

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
Website: www.ortonwatervilleparishcouncil.org.uk

Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 24th April 2024 at 7.00 pm.

PRESENT: Councillors J. Farnham, (Chair), M. Chambers, J. Goode, C. Hogg, A. Jurs, T. Rouse, J. Stevenson (PCC Ward Cllr), S. Swan, R. Rattan, Dr. D. Sridhar, B. Warne and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 5 Other PCC Ward Councillor: 0

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

Questions were taken from members of the public. This is not part of the formal meeting of the Council and only the subject matter raised has been noted below.

1. Charity 'Munch by Margo' addressed the meeting and gave information on their pet food bank charity. Search on Facebook for more details.

2. A resident outlined their concerns regarding inconsiderate parking on Wyman Way and Gannocks Close by mourners attending a funeral in the Parish Council cemetery. Cars were parked on pavements blocking driveways restricting the road for emergency vehicles. Agenda item 285/04-24.

3. A resident informed the meeting that they were interested in improving the area around Debdale pond. Agenda item 281/04-24.

268/04-24

Apologies for absence

Apologies were received and accepted from Cllr S. Dallimore.
Cllr R. Pickett was absent from the meeting.

269/04-24

Declaration of interests and dispensations

Cllr Hogg – agenda item 270/01-24.

270/04-24

Planning matters

1. Resolved comments submitted where appropriate on applications including those received after the agenda has been issued and which are on Peterborough City Council planning page:

- 24/00402/HHFUL: Raising the roof on garage at 5 Littlemeer, Orton Waterville, Peterborough PE2 5HL
RESOLVED: No objection or material observations.
- 24/00456/HHFUL: Ground floor rear extension at 44A Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ
RESOLVED: No objection or material observations.
- 24/00472/FUL: Installation of new mechanical ventilation with air handling unit at 2 Peterborough Business Park, Lynch Wood, Peterborough PE2 6FZ
RESOLVED: No objection or material observations.
- 24/00474/FUL Proposed new signage and shopfront at Units 9 & 10 Ortongate Shopping Centre, Peterborough PE2 5TD
RESOLVED: No objection or material observations.
- 24/00475/ADV Installation of two fascia signs at Units 9 & 10 Ortongate Shopping Centre Peterborough PE2 5TD
RESOLVED: No objection or material observations.
- 24/00485/CTR Tree works: (T1)-Birch, (SG2)-Cotoneaster, Rose, Pyracantha, mixed shrubs, Holly, (T4)-Cotoneaster and (S7)-Rose - Remove close to ground level and treat

stumps with herbicide to inhibit regrowth at 26 Cherry Orton Road, Orton Waterville, Peterborough PE2 5EQ

RESOLVED: No objection or material observations.

- 24/00493/HHFUL: Proposed single storey side extension to create accessible wet room at 6 Aboyne Avenue, Orton Waterville, Peterborough PE2 5ET

RESOLVED: No objection or material observations.

271/04-24

Local police matters

Cllr Stevenson reported that she recently had had a catch up meeting with the police. The police had informed her that a very dangerous person was on remand that was inappropriately approaching women in the Orton Centre car park and were very grateful to the members of the public that had reported it. The police will be attending the next Parish Council meeting.

272/04-24

Ward Councillor reports

Cllr Stevenson gave the following report:

Local elections

The city council elections are on 2nd May. There is one seat up for election (the seat currently held by Cllr Knight). Residents are reminded they will need photo ID to vote in person.

Neighbourhood police

On 5th April Cllr Stevenson had a catch-up meeting with two officers from the Neighbourhood police team. They have been very helpful in assisting Cllr Stevenson with a number of local issues that residents have raised with her. They intend to attend our May meeting.

Lynch Farm Riding School

Cllr Stevenson has heard from a number of residents who are concerned for the future of Lynch Farm Riding School. It has been closed following the death of the previous tenant. Nene Park Trust (NPT) submitted a planning application to redevelop the site into a venue but understands this is due to be withdrawn due to lack of detail. NPT has announced events at the venue in the coming weeks, so it is unclear whether these will now go ahead. Hopefully, NPT will provide clarification.

273/04-24

Minutes of previous meeting

RESOLVED: That the minutes of the Orton Waterville Parish Council meeting held on 27th March 2024 were agreed as a correct record of the meeting and signed by the Chair.

