

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
46 Oakdale Avenue, Stanground, Peterborough PE2 8TA
Tel: 01733 346483 Email: clerk@ortonwaterville-pc.gov.uk
Website: www.ortonwatervilleparishcouncil.org.uk

Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 26th June 2024 at 7.00 pm.

PRESENT: Councillors J. Farnham, (Chair), S. Dallimore, J. Goode, A. Jurs, T. Rouse, J. Stevenson (PCC Ward Cllr), S. Swan, R. Rattan and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 2 Other PCC Ward Councillor: 0

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

Questions were taken from members of the public. This is not part of the formal meeting of the Council and only the subject matter raised has been noted below.

A resident from Arena Drive stated that the matter which he had raised with the Parish Council in November 2023, was still an issue. Their family was still being affected by transporter lorries driving very close past their property to the DHL Transporter site at the showground. Their sleep is being disturbed and the noise pollution from transporters going by is unacceptable as this occurs at all times, from very early in the morning to late at night and is a statutory nuisance. The resident asked if the Parish Council could help again in some way. Agenda item 0624.032.2.

0624.030 Apologies for absence

Apologies were received and accepted from Councillors: M. Chambers, S. Grindlay, C. Hogg and B. Warne. Councillor Dr. D. Sridhar was absent.

0624.031 Declaration of interests and dispensations

Cllr. Goode: 0624.032.1.

Cllr. Rattan: Agenda item: 0624.032.1.

Cllrs Goode and Rattan left the meeting.

0624.032 Planning matters

1. Resolved comments submitted where appropriate on applications:

24/00745/HHFUL	Proposed demolition of existing conservatory and erection of single storey rear extensions at 18 Lady Lodge Drive, Orton Waterville, Peterborough PE2 5EP	No material observations
24/00757/HHFUL	Two storey side extension linking to existing double garage and garage conversion at 23 Sevenacres, Orton Brimbles, Peterborough PE2 5XH	No material observations
24/00784/HHFUL	Proposal: Proposed ground floor rear extension at 57 Church Drive, Orton Waterville, Peterborough PE2 5HH	No material observations
24/00981/HHFUL	Front first floor extension at 22 Ferryview, Orton Wistow, Peterborough PE2 6XL	No material observations
24/00734/ADV	Ascot House, Lynch Wood, Lynch Wood Business Park, Peterborough PE2 6DF	Material observations to be submitted to planning: 1. The signs are not in keeping with the characteristics of the area. 2. The size of both display boards (2.75m ²) exceeds the maximum area of 2m ² in accordance with regulation 3(A). 3. The location of the display boards may impact the visibility for vehicles entering/egressing the site. 4. The application states the height of the lettering on the display board

Cllrs Goode and Rattan re-joined the meeting.

2. Increased traffic concerns into Showground

Concerns raised by the resident in the earlier public forum were discussed. It was noted that the resident had stated that according to Peterborough City Council (PCC) Enforcement Policy, the noise coming from the traffic going past their property was a Statutory Nuisance and that it should be investigated by the PCC Enforcement Officer. It was also noted that if the transporters entered via showground gate no: 5, then this issue would stop. Options of how to resolve this matter were discussed.

RESOLVED: That the resident will be asked to keep a log of all traffic going past their property including dates and time which can be presented to PCC Enforcement for further investigation. The Parish Council will write to the CEO of PCC outlining the concerns raised. Cllr Swan will draft the letter which the Clerk will send.

0624.033 Local police matters

None.

0624.034 Ward Councillor reports

FI/Lynch wood

Cllr Stevenson continues to receive complaints from residents that activity involving traffic to the FI development sites in Lynch wood is dangerous and anti-social. This includes car transporters parked along the street and a male visitor to the site seen urinating in the street in daylight. These matters have been reported to FI.

Bird scarer on the showground

Cllr Stevenson continues to receive complaints about a noise from a bird scarer on the showground. Complaints are being investigated by the council.

Air traffic noise from Sibson Airfield

Cllr Stevenson continues to receive complaints from Orton Southgate residents about low-flying planes taking off from Sibson Airfield. The airfield is now earmarked for development and is likely to close within the next few years. Cllr Stevenson has invited representatives of the company that is producing a masterplan to attend parish council in September to hear concerns from parishioners.

Adoption of Orton Northgate Highways

This is no further forward. After the General Election, Cllr Stevenson will approach the MP for NW Cambs for support in getting things moving.

0624.035 Minutes of previous meeting

RESOLVED: That the minutes of the Orton Waterville Parish Council meeting held on 22nd May 2024 were agreed as a correct record of the meeting and signed by the Chair.

0624.036 Clerk's update

None.

0624.037 Correspondence to note if of relevance

None.

