

ORTON WATERVILLE PARISH COUNCIL

Clerk to the Parish Council: Mrs A Brown
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NOTICE OF ANNUAL PARISH COUNCIL MEETING: Orton Waterville Parish Council

DATE: Wednesday 28th May 2025

TIME: 7:15 pm

VENUE: Village Hall, Glebe Avenue, Orton Waterville

All Councillors are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

During the 15 minutes Public Question Time, Member of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

A Brown

Mrs A Brown
Proper Officer
22nd May 2025

Members: 13 Quorum: 5

A G E N D A

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LGA 1972 s100.

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0525.001 Elect the Chair and sign the Declaration of Acceptance of Office

0525.002 Elect the Vice-Chair

0525.003 Apologies for absence
To receive and accept apologies for absence

0525.004 Declaration of interests and dispensations
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item

0525.005 Advise Councillors to review and update their Register of Interests

0525.006 To confirm appointments to outside bodies:

- Orton Waterville United Charities
- Speed Indicator Device monitoring
- Parish Council Liaison Group
- Village Hall Management Committee
- Any other bodies

0525.007 Planning matters
To resolve to submit comments where appropriate on applications. Applications received after the agenda has been issued and which are on Peterborough City Council planning page, will also be considered:

- 25/00545/ADV: 1. No Advertisement Sign (Post Mounted) at Miller And Carter Steakhouse, Oundle Road, Alwalton, Peterborough PE2 6HE
- 25/00562/HHFUL: Erection of double storey side extension at 20 Kinnears Walk, Orton Goldhay, Peterborough PE2 5FF
- 25/00630/CTR: Proposal: T.1 - Oak - Lateral reduction of up to 3.5 metres to remove the deadwood present throughout the canopy and to reduce the overhang into the garden at 24 Denmark Drive Orton, Waterville, Peterborough PE2 5HN

- 0525.008 Local police matters**
To receive any reports on crime levels in the parish and to resolve action
- 0525.009 Ward Councillor reports**
To receive reports from Ward Councillor on mutual matters concerning the parish
- 0525.010 Minutes of previous meeting**
To approve and sign the minutes of the meeting held on 30th April 2025
- 0525.011 Clerk' update**
- 0525.012 Correspondence to note if of relevance**
- 0525.013 The Gannocks**
To receive any matters of concern and resolve action
- 0525.014 Parish Lengthsperson**
To receive any updates and resolve action
- 0525.015 Bulky waste**
To receive update and resolve action
- 0525.016 Email addresses for councillors**
To receive update and resolve action
- 0525.017 Wooden bollards on cycle paths**
To resolve options to improve visibility of bollards during whilst dark
- 0525.018 Reports from outside bodies**
To receive and note verbal reports from councillor representatives
- 0525.019 Allotments**
To receive any matters of concern and resolve action
- 0525.020 Cemetery**
To receive any matters of concern and resolve action

0525.021 Finance & Administration

1. To resolve payments of expenditure:

Peterborough Limited	Lengthsperson service May 2025	£3157.66
Kerrison Gardens	Grass cutting: St Mary's churchyard/allotments/play area	£556.50
Wave	Water charges Cherry Orton Road allotments	£84.53
Peterborough Limited	Supply and install goal net at The Gannocks	£1800.96
R Harding & Son	Cemetery/Parish maintenance works	£1055.00
Mrs A Brown	Payroll May 2025 inc. expenses lavenders/heathers for cemetery	£2073.97
Cambridgeshire County Council	Pension May 2025	£627.99
HM Revenue & Customs	PAYE May 2025	£676.96
Unity Trust Bank	Banking charges April 2025	£6.00

2. To note end any income received

3. To resolve end of month accounts and bank reconciliation

- 0525.022 Maintenance**
To receive and resolve any matters requiring action
- 0525.023 Future agenda items and announcements**
To receive any matters – decisions cannot be made under this item
- 0525.024 Date of next meeting – Wednesday 25th June 2025**