

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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Minutes of the Orton Waterville Parish Council meeting held in the Village Hall, Glebe Avenue, Orton Waterville on Wednesday 31st July 2024 at 7.00 pm.

PRESENT: Councillors J. Farnham, (Chair), M. Chambers S. Dallimore, J. Goode, C. Hogg, A. Jurs, T. Rouse, S. Swan, B. Warne and Mrs A. Brown (Clerk).

Members: 13 Quorum: 5 Members of the public: 1 Other PCC Ward Councillor: Cllr. N. Day

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

None.

0724.057 **Apologies for absence**

Apologies were received and accepted from Cllr J. Stevenson, R. Rattan. Cllr Dr. Sridhar was absent.

The resignation of Cllr S. Grindlay was noted and accepted.

0724.058 **Declaration of interests and dispensations**

Cllr Hogg – agenda item 0724.059.

0724.059 **Planning matters**

1. Resolved comments submitted where appropriate on application:

24/00936/CTR	Tree works: T.1 - Ash – Fell at 1 Church Lane, Orton Waterville, Peterborough PE2 5LE	Material observations to be submitted to planning: It is noted that no location plan, photographs or arboricultural report have been provided to support this application. Accordingly a full evaluation cannot be undertaken to assess what the impact would be should the tree be removed. The Parish Council reserves the right to comment further should further information be provided.
24/00915/FUL	The erection of 3 units within an existing industrial complex, with associated access, parking and landscaping at Culley Court, Orton Southgate Peterborough PE2 6WA	No material observations

0724.060 **Local police matters**

Police Officers were not present at the meeting. It was noted that the parking issues on Wistow Way have been brought to the attention of the police however this issue falls within the remit of Peterborough City Council Enforcement Team. Cllr Day stated that she had reported this issue to Clair George at PCC Enforcement and that Enforcement Officers had been sent to this area.

0724.061 **Ward Councillor reports**

Cllr Stevenson was not present at the meeting however submitted the following report:

Peterborough Dementia Resource Centre

Cllr Stevenson's main focus at the moment is on helping the Peterborough Dementia Resource Centre to fight for survival as it faces a 51% cut to its budget.

Cllr Hogg gave the following report:

Cllr Hogg stated that he had reported to Highways, that the layby on Newcombe Way where 2 Royal Mail post boxes are located, is being used as a permanent parking bay. This means that when a member of the public needs to stop and post a letter, there is no-where for them to park. Highways will be putting in a 20 minute parking restrictions on this layby.

Cllr Day gave the following report:

Cllr Day organised a residents meeting on 17th July 2024 to discuss their concerns regarding the proposed showground development. As a result of the meeting, she has set up a residents steering group to discuss matters raised with Peterborough City Council planning officers. Cllr Day will liaise with Cllr Swan who will report back to the Parish Council any developments.

Cllr Day will be meeting with Peterborough City Council Wildlife Officer Rowan Rumble and Tony Cooke from PECT to discuss biodiversity ideas in the Ward.

0724.062 Minutes of previous meeting

RESOLVED: That the minutes of the Orton Waterville Parish Council meeting held on 26th June 2024 were agreed as a correct record of the meeting and signed by the Chair.

0724.063 Clerk's update

1. 0624.041 - New footway between Linden Gardens and pedestrian crossing on Oundle Road
Cllr Swan reported that the Highways Officer is due to meet with PCC Landscape Maintenance and Aragon to look at the vegetation clearance. The Milestone design team have been asked to start looking at high level options for a footway.

2. 0624.044 - AEPG – Improvement of communications

Cllr Goode reported she is still liaising with AEPG regarding improving communications with the Parish Council.

3. 0624.048 – St Mary's churchyard wall repairs

The Diocese of Ely has approved contractor T. N. Clarke Builders to repair St Mary's churchyard boundary walls. Works are expected to commence the first week of September.

0724.064 Correspondence to note if of relevance

CAPALC Conference: Friday, 20th September 2024, 9 am – 4:30 pm at The Willows Training Centre, Wyboston Lakes.

0724.065 Parish Ponds

Cllr Day has met with PCC Wildlife Officer Rowan Rumble and agreed that in the autumn, the overgrown vegetation will be cut back at Cherry Orton and Debdale ponds to improve the light to them. The ponds will be dredged to increase the depth which will give wildlife more space, possibly in October. Great crested newts have been spotted in Debdale pond. Cllr Day was informed that Ormiston Bushfield Academy is happy to get their students involved with the ponds in some way. Cllr Farnham will ask the Academy to contact Cllr Day. Cllr Jurs asked if the pathway around Debdale pond could be cleared to make it easier to walk round. Cllr Day stated that she would ask Rowan if this would be possible. It was suggested that a bin could be installed near Debdale pond as on occasion, the parish Lengthsperson has reported people gathering near Debdale pond and leaving litter. Cllr Day will ask Rowan if this is possible. An interpretation board for Debdale pond was also suggested

0724.066 The Gannocks

1. To consider and resolve grass cutting contract for 2025 season

Cllr Dallimore reported that the latest grass cut at The Gannocks was an improvement on the last one. He stated that he had recently spoken with the previous grass cutting contractor Richard Harding and suggested that the Parish Council re-employ him. The Clerk stated that she would first need to check what the Parish Council's current grass cutting commitment with Aragon was.

RESOLVED: That the Clerk will investigate the Parish Council's grass cutting commitment with Aragon. The matter will be discussed again at the next meeting in September.