0624.038 The Gannocks

1. Grass cutting - Cllr Dallimore reported that the grass at The Gannocks was not being evenly cut and small tufts of long grass were being left. The Clerk stated that she would bring this to the attention of the grass cutting contractor (Aragon) and ask them to ensure that the grass is cut evenly.

2. Vandalised bench near play area - The Clerk reported that the bench on the outside of the play area had been vandalised and removed by Aragon as it was beyond repair.

RESOLVED: To purchase a replacement bench for the play area made from recycled plastic.

3. The Clerk reported that Aragon had informed her that the chains from the tyres in the play area had been stolen and that they could replace them with rope. The cost would be £554.00 + VAT.

RESOLVED: To instruct Aragon to replace the stolen tyres chains with rope. Cost 554.00 + VAT.

4. It was reported that youths were gathering on their motorbikes in the evening near the play area. Cllr Stevenson stated that she would ask the police to patrol the area and ensure that no anti-social behaviour was taking place.

5. The Clerk informed the meeting that a resident whose fence borders The Gannocks had emailed asking if the Parish Council could cut back the hedge at the rear of their fence which needed replacing as their contractor could not get to it from within their garden. It was noted by the meeting that it was now the bird nesting season and that the Parish Council would not be permitted to cut back any trees and bushes until this had finished, around the end of August. It was also noted that the bushes in that the area would only be cut back and not totally cleared. The Clerk stated that she had already asked Richard Harding to provide a quotation for cutting back the hedges, trees and allotments at The Gannocks.

RESOLVED: To inform the resident that the Parish Council gives permission for them to clear the bushes growing against their boundary from their side of the fence only (from their garden), so that there is enough room for their contractor to be able to erect the new fence on the same boundary line.

The Parish Council will engage a contractor to cut back and tidy the trees and hedges in the autumn.

0624.039

Bulky waste collections

Cllr Farnham reported that she and the Clerk had met with the Cross Keys Homes (CKH) Chief Executive following the alleged issue at the last collection and gave a verbal report of the meeting. To ensure that there are no further issues at future collections, CKH have agreed to work directly with the Parish Council and continue with a collection service for those residents who are unable to get their large bulky items to the collection point at the Orton Centre. This will be a limited, 'first come first served' basis to ensure that there is sufficient time for the CKH Rangers to pick up and take the items to the collection. Residents will be asked to contact the Clerk with details of the items which they want collecting. The Clerk will then forward these details to CKH a few days before the collection date. It was suggested that the Parish Council should clarify a process for future collections and that a leaflet drop to all households advertising the collection dates could be carried out.

0624.040

Parish Lengthsperson

No update.

0624.041

New footway between Linden Gardens and pedestrian crossing on Oundle Road

Cllr Swan reported that he and Cllr Stevenson had met with Simon Mullins, PCC Highways to discuss a footway between Linden Gardens and the pedestrian crossing on Oundle Road. Simon Mullins has agreed to check the ownership of the hedge and ditch and obtain a quotation for clearing them. He will also talk to the contractor about a suitable design. It was noted that although Linden Gardens is a private road, there is no Residents Management committee to maintain the road.

Cllr Dallimore left the meeting.

0624.042

Parish Ponds

Cllr Farnham reported that she had asked Ormiston Bushfield Academy if they would be interested in their students helping with improving the ponds. The Academy agreed to talk to their students when they returned for the new school year in September.

0624.043

Nene Park Trust - Improve communications

RESOLVED: To invite the Nene Park Trust to the next Parish Council meeting and ask them to give an update on their future plans.

0624.044

AEPG – improvement of communications

Cllr Goode reported that she had made contact with AEPG following an external event which they had held for local businesses and asked if they would be interested in meeting the Parish Council. **RESOLVED:** Following a vote with 5 in favour, 2 against (Cllr. J. Stevenson), and 1 abstention, the Parish Council will ask for an informal meeting with AEPG to ask them about their showground development plans.

0624.045

Updated Financial Regulations issued by NALC

The Clerk reported that the updated Financial Regulations state that all payments should be approved by two councillors after the Clerk has loaded the payments onto the banking system as this is more secure. The current bank account with HSBC does not support this and to comply with

the new regulations the Parish Council will need to switch bank accounts. The Clerk stated that Unity Trust Bank should be considered as an alternative as their processes comply with the regulations. Unity Trust Bank is used by CAPALC and many other Parish Councils and their banking charges are £18.00 per quarter. HSBC banking charges are £8.00 per month plus additional costs for paying in cheques.

RESOLVED: That the Clerk will investigate moving the Parish Council banks accounts over to Unity Trust Bank.

0624.046

Orton Counselling Service for Young People

Cllr Farnham reported that she had spoken with Ormiston Bushfield Academy regarding the Orton Counselling Service for Young People (OCSYP) charity which provides a counselling service for the Academy's pupils. The Academy will not send representatives to OCSYP meetings as they take place in public settings which is not the correct place to talk school business. It also takes the teachers out of the school during the day. It was noted that OCSYP are able to have a room at the Academy for their meetings.

