

# ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown  
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**NOTICE OF MEETING:** Orton Waterville Parish Council

**DATE:** Wednesday 24<sup>th</sup> April 2024

**TIME:** 7:00 pm

**VENUE:** Village Hall, Glebe Avenue, Orton Waterville

**All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.**

During the 15 minutes Public Question Time, Member of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

*A Brown*

Mrs A Brown  
Proper Officer  
18<sup>th</sup> April 2024

Members: 13 Quorum: 5

## AGENDA

### Public Question Time

**Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.**

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

**268/04-24**

### Apologies for absence

To receive and accept apologies for absence

**269/04-24**

### Declaration of interests and dispensations

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

**270/04-24**

### Planning matters

1. To resolve to submit comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:

<https://planpa.peterborough.gov.uk/onlineapplications//search.do?action=simple&searchType=Application>

24/00402/HHFUL	Raising the roof on garage at 5 Littlemeer, Orton Waterville, Peterborough PE2 5HL
24/00456/HHFUL	Ground floor rear extension at 44A Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ
24/00472/FUL	Installation of new mechanical ventilation with air handling unit at 2 Peterborough Business Park, Lynch Wood, Peterborough PE2 6FZ
24/00474/FUL	Proposed new signage and shopfront at Units 9 & 10 Ortongate Shopping Centre, Peterborough PE2 5TD
24/00475/ADV	Installation of two fascia signs at Units 9 & 10 Ortongate Shopping Centre Peterborough PE2 5TD
24/00485/CTR	Tree works: (T1)-Birch, (SG2)-Cotoneaster, Rose, Pyracantha, mixed shrubs, Holly, (T4)-Cotoneaster and (S7)-Rose - Remove close to ground level and treat stumps with herbicide to inhibit regrowth at 26 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ

**271/04-24**

### Local police matters

To receive any reports on crime levels in the parish and to resolve any actions

**272/04-24**

### Ward Councillor reports

To receive reports from Ward Councillor on mutual matters concerning the parish

- 273/04-24 Minutes of previous meeting**  
To approve and sign the minutes of the meeting held on 27<sup>th</sup> March 2024
- 274/04-24 Clerk's update**
- 275/04-24 Correspondence to note if of relevance**
- 276/04-24 The Gannocks**  
1. To consider and resolve purchase of replacement dog waste bin  
2. To consider and move black multi-purpose bin to new location on the field  
3. To receive and resolve any matters of concern
- 277/04-24 Bulky waste collections**  
To receive update and resolve action
- 278/04-24 Parish Lengthsperson**  
To receive update and resolve any action
- 279/04-24 Parish Council Elections 2<sup>nd</sup> May 2024**  
To receive update
- 280/04-24 New footpath between Linden Gardens and pedestrian crossing on Oundle Road**  
To receive update and resolve action
- 281/04-24 Condition of Debdale Pond**  
To receive update and resolve action
- 282/04-24 Dedicated Parish Council mobile telephone**  
To consider request and resolve
- 283/04-24 Reports from outside bodies**  
To receive and note verbal reports from councillor representatives
- 284/04-24 Allotments**  
1. Future of Wyman Way allotments  
To receive update on whether provision of allotment on common land is compulsory  
2. To receive and resolve any other matters of concern
- 285/04-24 Cemetery**  
1. To receive residents' complaints regarding parking by mourners in vicinity of cemetery and resolve any action  
2. To resolve purchase of additional bush roses/trees/shrubs for borders  
3. To receive any other matters of concern and resolve action

- 286/04-24 Finance & Administration**  
1. To resolve payments of expenditure:

HSBC	March 2024 bank account charges	£8.00
Peterborough Limited	Lengthsperson service – April 2024	£2978.92
Columbaria	Inscribed Sanctum plaque x 2	£451.20
Orton Counselling Service for Young People	Grant S137 LGA 1972	£2000.00
CAPALC	Annual membership/Data Protection Officer renewal	£1430.45
CAPALC	Freedom of Information Training – Clerk	£35.00
Rialtas Business Solutions Ltd	Cemeteries software Annual support/maintenance	£494.40
Rialtas Business Solutions Ltd	Allotments software Annual support/maintenance	£230.40
Rialtas Business Solutions Ltd	Alpha accounts software Annual support/maintenance	£230.40
Cllr Roland Pickett	Refund car park charges Parish Liaison meeting 11/01/2024	£2.80
Sharpe Pritchard LLP	Legal fees re: Allotments advice and assistance March 2024	£786.00
Wave	Water charges – Gostwick allotments	£15.68
Kerrison Gardens	Grass cutting cemetery and St Mary's churchyard	£480.00
Mrs A Brown	Payroll April 2024	£1862.63
Mrs A Brown	Clerk's expenses/reimbursements April 2024	£96.05
Cambridgeshire County Council	Pension (employee/employer contribution) April 2024	£ 608.85

HM Revenue & Customs	PAYE April 2024	£575.32
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2. To note end any income received
3. To resolve end of month accounts and bank reconciliation

- 287/04-24 Maintenance**  
To receive and resolve any matters requiring action
- 288/04-24 Future agenda items and announcements**  
To receive matters of relevance for inclusion at the next meeting
- 289/04-24 Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public**  
To resolve that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.
- 290/04-24 Access onto Cherry Orton Allotment**  
To receive matter of concern and resolve
- 291/04-24 Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public**  
To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting
- 292/04-24 Date of next meeting – Wednesday 22<sup>nd</sup> May 2024**