2. Two cherry blossom trees appear to be unhealthy due to overgrown grass at the base of their trunks. Richard Harding has now trimmed the grass and will monitor the trees as they may need replacing. The new dog waste bin has arrived and will be installed by Richard Harding. The entrance

into the field from The Gannocks is overgrown with vegetation. Cllr Dallimore stated that he would trim this back.

RESOLVED: Cllr Dallimore to trim back the overgrown vegetation at the entrance into the field from The Gannocks.

0724.067

Bulky waste collections

The next Parish Council funded bulky waste collection is at the Orton Centre is 21st September 2024. All councillors were asked to try and attend the collection. Cross Keys Homes (CKH) will be helping the Parish Council on the day with 10 collections from parish residents that are unable to get items to the collection point – these will be on a first come first served basis. The Clerk will be the contact point and will prepare the collection list which will be given to CKH a few days prior to the collection. Cllr Stevenson will put information regarding the collection on social media.

0724.068

Parish Lengthsperson

Cllr Farnham reported that she and the Clerk had met with Anthony Lovelock from Aragon who manages the Lengthsperson on a daily basis. They were informed that the Lengthsperson is reporting more and more fly-tip in the parish and is clearing discarded needles in large quantities. Anthony was asked if he could investigate whether a litter bin could be installed on the footpath between the Orton Centre and Debdale as the Clerk has sent this request through to Paul Robertson at PCC who has not yet responded.

0724.069

Civility and Respect Pledge

Cllr Dallimore asked if the Parish Council could consider signing up to the Civility and Respect Pledge. The pledge enables councils to demonstrate that they are committed to standing up to poor behaviour across the sector and to driving through positive changes which support civil and respectful conduct. 1570 councils have already signed up to the pledge. It was noted that the Parish Council already has a Code of Conduct and Standing Orders however it was suggested that these should be recirculated to everyone to remind them of their responsibilities.

RESOLVED: That the Clerk will circulate the Parish Council's Code of Conduct, Standing Orders and information on the Civility and Respect Pledge for all councillors to read and review at the next meeting.

0724.070

Litter issue on footway between Orton Centre and Debdale

The Clerk reported that Paul Robertson at PCC had still not responded to her request for a new litter bin. See agenda item 0724. 068.

0724.071

Councillor emails

Cllr Hogg reported that he had spoken with PCC Information Technology department and was told that they had space licences on their system for councillor emails however he would have to take this forward with Democratic Services, which he will do. Cllr Hogg will report back at the next meeting.

0724.072

Reports from outside bodies

Village Hall – Cllr Rouse reported that Richard Harding had been contracted to cut the grass around the hall and trees. He will also be putting down a base for a new storage unit for the Village Show Committee. The Village Hall Committee has found a new secretary.

Growth, Communities and Resources Scrutiny Committee – Cllr Warne reported that he had been co-opted onto this scrutiny committee and gave a verbal report from the meeting which he had attended.

0724.073

Allotments

The Clerk reported that Richard Harding had nearly finished clearing the ditch at Cherry Orton allotments. She also reported that a large tree branch from Don's Walk had come down onto the Parish Council's fence and that Aragon Tree Services had been and removed it.

0724.074

Cemetery

1. To resolve purchase of additional sanctums for cremated remains

The Clerk stated that Richard Harding was able to provide a quotation for a cheaper alternative to purchasing sanctum units. He had suggested that concrete slabs could be laid out and numbered so that earthen cremated remains graves would only be dug the same size as the slab. This would keep the graves next to each other so that space would not be lost as it has been done in the existing earthen cremated remains area. Richard Harding will be providing the Clerk with a quotation.

2. There were no other matters of concern.

0724.075

Finance & Administration

1. Resolved payments of expenditure:

HSBC	June 2024 bank account charges	£8.00
Peterborough Limited	Lengthsperson service – July 2024	£2978.92
Peterborough Limited	Replace stolen chains on tyres – The Gannocks play area	£664.80
Anglian Water	Water charges – Gostwick allotments	£267.69
Glasdon UK Limited	New dog waste bin – The Gannocks	£359.95
Studio One	Councillor ID badges x 8	£80.00
Kerrison Gardens	Grass cutting: Cemetery, St Mary's, Gostwick allotments- July	£1620.00
Mrs A Brown	Payroll July 2024 inc. expenses	£1950.63
Cambridgeshire County Council	Pension (employee/employer contribution) July 2024	£ 608.85
HM Revenue & Customs	PAYE July 2024	£575.52
R Harding & Son	Various maintenance works in parish	£1100.00
TDP Limited	New bench – The Gannocks	£498.77
T. N. Clarke Builders	St Mary's church wall repairs – pre-payment	£1500.00
Columbaria	Sanctum plaque	£123.60

2. Income received

Burial ground	£2570.00
HSBC Bank interest	£62.49

3. **RESOLVED:** The end of month accounts and bank reconciliations were approved.

4. **RESOLVED:** To change the Parish Council bank account from HSBC Bank to Unity Trust Bank. The Clerk will prepare and submit the application form to Unity Trust Bank.

0724.076

Maintenance

Parish Council noticeboard on Church Drive overgrown with vegetation. The Clerk will report this to PCC.

0724.077

Future agenda items and announcements

None.

0724.078

Date of next meeting – Wednesday 25th September 2024 (No meeting in August).

The meeting closed at 8:18 pm.