274/04-24

Clerk's update

None.

275/04-24

Correspondence to note if of relevance

None.

276/04-24

The Gannocks

1. The Clerk informed the meeting that she had received a resident's complaint via Ward Councillor Nicola Day that they could smell the dog waste bin in their front garden which is near the gated entrance to Wyman Way. There is also a multi-purpose open bin next to it which could also be the source of the smell. Aragon have repaired the bin lid several times however it appears that it is now beyond repair and needs replacing.

RESOLVED: To replace the existing dog waste bin as it is beyond repair – cost £312.57 + VAT.

2. Moving the black multi-purpose bin near the gated entrance to Wyman Way to another part of the field was discussed. It could not be asserted whether this bin was the cause of the smell.

RESOLVED: That the multi-purpose bin will remain where it is for the time being and will be reviewed at a later date after the dog waste bin has been replaced.

3. Aragon Limited has carried out the first grass cut of the season.

277/04-24

Bulky waste collections

The next collection is Saturday 27th April 2024. All Councillors were asked to try and attend the collection.

278/04-24 Parish Lengthsperson

Cllr Farnham reported that she and the Clerk had met with the Lengthsperson's Line Manager and had asked for certain routes to be amended to address litter hotspots.

It was noted that Cllr Nicola Day had contacted the Clerk and asked if the Lengthsperson could address a litter issue in The Gannocks.

279/04-24 Parish Council Elections 2nd May 2024

Peterborough City Council had informed the Parish Council that the 2024 Orton Waterville Parish Council elections were uncontested. 12 Councillors had been re-elected onto the Orton Waterville Ward. The one vacancy on Goldhay East Ward to be filled by co-option. Re-elected councillors were reminded to complete and return their election expenses form to Peterborough City Council by the specified deadline.

280/04-24 New footpath between Linden Gardens and pedestrian crossing on Oundle Road

Highways have informed the Clerk that they had previously received this request and unfortunately due to the need to divert a number of underground utilities along the section up to the existing crossing, amongst other issues, the cost to deliver the footpath would be very high. They have a limited budget and it would be difficult for them to justify spending it on this footpath at this time. The estimated cost would be around £100k or more. This would cover design, diversion of existing underground utilities and construction.

It was suggested that perhaps a lower specification footpath would suffice for residents to safely reach the pedestrian crossing without the need of diverting underground utilities and would possibly cost less. Cllr Swan stated that he was willing to draw up a specification for submission to Highways as he had experience in this type of construction. It was further suggested that the Parish Council could look at funding this project using its Community Infrastructure Levy fund.

RESOLVED: That Cllr Swan will draw up a specification for a footpath from Linden Gardens to the pedestrian crossing on Oundle Road and submit it to Highways for their consideration.

281/04-24 Condition of Debdale Pond

Cllr Jurs reported that she had emailed the Peterborough Conservation Volunteers to ask if they could help with tidying Debdale pond but had not yet received a response. Cllr Hogg suggested that the Community Payback team could be asked to help with any clearance works. It was noted that the member of the public who addressed the meeting in the public forum was willing to help and the Clerk took their contact details. It was agreed to discuss this further at the next meeting.

282/04-24 Dedicated Parish Council mobile telephone

The Clerk asked if Councillors could consider a mobile telephone for Parish Council business as she was using her personal mobile number to give out to contractors/members of the public when she was away from her desk and they needed to contact her urgently. It was also noted that the Parish Council's main telephone number was the Clerk's personal home number and when away on leave, any messages left are not checked until she is back. Having a mobile telephone number as well as a landline for the parish would help with this issue as the mobile could be given to the Chair to monitor when the Clerk is away on leave.

RESOLVED: To purchase a mobile telephone for Parish Council business on a monthly contract - maximum budget of £20 per month. The Chair of the Parish Council will be given the mobile telephone to monitor when the Clerk is on leave.

283/04-24 Reports from outside bodies

Village Hall Committee – Cllr Rouse reported that the village hall had made a small profit last year which had enabled the committee to buy new chairs for the hall and a defibrillator for the outside of the building. The committee is still looking for a new secretary and committee members. Two spaces in the car park are being marked as disabled. The CCTV is broken and requires a new monitor.

