

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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NOTICE OF ANNUAL PARISH COUNCIL MEETING: Orton Waterville Parish Council

DATE: Wednesday 22nd May 2024

TIME: 7:00 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

During the 15 minutes Public Question Time, Member of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
16th May 2024

Members: 13 Quorum: 5

A G E N D A

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0524.001 Elect the Chair and sign the Declaration of Acceptance of Office

0524.002 Elect the Vice-Chair

0524.003 Apologies for absence

To receive and accept apologies for absence

0524.004 Declaration of interests and dispensations

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

0524.005 Advise Councillors to review and update their Register of Interests

0524.006 The General Power of Competence

To pass the following motion: *'that the Parish Council resolves from 22nd May 2024 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to confirm the continued use of the previously adopted General Power of Competence'*.

0524.007 Parish Councillor Vacancy – Goldhay East Ward

To receive and consider applications for co-option

0524.008 To confirm appointments to outside bodies:

- Orton Waterville United Charities
- Speed Indicator Device monitoring
- Parish Council Liaison Group
- Village Hall Management Committee
- Orton Counselling Service for Young People
- Any other bodies

0524.009**Planning matters**

To resolve to submit comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:

<https://planpa.peterborough.gov.uk/onlineapplications//search.do?action=simple&searchType=Application>

24/00525/FUL	Temporary change of use from existing car park to commercial car storage (Class B8) – retrospective at Ascot House, Lynch Wood, Peterborough
24/00587/CTR	Tree works in a conservation area: Cherry blossom tree (T1) remove lower branches, crown lift with overall crown reduction to reduce size and shape (height to be approx. 3m and width 2m once cut) and 3no. trees (T2, T3 and T4) crown reduction to reduce size and shape (height to be approx. 5m and width 2m per tree) at 8 New Road, Orton Waterville, Peterborough PE2 5EJ
24/00613/HHFUL	Proposed demolition of existing conservatory and erection of single storey rear extension and insertion of window to side elevation at 16 Overton Way Orton Waterville, Peterborough PE2 5HF
24/00621/WCPP	Variation of conditions C2 (plans), C4 (archaeological), C8 (floorspace), C9 (substation), C12 (Boundary treatment details), C14 (bird nest boxes), C16 (cycle parking), C17 (parking), C18 (EV charging points) and C20 (external materials) pursuant to planning permission reference 22/01140/FUL at Plot 302B, Waterworth Road, Alwalton Hill, Peterborough
24/00603/FUL	Temporary change of use of land for car parking (sui generis) - (retrospective) At Land Adjacent To Ascot House, Lynch Wood, Lynch Wood Business Park, Peterborough PE2 6DF

0524.010**Local police matters**

To receive any reports on crime levels in the parish and to resolve any actions

0524.011**Ward Councillor reports**

To receive reports from Ward Councillor on mutual matters concerning the parish

0524.012**Minutes of previous meeting**

To approve and sign the minutes of the meeting held on 24th April 2024

0524.013**Clerk's update****0524.014****Correspondence to note if of relevance****0524.015****The Gannocks**

To receive and resolve any matters of concern

0524.016**Bulky waste collections**

To receive update and resolve action

0524.017**Parish Lengthsperson**

To receive update and resolve any action

0524.018**New footpath between Linden Gardens and pedestrian crossing on Oundle Road**

To receive update and resolve action

0524.019**Condition of Debdale Pond**

To receive update and resolve action

0524.020**Speed Indicator Device**

To receive update and resolve reimbursement of battery charging electricity costs

0524.021**St Mary's churchyard wall repairs**

To receive update and resolve action

0524.022**Councillor emails**

To receive update and resolve action

0524.023**Reports from outside bodies**

To receive and note verbal reports from councillor representatives

0524.024

Allotments

1. To consider and resolve bridge specifications for access onto Cherry Orton allotments
2. To receive and resolve any other matters of concern

0524.025

Cemetery

1. To resolve purchase of additional sanctums for cremated remains
2. To receive any other matters of concern and resolve action

0524.026

Finance & Administration

1. To resolve payments of expenditure:

HSBC	April 2024 bank account charges	£10.00
Peterborough Limited	Lengthsperson service – May 2024	£2978.92
Safe Environment	Disposal of asbestos sheets at Cherry Orton allotments	£330.00
Columbaria	Sanctum plaque – Hall	£123.60
Mark Hazlehurst	Internal Audit service 2024	£450.00
Screwfix	Padlocks for allotments gates	£59.18
Wave	Water charges Cherry Orton allotments	£36.72
CAPALC	Planning webinars x 4 – Cllr Swan	£180.00
CAPALC	Freedom of Information training – Clerk	£35.00
Kerrison Gardens	Parish Landscape maintenance - May	£550.00
Mrs A Brown	Payroll May 2024 inc. expenses	£1952.18
Cambridgeshire County Council	Pension (employee/employer contribution) May 2024	£ 605.85
HM Revenue & Customs	PAYE May 2025	£575.52

2. To note end any income received
3. To resolve end of month accounts and bank reconciliation
4. Annual Governance and Accountability Return for year ending 31 March 2024
 - (a) Carry out a review of the effectiveness of the system of internal control and consider any findings
 - (b) Approve by resolution the Annual Governance Statement
 - (c) Consider the Accounting Statements
 - (d) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)
5. To confirm Internal Auditor for 2024/25

0524.027

Maintenance

To receive and resolve any matters requiring action

0524.028

Future agenda items and announcements

To receive any matters – decisions cannot be made under this item

0524.029

Date of next meeting – Wednesday 26th June 2024