update and resolve
- 244/02-24 Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public**
To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting
- 245/02-24 Date of next meeting – Wednesday 27th March 2024**