284/04-24 Allotments**1. Future of Wyman Way allotments**

The Clerk reported that the provision of allotments on the Parish Council's common land at Wyman Way was not compulsory as she had sought advice from the National Allotments Society (NAS). The NAS had said that the land has no Statutory Protection as an allotment, as it is registered as common land.

Each entry in the register for Common Land and Village Greens' includes:

- a description of the land

- who has rights to use it, and what those rights are
- who owns it, or who owned it when it was first registered

The entries on the Wyman Way common land registration does not include use as allotments, therefore once tenants leave the site, the allotments do not have to be re-let.

RESOLVED: Not to re-let any more allotments at Wyman Way. After existing tenants have given up their tenancy agreements, the land will be returned to meadow as the Parish Council already has allotment provision elsewhere in the parish.

2. The Clerk reported that there were several sheets of asbestos on plot NA25 at Cherry Orton Road which required disposal from the site. The sheets were uncovered when the plot was recently cleared. The Clerk stated that she had already obtained a quotation of £1109.00 + VAT from Mick George but would try and find a cheaper contractor. It was stated that Peterborough City Council household recycling had a disposal service and Cllr Swan offered to look into whether he could remove the sheets and take them there for disposal.

RESOLVED: That the Clerk will try and obtain cheaper quotations to remove 3 asbestos sheets from Cherry Orton allotment plot NA25. Cllr Swan will investigate whether he is able to remove the sheets and take them to Peterborough City Council household recycling centre.

285/04-24

Cemetery

1. Councillors discussed the residents' complaint raised in the public form regarding inconsiderate parking by an unusually large number of mourners attending a funeral in the Parish Council cemetery. The funeral was at 12 pm and there were approximately 40 cars which began arriving at just before 11am and most eventually leaving just after 1pm. Parking took up both sides of Wyman Way, Dale Close and Gannocks Close.

Cars were parked either partially or over the whole of the pavement, up to, and in some cases, over the adjoining grass of gardens. One car was even parked across the pavement (front of car wholly across pavement, rear of car on road). There was insufficient space between each car for pedestrians to get from pavement to road. A resident, using a mobility walking aid, had to walk along the road in order to access their bungalow. A resident in Wyman Way has a regularly-booked ambulance which fortunately arrived before the road became overwhelmed.

A vehicle parking on footpaths is illegal in Scotland and in some parts of England. Cllr Hogg stated that Peterborough City Council would need to put in place a Traffic Regulation Order (TRO). A TRO and signage is expensive and the area would have to be patrolled by the relevant enforcement authority. It would be unlikely to be justified for this area as there are many areas in Peterborough that suffer much more with inconsiderate parking.

The Clerk stated that the funeral director on the day always asks families to be considerate when parking; however mourners often turn up without warning and will park anywhere. It was noted that when there is a service in St Mary's Church first before the interment in the lawn cemetery, cars tend to park on Church Drive and near the shops.

It was suggested that the existing car park facility in the cemetery could be refigured to create a few more parking spaces.

RESOLVED: That parking at future interments will be monitored as this has only happened the once on such a scale. The Clerk will write to the main funeral directors and ask them to remind families to be considerate when parking and to make use of the 5 spaces in the cemetery, (2 are for Blue badge holders). The Chair and Clerk will investigate whether the existing cemetery car park can be refigured to create more parking spaces.

2. Cllr Farnham addressed the meeting and informed everyone that in August, Cllr Chambers will have been a Councillor on the Parish Council for 50 years and asked if could be considered to plant a commemorative tree in the cemetery to mark the occasion. Several rose bushes also need replacing and additional roses need to be bought to make the area more attractive. Members of the public could then choose a rose already growing and purchase a plaque to go with it. It was noted that the tree growing in the rose bed could be affecting the health of the current roses and the Clerk was asked to investigate this before any new roses are planted.

RESOLVED: To purchase a cherry blossom tree and plaque to commemorate Cllr Chambers 50 years as a Parish Councillor and purchase 10 rose bushes for the rose bed.