RESOLVED: To make further investigations into the service being provided by OCSYP and their viability and find out if they also provide their service to Nene Park Academy in Orton Longueville.

0624.047

Litter issue on footway between Orton Centre and Debdale

The Clerk stated that Harry Machin, Chair of Peterborough Litter Wombles had emailed and informed the Parish Council that their volunteers had cleared the ditches either side of the footpath on two occasions, the last time being in April, between the Orton Centre and Debdale. They had also attached clear bags to several lamp posts for litter however these had been removed, possibly by the Parish Council's Lengthsperson. Harry Machin asked the Parish Council for support and whether a bin could be installed in this area.

RESOLVED: That the Clerk will make enquiries as to whether a bin can be installed on the footway between the Orton Centre and Debdale.

0624.048

St Mary's churchyard wall repairs

The Clerk presented a further quotation T.N. Clarke Builders for repairing St Mary's church wall as the previous chosen contractor had not responded with their updated quotation. The new quotation of £6900.00 to carry out the works is £4000.00 cheaper than the previous quotation. The contractor would be able to start the repairs at the end of July. The Parish Council would be required to pay the contractor £1000.00 prior to commencement of the works. T.N. Clarke Builders have recently repaired the fallen wall on Church Drive, (Cherry Orton Road end).

RESOLVED: To accept the quotation from T.N. Clark Builders for the repairs of St Mary's church wall. Cost £6900.00. £1,000.00 will be paid prior to commencement of the repairs. The Clerk will obtain the necessary permissions for the repairs from the Diocese of Ely.

0624.049

Councillor emails

No update.

0624.050

Reports from outside bodies

Parish Council Liaison meeting - Cllr Jurs gave a verbal report from the recent Parish Council Liaison meeting which she had attended. Parish Councils have been asked to state if they had any litter hotspots. It was confirmed that there were none in the parish and that no investigation tape is required to put around any fly tip.

The Scrutiny Panels: Adults and Health, Children and Education, Climate Change and Environment, Growth Resources and Communities, still had vacancies for Parish Councillors to join as a co-opted member. The Clerk stated that she would forward the original email to everyone with the details of how to apply. Next meeting is 2nd October 2024.

Village Hall Committee – Cllr Rouse stated that the Committee were still looking for a new Secretary and that the Kings portrait had been put up in the main hall. Cllr Rouse was informed that the fire exit door in the Jubilee room had been difficult to open when the planning working party had recently met in there. This will be reported at the Committee's forthcoming AGM.

0624.051

Allotments

1. To consider and resolve bridge specifications for access onto Cherry Orton allotments – no update.

2. The Clerk presented to Councillors, Richard Harding's quotation of £600.00 to clear the ditch at Cherry Orton Road allotments. The quotation did not state whether the cost for clearing both ends of the ditch and would need to be clarified.

RESOLVED: To accept the quotation from Richard Harding after the Clerk has clarified that the quotation is for clearing both ends of the ditch at Cherry Orton Road – cost £600.00

0624.052 Cemetery

1. Purchase of additional sanctums for cremated remains – Cllr Farnham and the Clerk are still investigating the best type of sanctums to purchase.

2. No other matters of concern.

0624.053 Finance & Administration

1. **RESOLVED:** To approve the following payments of expenditure:

HSBC	May 2024 bank account charges	£8.00
Peterborough Limited	Lengthsperson service – June 2024	£2978.92
wave	Cemetery water charges	£37.43
Cartridgesave	Black & colour printer cartridges	£134.41
TDP Limited	Memorial bench – cemetery	£472.29
Information Commissioner's Office	GDPR/Data protection Act 2018 renewal (Direct Debit)	£35.00
Kerrison Gardens	Parish Landscape maintenance - June	£960.00
Mrs A Brown	Payroll June 2024 inc. expenses	£1948.68
Cambridgeshire County Council	Pension (employee/employer contribution) June 2024	£ 608.85
HM Revenue & Customs	PAYE June 2024	£575.52
R Harding & Son	Repair tap Gostwick allotments/remove Gannocks CCTV camera	£100.00
Netwise UK	Website annual renewal – hosting, support, maintenance	£396.00

2. Income received

Cemetery fees	£2045.00
Allotment rent	£30.00
HMRC VAT refund	£12773.05
HSBC Bank interest	£64.46

3. **RESOLVED:** The end of month accounts and bank reconciliations were approved.

0624.054 Maintenance

Potholes on Wyman Way. The Clerk will report these to Highways.

0624.055 Future agenda items and announcements

Re-development of Sibson airfield – to invite developers to September meeting.

0624.056 Date of next meeting – Wednesday 31st July 2024.

The meeting closed at 9:32 pm.