3. No other matters of concern and resolve action

286/04-24 Finance & Administration**1. RESOLVED:** To approve the following payments of expenditure:

HSBC	March 2024 bank account charges	£8.00
Peterborough Limited	Lengthsperson service – April 2024	£2978.92
Columbaria	Inscribed Sanctum plaque x 2	£451.20
Orton Counselling Service for Young People	Grant S137 LGA 1972	£2000.00
CAPALC	Annual membership/Data Protection Officer renewal	£1430.45
CAPALC	Freedom of Information Training – Clerk	£35.00
Rialtas Business Solutions Ltd	Cemeteries software Annual support/maintenance	£494.40
Rialtas Business Solutions Ltd	Allotments software Annual support/maintenance	£230.40
Rialtas Business Solutions Ltd	Alpha accounts software Annual support/maintenance	£230.40
Sharpe Pritchard LLP	Legal fees re: Allotments advice and assistance March 2024	£786.00
Wave	Water charges – Gostwick allotments	£15.68
Kerrison Gardens	Grass cutting cemetery and St Mary's churchyard	£480.00
Mrs A Brown	Payroll April 2024 Inc. expenses	£1958.68
Cambridgeshire County Council	Pension (employee/employer contribution) April 2024	£ 608.85
HM Revenue & Customs	PAYE April 2024	£575.32
Kerrison Gardens	Grass cutting cemetery, St Mary's churchyard, Cherry Orton/Gostwick allotments 18/04/2024	£660.00
The Market Cobbler	Padlock keys cut for access to The Gannocks and cemetery for contractors	£50.00

2. Income received

Cemetery fees	£5080.00
Allotment rent	£168.00
1 st instalment of Parish Council precept	£37482.50
1 st instalment for Burial Grounds	£547.50
1 st instalment for Parish Recreation Grounds	£1243.00
HSBC Bank interest	£64.25

3. RESOLVED: The end of month accounts and bank reconciliations were approved.**287/04-24****Maintenance**

1. Graffiti appears to be a problem again in the parish. Certain signs have appeared in the parish and all over the city. Peterborough City Council and the police are working on a joint effort to stop it.
2. Fly tip has appeared again behind Church Drive shops. Cllr Stevenson agreed to deal with it.

288/04-24**Future agenda items and announcements**

1. Future agenda items: Church wall repairs.
2. Cllr Warne stated that he is still trying to arrange a date for the inter parish cricket match with Orton Longueville.
3. Annual Parish meeting – Wednesday 22nd May 2024 at 6:30 pm.

289/04-24**Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and the Public**

RESOLVED: That in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting.

290/04-24**Access onto Cherry Orton Allotment**

Following discussion regarding the proposed plans which were submitted by the resident it was **RESOLVED:** That further details will be requested to consider a proposed bridge for access from a resident's garden onto the allotment site. Written evidence is required from Peterborough City Council Planning Department (PCC) confirming whether local authority approval had been granted for the bridge and that it complied with all necessary regulations or written confirmation from Peterborough City Council planning department that a planning application is not required.

Further bridge specifications will also be required for further consideration:

1. Structural steelwork calculations and supporting detailed drawings to be provided in compliance with relevant British Standards and Code of Practices.
2. Details of the concrete foundation support pads to be provided including fixings to footbridge steelwork, ground bearing pressures, depth of concrete. The structural integrity of the existing embankments to the watercourse to be maintained with no detrimental effect.
3. Is the steelwork to be corrosion resistant, stainless, galvanised or a specialist coating applied?
4. It was noted the footbridge is only 600mm wide. Hand railing should be provided to both sides.

Access to the working area for all construction/erection of the footbridge will be the property. A "heras" security/safety type demarcation fence should be provided on the allotment side of the working area and remain in place for the full duration of the construction period. A sketch to be provided to delineate this.

The existing gate on the allotment side shall remain locked at all times. The Parish Council will provide the combination padlock and security code.

On receipt of the above information, the Parish Council will discuss the matter again at the next meeting on 22nd May 2024. The above information will be required by 16th May 2024 to allow time for circulation to all councillors.

291/04-24 Public Bodies (Admission to Meetings) Act 1960 Re-Admittance of the Press and the Public
RESOLVED: That the confidential business having been concluded, the Press and Public be readmitted to the meeting

292/04-24 Date of next meeting
Annual Meeting of the Parish Council Wednesday 22nd May 2024 at 7:00 pm. This meeting is one week earlier due to the legal requirement where the meeting must take place within 14 working days of the election for councillors to accept their posts.

The meeting closed at 9:07 pm.